



# **BOGAN SHIRE COUNCIL**

## **Business Paper**

**22 November 2018**



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**15 November 2018**

## **COUNCIL MEETING NOTICE**

The next Ordinary Meeting of Council will be held in the Council Chambers, Nyngan on Thursday 22 November 2018 at 9.30am.

At 10.00am, a Citizenship Ceremony will be conducted for Mr Mian Ifikhar Ud Din (Pakistan).

At 10.15am, the Teachers and Students of the Tongling City delegation will address Council.

At 12 noon, the audited Financial Reports and Auditor's Report for the year ending 2018 will be presented to the public, in accordance with Section 418 (3) of the Local Government Act 1993.

### **AGENDA**

1. Opening Prayer
2. Remembrances
3. Apologies
4. Declarations of Interest
5. Confirmation of the Closed and Confidential Minutes of the Council Meeting held on 25 October 2018
6. Mayoral Confidential Report
  1. Renewal of General Manager's Contract  
In accordance with the provision of Section 10A (2) (a) of the Local Government Act 1993, the General Manager is of the opinion that consideration of this item is likely to place when the meeting is closed to the public for the following reason: as involving personnel matters concerning particular individuals (other than Councillors).
7. Manager Engineering Services Closed and Confidential Report  
In accordance with the provision of Section 10A (2) (c) of the Local Government Act 1993, the General Manager is of the opinion that consideration of this item is likely to place when the meeting is closed to the public for the following reason: because it is information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.
8. Confirmation of the Ordinary Minutes of the Council Meeting held on 25 October 2018
9. Committee Meeting Minutes
10. Mayoral Report

11. General Manager's Report incorporating reports from:-

- People and Community Services
- Finance and Corporate Services
- Engineering Services
- Development and Environmental Services

12. Correspondence

Your attendance at this meeting would be appreciated.

Yours sincerely

*Cathy Ellison*

***Executive Assistant***



**Committee Meeting Minutes to the Ordinary Meeting of  
Bogan Shire Council held on 22 November 2018**

**COMMITTEE MEETING MINUTES**

**1 SHOWGROUND / RACECOURSE USERS MEETING**

Attached are the Minutes of the Showground / Racecourse Users Meeting held on Wednesday 7 November 2018 at the Council Chambers.

**1.1 Recommendation**

That the Minutes of the Showground / Racecourse Users Meeting held on Wednesday 7 November 2018 at the Council Chambers be received and noted.

**Committee Meeting Minutes to the Ordinary Meeting of  
Bogan Shire Council held on 22 November 2018**

**Minutes of the Showground Users Advisory Group Meeting held at Bogan Shire  
Council Chambers on 7 November 2018**

The meeting opened at 5:00pm.

**Present:** Mayor Ray Donald OAM (Chair), Councillor Kevin Ryan, Rowen Cleaver, Kathy Korn, Wendy Robb, Phillip Gibson, Bruce Cleaver, Chris Elder, Dennis Thorpe, Derek Francis (General Manager), Graeme Bourke (Manager Engineering Services).

**1. Apologies:**

Angela Kennedy and Robyn Harris

**2. Previous Minutes:**

The minutes of the previous meeting were adopted.  
(Moved Kevin Ryan, seconded Bruce Cleaver)

**3. Matters Arising**

Refer attached checklist for list of previous matters discussed and their current status.

The following were discussed as outstanding matters arising:-

a) Showgrounds

- Painting arena rails – no labour available at present.

b) Racecourse

- Toilets, whilst insufficient for large crowds, are not an issue now that tank is pumped out before Duck Creek and new drain installed.



**Committee Meeting Minutes to the Ordinary Meeting of  
Bogan Shire Council held on 22 November 2018**

**4. Wrap Up of 2018 Events**

a) Duck Creek

- Best behaved crowd ever.
- An issue with bringing glass bottles into the parking lot.
- Alternative ways of managing traffic being considered.
- Police presence was good.

b) Jockey Club

- Discussion around new Jockey's Room and location.
- Recommend to Council that new Jockey's Room be a separate building as per Stronger Country Communities funding and that a request be made to the Crown Reserves Improvement Fund to reallocate the grant funds available for the repair of the existing Jockey's Room. (Wendy Robb / Dennis Thorpe)
- Swabbing box and fence – quote obtained and requires a \$3,500 contribution from Duck Creek, Jockey Club and Council.

c) Show Society

- Request for Council to provide a quote for the construction of movable grandstands.
- Request for Show Society's contribution of \$4,000 towards shelters to be relocated to grandstands as grant funds have now been used for shelters.
- New flooring in photography room – Council has submitted a grant application.
- Request to investigate options, possibly in Wool Pavilion, for large storage cupboards.

Next meeting will be held in March 2019.

The meeting closed at 6:15pm.

**Matters Arising - Checklist**

**Committee Meeting Minutes to the Ordinary Meeting of  
Bogan Shire Council held on 22 November 2018**

	<b>Action Item</b>	<b>Status</b>
	Racecourse	
1	Centre of track – slashing was effective – should continue.	Was done during the year and will continue.  <b>Completed</b>
2	Council to obtain quote for security fencing between track and Pavilion with a view to seeking contributions from Users.	Fence erected.  <b>Completed</b>
3	Toilets – no issues at Duck Creek event.	Current processes effective.  <b>Completed</b>
4	Photo box key will be given to Jockey Club who will be responsible for safekeeping.	Key given.  <b>Completed</b>
5	Hard areas on the race track 900/1100 m area and 300m area still need to be done but needs to wait until weather conditions are right and track has dried off. (Rodney to liaise with Graeme).	Work done – ripping and sand added.  <b>Completed</b>
6	Duck Creek request to plant hedge behind toilets. (Shire to liaise with Bruce to ensure species suitability, adequate water supply and maintenance issues are addressed.)	No further contact from Duck Creek on this matter.  <b>Completed</b>

**Committee Meeting Minutes to the Ordinary Meeting of  
Bogan Shire Council held on 22 November 2018**

7	Duck Creek – confirmed police car driving around made a big difference to crowd behaviour. Suggested that Duck Creek uses Facebook to spread the word that no alcohol is permitted in Showground.	No significant issues reported.  <b>Completed</b>
8	Lights were left on for 3 weeks after event with unhelpful response from Shire when queried.	Lights attached to streetlighting grid and are turned off by Essential Energy.  <b>Completed</b>
9	Shire to demarcate and identify evacuation points for major events like Duck Creek and Ag Expo.	Shire officers believe it is best to consult with individual major events as the layout /set-up of each is different.  <b>Completed</b>
10	Shire to investigate and obtain quote for 3-phase power to a mushroom near the fence for band.	Quote obtained – Duck Creek did not wish to proceed.  <b>Completed</b>
	Showground	
11	Wye Pavilion - Water ponding at both entrances in heavy rain.	Roof gutters diverted and drains cleared – no issues reported this year.  <b>Completed</b>
12	Arena rails (rodeo area) have not been painted yet. Rodney to obtain paint from Shire.	Paint is available from Shire.  <b><u>Update</u></b>  No labour currently available.

**Committee Meeting Minutes to the Ordinary Meeting of  
Bogan Shire Council held on 22 November 2018**

13	Showground toilet septic tanks in close proximity to food and wine area for Ag Expo. Suggested that Shire investigate sealing outlet or installing riser.	Tanks sealed and vented – no issues reported this year.  <b>Completed</b>
14	Boards on stands cut too short and not sticking, some were wet when Shire cleaned the Pavilion. Need to be redone please.	Shire staff encountered difficulties in sizing some boards due to differently sized and bent stands. Recommend consideration of new stands.  <b><u>Update</u></b>  Show Society still to advise on best options.
15	Users to advise Shire if they can identify any areas for tree planting.	No input received.  <b><u>Update</u></b>  Council to select species and location  <b>Completed</b>
16	More picnic tables – Shire to obtain quotes for consideration.	Seven tables obtained.  <b>Completed</b>
17	Ag Expo requires road base walkways in the machinery section. Some concerns raised regarding impact of this on other users. Shire to investigate.	Formed road with road base.  <b>Completed</b>
18	Concerns about drain through food and wine area and lack of level ground generally.	Is a significant drainage area for the showground.  <b><u>Update</u></b>  Grant received.

**Committee Meeting Minutes to the Ordinary Meeting of  
Bogan Shire Council held on 22 November 2018**

19	Wye Pavilion stands need reinforcing. Shire will attend to.	Some stands repaired – see 14 above.
20	Show needs somewhere to hang temporary sign at entrance gates. Shire will attend to.	Posts installed. <b>Completed</b>
21	Complaint regarding parking around Wye Pavilion at the end of the Show. Shire to investigate barrier/s.	Traffic was redirected this year. <b>Completed</b>
22	Big Elders stand needs fixing to the ground.	Stand has been removed. <b>Completed</b>
23	Issues with people on the gates having no shelter from the sun and rain. Shire to obtain quote to install permanent shelters.	Request considered at Council estimates meeting – not approved. <b>Completed</b>



**Committee Meetings Minutes to the Ordinary Meeting of  
Bogan Shire Council held on 22 November 2018**

**2 BOGAN CAPTAINS MEETING**

Attached are the Minutes of the Bogan Captains Meeting Minutes held on Wednesday 24 October 2018 at the Nyngan Fire Control Centre.

**2.1 Recommendation**

That the Minutes of the Bogan Captains Meeting held on Wednesday 24 October 2018 at the Nyngan Fire Control Centre be received and noted.

**Committee Meetings Minutes to the Ordinary Meeting of  
Bogan Shire Council held on 22 November 2018**

## **BOGAN CAPTAINS MEETING MINUTES**

- Meeting:** Bogan Captains Meeting
- Convened by:** Paul Metcalfe
- Attendees:** Rodney Bourke - Nyngan HQ, Ian Hamblin - Mudal, Andrew McLeod - Hermidale, Richard Hoare - Honeybugle, Clyde Cook - East Bogan, Greg Corby - Nyngan HQ, Ian Hayne - Coolabah, Paul Metcalfe - District Manager NWZ, Mark Mulheron - District Officer NWZ
- Location:** Bogan FCC
- Date and time:** 24 October 2018 1730hrs
- Apologies:** David Smith - Moonagee, Rowan Cleaver - Duck Creek, Chris Horton - Mullengudgery, Joe Holmes - Balgay, Paul Weston - Bobadah, Laughlin Ross - Gunningbar Creek, Gunther Greilinger - Girilambone, Peter McKidd - Murrawombie, Michael Hoare - Miandetta.
- Minutes by:** Mark Mulheron

### **Minutes**

#### **Opening and Welcome**

All welcomed to the meeting by District Manager Paul Metcalfe at 1730

#### **Staff Movements**

- Ben Taylor – Fleet
- Dez White – Community Engagement, Membership & AGMs
- Mark Mulheron – Training
- Jillian Butler – Business Management
- Georgie Primmer – no longer with us within the office. Position has been advertised & closed. Awaiting outcome of interviews

#### **Apologies**

Noted above.

#### **Acceptance of previous minutes/outstanding tasks**

## Committee Meetings Minutes to the Ordinary Meeting of Bogan Shire Council held on 22 November 2018

Unfortunately, no copies of previous minutes available Manager apologised to all for this and a discussion was had by all, Manager will send out last meetings minutes with this meetings minutes this was accepted by all present...

### **Business Arising**

A discussion took place in relation to radio network upgrade to suit AVL and also the use of Fire ground radios by Brigades. East Bogan to receive FG portable radios.

### **Correspondence**

PM supplied those in attendance with correspondence relating to

- Use of RFS trucks for carting water
- BIRS reporting by brigades
- Use of U-turn bays by RFS Vehicles

### **Pre-Season Debrief**

PM presented the 18/19 Pre Season Briefing & 18/19 Pre Season - Public Information and Warnings.

### **Operational Report**

RFS requests that all truck custodians are to take the vehicles for a drive at least once every 3 weeks as recently there has been an increase in repairs due to the trucks not being taken on maintenance runs.

### **BFDP & Permits**

The Bush Fire Danger period commenced the 1 October for the NWZ – Permits and notification to FCC & neighbours are now compulsory. Please make sure all permits issued are from books that have the red numbering in the top right corner.

### **WHS - PFAS**

The district has collected possible PFAS foam drums over the last few weeks. Members are reminded to only use "**GREEN**" foam drums on their trucks.

### **Membership**

#### **AGMS**

Brigades that have not had their AGMs are encouraged to have them. Use them as a time to get together and chat.

### **General Business**

#### **BART**

PM presented the SmartphoneApp-Walkthrough via Power point presentation.

**ACTION:** Brigade interested to participate in the BART App Trial are encourage to contact the District Officer and discuss setup requirements for their Brigade with either Ben or Paul.

### **Communication and Contact Details**

Members are requested to ensure their contact details are up to date.



**Committee Meetings Minutes to the Ordinary Meeting of  
Bogan Shire Council held on 22 November 2018**

**Training Session on ITASC**

ITASC training for Field Officers was conducted, this was done using power point presentation and discussion.

**General Business - Other**

A motion was put forward by Clyde Cook East Bogan Captain, that the Captains meetings be an open forum for other brigade members to attend.

Moved Cook seconded McLeod.

PM suggested that there is still a requirement for a meeting with senior management (staff, group officers and field officers), but that the NWWZ would plan to host an open forum for all members to attend prior to the 19/20 fire season.

DM further clarified the expectation of this meeting identifying it was more of a presentation format where the DM or other Officers could present key information. It was suggested that this meeting/forum be scheduled for the beginning of next Fire Season so possibly held in September 2019.

**Presentation of Equipment from Special Grant Funds to Brigades**

PM presented angle grinders to brigades

**Table 1: Action items**

Ref.	Item description	Owner	Due date	Status
1	BART App Setup for Brigades	Captains	Nov 2018	Ongoing

**Table 2: Documents referred to in the meeting**

Document title	Author	Version	Date
201819 Pre Season Briefing_General.pptx	DM	1	Oct 2018
201819 Pre Season Briefing Public Information and Warnings.pptx	DM	1	Oct 2018
SmartphoneApp-Walkthrough_Oct2016.pptx	DM	1	Oct 2018
ITASC training for Field Officers.ppt	JB / BT	1	Oct 2018

**Table 3: Next meeting**

Date	Start time	Finish time	Location
TBA			



**Rescission Motion to the Ordinary Meeting of  
Bogan Shire Council held on 22 November 2018**

**RESCISSION MOTION**

That the October Meeting Resolution (372/2018) to hold the December Council Meeting on Thursday 13 December 2018 be rescinded.

Signed

Councillor Victoria Boag

Councillor Glen Neill

Councillor Veneta Dutton

**Rescission Motion to the Ordinary Meeting of  
Bogan Shire Council held on 22 November 2018**

**Rescission Motion**

That the October meeting resolution (372/2018) to hold the December Council meeting on Thursday 13 December 2018 be rescinded.

J. BOAG  
Glen Neill -

A handwritten signature in black ink, appearing to be "Glen Neill", with a horizontal line extending to the right.



**Mayoral Minute to the Ordinary Meeting of  
Bogan Shire Council held on 22 November 2018**

**MAYORAL MINUTE TO THE ORDINARY MEETING OF COUNCIL**

**Councillors**

The following report is submitted for consideration:-

**1 CANDIDATES FOR BARWON**

With the State Election due in March 2019 next year I suggest we write to all candidates for Barwon seeking their views on some important current issues. So far candidates have nominated from the National Party, Labor Party, Shooters, Fisheries and Farmers Party and two independents. Possibly The Greens and One Nation may stand candidates.

Suggested Issues:-

- More Block Grant Funding for Regional Roads;
- Winding back Daylight Saving to exclude March;
- Future of Joint Organisations;
- A special allocation to fill the new 700mg water storage west of Nyngan;
- A pipeline from the Bogan Weir Pool to the confluence of the Bogan Gunningbar Creek for 22 stock and domestic users;
- Returning more waste levys and Mining Royalties to Councils;
- Future of the Native Vegetation Legislation;
- Train speeds through Nyngan and flashing lights at Hoskins Street; and
- Winding back regulations and excessive reporting for Local Government.

Councillors may wish to add some other issues.

**Ray Donald OAM  
Mayor**



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 22 November 2018**

**REPORT TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER'S REPORT**

**Mayor and Councillors**

The following report is submitted for consideration:-

**1 CHECKLIST**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
1	27/10/2016	423/2016	<b>Seniors Living – Rental Units</b>	Consult with community to gauge interest in the project before making a decision on which location & how many units to build.	<b>GM</b>	<p>Public Information Meeting 14 December 2016.</p> <p>Community expressed a preference for the Cobar/Dandaloo Streets site. Building Better Regions Grant Program identified as a match for this project.</p> <p>Application under Stronger Country Communities successful.</p> <p>Awaiting funding Deed.</p>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 22 November 2018**

2	28/09/2017	283/2017	<b>Medical Centre</b>	The General Manager in consultation with PHN proceeds to recruit & engage a second doctor for the BSMC.	<b>GM</b>	<p>Recruitment agencies engaged to source locum / permanent second doctor.</p> <p>Second Locums secured until 30/06/2019. Continuing to explore resourcing options with LHD.</p>
3	<p>21/12/2017</p> <hr/> <p>21/06/2018</p>	<p>392/2017</p> <hr/> <p>293/2018</p>	<b>Increase of train speed through Nyngan</b>	<p>Strong letter of concern &amp; a request to address Council be send to the relevant rail authorities &amp; a copy to local member.</p> <hr/> <p>Council seek further follow up from the responsible Minister, reiterating Council's safety concerns for pedestrians &amp; road users due to the nature of the crossing &amp; variation of speeds &amp;</p>	<p><b>GM</b></p> <hr/> <p><b>MES</b></p>	<p>Letter sent to Minister for Transport &amp; Infrastructure, with copy to Kevin Humphries.</p> <p>Minister has now forwarded the letter onto the Minister for Roads, Maritime and Freight, the Hon Melinda Pavey MP.</p> <hr/> <p>Further letter sent 12 July 2018.</p> <p><b><u>UPDATE:</u></b> <b>No response to date.</b></p>

General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 22 November 2018

				that the best control measures would be to erect flashing lights at the Hoskins Street Crossing.		
4	21/12/2017	421/2017	<b>New Cemetery Entrance Design</b>	Council approve the design presented with changes to the steel column on the right hand side to delete the wheat sheaf & replace with a cow's head and sheep's head.	<b>MDES</b>	Sign has been constructed and installed. Roadway is complete. Brickwork to columns required to finalise works.  <b>COMPLETED</b>
5	24/05/2018	165/2018	<b>Heavy Vehicle Inspection Shed</b>	An urgent letter be sent to the Minister for Transport strongly objecting to the way vehicle inspections are being carried at Nyngan HVIS. Copy of letter to Kevin Humphries.	<b>MES</b>	Letter has been forwarded.  Response received.  <b>COMPLETED</b>

General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 22 November 2018

6	21/06/2018	186/2018	<b>Oatley Street Sewer Reticulation System</b>	Council undertakes community consultation via survey to Oatley Streets residents concerning this request.	<b>MES</b>	In progress. Letters sent to residents 11 July 2018.  47 letters sent, 7 responded No, 9 Yes (2 depending on cost). Progressing with design and cost estimates for a full report to Council.
7	21/06/2018	187/2018	<b>Labourer's Position</b>	Two of Council's grader gangs be consolidated to work together so that one position of offsider be removed from rural works & transferred to civil works to achieve budget savings.	<b>MES</b>	In progress – investigating implications.  Two graders working towards each other to begin trial.  <b>UPDATE:</b> <b>Report to November meeting refers.</b>
8	27/09/2018	290/2018	<b>Fuel at Nyngan Airport</b>	Council investigate if there are any fuel companies interested in supply fuel at the Nyngan Airport and Council Depot.	<b>MES</b>	In Progress.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 22 November 2018**

9	27/09/2018	291/2018	<b>Q Fever Vaccination</b>	Council make an urgent approach to the Federal & State members on behalf of the community to consider making the Q Fever Vaccination available on the PBS listing.	<b>MPC</b>	Letter sent.  <b>UPDATE:</b> <b>Mayor meeting with Mark Coulton to discuss 13 November 2018.</b>  <b>Response received from Mark Coulton - Precis refers.</b>
10	27/09/2018	294/2018	<b>Nyngan / Cobar Water Security Project</b>	Council pursue the necessary processes to secure funding for the construction of a second off-river storage & an allocation to fill the completed off-river storage.	<b>MES</b>	In Progress.
11	27/09/2018	312/2018	<b>Wool Loading Ramp Repairs</b>	Council approach John Holland to discuss maintenance of the disused wool loading ramp.	<b>MES</b>	In Progress.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 22 November 2018**

12	27/09/2018	313/2018	<b>Reuse of Larkin Oval Lighting</b>	1.Call for EOI from local organisations wishing to use the lights. 2.Relocate two lights to Flood Memorial Carpark, provided it can be done within the existing budget. 3.Make a direct approach to schools if interested in using the lights.	<b>MES</b>	In Progress.
13	27/09/2018	316/2018	<b>Palais Theatre</b>	Council commission an architect to develop options for the replacement or renovation of the Palais Theatre.	<b>GM</b>	Report to Council refers.  <b>COMPLETED</b>
14	27/09/2018	317/2018	<b>Palais Theatre</b>	Investigate costs associated with the demolition of the Palais Theatre.	<b>MDES</b>	Initial costings are projected at \$150,000.  <b>COMPLETED</b>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 22 November 2018**

			<b>Palais Theatre</b>	Investigate options for ensuring public safety in relation to the presses metal tiles located over the road reserve, which could include the fencing of the site or removal of the tiles.	<b>MDES</b>	Investigations under way regarding location of site fencing to restrict public access below hazardous tiles.
				Following selection of options & places, detailed costings be obtained to facilitate a grant application for a new structure.	<b>GM</b>	Awaiting report from Architect.
		25/10/2018	340/2018	Council agrees to reconstruction of the Palais Theatre and considers options for this including retaining the façade or not.	<b>GM</b>	

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 22 November 2018**

	25/10/2018	341/2018	<b>Palais Theatre</b>	General Manager proceed with the engagement of an architect to further develop reconstruction options including the design development stage of the project for further consultation and consideration.	<b>GM</b>	
		343/2018		<ol style="list-style-type: none"> <li>1. A flyer be sent to all residents and ratepayers explaining Council's decisions, the options facing Council and that reconstruction of the Palais Theatre depends entirely on Government funding being received.</li> <li>2 the flyer include a section to allow for feedback on Council's decision, setting out all available options, with a specific return date and provision for the respondent's signature.</li> </ol>	<b>GM</b>	<p><b><u>UPDATE:</u></b> <b>Verbal report will be given to Council on survey of results.</b></p> <p><b>COMPLETED</b></p>



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 22 November 2018**

15	27/09/2018	323/2018	<b>NSW Rural Fire Services</b>	Council express extreme concern about the cost of the toilet at Girilambone & ask that to be advised of the number of members at Girilambone.	<b>MES</b>	In progress.
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## 1.1 Recommendation

That the report relating to the Monthly Checklist be received and those items marked as "Completed" be removed from the checklist.

## 2 BOGAN SHIRE COUNCIL DROUGHT APPEAL FUND

### **Summary:-**

*The purpose of this report is to brief Council on the status of the Bogan Shire Council Drought Appeal Fund.*

### 2.1 Introduction

The purpose of this report is to brief Council on the status of the Bogan Shire Council Drought Appeal Fund.

### 2.2 Background

At its meeting held on 23 August 2018 Council resolved to establish the Bogan Shire Council Drought Appeal Fund to operate on a voucher basis available to all Bogan Shire residents.

Council also resolved that a Committee be established consisting of the Mayor, Deputy Mayor, Councillor Boag and the General Manager and that this Committee assess applications for assistance on a case by case basis.

### 2.3 Discussion

Since the last report to Council the Committee has met on 25 October 2018, 5 November 2018 and 12 November 2018 to consider applications for assistance and determined to provide vouchers in the amount of \$2,750.00.



**People and Community Services Report to the Ordinary Meeting of Bogan Shire Council  
held on 22 November 2018**

The following information is provided in relation to the separate Bogan Shire Council Drought Appeal Fund bank account:

• Opening Bank Balance – 15 October 2018	\$5,800.00
• Income from Cargill (AWB & GrainFlow:	\$3,000.00
• Expenditure on assistance (vouchers) given:	\$2,750.00
• Closing Bank Balance – 12 November 2018	\$6,050.00

**General Manager’s note:** Cargill Australia has presented Council with a Certificate of Sponsorship which will be tabled at the Meeting.

#### **2.4 Recommendation**

1. That this report be received and noted.
2. That Council endorses the decision of the Bogan Shire Council Drought Appeal Fund Committee to provide assistance in the amount of \$2,750.00 for the period 25 October 2018 to 12 November 2018.

**Derek Francis  
General Manager**



People and Community Services Report to the Ordinary Meeting of Bogan Shire Council  
held on 22 November 2018

## REPORT TO THE ORDINARY MEETING OF COUNCIL – PEOPLE AND COMMUNITY SERVICES

### Mayor and Councillors

The following report is submitted for consideration:-

### 1 VISITOR INFORMATION CENTRE OPERATIONAL REPORT

**Summary:-**

*The purpose of this report is to provide information to Council on the operations of the Visitor Information Centre.*

#### 1.1 Introduction

The purpose of this report is to provide information to Council on the operations of the Visitor Information Centre.

#### 1.2 Discussion

The past quarter has been busy for the Nyngan Visitor Information Centre.

Staff reported increased numbers of visitors and enquiries for this time of year. The merchandise has been selling well with more items available and customers capitalising on the convenience EFTPOS machine. The feature of the VIC on the Back Roads Program and Prime Television appearances has boosted the influx of visitors to the Centre and town in general with many grey nomads saying that they were more inclined to come after seeing the shows. There has still been a strong demand for free camping, with many taking up the opportunity to park for a night at Flood Memorial Park. VIC staff have continued collecting shopping docketts from free campers which show how much they are spending in Nyngan. The installation of the mailbox near the Shearing Shed Museum toilets has proven to be beneficial as more data has been received with visitors advising other travellers headed to Nyngan to leave their receipts or feedback in the mailbox or VIC. The travellers are frequently utilising the supermarkets, service stations, cafes, newsagency, small businesses and the RSL Bistro. Main street business owners have been spoken to again and they all reported good numbers of customers.





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The VIC's range of merchandise has once again expanded with Nyngan NSW items, Big Bogan items and of course the BOGAN Nyngan NSW range which are all selling well. The BOGAN range now includes flannelette shirts, bucket hats, caps, shorts, Bonds singlets for both adults and babies and beanies embroidered or flex print with "BOGAN" in large letters and Nyngan NSW in smaller font underneath. These products have sold very well and with orders being made frequently, are due to the installation of the EFTPOS machine and the convenience of being able to place orders over the phone and through email.

Recently the staff, volunteers and small businesses got to enjoy a "Night at the Museum", where the VIC officers and Community Development Officer showcased the Visitor Information Centre and how the VIC promoted the Bogan Shire and all the businesses within it. All reports back from the evening have been positive with many businesses providing their business cards and liaising with the VIC on a more frequent basis.

Aeris Tritton Mines have been busy updating the mine room. They have provided drone footage and a monitor to showcase both the Hermidale and Girilambone Mine sites, which is all up and running now and new photographs have been put up of the underground mining process.

AGL has installed automatic gates at the Nyngan Solar Plant, and the Viewing Platform is now open 7 days a week from 7.00am until 6.00pm. They also supplied us with more accurate and up to date information and drone footage of the Solar Plant along with a slide show of photographs from the plant. This is being shown on the monitor at the VIC and has been a great addition with more travellers making their way out to utilise the Solar Viewing Platform.

### Statistics

The total number of visitors through the Centre and / or enquiries for August - November was as follows:-

Visitors: 1131

Phone: 260

Email: 88



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Of those who called in, some utilised free camping, some stayed in motels & Caravan Parks and a lot of visitors were passing through and decided to stop for lunch or a look around as it was a nice presentable town. As always there have been a lot of people coming in looking for family history links, as well as family members of ex-residents or people who may have helped with the flood evacuation, community members bringing in family and also ex-residents visiting relatives and the remainder didn't reveal their place of stay.

### **1.3 Recommendation**

That the Operational Report for the Visitor Information Centre be received and noted.

**Debb Wood**  
**Manager People and Community**

## REPORT TO THE ORDINARY MEETING OF COUNCIL – MANAGER OF FINANCE AND CORPORATE SERVICES

### Mayor and Councillors

The following reports are submitted for consideration:-

#### 1 INVESTMENTS SEPTEMBER 2018

##### **Summary:-**

- *The report is to outline the performance of Council's Investment Portfolio for the month of October 2018.*
- *At 31 October 2018 Council had \$12.6 million invested. There has been a decrease of \$159,000 due to various Capital Plant purchases.*

#### 1.1 Introduction

The purpose of this report is to outline the performance of Council's investment portfolio for the month of October 2018.

#### 1.2 Background

In accordance with Clause 212 of the Local Government (General) Regulation 2005 a report must be presented to the Council setting out details of all the money that the Council has invested under section 625 of the Act.

#### 1.3 Discussion

The Investment Report for October 2018 is shown below. At 31 October 2018 Council had \$12.6 million invested. There has been a decrease of \$159,000 due to payments for various Capital Plant purchases. All money has been invested in accordance with Council's Investment Policy.

Consideration of this report means that Council is complying with the Local Government (General) Regulation 2005.

Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
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### Investment Movements for October 2018

It is hereby certified that these investments have been made in accordance with the Local Government Act 1993 and the Regulations thereto.

Bogan Shire - Investment movements							
REF	Source	Taken up	Maturity	Days	% rate	Bal Sep 18	Bal Oct 18
3204	NAB	11/06/2018	10/12/2018	182	2.770%	1,000,000.00	1,000,000.00
4608	NAB	1/06/2018	1/06/2019	365	2.570%	2,000,000.00	2,000,000.00
300023	Commonwealth	06/06/2018	5/06/2019	364	2.530%	2,800,000.00	2,800,000.00
4736229	Bankwest	19/07/2018	15/01/2019	180	2.750%	1,000,000.00	1,000,000.00
6894	NAB - Professional Funds	4/05/2016	At Call		1.900%	5,996,902.02	5,837,034.30
	Balance securities held					<b>12,796,902.02</b>	<b>12,637,034.30</b>
	Balance Ledger 19010.8200.8200					<b>12,796,902.02</b>	<b>12,637,034.30</b>
	<b>Summary by institution</b>						
	Commonwealth					2,800,000.00	2,800,000.00
	NAB					8,996,902.02	8,837,034.30
	Bankwest					1,000,000.00	1,000,000.00
						<b>12,796,902.02</b>	<b>12,637,034.30</b>

### 1.4 Recommendation

That the Investments Report for the month of October 2018 be received and noted.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
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## **2 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION**

**Summary:-**

- *This report is to provide a comparison of rate collections as at 31 October 2018, with the same period last year.*
- *Total arrears have decreased from \$438,251 at 31 October 2017 to \$359,396 as at 31 October this year.*

### **2.1 Introduction**

The purpose of this report is to provide a comparison of rate collections as at 31 October, 2018, with the same period last year.

### **2.2 Discussion**

This report is provided for the information of Councillors.

<b>Rate Collections</b>	<b>2018-2019</b>	<b>2017-2018</b>
Arrears Prior to 01/07/2018	279,987	321,178
First Instalment Outstanding as at 31/10/2018	79,409	117,074
Second Instalment Outstanding as at 31/10/2018	926,169	927,874
Third Instalment Outstanding as at 31/10/2018	976,177	972,395
Fourth Instalment Outstanding as at 31/10/2018	987,585	982,558
<b>Total Arrears</b>	<b>359,396</b>	<b>438,251</b>
<b>Total Outstanding</b>	<b>3,249,327</b>	<b>3,321,079</b>
<b>Monthly Transactions</b>		
Amount Levied & B/Fwd	5,241,702	5,244,431
Add: Adjustments	10,162	12,502
Less: Payments to end of October	-1,926,537	-1,858,360
Less: Rebates	-78,943	-80,370
Add: Postponed	2,943	2876
<b>Gross Total Balance</b>	<b>3,249,327</b>	<b>3,321,079</b>
<b>Arrears of total amount levied %</b>	<b>7%</b>	<b>8%</b>

Total arrears have decreased from \$438,251 at 31 October 2017 to \$359,396 as at 31 October this year.

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Each instalment amounts to approximately \$1,311,000.  
(Total Rates, Waste, Water & Sewer Access Charges)

There has been an additional \$68,177 collected at 31 October 2018 to 31 October 2017.

### **2.3 Recommendation**

That the Rates and Annual Charges collection report be received and noted.

## **3 ANNUAL FINANCIAL REPORTS**

### ***Summary:-***

- *The purpose of this report is to table the 2017/2018 Financial Statements.*
- *In accordance with Section 418 Council is required to hold a public meeting in order to present the Financial Reports.*
- *Notification of the meeting was advertised in the local newspaper and the presentation is scheduled to occur at a meeting of Council on Thursday 22 November 2018.*

### **3.1 Introduction**

The Financial Reports for the year ended 30 June 2018 have been completed. The Council's Auditors conducted their final audit and we have received their Audit Report.

A full set of the Financial Reports including the Auditor's Report will be tabled at the meeting. They will be available for inspection from the Finance Manager prior to the meeting.

Consideration of this report means that Council is complying with the *Local Government Act 1993*.

### 3.2 Background

The Financial Reports for the year ended 30 June 2018 have been prepared in accordance with the *Local Government Act 1993* and the Regulations made there under, the Australian Accounting Standards and Professional Pronouncements and the Local Government Code of Accounting Practice and Financial Reporting.

### 3.3 Discussion

Section 418 to Section 421 of the *Local Government Act 1993* outlines the procedures that Council must follow with regards to the presentation of its Financial Reports.

In accordance with Section 418 Council is required to hold a public meeting in order to present the Financial Reports. Notification of the meeting was advertised in the local newspaper and the presentation is scheduled to occur at a meeting of Council on Thursday 22 November 2018.

In accordance with section 420 "any person may make submission to the Council with respect to the Council's audited financial statements". ***At the time of writing this report, no submissions had been received.***

### 3.4 Recommendation

That the Financial Reports and Auditor's Report for the period 1 July 2017 to 30 June 2018 be presented to the public and be received and noted.

## 4 DELIVERY PROGRAM

### **Summary:-**

- *This report is to provide information regarding progress with respect to the principal activities detailed in Council's adopted Delivery Program.*
- *The General Manager is required under the provisions of Section 404(5) of the Local Government Act to provide Council with regular reports regarding progress with respect to the principal activities detailed in Council's Delivery Program.*
- *Council previously resolved that these reports be provided in October and April. Due to competing priorities the October report has been tabled in November.*
- *Managers responsible for each of the activities listed under the Strategies and Outcomes have indicated the current status of the activity.*

### **4.1 Introduction**

The purpose of this report is to provide information regarding progress with respect to the principal activities detailed in Council's adopted Delivery Program.

### **4.2 Background**

The General Manager is required under the provisions of Section 404(5) of the Local Government Act to provide Council with regular reports regarding progress with respect to the principal activities detailed in Council's Delivery Program.

Council previously resolved that these reports be provided in October and April. Due to competing priorities the October report has been tabled in November.

### **4.3 Discussion**

A full Delivery Program Report listing each strategy and activity in the Delivery Program is available on request from the General Manager or on Council's website. Attached to this report, however, is an extract of the full Delivery Program Report showing those activities which are marked as:-

- Not started
- Not progressing
- Progressing with issues
- Completed





**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
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All other activities are marked as “Progressing – No Issues”, or “Completed”.

The Report mirrors the layout of Council’s Delivery Program and 2018/19 Operating Plan and Budget. Managers responsible for each of the activities listed under the Strategies and Outcomes have indicated the current status of the activity and, where appropriate, have included comments.

**4.4 Attachment**

Extract of Delivery Program Report – 2018/19 Activities.

**4.5 Recommendation**

That the Delivery Program Report be received and noted.

## Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council held on 22 November 2018

Key Status				
NS: Not Started				
NP: Not Progressing				
PWI: Progressing with Issues				
<b>Strategy 1.2.2</b>				
<b>Maintain and improve our parks, gardens and playgrounds to promote their use and enjoyment by the whole community and our visitors.</b>				
Activities 2018/19	Status	Action Comments		Council Lead
i Investigate the establishment of a Community Street Tree Planting Program	NS	Dependant on available resources - deferred until 2019		Manager Development and Environmental Services
<b>Strategy 1.2.4</b>				
<b>Provide well maintained community halls and other similar facilities for community use.</b>				
Activities 2018/19	Status	Action Comments		Council Lead
i Develop progressive M&R program for all Shire halls and community facilities capital works	NS	Dependant on available resources - deferred until 2019		Manager Development and Environmental Services
iii Undertake a review of community halls and develop a plan of management with the view to support community activities	NS	Dependant on available resources - deferred until 2019		Manager Development and Environmental Services
<b>Strategy 1.2.6</b>				
<b>Support development of a youth centre that is maintained for recreational, educational and cultural activities.</b>				
Activities 2018/19	Status	Action Comments		Council Lead
i Work with schools and community organisations to identify needs, opportunities and funding options for a dedicated youth centre	NS	Could be incorporated into consultation around Palais Theatre replacement.		Manager People and Community Services
<b>Strategy 1.3.2</b>				
<b>Provide opportunities for young people to be actively engaged in the development, design and planning of educational and other programs, services and infrastructure in which they are a stakeholder or user group.</b>				
Activities 2018/19	Status	Action Comments		Council Lead
ii Incorporate consultation with young people into planning for Council programs, developments and events wherever possible	NS	Consultation mechanism/ program yet to be developed		General Manager
<b>Strategy 1.5.1</b>				
<b>Work with the community and the State Government to ensure medical, dental, specialist, mental health and allied health services and facilities meet the needs of residents and visitors.</b>				
Activities 2018/19	Status	Action Comments		Council Lead
iii Operate the Bogan Shire Medical Centre and Dental services	PWI	Undertaking recruitment for permanent GPs		General Manager

## Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council held on 22 November 2018

Strategy 2.2.1				
Encouraged increased use of rail for transporting agricultural and mining products.				
	Activities 2018/19	Status	Action Comments	
			Council Lead	
ii	Work with John Holland Rail, the RMS and NSW Police to ensure current standards of rail and crossing safety are maintained and promoted within the community	PWI	Speed of trains and eastern level crossing remain an unresolved issue	General Manager
Strategy 2.4.1				
Provide a financially viable and efficient sewerage system that meets best practice and has sufficient capacity for current and projected growth requirements.				
	Activities 2018/19	Status	Action Comments	
			Council Lead	
ii	Monitor and review the development of a database of all sewerage management systems within the Local Government Area	NS	Dependant on available resources - deferred until 2019	Manager Development and Environmental Services
Strategy 3.1.1				
Conduct periodic reviews of Council's planning instruments to ensure that land use planning supports the long term sustainability of our local communities and our economy.				
	Activities 2018/19	Status	Action Comments	
			Council Lead	
i	Review of LEP 2011	NS	Dependant on available resources - deferred until 2019	Manager Development and Environmental Services
iv	Review DCP 2012, including provisions of heritage controls	NP	The Shire has 3 local heritage items all managed by Council. Heritage Development Controls are only effective when developments are undertaken to Heritage Listed Items (which do not presently exist in the Shire). A Heritage Review and adoption of heritage listed items under the Bogan LEP 2011 is required in this regard.	Manager Development and Environmental Services
v	Establishment of Rural Residential Strategy	NS	Dependant on available resources - deferred until 2019	Manager Development and Environmental Services
Strategy 3.1.4				
Develop and implement flood management plans for all urban flood plain areas.				
	Activities 2018/19	Status	Action Comments	
			Council Lead	
ii	Review requirements under LEP and DCP for Flood Management	NS	Dependant on available resources - deferred until 2019	Manager Development and Environmental Services
iii	Develop, review and implement Flood Risk Management Plan in accordance with NSW Government Guidelines	NS	Dependant on available resources - deferred until 2019	Manager Development and Environmental Services
Strategy 3.2.1				
Provide efficient and cost effective kerbside collection of solid and recyclable waste.				
	Activities 2018/19	Status	Action Comments	
			Council Lead	
ii	Review and monitor kerbside recycling service in order to reduce contamination rates	PWI	Ongoing contamination of recycling – around 30% of recycling loads. Education and audit functions being investigated to combat high contamination rate.	Manager Development and Environmental Services

## Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council held on 22 November 2018

Strategy 4.1.1				
Support and promote our local business and industry, to identify gaps and develop initiatives for sustainable economic growth and local employment opportunities.				
	Activities 2018/19	Status	Action Comments	Council Lead
iv	Implement the Economic Development Plan for Bogan Shire	NS	Planned for 2019	Manager People and Community Services
Strategy 5.1.1				
Facilitate purposeful engagement and consultation with the community and other stakeholders to progress the outcomes of the Community Strategic Plan.				
	Activities 2018/19	Status	Action Comments	Council Lead
iii	Hold a Community Strategic Plan forum	NS	Not due until next year	General Manager
iv	As part of (iii) above, engage the community in a process to determine support for a special rate variation to fund asset renewals with a view to making application for a special rate variation in future years.	NS	Not progressing with special rate variation at this stage.	General Manager
Strategy 5.2.4				
Manage Council's operations effectively and on business-like principles to maximise service delivery for the community.				
	Activities 2018/19	Status	Action Comments	Council Lead
iv	Identify and manage Council's risks, including insurance cover	PWI	Risk and Governance to be an area of increased focus for 2019	Manager of Finance and Corporate Services
vii	Manage Council's ICT resources including disaster recovery to support our business	PWI	ICT Resources to be an area of increased focus for 2019	Manager of Finance and Corporate Services
Strategy 5.2.5				
Implement Council's Fit for the Future Action Plan to ensure that we retain our autonomy as a financially viable independent Council.				
	Activities 2018/19	Status	Action Comments	Council Lead
iv	Undertake Services Reviews for more efficient service provision	NS	Resourcing to be reviewed	General Manager
v	Refocus expenditure on asset renewals	NS	Requires review of strategy.	General Manager

## 5 ANNUAL REPORT 2017/2018

### **Summary:-**

- *Within 5 months after the end of each year, a Council must prepare its Annual Report for that year reporting as to its achievements in implementing its Delivery Program and the effectiveness of the principal activities undertaken in achieving the objectives at which those principal activities are directed.*
- *The purpose of this report is to table to Council the Annual Report for the financial year 1 July 2017 to 30 June 2018.*

### **5.1 Introduction**

In accordance with Section 428 of the Local Government Act 1993 Council must, within 5 months of the year end, prepare an Annual Report. This report must be submitted to the Minister.

### **5.2 Discussion**

The Annual Report has been prepared and will be tabled at this meeting. This report showcases Council to the public and is another mechanism by which a Council is made accountable for its actions. It was compiled after all Senior Officers had provided input and updated their respective sections of the report.

The report is available for inspection from the Manager Finance & Corporate Services prior to the Council meeting.

Preparation of this report means that Council is complying with the Local Government Act 1993.

### **5.3 Recommendation**

That the Annual Report 2017/2018 be received and noted.

## **6 RURAL ADDRESSING – RENAMING TOTTENHAM ROAD TO THE BOGAN WAY**

### **Summary:-**

*The purpose of this report is to seek Council's endorsement of a decision made by a previous Council at its Ordinary Meeting on 23rd March 2006 to which Council then wrote a letter of support to the Tottenham Development Group supporting the proposed naming being "The Bogan Way" from the Newell Highway at Forbes to the Mitchell Highway at Nyngan Via Tottenham.*

### **6.1 Introduction**

The purpose of this report is to seek Council's endorsement of a decision made by a previous Council at its Ordinary Meeting on 23 March 2006 to which Council then wrote a letter of support to the Tottenham Development Group on 29 March 2006.

### **6.2 Background**

On 14 March 2006 Council received a letter from the Tottenham Development Group asking for support in naming "The Bogan Way" being from the Newell Highway at Forbes to the Mitchell Highway at Nyngan via Tottenham. Council then responded with a letter of support to the Tottenham Development Group on 29 March 2006.

Shortly after this letter of support, Councils throughout NSW were directed to introduce a new numbering system for rural properties where the property name was to be replaced by a number which would be easier for Emergency Services and Australia Post to locate.

### **6.3 Discussion**

Councils were encouraged to converse with neighbouring Councils to resolve road naming issues such as the above road. The renaming of the road would remove any confusion when Emergency Services had to cross Local Government borders. The name Bogan Way is easily identified with the Bogan Shire and the Bogan River which ends at Nyngan giving the town and the Council greater tourism opportunities.

Bogan Shire staff have recently completed this renumbering and have had similar requests to have our section of the road renamed.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 22 November 2018**

Council has now received a letter from Lachlan Shire Council requesting Bogan Shire Council to consider re-naming Tottenham Road, within the Bogan LGA to The Bogan Way.

**General Manager's Note:**

Council has now received a verbal request from Lachlan Shire Council and a resident on the Cobar – Condobolin Road to consider formally changing the name on this road.

The road from Nymagee to Condobolin is currently named the Balowra Road from Nymagee to the Bogan Shire boundary, Cobar – Condobolin Road through Bogan Shire, then Henry Parkes Way from the Lachlan Shire Boundary.

It is proposed to rename it Balowra Road from the Cobar Shire Boundary to Bobadah then, Henry Parkes Way from Bobadah heading south towards Condobolin.

**6.4 Attachment**

Letter received from Lachlan Shire Council.

**6.5 Recommendation**

1. Council resolves to rename the road from Nyngan to the Shire Boundary "The Bogan Way" in keeping with Council's decision to support this on 23 March, 2006.
2. Council advertise the name change and notify the relevant agencies of the renaming of the road.
3. That Council rename the Nymagee to Condobolin Road, the Balowra Road from the Cobar Shire Boundary to Bobadah then, Henry Parkes Way from Bobadah heading south towards Condobolin.

Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
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LACHLAN SHIRE  
COUNCIL

**Contact Person: Csanad Csutoros**  
**Your Ref:**  
**Our Ref:**

Lachlan Shire Council  
58-64 Molong Street  
PO Box 216  
CONDOBOLIN NSW 2877  
P: 02 6895 1900  
F: 02 6895 3478  
E: council@lachlan.nsw.gov.au  
ABN 82 815 250 829

6 November 2018

Derek Francis  
General Manager  
BOGAN SHIRE COUNCIL  
PO Box 221  
NYNGAN 2825 NSW

Dear Derek,

**Re: Proposed renaming of Tottenham Road to The Bogan Way in the Bogan LGA**

I write to request that Bogan Shire Council consider re-naming Tottenham Road, within the Bogan LGA, to The Bogan Way. The road is currently named Bogan Way from Forbes to the Lachlan Shire Council boundary north of Tottenham. The renaming of the road within Bogan Shire will create a consistent name for the road from Forbes to Nyngan.

To expedite the uniform naming of the section of road extending between Forbes and Nyngan (part of the road described by the gazettal of Main Road 57 on page 10504 of the **NSW Government Gazette number 246** of 6 December 2002) to The Bogan Way, Lachlan Shire Council requests that Bogan Shire support this request and rename the road.

This would also ensure a proper sequential flow of property addresses along this road when travelling between these two LGAs.

Yours sincerely



Greg Tory  
General Manager

BOGAN SHIRE COUNCIL	
FILE	R/N
12 NOV 2018	
ASSIGNEE	



## 7 COMMUNITY EVENTS AND EQUIPMENT HIRE

### **Summary:**

*Council resolved on the 22 June 2017 Resolution 194/2017 that fees and charges for bona-fide community events be waived. This report seeks to clarify if Councils intention was to use Council staff to help facilitate these events outside of normal operating hours.*

### **7.1 Introduction**

Council resolved on the 22 June 2017 Resolution 194/2017 that fees and charges for bona-fide community events be waived. This report is to make Council aware of the financial implications of this decision that have come to light since it was introduced when Council staff help to facilitate these events outside of normal operating hours.

### **7.2 Background**

Resolution 194/2017 stated that applicable fees set out in the fees and charges section of Council's Operational plan and Budget are to be waived for bona-fide community events. Community events were defined as those run by not-for-profit organisations based in the Bogan Shire area, excluding events run by Government Agencies and private functions. An exception to this was where Council assets are hired for funerals then fees were to be waived.

The resolution also stated that costs of labour and plant associated with event set-up would be waived for bona-fide community events as well as funerals.

### **7.3 Discussion**

Many community events fall on a weekend and generally Council can organise for the delivery of the equipment in normal working hours and the pickup on the next working day after the event.

This is not always possible as the equipment can't be left somewhere waiting for the event or the equipment is already being used at another event. In these instances Council need to call staff in to work on a Flexi Day, Saturday or a Sunday to be able to deliver or pick up from these events which can become quite costly to Council in overtime for staff. One planned event on a weekend would have cost Council approximately \$2,025 in additional staff wages if we delivered and picked up on a weekend. This can include transportation of portable fencing, toilets, marquees, chairs, tables, cool room and crockery etc.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
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Staff on these occasions recently have been asking the community organisation to collect and drop off the equipment themselves if they require it and we have no staff available to deliver it. Alternatively, it is recommended that, on these occasions Council should be charging a fee to cover the overtime for the staff required if the community organisation are unable to deliver and collect the equipment within normal working hours.

**7.4 Recommendation**

A fee be charged for the cost of having equipment delivered and / or picked up outside of Council's normal working hours to cover staff overtime if the equipment is unable to be delivered and / or picked up in normal working hours or suitable alternative arrangements made with event organisers.

**Stephanie Waterhouse  
Manager Finance and Corporate Services**

## **REPORT TO THE ORDINARY MEETING OF COUNCIL – MANAGER OF ENGINEERING SERVICES REPORT**

### **Mayor and Councillors**

I submit the following report for consideration:-

## **1 OPERATIONAL REPORT**

### **1.1 Civil Works**

Work undertaken during this reporting period from 15 October 2018 to 9 November 2018 consisted of the following:-

- Completing work on installing the new Nyngan Cemetery entrance.
- Continuing works on the construction of a new concrete footpath in Pangee Street from Pioneer Park to the Mine Village.
- Completing maintenance at the Council Chambers in Cobar Street.
- Assisting Laser Electrical Pty Ltd with work associated with the installation of the new lighting at Larkin Oval.
- Completing the sale of surplus items at the Works Depot in Nymagee Street on 27 October 2018.
- Completing house and yard maintenance at 41 Flashman Avenue.
- Commencing the construction of a concrete shed slab at 41 Flashman Avenue.
- Completing the installation of new play equipment in Moonagee Park.
- Completing the removal and disposal of asbestos pipes from Council's depot in Pangee Street.
- Completing maintenance at the Nyngan Library.

### **1.2 Community Facilities**

Work undertaken by Council's Community Facilities during this reporting period consisted of the following:-

- Assisting with preparation of the Nyngan Fight Night.
- Mowing and maintenance of ovals and reserves.
- Cleaning of town facilities.
- Cleaning and sweeping of the Nyngan CBD.
- Preparing for private functions.
- Cleaning and maintenance of town streets and nature strips.
- Cleaning of town streets gutters and culverts.
- Digging and backfilling of graves.

**Engineering Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 22 November 2018**

**1.3 Roads**

The work undertaken during this reporting period by Rural Works Crews consisted of the following:-

<b>No.</b>	<b>Name</b>	<b>Comments</b>
84	Budgery Road	Maintenance grading completed.
24	Canonba Road	Maintenance grading completed.
64	West Bogan Road	Maintenance grading completed.
25	Merryanbone Road	Resheeting commenced.
3	Buddabadah Road	Maintenance grading continuing.
92	Colane Road	Construction continuing.
22	Mulla Road	Maintenance grading commenced.
20	Murrawombie Road	Maintenance grading continuing.
23	Buckinguy Road	Shoulder grading commenced.
59	Laroo Road	Maintenance grading completed.
HW7	Mitchell Highway	Commencing rehabilitation of 2.95km.

Recent rain will be of some help in allowing the rural road crews to access water for road works. But it will continue to be the main concern for the upcoming months if we do not get further rain.

The works program for the remainder of November and December includes but is not limited to the following works:-

- Continuing the construction of the new footpath in Pangee Street.
- Continuing the installation of the new lighting for Larkin Oval including the digging, pouring and standing of the footings for the light towers.
- Commencing or continuing maintenance grading, re-sheeting or resealing of the following roads - Murrawombie Road, Colane Road, Booramugga Road and Canonba Road.
- Construction and sealing of 2km of Colane Road.
- Crack sealing of Nyngan town streets.
- Continuing the rehabilitation of 2.95km of the Mitchell Highway near the property 'Lohn'.

## 1.4 Recommendation

That the Operational Report, including Civil and Community Works and Roads for the reporting period 15 October 2018 to 9 November 2018 be received and noted.

## 2 MAINTENANCE GRADING TRIAL

### **Summary:-**

*The purpose of this report is to report back to Council on the trial of running two grader gangs together to achieve budget savings.*

### 2.1 Introduction

The purpose of this report is to report back to Council on the trial of running two grader gangs together to achieve budget savings.

### 2.2 Background

Council resolved on 21 June 2018 that *“two of Council’s graders be consolidated to work together so that one position of offsider be removed from rural works and transferred to civil works to achieve budget savings”*.

Council also resolved that this arrangement be trialled for 6 months and reviewed thereafter. Accordingly two grader gangs have been working together since July.

### 2.3 Discussion

A maintenance gang is comprised of a grader, roller, water cart, and a crew cab driven by an offsider. During the trial, it was found necessary to retain the two offsiders with their gangs and Council’s objective of removing one of these positions could not be achieved.

From time to time in the past, as determined by operational efficiencies, two gangs have worked together – for instance on construction jobs such as Hermidale – Nymagee Road and on the highways. This has always involved two offsiders working with the gangs.

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During the time the two gangs have worked together various methods to come up with the most economical way to maintenance grade have been trialled. The most suitable method was a water cart, grader, and a roller following each other with the second gang a short distance behind doing the same while grading the next vehicle width.

The two graders working together were able to achieve an average 5 kilometres per day of grading. This allowed individual sections of roads to be graded quickly and produced positive comments from at least one ratepayer around perceived efficiency.

However, it was found that with six items of plant working on the road at the same time it more difficult for traffic to negotiate the road works and greater traffic control was required. The crews were moving quickly and therefore the advisory signs needed to be constantly moved with an offsider at each end required when sight distance was limited.

In comparison, one grader gang working alone is able to average 3 kilometres of maintenance grading per day. The operators feel that the water cart is completely utilised when working with a separate gang while two water carts working together in a combined gang are partly overlapping which is over watering in some areas. Overall, therefore, greater distances can be graded by two gangs working separately.

The opinion of the Engineering staff is that while an offsider often seems to be an under utilised member of the gang, the role is very important to the operation. The offsider sets up and moves the water pump, arranges water with property owners prior to the grader arriving, assists the grader operator with changing blades, carries out traffic control, trains in the operation of the plant to do relief work, carries out some vegetation control, and maintains culverts, guide posts, signs, and records.

Whilst a maintenance grader gang will often run a day or two without an offsider due to staff shortages for leave or illness, the gang is not as efficient. The offsider plays an important role in relieving other members and, without these roles, we do not have the spare staff to slot into a gang on demand.

Council's roads budget only allows for the grading of about 65% of local roads per year and if funding for re-sheeting and highway work is reduced in the future, it may be necessary to make decisions on reducing the number of grader gangs. In this eventuality, the coverage of local roads would be further reduced in this situation if two gangs were combined.

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In conclusion, it appears from the trial that two gangs operating together with one offsider is not an option for improving operational efficiency or achieving budget savings.

In the opinion of the Manager of Engineering Services, Council is able to cater for the needs of more ratepayers by having four gangs working in different locations throughout the Shire and when two gangs are working on construction or highway maintenance, local roads grading can continue.

## **2.4 Recommendation**

That the trial of operating two grader gangs together to achieve budget savings be discontinued.

## **3 WATER RESTRICTION LEVELS**

***Summary:-***

*This report is for Council to determine an overall framework for water restriction levels.*

### **3.1 Introduction**

The purpose of this report is for Council to determine an overall framework for water restriction levels.

### **3.2 Background**

Council appears to have adopted a framework of water restriction levels in 2002 which was implemented in the following drought years. The exact status of that framework is unclear and there has been some public confusion around permissible activities under Council's current Level 1 restrictions.

### **3.3 Discussion**

It is therefore considered necessary in the current climatic circumstances that Council formally adopts an updated framework of water restriction levels for implementation when necessary.

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The attached document has been prepared by the Lower Macquarie Water Alliance (now known as the Orana Water Utilities Alliance) and is presented for Council's adoption. Additionally it is recommended that the General Manager be given delegated authority to determine the implementation of restriction levels as and when this becomes necessary.

To clarify Council's water restriction requirements in the community it is anticipated that a flyer will be distributed with water accounts.

### **3.4 Attachment**

Recommended water restriction levels – Orana Water Utilities Alliance.

### **4.4 Recommendation**

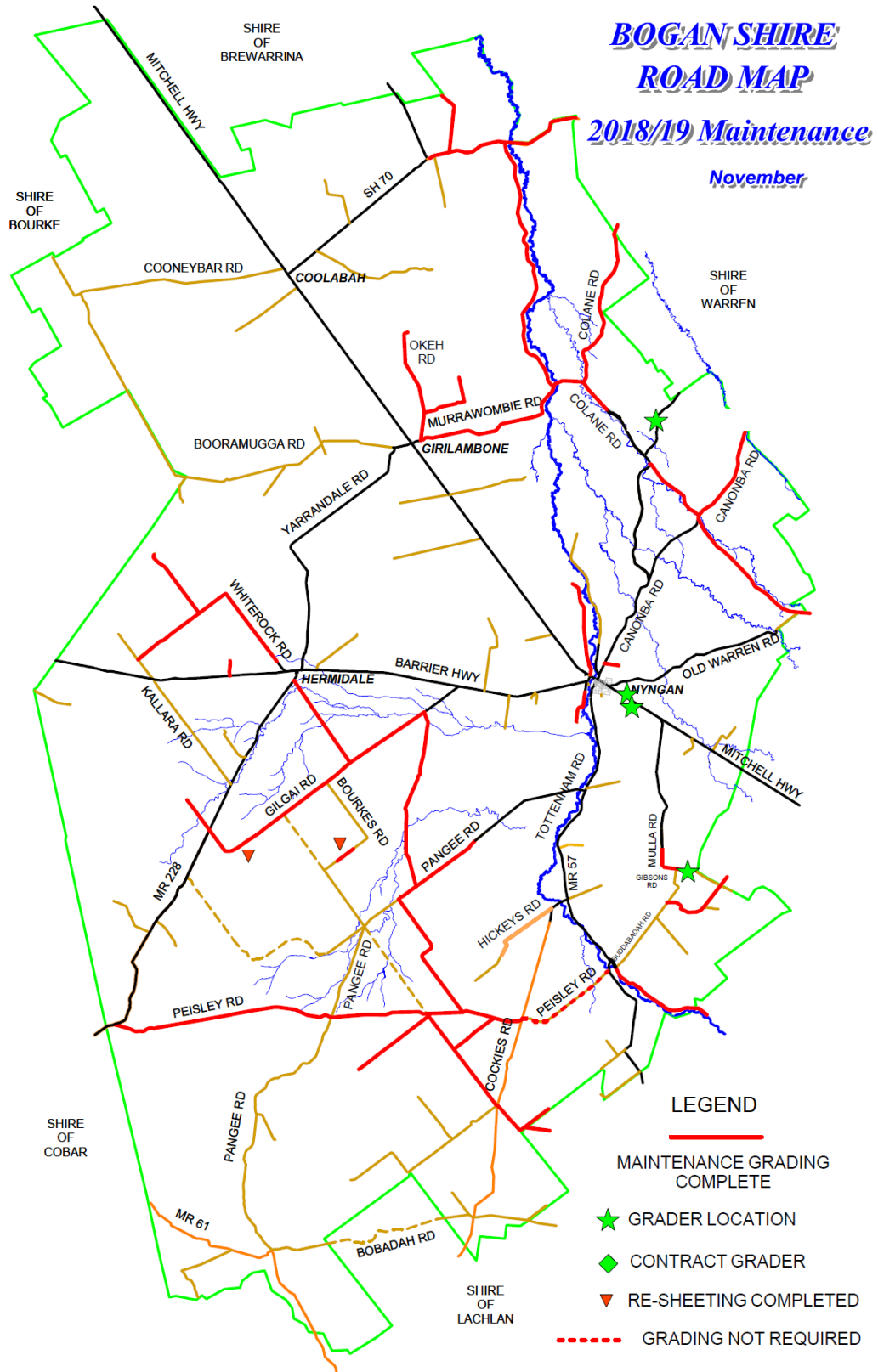
It is recommended that:-

1. Council adopts the attached water restriction levels as an overall framework for water restrictions.
2. The General Manager be given delegated authority to determine the implementation of restriction levels as and when this becomes necessary.

**Graeme Bourke**  
**Manager Engineering Services**



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REGIONAL SYSTEM OF WATER RESTRICTIONS for LMWUA Councils						
ACTIVITY	WATER RESTRICTIONS					
	LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4	LEVEL 5	LEVEL 6
	LOW	MODERATE	HIGH	VERY HIGH	EXTREME	CRITICAL
TARGET WATER CONSUMPTION	260 litres/person/day	240 litres/person/day	220litres/person/day	200 litres/person/day	160 litres/person/day	120 litres/person/day
<b>RESIDENTIAL WATER USE</b>						
Watering of Lawns <i>Note: Subject to varying Summer and Winter Times</i>	Watering systems, microsprays, drip systems, soaker hoses, non fixed sprinklers hand held hoses only. <b>Summer Time</b> between 1800-0900 hrs only daily. <b>Winter Time</b> 0600-1000 hrs and 1600-2200 hrs daily.	Watering systems, non fixed sprinklers, hand held hoses, microsprays, drip systems, soaker hoses, only. <b>Summer Time</b> between 0600-0900 hrs and between 1800-2100 hrs every second day as per odds and evens system. <b>Winter Time</b> between 0700-1000 hrs and between 1600-1900 hrs every second day as per odds and evens system.	Watering systems, non fixed sprinklers, hand held hoses not permitted at any time. Microsprays, drip systems, soaker hoses, only. <b>Summer Time</b> between 0600-0900 hrs and between 1800-2100 hrs every second day as per odds and evens system. <b>Winter Time</b> between 0700-1000 hrs and between 1600-1900 hrs every second day as per odds and evens system.	Not permitted	Not permitted	Not permitted
Watering of Residential Gardens <i>Note: Subject to varying Summer and Winter times</i>	Watering systems, microsprays, drip systems, soaker hoses, non fixed sprinklers hand held hoses only. <b>Summer Time</b> between 1800-0900 hrs only daily. <b>Winter Time</b> 0600-1000 hrs and 1600-2200 hrs daily.	Watering systems, non fixed sprinklers, hand held hoses, microsprays, drip systems, soaker hoses, only. <b>Summer Time</b> between 0600-0900 hrs and between 1800-2100 hrs every second day as per odds and evens system.	Watering systems, non fixed sprinklers, hand held hoses not permitted at any time. Microsprays, drip systems, soaker hoses, only. <b>Summer Time</b> between 0600-0900 hrs and between 1800-2100 hrs every second day as per odds and evens system.	Watering systems, non fixed sprinklers, hand held hoses not permitted at any time. Microsprays, drip systems, soaker hoses, only. <b>Summer Time</b> between 1800-2000 hrs only on each Wednesday and Sunday. <b>Winter Time</b> 1600-1800 hrs on each Wednesday and Sunday.	Watering systems, non fixed sprinklers, hand held hoses, microsprays, drip systems, soaker hoses, not permitted at any time. Bucket / watering can watering only. <b>Summer Time</b> between 1800-2000 hrs on Sunday only.	Not permitted

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		<b>Winter Time</b> between 0700-1000 hrs and between 1600-1900 hrs every second day as per odds and evens system.	<b>Winter Time</b> between 0700-1000 hrs and between 1600-1900 hrs every second day as per odds and evens system.		<b>Winter Time</b> between 1300-1500 hrs on Sunday only.	
Topping up, filling garden water features	Permitted	Permitted	Permitted	Permitted	Not to be topped up or filled.	Not to be topped up or filled.
Irrigation of new turf	Permitted for one week after laying after which level 1 restriction on watering lawns applies	Permitted for one week after laying after which level 2 restriction on watering lawns applies	Permitted for one week after laying after which level 3 restriction on watering lawns applies	Not permitted.	Not permitted.	Not permitted.
Washing down walls or paved surfaces	Not permitted	Not permitted	Not permitted	Not permitted	Not permitted	Not permitted
Topping up private swimming pools/spas	Permitted	Only between hours of 0700-0900 and between 1800-2000 hrs, every day.	Only between hours of 0700-0900 and between 1800-2000 hrs, every day provided pool covers are used	Only between hours of 0700-0900 and between 1800-2000 hrs, every day. Pool covers must be used.	Not permitted	Not permitted
First fill of private swimming pools	Permitted	Only between hours of 0700-0900 and between 1800-2000 hrs, every day	Only with Council permission and provided pool covers are used.	Only with Council permission and after water savings elsewhere within property. Covers must be used.	Not permitted	Not permitted
Washing cars at home	Permitted with bucket and rinse with trigger hose on lawn at any time.	Permitted with bucket and rinse with trigger hose on lawn between 0900-1200 hrs any day.	Permitted with bucket only on lawn between 0900-1200 hrs any day.	Permitted with bucket only on lawn between 0900-1200 hrs any day.	Not permitted	Not permitted
Baths, showers	Permitted	Permitted	Permitted	Five (5) minute showers, one bath per person per day	Three (3) minute showers, one bath ( 100 mm depth) per person per day	Three (3) minute showers, one bath ( 100 mm depth) per person per day
Washing of clothes	Permitted	Permitted	Full loads only encouraged.	Full loads only permitted.	Full loads only permitted.	Two full loads of clothes per week

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Use of evaporative air conditioners	Permitted	Permitted	Permitted	Permitted only 0700-2400 hrs daily	Permitted only 0700-2400 hrs daily, exemptions may be granted to aged accommodation or nursing homes.	Permitted only 1800-2200 hrs daily, exemptions may be granted to aged accommodation or nursing homes.
Inflatable or temporary children's pools	Permitted	Permitted	Permitted	Permitted	Not permitted	Not permitted
<b>NON - RESIDENTIAL WATER USE</b>						
Watering of Lawns <i>Note: Subject to varying Summer and Winter times</i>	Watering systems, microsprays, drip systems, soaker hoses, non fixed sprinklers hand held hoses only. <b>Summer Time</b> between 1800-0900 hrs only daily. <b>Winter Time</b> 0600-1000 hrs and 1600-2200 hrs daily.	Watering systems, non fixed sprinklers, hand held hoses, microsprays, drip systems, soaker hoses, only. <b>Summer Time</b> between 0600-0900 hrs and between 1800-2100 hrs every second day as per odds and evens system. <b>Winter Time</b> between 0700-1000 hrs and between 1600-1900 hrs every second day as per odds and evens system.	Watering systems, non fixed sprinklers, hand held hoses not permitted at any time. Microsprays, drip systems, soaker hoses, only. <b>Summer Time</b> between 0600-0900 hrs and between 1800-2100 hrs every second day as per odds and evens system. <b>Winter Time</b> between 0700-1000 hrs and between 1600-1900 hrs every second day as per odds and evens system.	Not permitted	Not permitted	Not permitted

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Watering of Gardens <b>Note: Subject to varying Summer and Winter times</b>	Watering systems, microsprays, drip systems, soaker hoses, non fixed sprinklers hand held hoses only. <b>Summer Time</b> between 1800-0900 hrs only daily. <b>Winter Time</b> 0600-1000 hrs and 1600-2200 hrs daily.	Watering systems, non fixed sprinklers, hand held hoses, microsprays, drip systems, soaker hoses, only. <b>Summer Time</b> between 0600-0900 hrs and between 1800-2100 hrs every second day as per odds and evens system. <b>Winter Time</b> between 0700-1000 hrs and between 1600-1900 hrs every second day as per odds and evens system.	Watering systems, non fixed sprinklers, hand held hoses not permitted at any time. Microsprays, drip systems, soaker hoses, only. <b>Summer Time</b> between 0600-0900 hrs and between 1800-2100 hrs every second day as per odds and evens system. <b>Winter Time</b> between 0700-1000 hrs and between 1600-1900 hrs every second day as per odds and evens system.	Watering systems, non fixed sprinklers, hand held hoses not permitted at any time. Microsprays, drip systems, soaker hoses, only. <b>Summer Time</b> between 1800-2000 hrs only on each Wednesday and Sunday. <b>Winter Time</b> 1600-1800 hrs on each Wednesday and Sunday.	Watering systems, non fixed sprinklers, hand held hoses, microsprays, drip systems, soaker hoses, not permitted at any time. Bucket / watering can watering only. <b>Summer Time</b> between 1800-2000 hrs on Sunday only. <b>Winter Time</b> between 1300-1500 hrs on Sunday only.	Not permitted
Topping up public swimming pools/spas, including those in motels etc.	Permitted	Only between hours of 0700-0900 and between 1800-2000 hrs, every day.	Only between hours of 0700-0900 and between 1800-2000 hrs, every day provided pool covers are used	Only between hours of 0700-0900 and between 1800-2000 hrs, every day. Pool covers must be used.	Not permitted	Not permitted
First fill of public swimming pools/spas, including those in motels etc.	Permitted	Only between hours of 0700-0900 and between 1800-2000 hrs, every day	Only with Council permission	Only with Council permission and after water savings elsewhere within property. Covers must be used.	Not permitted	Not permitted
Turf farm irrigation, market gardens	Permitted	Permitted	Irrigation only between 2000-0800 hrs. Business must prepare WSAP.	Business must implement and comply with WSAP	Not permitted	Not permitted
Irrigation of new turf on non-residential premises	Permitted for one week after laying after which level 1 restriction on watering lawns applies	Permitted for one week after laying after which level 2 restriction on watering lawns applies	Permitted for one week after laying after which level 3 restriction on watering lawns applies	Not permitted.	Not permitted.	Not permitted.

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Public car and truck wash facilities	Permitted	Permitted	Permitted, but business must prepare WSAP.	Business must implement and comply with WSAP	Business must implement and comply with WSAP	Not permitted.
Construction industry eg mortar or concrete mix	Permitted	Permitted	Permitted	Permitted	Permitted	Not permitted.
Construction - wash down, paint prep, curing.	Permitted	Permitted	Permitted, but business must prepare WSAP.	Business must implement and comply with WSAP	Business must implement and comply with WSAP	Not permitted.
Cleaning - exterior	Permitted with trigger hoses, any time.	Permitted with pressure trigger hoses, any time.	Permitted with pressure trigger hoses. Business must prepare WSAP.	Business must implement and comply with WSAP	Business must implement and comply with WSAP	Not permitted.
Commercial or Government nurseries	Permitted	Permitted	Permitted, but business must prepare WSAP.	Business must implement and comply with WSAP.	Business must implement and comply with WSAP.	Not permitted.
Abattoirs	Permitted	Permitted	Permitted, but business must prepare WSAP.	Business must implement and comply with WSAP.	Business must implement and comply with WSAP.	Not permitted.
Food or pet food production	Permitted	Permitted	Permitted, but business must prepare WSAP.	Business must implement and comply with WSAP.	Business must implement and comply with WSAP.	Not permitted.
Canneries	Permitted	Permitted	Permitted, but business must prepare WSAP.	Business must implement and comply with WSAP.	Business must implement and comply with WSAP.	Not permitted.
Pet care	Permitted	Permitted	Permitted, but business must prepare WSAP.	Business must implement and comply with WSAP.	Business must implement and comply with WSAP.	Business must implement and comply with WSAP.
Public water features	Permitted	Permitted	Permitted, but WSAP must be prepared.	WSAP must be implemented.	WSAP must be implemented.	Not permitted.
Child care	Permitted	Permitted	Permitted, but business must prepare WSAP.	Business must implement and comply with WSAP.	Business must implement and comply with WSAP.	Business must implement and comply with WSAP.
Public parks, gardens, aviaries, plant houses, zoos	Permitted	Permitted	Permitted, but business must prepare WSAP.	Business must implement and comply with WSAP.	Business must implement and comply with WSAP.	Not permitted.

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Schools, technical colleges, colleges, universities	Permitted	Permitted	Permitted, but business must prepare WSAP.	Business must implement and comply with WSAP.	Business must implement and comply with WSAP.	Not permitted.
Hospitals, hospices, nursing homes, rehab centers	Permitted	Permitted	Permitted, but business must prepare WSAP.	Business must implement and comply with WSAP.	Business must implement and comply with WSAP.	Business must implement and comply with WSAP
Aged accommodation	Permitted	Permitted	Permitted, but business must prepare WSAP.	Business must implement and comply with WSAP.	Business must implement and comply with WSAP.	Business must implement and comply with WSAP.
Motels, caravan parks, cabins	Permitted	Permitted	Permitted, but business must prepare WSAP.	Business must implement and comply with WSAP.	Business must implement and comply with WSAP.	Not permitted.
Hotels, registered clubs	Permitted	Permitted	Permitted, but business must prepare WSAP.	Business must implement and comply with WSAP.	Business must implement and comply with WSAP.	Not permitted.
Businesses with cooling towers	Permitted	Permitted	Permitted, but business must prepare WSAP.	Business must implement and comply with WSAP.	Business must implement and comply with WSAP.	Not permitted.
<b>NOTES</b>						
<b>ODDS &amp; EVENS SYSTEM EXPLAINED</b>						
This means that if the street number of your property is odd you can water in accordance with the restrictions on odd days.						
If your property has an even number you can water in accordance with the restrictions on even days.						
If your property has a range of street numbers then it should be treated as odd or even as per the first number in the range.						
For example if your property is 12-15 Smith Street then you can water on even days in accordance with the restrictions.						
If your property has no street number then it should be treated as an even property.						
For example if your property is "Tara" then you can water on even days in accordance with the restrictions.						

**Engineering Services' Report to the Ordinary Meeting of  
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<b>OTHER SOURCES OF WATER</b>					
These restrictions are restrictions that Council is placing on the use of its potable water supply. If the restrictions say " Not permitted" for a particular use, this means that Council's potable water supply cannot be used for this purpose. Water from another source, however, could be used for this purpose.					
<b>TIMES</b>					
The times quoted in the restrictions are based on a 24 hour clock. For example, if the restrictions state 2200 hrs it is equivalent to 10 pm.					
<b>Summer Time</b> - refers to Daylight Saving period 2.00am Eastern Standard Time first Sunday in October to Eastern Daylight Saving Time 3.00am first Sunday in April					
<b>Winter Time</b> - refers to the period outside of Daylight Saving Time					
<b>WSAP</b>					
This refers to a Water Savings Action Plan, an enterprise specific plan to adopt water efficiency prepared in accordance with "Guidelines for Water Savings Action Plans", Dept of Energy, Utilities and Sustainability, October 2005. A copy of this document are now available from offices of the Department of Water and Energy. At certain levels of restrictions a business may be required to prepare a WSAP. The completed WSAP must be approved by Council. Further water restrictions may permit the continued use of water for that activity but only if the business strictly complies with its approved WSAP.					

Level	Target (l/person/day)
1	260
2	240
3	220
4	200
5	160
6	120



**Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 22 November 2018**

**REPORTS TO ORDINARY MEETING OF COUNCIL - MANAGER OF  
DEVELOPMENT & ENVIRONMENTAL SERVICES REPORT**

**Mayor and Councillors**

I submit the following reports for consideration:-

**1 DEVELOPMENT APPLICATIONS**

**1.1 Introduction**

Four (4) Applications have been approved since Council's October 2018 meeting and four (4) applications are currently with Council for consideration as tabled below:

DA NUMBER	APPLICANT	ADDRESS	DESCRIPTION	VALUE (\$)	PROGRESS
2014/001	Dr Ryan Heggie	Canonba Road, NYNGAN	Hangar	64,000	Applicant has been invited to withdraw application.
2018/004	Mr Greg Pack	22 Bourke Street, Girilambone	Use of Existing Building as a Dwelling	15,000	Site meeting organised for 20 <sup>th</sup> November 2018 to discuss outstanding items with applicant.
2018/021	Benzmax Pty Ltd	1832 Kallara Road, Hermidale	Subdivision	10,000	Approved
2018/022	Mr M C Armstrong	586 Dandaloo Road, Buddabadah	Farm Stay and Function Centre	335,000	Some additional information submitted, which is under review by Council's consultant.
2018/027	Tritton Resources Pty Ltd	Booramugga Road, Girilambone		5,000,000	Approved
2018/030	Mr Aron Couley and Ms Casey Hayes	56 Tottenham Road, Nyngan	New Private Shed	8000	Awaiting Additional Information. Second request forwarded to applicant.

**Development and Environmental Services' Report to the Ordinary Meeting of  
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2018/031	Mr Colin and Mrs Stacey Wright	31 Nyngan Street, Nyngan	New Dual Occupancy	998,000	Approved
2018/032	Tritton Resources Pty Ltd	86 Oxley Street, Nyngan	Demolition of Fire Affected Dwelling	20,000	Approved

**1.2 Recommendation**

That the Development Applications Report since Council's October 2018 Meeting be received and noted.

**2 OPERATIONAL REPORTS**

**2.1 Introduction**

The purpose of this report is to outline the key works undertaken since Council's October 2018 meeting by Council's Parks and Gardens Team.

**2.2 Discussion**

Key works that have been undertaken by the Parks and Gardens Team consisted of the following:-

- Routine maintenance duties including manual watering (where required), whipper snipping, mowing, weed removal in Heritage Park, Nyngan Cemetery, Davidson Park, Vanges Park, Medical Centre, Teamsters Rest, Town Hall and Senior Citizens area, Flood Memorial Rest Area, Council Administration Building, Moonagee Street Park, Early Learning Centre, Rotary Park, Pioneer Park, Lions Park and Centenary Park.
- Creation of new trial garden beds in Pangee Street.
- Ongoing construction at Heritage Park (nearing completion).
- Installation of new play equipment at Moonagee Park.
- Installation of new irrigation at Rotary Park.

**Development and Environmental Services' Report to the Ordinary Meeting of  
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Key works that have been undertaken by the Weeds Officer (undertaken by Ranger as Weeds Officer on leave) consisted of:-

Spraying of general weeds at Nyngan Cemetery, Nyngan Showground, Nyngan Racecourse, Rotary Park, Nyngan Pound, Town Streets, Nyngan Dog Park and laneways.

- Pest control of ants on town footpaths.

### **2.3 Recommendation**

That the Operational Reports including Parks and Gardens Team and Weeds Officer be received and noted.

**Tony Payne**  
**Manager Development and Environmental Services**

## **PRECIS OF CORRESPONDENCE**

### **1 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION**

Attached is a copy of correspondence received from the President of the Australian Local Government Association advising of a National Summit on Drought, convened by the Prime Minister to focus on what can be done in the short and long term to help our drought affected farmers and communities to be more resilient. From this Summit a Drought Communities Program (DCP) Workshop is being held as part of the Local Roads and Transport Congress taking place in Alice Springs on 20-22 November 2018. The President clearly values DCP Councils sharing their experiences in how to deal with the rapid procurement and administrative challenges to discuss their ideas for projects and how to keep the vast majority of expenditure local in not all of it.

**1.1 Recommendation:** That the correspondence received from the correspondence received from the President of the Australian Local Government Association advising of a National Summit on Drought, convened by the Prime Minister to focus on what can be done in the short and long term to help our drought affected farmers and communities to be more resilient be received and noted.

### **2 SAVE OUR RECYCLING CAMPAIGN**

Attached is a copy of an email received from LGNSW advising of the launching the *Save Our Recycling* campaign at the LGNSW Annual Conference in Albury recently. The aim of the campaign is to get more of the money already collected via the waste levy reinvested for the purpose for which it was collected. The campaign calls on the NSW Government to re-invest the entire \$727 million it collects from the waste levy into a state-wide approach to recycling. Council can sign the petition and a draft Mayoral Minute that Council can use to formally endorse the campaign is currently being developed and will be forwarded to Council to register their formal support once the Minute has been passed.

**2.1 Recommendation:** That the email received from LGNSW advising of the launching the *Save Our Recycling* campaign at the LGNSW Annual Conference in Albury recently be received and noted, and that Council support the campaign once the Mayoral Minute has been received and presented to Council.

### **3 REBEL MEDIA**

Council has received a call from Rebel Media, enquiring if Bogan Shire would be interested in establishing a commercial radio station in Nyngan. Bourke Shire runs one and you are able to listen via their web site. For a radio station that can be picked up about a 2 / 3 km radius it would cost around \$10,000.

Rebel FM is an Active rock-formatted on line radio station, based in the Gold Coast suburb of Helensvale, Queensland, and broadcasting across regional and rural areas of Queensland and New South Wales. First broadcast as SUN FM in 1996, it is owned and operated by Rebel Media.

**3.1 Recommendation:** For Council's Consideration.

### **4 NYNGAN TO GUNNINGBAR CONFLUENCE BOGAN RIVER ASSOCIATION CHAIRMAN**

Attached is a copy of an email received from the Chairman of the Nyngan to Gunningbar Confluence Bogan River Association concerning the proposal of Nyngan to Gunningbar Stock and Domestic Supply Pipeline. The Chairman emailed Kevin Humphries (copy attached) outlining the degrading position in relation to accessing water flows originally sourced from Burrendong Dam and the more recent installation of 3 large water storages designed to capture water flows in the Bogan River above the section represented by our members. The Chairman has been informed that the process is being worked out between Kevin Humphries, Niall Blair's and Bogan Shire. The Chairman wishes to be kept informed on the progress of the implementation of this plan.

**4.1 Recommendation:** For Council's Consideration.

## 5 SHORTAGE OF WATER IN GUNNINGBAR CREEK

Attached is a copy of an email forwarded to the Manager of Engineering Services from Water NSW regarding shortage of water in Gunningbar Creek. A number of drought contingency planning initiatives have been implemented in order to extend the delivery of licenced allocations and planned environmental water this year and to secure adequate reserves to meet all high priority commitments including town water for the 2019-20. A list of initiatives, aimed at water conservation and efficiencies in water delivery, are likely to cause supply shortfalls that will need to be managed cooperatively in order to come out of this drought with minimal disruptions to stakeholders and their operations.

**5.1 Recommendation:** For Council's Consideration.

## 6 NYNGAN SWIMMING CLUB

Attached is a copy of correspondence received from the Nyngan Swimming Club asking for assistance in the way of sponsorship for their Swimming Club Carnival being held on 16 December 2018.

**General Manager's Note:** Council has in previous years provided sponsorship of \$500.00.

**6.1 Recommendation:** That Council provide sponsorship of \$500.00 to the Nyngan Swimming Club for their Swimming Carnival on 16 December 2018.

## 7 THE HON MARK COULTON MP

Attached is a copy of a response received from the Hon Mark Coulton MP regarding Council's letter seeking support for consideration for a PBS listing of the Q Fever Vaccination. Mr Coulton has advised the Australian Government is not able to compel a company to apply for a PBS listing. The pharmaceutical company which manufactures a medicine makes an application for PBS listing of that medicine. He has make representation to the Minister for Health on Council's behalf seeking his advice on the best way forward for this matter.

**7.1 Recommendation:** That the response received from the Hon Mark Coulton MP regarding Council's letter seeking support for consideration for a PBS listing of the Q Fever Vaccination be received and noted.



**Precis of Correspondence to the Ordinary Meeting of  
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**8 WEEKLY CIRCULARS**

Weekly Circulars dated 19 October 2018, 26 October 2018, 2 November 2018 and 9 November 2018 have been emailed to Councillors for information.

**8.1 Recommendation:** That the Local Government Weekly Circulars be noted.

**Precis of Correspondence to the Ordinary Meeting of  
Bogan Shire Council held on 22 November 2018**



1 November 2018

Mayor Ray Donald OAM  
Bogan Shire Council  
PO Box 221  
NYNGAN NSW 2825  
Email: [admin@bogan.nsw.gov.au](mailto:admin@bogan.nsw.gov.au)

COPY

Dear Mayor Donald OAM

Last Friday I attended a National Summit on Drought, convened by Prime Minister Morrison, to focus on what can be done in the short and long term to help our drought affected farmers and communities to be more resilient.

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As President of the Australian Local Government Association (ALGA), I was also invited to bring with me a number of mayors from affected councils across four states and I want to thank Cr Rob Chandler, Mayor of Barcaldine Shire Council (Qld), Cr Scott Ferguson, Mayor of Blayney Shire Council (NSW), Cr Joe Rettino, Mayor of East Gippsland Shire Council (Victoria) and Cr Dean Johnson, Mayor of the District Council of Kimba (SA) for attending the Summit.

Cr Rob Chandler, in particular, seized the opportunity to provide strong advocacy for Local Government to be seen as a trusted partner, ready and able to assist with drought relief and recovery. More specifically Cr Chandler reinforced our core election priorities of increasing the Financial Assistance Grants to 1% of Commonwealth tax revenue and the immediate opportunity to double Roads to Recovery funding to boost local employment during the drought.

The Summit heard from the Bureau of Meteorology and the Australian Bureau of Agricultural and Resource Economics and Sciences about the outlook in terms of rainfall and agricultural returns and from the Federal Government's Coordinator-General for Drought, Major General John Day and the Special Envoy for Drought Recovery and Assistance, the Hon Barnaby Joyce about the impact of the drought and the national plan to strengthen resilience.

A key gap identified by Major General Day in terms of response to the drought is the lack of a localised, coordinated and dedicated source of information in drought affected areas. Major General Day highlighted the need for a designated person in each council who can respond to requests for drought-related information covering access to financial and health counselling, local council programs, activity by charities and Not For Profits, and more general information about the range of available support. Such a role would greatly strengthen the community's capacity to deal with drought.

Local Government have long advocated for the Commonwealth to see us as their trusted partner on the ground and, in the interests of serving our communities and developing deeper relationships with the Commonwealth, I encourage all councils in drought affected areas to look at such a role if they have not already done so.



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To aid the long-term development of resilience, the Federal Government has announced the establishment of the Future Drought Fund which will eventually have \$5 billion in capital and generate \$100 million in earnings each year to invest in drought resilience projects starting from 2020.

In the more immediate term, the Federal Government has established the Drought Communities Program (DCP) under which eligible councils in drought affected areas can apply for up to \$1 million to spend on locally identified projects aimed at stimulating the local economy and maintaining jobs. There are now 81 councils eligible to receive funding under the program, including 40 in New South Wales, 22 in Queensland, 2 in Victoria and 17 in South Australia.

There is a real desire by the Commonwealth to see DCP funds spent immediately but discussions with eligible councils have highlighted concerns around the tight time frames for spending the funds (by 30 June 2019), especially in light of councils' needs to comply with established procurement and tender processes, the importance of consulting with communities on projects and an overwhelming desire by councils to spend the money wisely and with maximum impact for local employment.

This is clearly a challenging brief for many councils, and a genuine opportunity at the same time.

I believe there is clearly value in DCP councils sharing their experiences in how to deal with the rapid procurement and administrative challenges, to discuss their ideas for projects and how to keep the vast majority of expenditure local, if not all of it. It is an ideal opportunity to learn and leverage off each other.

I have therefore asked that a DCP Workshop be held as part of the forthcoming Local Roads and Transport Congress taking place in Alice Springs on 20-22 November. Almost 20 of the 81 DCP councils are already attending the Congress and are eligible to participate. The ALGA Secretariat will be in touch with the other 61 DCP councils regarding attending the workshop, their experiences relating to the program and the benefits of sharing information and action plans. The Workshop has been tentatively scheduled for 7.30 am to 9.30 am (including breakfast) on the morning of Thursday 22 November, which will allow attendees time to catch outgoing flights leaving late morning/early afternoon.

Councils interested in attending the Congress and the DCP Workshop should contact Jill Brown, ALGA's Director of National Events, on 02 6122 9436 or email [jill.brown@alga.asn.au](mailto:jill.brown@alga.asn.au) as soon as practicable.

In the interim, our thoughts and best wishes remain with all drought affected communities and their councils.

Yours sincerely



Mayer David O'Loughlin  
President

**Precis of Correspondence to the Ordinary Meeting of  
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**Subject: Save Our Recycling campaign**

Hi all

LGNSW launched the **Save Our Recycling** campaign at the LGNSW annual conference in Albury yesterday. The aim of the campaign is to get more of the money already collected via the waste levy reinvested for the purpose for which it was collected.

The campaign, using simple messaging, calls on the NSW Government to re-invest the entire \$727 million it collects from the waste levy into a state-wide approach to recycling. NSW needs to develop its on-shore processing capacity for recycled materials, rather than shipping waste to countries such as China. Around \$300 million of this levy comes from local government and at present only 18% of this is reinvested in recycling and waste management.

The campaign uses the tag line, *let's reuse in NSW*, to represent simply to the community, at a high level, that a range of initiatives are needed to take a meaningful state-wide approach to the collection, processing and, where feasible, 'reuse' through manufacturing of materials sourced from our recycling, to create a more circular economy. Better managing our recycling and resources offers the potential for economic growth and the development of new infrastructure, technology and jobs, particularly in our regional areas.

**You can visit the [Save our Recycling](#) website and sign the petition, share the campaign through your council networks or like **Save Our Recycling on Facebook**.** It would be great to have your involvement in this sector-wide push to get 100% of the waste levy spent on recycling and waste management. There's a [resources page](#) for logos, sharegraphics, website banners, email banners, a messaging guide and tracking urls. You can also download design files for posters, stickers, newsletters and street banners as well.

A draft mayoral minute that your council can use to formally endorse the Save Our Recycling campaign is currently being developed. LGNSW will be in contact with your councils in the coming week with a link to the mayoral minute and a special council-only sign up page where your council can register their formal support once the minute has been passed. Also see the [LGNSW media release](#).

A further briefing for communications staff at your councils has been scheduled for early next month, to seek officer-level feedback on how LGNSW can further support local campaign efforts. This is a campaign we expect to grow and develop right through to the NSW election in March 2019.

It's also worth noting that at the Annual Conference the following motion – which combines several motions from councils – was carried.

“That the NSW Government be called upon to ensure that 100% of the levy arising from Section 88 of the Protection of the Environment Operations Act 1997 be used for waste infrastructure and programs, predominantly by local government and the waste sector, for initiatives such as:

- Development of regional and region-specific solutions for sustainable waste management (e.g. soft plastic recycling facilities, green waste, waste to energy).
- Support innovative solutions to reduce waste and waste transport requirements.
- Protect existing and identify new waste management locations.
- Local community waste recovery and repair facilities.
- Funding a wider range of sustainability initiatives, such as; waste to energy, marketing and strategies, that promote and support a circular economy.”



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If you have any questions about Save Our Recycling, please feel free to email or call me.

SUSY CENEDESE  
**STRATEGY MANAGER, ENVIRONMENT**  
**LOCAL GOVERNMENT NSW**  
T 02 9242 4080 or 041 333 4092

[LGNSW.ORG.AU](http://LGNSW.ORG.AU)





**Precis of Correspondence to the Ordinary Meeting of  
Bogan Shire Council held on 22 November 2018**

-----Original Message-----

From: Stuart Barclay [<mailto:kilbirniebarclay6@bigpond.com>]

Sent: Thursday, 8 November 2018 4:43 PM

To: Admin

Cc: [melanie.elms@parliament.nsw.gov.au](mailto:melanie.elms@parliament.nsw.gov.au)

Subject: ATTENTION: DEREK FRANCIS Kevin Humphries proposal of Nyngan to Gunningbar Stock & Domestic Supply Pipeline

Dear Derek

I am emailing as Chairman on behalf of the Nyngan to Gunningbar Bogan River Association.

On Friday 17 August 2018, I emailed Kevin Humphries (email below) to outline our degrading position in relation to accessing water flows originally sourced from Burrendong Dam & the more recent installation of 3 large water storages designed to capture water flows in the Bogan River above the section represented by our members.

Kevin Humphries phoned me on Sunday 19 August 2018, to discuss our situation. In conversation the Bogan River flow harvesting storages above Nyngan were discussed. Kevin made mention of a provision in the Bogan Shire water storages for supplying the members of Nyngan to Gunningbar Bogan River Association. We discussed how previous requested flows since new water sharing plan wording, either wasn't available when requested or insufficient volume releases from the recreation weir spill made the flows an inefficient delivery of water or failed to reach the confluence at all.

Kevin then proposed the construction of a stock & domestic service pipeline from the Nyngan Weir Pool to the confluence of the Bogan River & Gunningbar Creek covering our members unregulated stretch of the Bogan River.

I have been speaking by phone to Mel from Kevin Humphries Moree office, she has informed me of a meeting on the 19 September 2018 between Kevin & Niall Blair where the construction of a Stock & Domestic pipeline was discussed. More recently, Mel has informed me that the process is being worked out between Kevin Humphries office, Niall Blair's office & the Bogan Shire.

On behalf of the association, we would like this matter included in the business paper for the November Bogan Shire Council meeting.

I would appreciate being kept informed on progress of the implementation of this plan. I would also urge you to contact me if there is any queries you may have or if I can be of any assistance in this matter of the reinstatement of water security to our members.

Regards

Stuart Barclay

"Kilbirnie"

NYNGAN NSW 2825



**Precis of Correspondence to the Ordinary Meeting of  
Bogan Shire Council held on 22 November 2018**

From: Stuart Barclay [<mailto:kilbirniebarclay6@bigpond.com>]  
Sent: Friday, 17 August 2018 10:59 AM  
To: 'carla.campbell@parliament.nsw.gov.au'  
Subject: Nyngan to Gunningbar Confluence Bogan River Association Water Security

Nyngan to Gunningbar Confluence Bogan River Association Chairman Stuart Barclay "Kilbirnie"  
Nyngan NSW 2825  
Mobile: 0408638097  
Friday, 17 August 2018

Hon Kevin Humphries MP  
Member for Barwon  
PO Box 345  
NARRABRI NSW 2390

Dear Kevin

As Chairman of the above mentioned Association, I would like to request a meeting to discuss the management of environmental flows along the Bogan River downstream of Nyngan.

As you would be aware there have been water storage infrastructure built upstream of Nyngan to help secure water for Nyngan & Cobar residents & another for irrigation purposes all harvesting natural river flows. Along with changes to wording in previous water sharing plans, the availability of an annual 1000meg stock & domestic environmental replenishment flow for our members has gone from "when requested" to an "if & when available" scenario with no certainty of any water forthcoming.

There are in excess of fourteen (14) land owners & families in our association and without a significant flow down the river for some time, our association would like some consideration in the decision making of the ongoing management of water flows along the Bogan River and as such make this request for a meeting as a matter of priority.

Thank you for your attention to this request and any response can be forwarded to me personally at the address above or via reply email.

Regards  
Stuart Barclay  
Friday, 17 August 2018

**Precis of Correspondence to the Ordinary Meeting of  
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**From:** Sri Sritharan [<mailto:Sri.Sritharan@waternsw.com.au>]  
**Sent:** Monday, 5 November 2018 9:53 PM  
**To:** Graeme Bourke  
**Cc:** Mahmood Khan; Daniel Scherrer  
**Subject:** Shortage of water in Gunningbar Creek.

Hi Graeme

The actual inflows to Burrendong Dam since the last available water determination (AWD) in August 2017 total about 38 GL. This is only 26% of the previous record low inflow of about 143GL for the 15 months ending in October. This drier than historical minimum inflow confirms that the system has entered into a new drought of record for Burrendong Dam, and the next few months inflows will be important for planning this season's operations and beyond.

A number of drought contingency planning initiatives have been implemented in order to extend the delivery of licenced allocations and planned environmental water this year and to secure adequate reserves to meet all high priority commitments including town water for the 2019-20.

The initiatives to date include,

1. Restricting access to general security irrigation and environmental water allocations and planned environmental water allocations to 70% of the carryover balances via a Temporary Water Restriction Order.
2. Implementing water order debiting to minimise operational surpluses. That is, customers who repeatedly extract less water than indicated in their approved water order will have their account debited for the full amount ordered, rather than the amount extracted.
3. Planning for bulk water transfer from Windamere Dam to Burrendong Dam.
4. Maintaining very low but steady flows in the regulated effluent creeks including in Gunningbar, Duck and Crooked Creeks in order to minimise operational loss.
5. Regulated river operation aiming to under deliver rather than over deliver in the main Macquarie River in order to minimise operational surpluses.

The above initiatives, aimed at water conservation and efficiencies in water delivery, are likely to cause supply shortfalls that will need to be managed cooperatively in order to come out of this drought with minimal disruptions to stakeholders and their operations.

The recent cease to flow situation in the Gunningbar Creek below Fairview Dam is one such unfortunate and unplanned delivery shortfall. We are currently investigating whether any unauthorised licenced extractions may have contributed to the shortfall.



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The flows are restored now and expected to reach the confluence with the Bogan River by Tuesday 6 November. WaterNSW have been in communications with a number of landholders and Triton Mine providing updates on the flow situation.

If the drought conditions continue, as predicted by the BOM, more severe drought contingency measures may have to be considered in order to extend the supplies to meet high priority commitments in 2019-20. These may include block releases of irrigation and stock and domestic supplies in the regulated effluent creeks and in the lower parts of the regulated Macquarie River.

Regular communications on the water availability and drought contingency planning are published by WaterNSW and DPI Water on the internet and can be accessed at

[https://www.waternsw.com.au/\\_data/assets/pdf\\_file/0004/137263/Water-Availability-Report-20181029-pdf.pdf](https://www.waternsw.com.au/_data/assets/pdf_file/0004/137263/Water-Availability-Report-20181029-pdf.pdf)

[https://www.industry.nsw.gov.au/\\_data/assets/pdf\\_file/0004/180058/WAS-Macquarie-and-cudgegong-valleys-181011.pdf](https://www.industry.nsw.gov.au/_data/assets/pdf_file/0004/180058/WAS-Macquarie-and-cudgegong-valleys-181011.pdf)

Hope this helps with your inquiry.

Regards

Sri



Precis of Correspondence to the Ordinary Meeting of  
Bogan Shire Council held on 22 November 2018



PO Box 208  
NYNGAN NSW 2825

10th November 2018

Dear Derek,

The Nyngan Amateur Swimming Carnival will be held on the 16th December this year and we would be very grateful for any assistance you could provide in the way of sponsorship.

Our carnival has been a huge success in the past with a lot of local swimmers and many competitors travelling to Nyngan for the day.

The success would not have been possible without the generous help of our sponsors.

We hope to host a great carnival again this year.

If you are able to assist our club with sponsorship, your business will be advertised in our program and also broadcast during the day.

If you are able to assist in any way, it would be greatly appreciated.

Kind Regards



Lorraine Wales  
Club Registrar

BOGAN SHIRE COUNCIL	
FILE	R/N
12 NOV 2018	
ASSIGNEE	



**Precis of Correspondence to the Ordinary Meeting of  
Bogan Shire Council held on 22 November 2018**



**The Hon Mark Coulton MP**

Federal Member for Parkes

Ref: bf/mc

05 November 2018

The General Manager  
PO Box 221  
NYNGAN NSW 2825

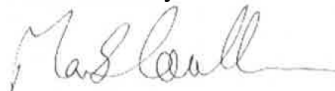
Dear Derek

Thank you for your letter seeking support for consideration for a PBS listing of the Q  
Fever vaccination.

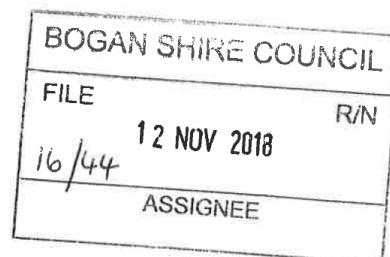
It is my understanding that it is usually the pharmaceutical company which  
manufactures a medicine that makes an application for PBS listing of that medicine,  
as they hold the clinical and other evidence required for the application to be  
assessed. The Australian Government is not able to compel a company to apply for  
a PBS listing. You can find further information around the application process  
involved in making a submission to the Pharmaceutical Benefits Advisory Committee  
at <https://pbac.pbs.gov.au/>.

While I have been able to provide this general information, I have also made  
representation on your behalf to the Minister for Health, the Hon Greg Hunt MP,  
seeking his advice on the best way forward for this matter. I will make further contact  
once I have received the Minister's response.

Yours sincerely



Mark Coulton



**Email** [mark.coulton.mp@aph.gov.au](mailto:mark.coulton.mp@aph.gov.au)

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275 Argent Street  
Broken Hill NSW 2880  
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