



BOGAN SHIRE COUNCIL

Business Paper

26 July 2018

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19 July 2018

COUNCIL MEETING NOTICE

The next Ordinary Meeting of Council will be held in the Council Chambers, Nyngan on Thursday 26 July 2018 at 9.30am.

At 10.00am, a Citizenship Ceremony will be conducted for Mr John Sipendi, Mrs Ruth Mereng-Sipendi, Jordan, Napoleon and Nathanie Sipendi (Papua New Guinea) and Mr Raymond Tollemache and Mrs Yolanda Tollemache (South Africa).

At the conclusion of the Council Meeting, Mr Kevin Humphries will officially open the Hermidale / Nymagee Road, 52kms – 59 kms from Hermidale towards Nymagee near the boundary of Bogan and Cobar Shires. Council received a total of \$1.45 million in funding to complete the final 7kms of road construction and bitumen sealing. Councillors are invited to attend the opening.

AGENDA

1. Opening Prayer
2. Remembrances
3. Apologies
4. Declarations of Interest
5. Confirmation of the Closed and Confidential Minutes of the Council Meeting held on 21 June 2018
6. Acting General Manager's Closed and Confidential Reports
 1. Dental Services
 2. Sale of Land for Unpaid Rates
 3. Staff Accommodation

In accordance with the provision of Section 10A (2) (c) of the Local Government Act 1993, the Acting General Manager is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: because information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

7. Engineering Services' Closed and Confidential Reports
 1. Tenders for the Design, Supply and Installation of Sports Lighting for Larkin Oval
 2. Tenders for Annual Gravel Haulage
 3. Tenders for Annual Road Base Crushing
 4. Tenders for Annual Plant Hire Tenders.

In accordance with the provision of Section 10A (2) (d) (i) of the Local Government Act 1993, the Acting General Manager is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: because information provided and discussed involves commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

8. Confirmation of the Ordinary Minutes of the Council Meeting held on 21 June 2018
9. Committee Meetings' Minutes
10. Acting General Manager's Report incorporating reports from:-
 - People and Community Services
 - Finance and Corporate Services
 - Engineering Services
 - Development and Environmental Services
11. Correspondence

Your attendance at this meeting would be appreciated.

Yours sincerely

Cathy Ellison
Executive Assistant



**Committee Meetings' Minutes to the Ordinary Meeting of
Bogan Shire Council held on 26 July 2018**

COMMITTEE MEETING MINUTES

1 NYNGAN MUSEUM MEETINGS

Attached are the Minutes of the Nyngan Museum Meetings held on 4 July 2018.

1.1 Recommendation

That the Minutes of the Nyngan Museum Meeting held on 4 July 2018 be received and noted.

The meeting closed at 10.30am and the next meeting is Wednesday 1 August 2018.



Committee Meetings' Minutes to the Ordinary Meeting of
Bogan Shire Council held on 26 July 2018

Nyngan Museum Meeting Date: 4 July 2018

Venue: Museum

Present:

Glad Eldridge, Anna Corby, Collin Pardy, Yvonne Pardy, Anne Quarmby, Val Keighran, Bay Lovett, Ray Donald

Apologies:

Margaret Sibbald, Leonie Montgomery

Guests:

Veneta Dutton

Minutes last meeting: Move: *Anna Corby* second: *Ray Donald*

Minute Amendment : *Previous minute mention of the need for volunteers to remain until 12.30 can be deleted. (Page 1 June 2018)*

Business arising from previous minutes:

- # We have a thankyou from the Shire for sending minutes earlier.
- # The new DVD player has been purchased and installed
- # The initial responses to the new look entrance foyer, have been mostly very positive. There is more space, and families and groups can now fit much more comfortably in the waiting area. Tweaking of furniture placement can be ongoing until everyone is satisfied. Any other problems that arise will be taken on board by the committee, and dealt with in consultation with the VIC employees.
- # The Bogan cut out from the show has been removed from the platform. VIC were disappointed in this but understood it isn't a museum item and there is no room to store it without damage. The meeting suggested that if it were waterproofed and secured outside the building it would attract visitors and be available before and after closing hours. It would need to be painted with external protective paint and made a permanent attraction. Moved Collin. 2nd Glad. Passed

**Committee Meetings' Minutes to the Ordinary Meeting of
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Treasurers Report attached: read and moved: Collin Pardy 2nd: Veneta Dutton

Correspondence In:

Mark Coulton's Office has offered us the \$3000 we applied for as an Armistce grant, and it will be paid into our Shire account in the next few weeks.

Correspondence Out:

A Letter to the Shire re Opening procedures

Co Ordinator's Report:

A meeting was held between the Museum Committee and Bogan Shire, on June 19, to discuss a management Plan for the Museum. The draft plan was presented to the meeting for discussion. The plan covers:-

- # Progress with attainable goals such as digitization and collection archiving.*
- # Possible changes to Museum collection display*
- # Strengths and weaknesses of the Museum's operation*
- # Expansion to the building space occupied by the museum*
- # Maintenance concerns and solution options, as well as display reorganization and cosmetic changes*

Discussion of the plan added changes to the kitchen area. Meeting was very pleased with the report so far and are happy for Leonie and Anna to continue working on it, and re present it on completion

General business

- # Signage changes discussed November 2017 have not yet been completed out the front. All signs were to be removed from the building and re displayed on free standing framing. Abigail/Shire will follow this up.*
- # Who is the after hours contact for the museum incase of emergency? Where does the alarm go off? Abigail will chase this up.*
- # LED spotlights purchased buy Museum were successful in the mines room. Should we buy more to replace other failing lights or wait for SES assessment? Moved we buy more: Anne Q 2nd Val K*
- # We still have no pamphlets for the Solar farm. Abigail will discuss this with AGL. If they are not forthcoming we will make our own.*
- # We have had some enquiries about collections of drought care packages. Please ask people to contact the Rural Counselor's office.*
- # There is some confusion about a remote belonging to the solar farm. We know nothing about it so Abigail will follow it up with Stewart and AGL.*
- # Val Keighran has purchased some cottons for Val Hartwig as she makes and donates the hand towels we sell at the museum. Moved we reimburse Val \$24.00. Moved Collin 2nd Glad.*
- # Free WiFi is now available at the Museum and VIC.*



**Committee Meetings' Minutes to the Ordinary Meeting of
Bogan Shire Council held on 26 July 2018**

2 OROC BOARD MEETING

Attached are the Minutes of the OROC Board Meeting held on Thursday 7 June 2018 at Warrumbungle Shire Council.

2.1 Recommendation

That the Minutes of the OROC Board Meeting held on Thursday 7 June 2018 at Warrumbungle Shire Council be received and noted.

Committee Meetings' Minutes to the Ordinary Meeting of Bogan Shire Council held on 26 July 2018

Minutes of the OROC Board Meeting
held at
Warrumbungle Shire Council
on Thursday 7th June 2018
at 9.10 am

1. Meeting Open

Chair: Clr Doug Batten, OROC Chair

Present: Clr Rex Wilson, Mayor Warren Shire; Glenn Wilcox General Manager, Warren Shire; Clr Des Kennedy, Mayor Mid-Western Regional; Brad Cam, General Manager Mid-Western Regional; Clr Ian Woodcock, Mayor Walgett Shire Council; Clr Manuel Martinez, Deputy Mayor Walgett Shire Council; Clr Peter Shinton, Mayor Warrumbungle Shire; Roger Bailey, General Manager, Warrumbungle Shire Council; Clr Ben Shields, Mayor Dubbo Regional Council; Michael McMahon, General Manager, Dubbo Regional; Clr Ray Donald, Mayor Bogan Shire; Derek Francis, General Manager, Bogan Shire; Dave Kirby, Brewarrina Shire; Clr Phillip O'Connor, Brewarrina Shire; Clr Barry Hollman, Mayor Bourke Shire; Ross Earl, General Manager Bourke Shire; Clr Craig Davies, Mayor Narromine Shire; Kerrie Murphy, Narromine Shire; Clr Peter Abbott, Deputy Mayor Cobar Shire; Kym Miller, Cobar Shire; Clr Michael Webb, Mayor Coonamble Shire; David Neeves, General Manager Gilgandra Shire; and Belinda Barlow OROC Executive Officer.

Apologies: Jane Redden, General Manager Narromine Shire; Don Ramsland, General Manager Walgett Shire; Peter Vlatko, General Manager Cobar Shire; Clr Lilliane Brady, Mayor Cobar Shire and Jeff Sowiak, General Manager Brewarrina Shire;

Guests: Ashley Albury Director Western NSW Regional Coordination NSW Premier and Cabinet; Jennie White Office of Regional Infrastructure Coordinator; NSW Planning and Environment staff Matt Berger, Michael Parsons and Wayne Garnsey were all welcomed to the OROC Board Meeting.

1.1 Welcome to Warrumbungle Regional Council

Clr Peter Shinton, Mayor Warrumbungle Shire Council warmly welcomed the OROC Board Members and guests to Coonabarabran and the Warrumbungle Shire.

1.2 Apologies

Motion: *That the apologies be accepted by the OROC Board.*

Moved: Clr Barry Hollman

Seconded: Derek Francis

CARRIED

2. Guests

2.1 NSW Planning and Environment - population, household and implied dwelling projections

The NSW Planning and Environment, Housing and Population Insights Team provided an update on the data used to determine the population projections.

A copy of this presentation is to be supplied to each OROC Member Council.

Motion: *That the information supplied by NSW Planning and Environment Housing and Population Insights Team be acknowledged by the OROC Board.*

Moved: Clr Barry Hollman

Seconded: Clr Ray Donald

CARRIED

Committee Meetings' Minutes to the Ordinary Meeting of Bogan Shire Council held on 26 July 2018

At this juncture Matt Berger, Michael Parsons and Wayne Garnsey left the meeting.

3. Minutes of previous OROC Board Meeting held 16th March 2018

Motion: *That the minutes of the meeting of OROC Board held in Dubbo on Friday 16th March 2018 be accepted.*

Moved: *Clr Ray Donald*

Seconded: *Clr Barry Hollman*

CARRIED

3.1 Street Lighting – Changeover to LEDs

The OROC Board noted the report it had before it in respect to Street Lighting Changeover to LEDs.

3.2 Essential Energy – Regulatory Proposal to the Australian Energy Regulator

Motion: *i) That Energy & Management Services (E&MS) be engaged to undertake an extensive submission to the Australian Energy Regulator on behalf of OROC members in respect to the substantial financial impacts on the proposed street lighting costs and charges proposed by Essential Energy.*

ii) That the costs for the AER submission undertaken by E&MS be reimbursed from OROC reserves.

Moved: *Ross Earl*

Seconded: *Michael McMahon*

CARRIED

3.3 Regional Joint Organisations

The OROC Board had before it a report in respect to the Regional Joint Organisations, noting an amendment to this report should indicate that Walgett Shire Council is included in the Far West (North) Joint Organisation.

That such information be noted.

3.4 Ongoing OROC Membership and OROC contributions and status of projects

At this juncture OROC Executive Officer Belinda Barlow left the meeting.

Motion: That the OROC Board resolves that:

i) OROC to continue until the AGM in December 2018;

ii) GMAC to meet and prepare a report to the OROC Board of outstanding matters and to discuss a model moving forward;

iii) No fees are paid by Member Councils to OROC until a decision of OROC Board is made 2018 AGM;

iv) The Board accepts Dubbo Regional Council's offer to facilitate the running of OROC providing Executive Officer services without cost, free of charge to OROC Member Councils, subject to the unavailability of the current Executive Officer.

Moved: *Clr Ray Donald*

Seconded: *Clr Ian Woodcock*

CARRIED

At this juncture OROC Executive Officer Belinda Barlow joined the meeting.

**Committee Meetings' Minutes to the Ordinary Meeting of
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3.5 LMWUA Review

The OROC Board had before it a report in respect of the LMWUA Review undertaken by Western Research Institute (WRI); this information was discussed and noted by the Board.

4. Minutes of previous GMAC Meetings

4.1 Minutes of previous GMAC Meeting held 25th May 2018

Motion: *That the minutes of the meeting of GMAC Meeting held on 25th May 2018 be accepted as a true and accurate record of that meeting.*

Moved: Michael McMahon **Seconded:** Clr Peter Shinton **CARRIED**

4.2 Minutes of previous GMAC Meeting held 16th February 2018

Motion: *That the recommendations and determinations emanating from the GMAC Meeting held on 25th May be adopted by the OROC Board.*

Moved: Michael McMahon **Seconded:** Clr Peter Shinton **CARRIED**

Summary of Determinations

- 1: That the apologies be noted by GMAC.
- 2: That GMAC thank the staff from the Office of NSW Regional Infrastructure Coordinator for attending the GMAC meeting.
- 3: That the LMWUA review undertaken by Western Research Institute be noted by GMAC.
- 4: That GMAC commits to the in principle support of LMWUA during the review period and recognises the significance of the past activities of LMWUA.
- 5: That the LMWUA Project Officer's report be noted by GMAC.
- 6: That GMAC note the report supplied by OROC Executive Officer in respect to Joint Organisations.
- 7: That GMAC notes the establishment of a local government reference group for Inland Rail matters is yet to be formed; it is envisaged that this group will be engaged in the near future.
- 8: That GMAC note the progress report of the Far West and the Central West Orana Regional Plans supplied by NSW Planning and Environment.
- 9: That GMAC note Central West Orana Regional Leadership Executive report.
- 10: That GMAC notes the draft priorities of Central West Orana and Far West Statements of Intent.
- 11: That GMAC note the information in respect to the Central West Orana Regional Economic Development Sub-Committee.
- 12: That GMAC notes common concerns across the region in respect to the NSW Government's Regional Economic Development Strategies (REDS) program.
- 13: That the OROC Correspondence be noted.

Committee Meetings' Minutes to the Ordinary Meeting of Bogan Shire Council held on 26 July 2018

- 14:** That GMAC notes the additional correspondence received by Department of Premier and Cabinet.
- 15:** That the OROC Financial report for period ending 18th May 2018 be noted.
- 16:** That the Executive Officer's report be noted.
- 17:** That the OROC HR & LD Team report be noted by GMAC.
- 18:** That OROC HR & LD Team Meeting minutes from 10th May 2018 be noted by GMAC.
- 19:** That HR & LD Team's Gender Equity Self Audit Tool be noted by GMAC.
- 20:** That GMAC notes the actions and outcomes from the NSW ROC/JO meeting held on 4th May 2018.
- 21:** That GMAC notes the NSW Joint Organisation Network meeting to be held on 16th August 2018 in Sydney with all JO Chairs and Executive Officers.
- 22:** That GMAC members be encouraged to complete the relevant survey to inform Keir Steele Lawyers to be able to supply a quotation for the provision of Contract and Procurement Template Services for member councils.
- 23:** That the information be noted in respect to the NSW Local Government Skills Strategy.
- 24:** That GMAC note the launch of the NSW Country and Outback Destination Management Plan in Dubbo on 21st May 2018.

Summary of Recommendations

- 1:** That the existing LMWUA Deed of Agreement be reviewed and be further considered by all Member Councils, once the LMWUA review is completed.
- 2:** That General Manager, Mid-Western Regional Council, Brad Cam and General Manager, Dubbo Regional Council, Michael McMahon be appointed as the General Managers of LMWUA to lead and guide the Alliance through the post review period.
- 3:** That GMAC appoints a LMWUA Transitional Steering Committee to comprise the two (2) lead Sponsoring General Managers and to also include: Chris Devitt, Director Infrastructure and Operations, Dubbo Regional Council; Kerrie Murphy, Director Infrastructure and Engineering Services, Narramine; a technical representative from Bogan Shire Council; Roger Bailey, General Manager Warrumbungle Shire Council, and Glenn Wilcox, General Manager Warren Shire Council.
- 4:** That the LMWUA Project Officer Position Description provided in the LMWUA Review be noted.
- 5:** That GMAC delegate the LMWUA Transitional Steering Committee authority to undertake:
- i)** The finalisation of the Position Description for the Project Officer so the LMWUA can recruit and appoint a suitable candidate to undertake LMWUA Project Officer role;
 - ii)** Develop a LMWUA Project work schedule, action plan and budget;
 - iii)** Provide advice on future LMWUA activities and management and report back to GMAC before the end of June 2018 with an extraordinary meeting of GMAC to be convened if necessary.
- 6:** That Chris Devitt, Director Infrastructure and Operations, Dubbo Regional Council is to advise the existing LMUWA consultants of the review process; the adoption of a revised LMWUA structure; and that formal notification will be given to confirm that the current arrangements of engagement will cease to exist as at the end of June 2018.

Committee Meetings' Minutes to the Ordinary Meeting of Bogan Shire Council held on 26 July 2018

- 7:** That LMWUA Asset Management Group facilitator/consultant Jacqui Hansen be formally notified that the services provided to the LMWUA Asset Management Group will continue on a month by month basis.
- 8:** That GMAC acknowledge the work undertaken by Chris Devitt, Dubbo Regional Council and Kathy Woolley, WRI to provide the comprehensive and thorough review of LMWUA.
- 9:** That the LMWUA 2018/2019 budget be deferred and LMWUA Transitional Steering Committee be requested to prepare a revised budget for consideration by GMAC before the end of June 2018, bearing in mind works that are in progress or have been committed.
- 10:** That the amended recommendation in respect of LMWUA Water Loss Tender be supported by member councils who have decided to participate.
- 11:** That the minutes of the GMAC Meeting held on 16th February 2018 be noted.
- 12:** That the OROC Board continues to support OROC functions until December 2018.
- 13:** That the indicative budget and financial member contributions from 1st July 2018 until 31 December 2018 be accepted by the OROC Board.
- 14:** That the OROC Board reconsider the OROC recognition and awards process at a future time.
- 15:** That OROC formally notify The Hon Niall Blair, NSW Minister for Primary Industries and Minister for Regional Water and local members of the lack of direction received from agency staff in respect to the inquiries made by local government seeking advice on water over land concerns that arose during the unprecedented wet winter event of 2016.
- 16:** That NSW Dept Premier and Cabinet be requested for the OROC Board to be supplied with the Regional Leadership Executive minutes or meeting summary.
- 17:** That the OROC Regional Road Freight Route be endorsed with the inclusion of additional roads identified by Walgett, Warren, Gilgandra, Coonamble and Dubbo Regional Councils and that OROC Executive Officer amend the map prior to submitting it to NSW Planning and Environment for use in the inter-regional road freight network study.
- 18:** That OROC engage Energy and Management Services to undertake a detailed evaluation of Street Lighting for each member Council for the final stage in determining the costs of LED street lighting replacement.
- 19:** That the LED Street Lighting report costs by Energy and Management Services be approved for payment within the 2017/2018 OROC budget.
- 20:** That OROC Executive Officer be requested to provide a full report in respect to Essential Energy's revised regulatory proposal to the AER for public lighting charges to the next meeting of the OROC Board in June 2018.
- 21:** That GMAC notes the workshop on 'Positive Organisation Culture' to the OROC HR & LD Team.
- 22:** That the 'Positive Organisation Culture Workshop' consultant's fee be approved for payment from 2017/2018 OROC budget.

**Committee Meetings' Minutes to the Ordinary Meeting of
Bogan Shire Council held on 26 July 2018**

OROC Board Regional Issues

4.1 Regional Road Freight Route – Alternate Freight Network

Motion: *That the OROC Board notes the Inter Regional Road Freight Transport report and the OROC Alternate Freight Network Map.*

Moved: *Clr Ray Donald* **Seconded:** *Clr Des Kennedy* **CARRIED**

4.2 NSW Planning and Environment – Central West and Far West Regional Plans

Motion: *That the OROC Board notes the information and update supplied in respect to the Central West and Far West Regional Plans*

Moved: *Clr Barry Hollman* **Seconded:** *Clr Peter Shinton* **CARRIED**

5. OROC Correspondence

Motion: *That the OROC correspondence be accepted.*

Moved: *Clr Ray Donald* **Seconded:** *Clr Barry Hollman* **CARRIED**

6. OROC Financial Report

Motion: *That the OROC financial report for the period ending 17th May 2018 be accepted by the OROC Board.*

Moved: *Clr Rex Wilson* **Seconded:** *Clr Des Kennedy* **CARRIED**

7. OROC Executive Officer's Report

Motion: *That the OROC Executive Officer's Report be accepted by the OROC Board.*

Moved: *Clr Des Kennedy* **Seconded:** *Clr Michael Webb* **CARRIED**

8. General Business

8.1 Destination Country and Outback NSW

Motion: *That the information in respect to Destination Country and Outback NSW be noted by the OROC Board.*

Moved: *Ross Earl* **Seconded:** *Clr Barry Hollman* **CARRIED**

8.2 Drought

The Hon Malcolm Turnbull MP Prime Minister of Australia visited the Narromine Shire on 4th June 2018 with Member for Parkes The Hon Mark Coulton MP and other members of Federal Cabinet to discuss the prolonged drought conditions with landholders and Mayors of the Parkes electorate.

Committee Meetings' Minutes to the Ordinary Meeting of Bogan Shire Council held on 26 July 2018

Motion: *That Bogan Shire Council of behalf of the OROC Board requests for the Federal Government to consider targeted financial assistance for drought declared areas and;*

- i) to recognise drought declared areas as Natural Disasters;*
- ii) to reconsider Exceptional Circumstances interest rate subsidies, and*
- ii) to reconsider a freight subsidy as the most appropriate measure for fodder and livestock transport costs during drought.*

Moved: *Clr Barry Hollman*

Seconded: *Clr Ray Donald*

CARRIED

8.3 NSW Premier and Cabinet

NSW Premier and Cabinet recently undertook a restructure whereby seven new Directors' roles were created bringing two regional teams together – the Regional Coordination Branch and Office of Regional Development. An external recruitment process was undertaken and Ashley Albury has been appointed as the Director Central West and Far West Regions commencing 2nd July 2018.

Ian Smith who oversaw the Office of Regional Development will be the Director of Regional Development and will play a central role in the delivery of the Regional Growth Funds as well as other regional development initiatives.

Motion: *That the OROC Board congratulate Ashley Albury on his recent appointment and that Ashley Albury be acknowledged for his assistance to those councils that have decided to transit to a Joint Organisation.*

Moved: *Clr Craig Davies*

Seconded: *Clr Rex Wilson*

CARRIED

9. Close / Next Meeting

The Next Meeting and AGM is to be held on Friday 30th November 2018 at Coonamble Shire Council, noting that the OROC Board will meet on an as needs basis if required.

The meeting closed at 12.15 pm.



**Acting General Manager's Report to the Ordinary Meeting
of Bogan Shire Council held on 26 July 2018**

REPORT TO ORDINARY MEETING OF COUNCIL – ACTING GENERAL MANAGER'S REPORT

Mayor and Councillors

The following report is submitted for consideration:-

1 CHECKLIST

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
1	27/10/2016	423/2016	Seniors Living – Rental Units	Consult with community to gauge interest in the project before making a decision on which location & how many units to build.	GM	<p>Public Information Meeting 14 December 2016.</p> <p>Community expressed a preference for the Cobar/Dandaloo Streets site. Building Better Regions Grant Program identified as a match for this project. Application submitted.</p> <p><u>UPDATE:</u> Application not successful – refer to advice Precis.</p> <p>Application also submitted under Stronger Country Communities Grant.</p>

**Acting General Manager's Report to the Ordinary Meeting
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2	28/09/2017	283/2017	Medical Centre	The General Manager in consultation with PHN proceeds to recruit & engage a second doctor for the BSMC.	GM	Recruitment agencies engaged to source locum / permanent second doctor.
	22/02/2018	016/2018		Council at an appropriate time, invite the current doctors at the BSMC to address Council on their experiences at Rural/Regional Medical Centres.		<p>UPDATE: Advertisements placed with Rural Doctors Network week commencing 9 July 2018.</p> <p>BSMC locums invited to attend August Council Meeting.</p>
3	21/12/2017	392/2017	Increase of train speed through Nyngan	Strong letter of concern & a request to address Council be send to the relevant rail authorities & a copy to local member.	GM	<p>Letter sent to Minister for Transport & Infrastructure, with copy to Kevin Humphries.</p> <p>Minister has now forwarded the letter onto the Minister for Roads, Maritime and Freight, the Hon Melinda Pavey MP.</p> <p>Follow up letter on level crossing to be sent.</p>

**Acting General Manager's Report to the Ordinary Meeting
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	21/06/2018	293/2018		Council seek further follow up from the responsible Minister, reiterating Council's safety concerns for pedestrians & road users due to the nature of the crossing & variation of speeds & that the best control measures would be to erect flashing lights at the Hoskins Street Crossing.	MES	UPDATE: Further letter sent 12 July 2018.
4	21/12/2017	418/2017	Council Electricity Contracts	GM to proceed with obtaining quotations for the installation of solar electricity infrastructure for the three administration offices, BS Medical Centre & ELC.	MES	Report on viability of solar power at these three sites has been received, indicating positive paybacks. Staff will now progress tender arrangements for all Council sites. Request for quotations now closed. Under evaluation with a report to July 2018 Council Meeting.

Acting General Manager's Report to the Ordinary Meeting
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						UPDATE: Report refers.
5	21/12/2017	421/2017	New Cemetery Entrance Design	Council approve the design presented with changes to the steel column on the right hand side to delete the wheat sheaf & replace with a cow's head and sheep's head.	MDES	Work on new entrance programmed to commence August 2018.
6	24/05/2018	165/2018	Heavy Vehicle Inspection Shed	An urgent letter be sent to the Minister for Transport strongly objecting to the way vehicle inspections are being carried at Nyngan HVIS. Copy of letter to Kevin Humphries.	MES	Letter has been forwarded. UPDATE: No response to date.
7	21/06/2018	186/2018	Oatley Street Sewer Reticulation System	Council undertakes community consultation via survey to Oatley Streets residents concerning this request.	MES	UPDATE: In progress. Letters sent to residents 11 July 2018.

Acting General Manager's Report to the Ordinary Meeting
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8	21/06/2018	187/2018	Labourer's Position	Two of Council's grader gangs be consolidated to work together so that one position of offsider be removed from rural works & transferred to civil works to achieve budget savings.	MES	UPDATE: In progress – investigating implications. Two graders working towards each other to begin trial.
9	21/06/2018	204/2018	Nyngan Rugby Union	Council discuss with the Rugby Union the overcharges they levy on community organisations including the Nyngan Rugby League.	GM	UPDATE: Initial discussions held with Rugby Union 17 July 2018.

**Acting General Manager's Report to the Ordinary Meeting
of Bogan Shire Council held on 26 July 2018**

1.1 Recommendation

That the report relating to the Monthly Checklist be received and those items marked as "Completed" be removed from the checklist.

2 COUNCILLOR AND MAYORAL FEES

Summary:-

To formally consider fixing and payment of annual fees for Councillors.

2.1 Introduction

At its meeting on 21 June 2018, Council resolved that *Councillors' Fees be not increased as a gesture from Councillors in recognition of the current drought situation within the Shire, provided it was permissible to do so.* (179/2018)

2.2 Background

Subsequent to Council's resolution (above) the LG Act requirements were reviewed and stipulate that Councillors must accept the minimum payments in accordance with Sections 248 and 249

248 Fixing and payment of annual fees for Councillors

- (1) A Council must pay each Councillor an annual fee.
- (2) A Council may fix the annual fee and, if it does so, it must fix the annual fee in accordance with the appropriate determination of the Remuneration Tribunal.
- (3) The annual fee so fixed must be the same for each Councillor.
- (4) A Council that does not fix the annual fee **must pay the appropriate minimum fee determined by the Remuneration Tribunal.**

**Acting General Manager’s Report to the Ordinary Meeting
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249 Fixing and payment of annual fees for the Mayor.

- (1) A Council must pay the Mayor an annual fee.
- (2) The annual fee must be paid in addition to the fee paid to the Mayor as a Councillor.
- (3) A Council may fix the annual fee and, if it does so, it **must fix the annual fee in accordance with the appropriate determination of the Remuneration Tribunal.**
- (4) A Council that does not fix the annual fee **must pay the appropriate minimum fee determined by the Remuneration Tribunal.**
- (5) A Council may pay the Deputy Mayor (if there is one) a fee determined by the Council for such time as the Deputy Mayor acts in the office of the mayor. The amount of the fee so paid must be deducted from the Mayor’s annual fee.

2.3 Recommendation:

That Bogan Shire Council:

- 1. Fix the annual fees for Councillors and the Mayor in accordance with the minimum fees for 2018/19 as determined by the Local Government Remuneration Tribunal, and 75.7% of the maximum Mayoral Fee with this being split 80% to the Mayor and 20% to the Deputy Mayor. Taking into account the Tribunals determination, this would translate into the following for 2018/19

2018/19	Councillor Fee	Mayor Fee	Total Fee
Councillors	\$8,970	-	\$8,970
Deputy Mayor	\$8,970	\$3,919	\$12,889
Mayor	\$8,970	\$15,674	\$24,644

**Acting General Manager's Report to the Ordinary Meeting
of Bogan Shire Council held on 26 July 2018**

2. Pays Councillors the same annual fees as the 2017/18 amount as set out in the table below, with the remainder of annual fees of \$220 per Councillor, with a total of \$1,980 being donated to a suitable local drought related charity as determined by the Mayor and the General Manager.

2017/18	Councillor Fee	Mayor Fee	Total Fee
Councillors	\$8,750	-	\$8,750
Deputy Mayor	\$8,750	\$3,822	\$12,572
Mayor	\$8,750	\$15,292	\$24,042

**Acting General Manager's Report to the Ordinary Meeting
of Bogan Shire Council held on 26 July 2018**

3 COMMENCEMENT OF CROWN LAND MANAGEMENT ACT 2016

Summary:-

To advise Council of commencement of Crown Land Management Act 2016 and implications this could have on Council.

3.1 Introduction

To advise Council of commencement of Crown Land Management Act 2016 and implications this could have on Council.

3.2 Background

Following an extensive review of Crown Land Management, the Crown Land Management Act was gazetted in 2016 and, in short, allows Councils to manage Crown Land under the provisions of the Local Government Act 1993.

3.3 Discussion

Provisions of the Crown Land Management Act commenced on the 1st July 2018 and a transition period of twelve months has commenced. The OLG has been working with Councils to assist in the implementation of the New Act and has provided an Interim Schedule of Crown Reserves to Councils to help in preparatory work of classifying and categorising Crown Reserves.

The following commentary is extracted from Office of Local Government circulars and guides.

How are Councils appointed to Manage Crown land under the CLMA

Councils currently manage Crown Land as the appointed Reserve Trust Manager responsible for managing the affairs of a reserve trust.

From the commencement of the CLM Act, the concepts of "reserve trusts" and "Reserve Trusts Managers" are removed from the Crown Land legislation, and replaced with "Crown Land Managers". **Councils will be automatically appointed as Crown Land Manager for all reserves for which they are currently the appointed Reserve Trust Manager.** Councils will not need to do anything for this to occur – this is provided for in the provisions of the CLM Act.

**Acting General Manager's Report to the Ordinary Meeting
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The *Crown Land Management Act 2016* (CLM Act) allows Councils to manage Crown Land under the provisions of the Local Government Act 1993 (LG Act) for public land. It is anticipated this will reduce the duplication and drain on resources experienced by Councils resulting from the current dual legislative frameworks.

Councils will **generally** no longer have to seek consent from the Minister for Lands and Forestry for dealings on Crown Land and will also benefit from the removal of reporting requirements. Instead, they will be able to manage Crown reserves in the same way that council-owned land is managed.

Although local Councils will generally be managing land as if it were under the LG Act, the Minister for Lands and Forestry will retain important rights and powers including the ability to:-

- Make Crown Land management rules with which local Councils must comply.
- Place conditions in Council's appointment instruments, when appointing them as Crown Land Managers.
- Remove Councils as Crown Land Managers.

The default classification for Crown Land managed by Councils is as community land. In some circumstances, however, it will be possible for Councils to get the approval of the Minister for Lands and Forestry for Crown Land to be managed as if it were operational land under the LG Act.

The Minister may provide consent for Crown Land to be managed as operational land only where the Minister is satisfied that either:-

- The land does not fall within any of the categories for community land under the LG Act (eg a road works depot, a rubbish tip); or
- The land could not continue to be used and dealt with as it currently can if it were required to be used and dealt with as community land (eg caravan park sites with long term tenures, cemeteries).

The NSW Office of Local Government, in partnership with the NSW Department of Industry – Crown Lands is providing further guidance material on classifying Crown Land managed by Councils.

Upon commencement of the CLM Act Councils must, as soon as practicable, assign an "initial category" to all Crown Land they manage (unless the Minister has given approval for the land to be classified as operational land). The initial category must be the category that Council considers is most closely related to the reserve purpose.

**Acting General Manager's Report to the Ordinary Meeting
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Once a Council has assigned categories to the reserves it manages, Council must provide written notice to the Minister for Lands and Forestry of the categories it has assigned to the reserves. In practice, this will happen by Councils notifying the Department of Industry – Crown Lands.

Councils are authorised to manage Crown Land as if it were public land within the meaning of the LG Act.

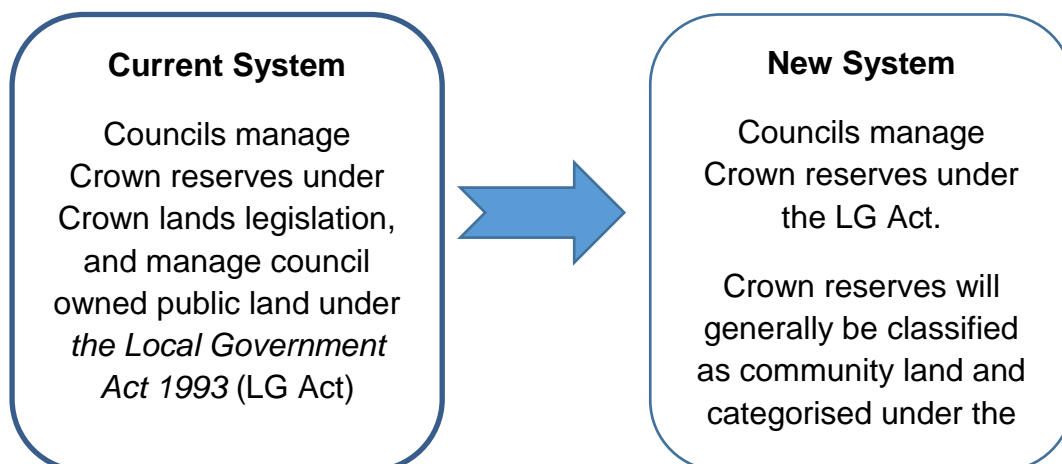
This enables Councils to issue licences and leases for Crown Land in the same way as for public land owned by Council. Essentially, the process for issuing tenures will depend on the classification and categorisation of the land.

Note: See separate notes below.

Councils will be required to have plans of management for Crown Reserves that they manage as community land.

In order to make the implementation of plan of management requirements as straightforward as possible, the following will apply:-

- The requirement to have plans of management will be phased in over three years from the time the CLM Act provisions relating to reserve commences.
- Councils can amend existing plans of management so that they apply to Crown Reserves, where this is appropriate given the use of the Crown Reserve.
- Where new plans are required, Councils will be able to follow a simplified process (for example, Councils will not always be required to hold public hearings).
- Some financial assistance will be available to help with the costs of preparing plans of management.



**Acting General Manager's Report to the Ordinary Meeting
of Bogan Shire Council held on 26 July 2018**

- In the short-term Councils should begin considering categorisation of the Crown Reserves they currently manage and identify where leases and licences apply to the reserves, to inform the PoM planning process.

Native Title

- An important change in the new legislation is the requirement for Council Crown Land Managers to employ or engage trained Native Title Managers who will be responsible for providing advice on certain dealings for land that may be affected by native title.
- DOI – Crown Land has commenced delivering Native Title Manager training to Councils with further training planned in 2018.

Note: Options will be explored with neighbouring Councils to cover this aspect – eg engage one trained Manager to service a number of Councils.

Plans of Management (PoM) Funding

- The NSW Government has allocated \$7 million in funding to support Councils prepare PoMs for Crown Land.
- Council Crown Land Managers must ensure that a compliant PoM is adopted for all Crown Land that they manage as community land within three years of the commencement of Part 3 of the CLM Act on 1 July 2018.
- All Councils are eligible for the funding, which will be distributed by OLG after the CLM Act commences.
- Funding will be delivered using an equitable and relative-needs-based apportionment methodology, developed in consultation with the Council Reference Group. The methodology will be based on each Council's resourcing requirements and capacity to deliver PoMs.
- To support equitable distribution of the funds, there is a base level of funding set at \$30,000 and a funding cap of \$100,000.
- The funding is intended to help Councils fund preparation of legally compliant plans of management.
- From June 2018, OLG and Department of Industry will provide other resources to assist Councils develop PoMs within the statutory period, including guidance, templates and training.
- Councils will be informed of the allocation prior to commencement of the CLM Act on 1 July 2018. Funding is expected to be allocated in August 2018.

**Acting General Manager's Report to the Ordinary Meeting
of Bogan Shire Council held on 26 July 2018**

Note: Council was advised by letter on 11 July that its allocation totals \$100,000 and that a draft funding agreement specifying terms and conditions will be issued shortly and funds distributed in early September.

The Local Government Act Part 2 deals with the classification, reclassification use and management of community land including the leasing of community land for specific purposes. At this stage the only lease to be reviewed is the Nyngan Rugby Union Club's lease – expired in 2006 - of the club house site and, following a closer look at the relevant provisions, negotiations will commence with the Club and a detailed report prepared for Council.

3.4 Recommendation

1. That Council note the Commencement of Crown Land Management Act 2016 from 1 July 2018 and the allocation of \$100,000 for the preparation of Plans of Management for the Crown Lands transferred for management by Council under the Local Government Act 1993.
2. That Council consider the designation of a Crown Lands Manager from within Council staffing structure and options for the employment or engagement of a Native Title Manager when transitional processes become clearer.
3. That Council note that the Nyngan Rugby Union lease will be the subject of a detailed report to a future meeting.

**Acting General Manager's Report to the Ordinary Meeting
of Bogan Shire Council held on 26 July 2018**

4 JOINT ORGANISATIONS OF COUNCIL

Summary:-

To consider draft Orana Joint Organisation Charter and note minutes of the JOC's meeting held on 13 June 2018.

4.1 Introduction

To consider draft Orana Joint Organisation Charter and note minutes of the JOC's meeting held on 13 June 2018

4.2 Background

Council at its meeting on the 24 May 18 resolved *that notwithstanding the content of Resolution 026/2018 taken on 22 February 2018, the Minister for Local Government be informed that Bogan Shire Council wishes to become part of the Orana Joint Organisation. (150/2018)*

The Minister for LG has been advised of Council's decision. It is understood that Council's Membership will be formalised in early August.

4.3 Discussion

The Orana JOC with current members (Gilgandra Shire, Mid-Western Regional, Narromine and Warrumbungle Councils) has been proclaimed & the inaugural meeting was held on 13 June 2018 in Gilgandra at which:-

- Cr Doug Batten, Mayor of Gilgandra Shire was elected Chairperson.
- The draft Charter was noted and circulated to all members for comment (copy attached with this report for Councillor for information & comment.)
- Ms Belinda Barlow was appointed as EO for a period of twelve months.

The meeting also considered and adopted the proposed Delegations Schedule, Code of Conduct, and Code of Meeting Practice which are in line with the legislation.



**Acting General Manager's Report to the Ordinary Meeting
of Bogan Shire Council held on 26 July 2018**

Council has been asked to consider and offer any comment on the Draft Charter for consideration at the JOC's next meeting.

4.4 Recommendation

That Council note the Joint Organisation of Councils report and offer any comment on the Charter and Policies included within the Charter.

**Paul Mann
Acting General Manager**



**Acting General Manager's Report to the Ordinary Meeting
of Bogan Shire Council held on 26 July 2018**

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**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 26 July 2018**

**REPORT TO THE ORDINARY MEETING OF COUNCIL – PEOPLE AND
COMMUNITY SERVICES**

Mayor and Councillors

The following report is submitted for consideration:-

1 BOGAN SHIRE EARLY LEARNING CENTRE

Summary:

The purpose of this report is to advise Council of the activities and statistics of the operation of the Bogan Shire Early Learning Centre.

1.1 Introduction

The purpose of this report is to advise Council of the activities and statistics of the operation of the Bogan Shire Early Learning Centre.

1.2 Discussion

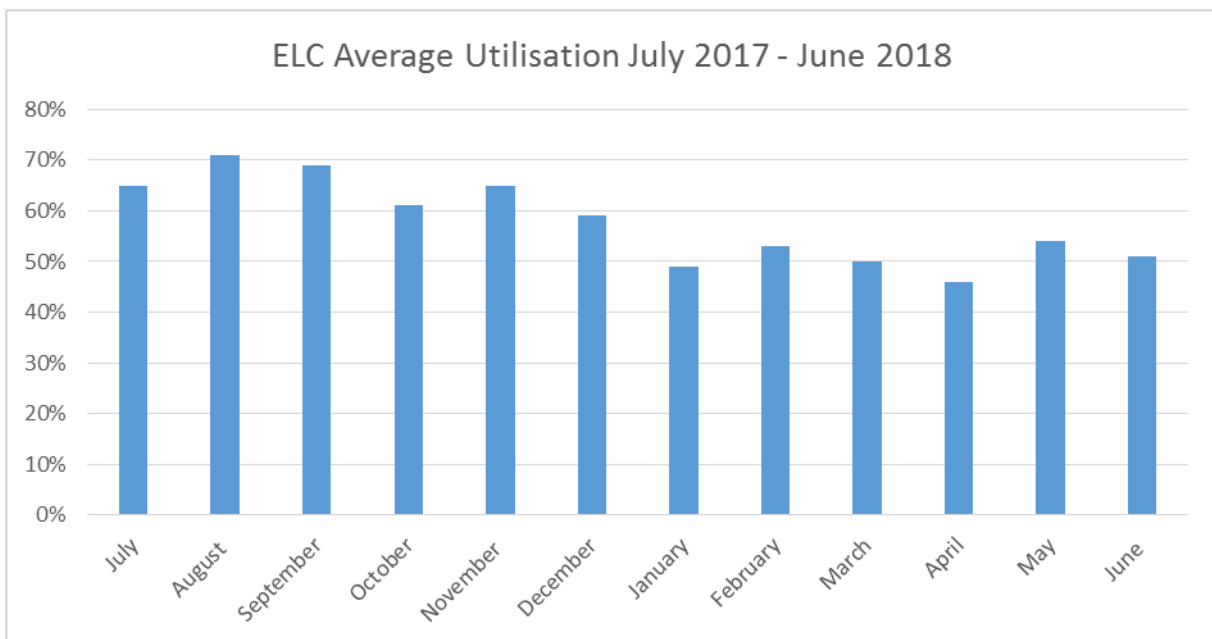
Statistics

- Total children enrolled as at 14/05/2018: 83
- Total Children enrolled as at 29/06/2018: 86
- Total children scheduled to attend for the week ending 14/05/2018: 115
- Total children scheduled to attend for the week ending 29/06/2018: 109

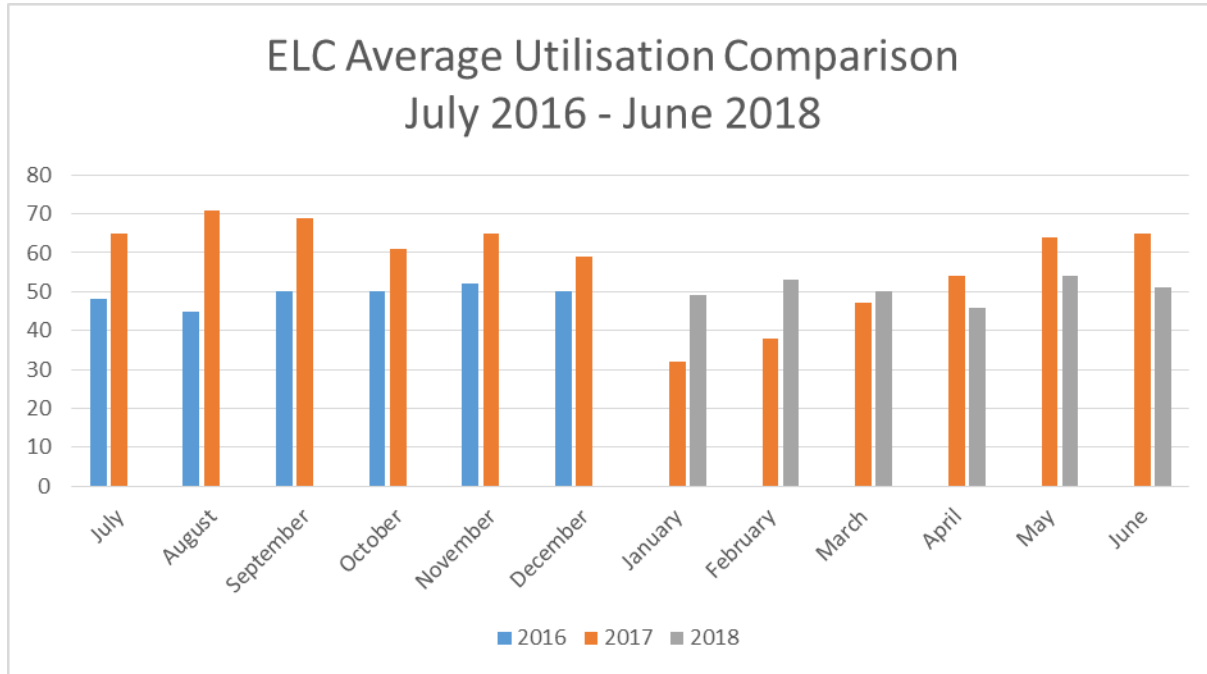
**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 26 July 2018**

Usage Capacity

	Monday	Tuesday	Wednesday	Thursday	Friday	Ave.
July	64%	69%	68%	62%	62%	65%
August	69%	77%	74%	65%	67%	71%
September	68%	77%	72%	63%	67%	69%
October	52%	69%	68%	66%	49%	61%
November	60%	78%	74%	60%	54%	65%
December	52%	68%	71%	53%	48%	59%
January	51%	53%	58%	45%	38%	49%
February	49%	68%	53%	49%	47%	53%
March	45%	62%	57%	48%	42%	50%
April	43%	51%	51%	38%	45%	46%
May	43%	61%	59%	52%	51%	54%
June	40%	56%	60%	52%	47%	51%



**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 26 July 2018**



The Early Learning Centre is continuing to run smoothly with numbers down at present. Council staff have undertaken investigation into a number of different marketing strategies to attract more families to the service to address the drop in utilisation over the past 6 months. They will be based around the new affordability for families and the quality and convenience of our Child Care Service. The ELC team will be executing these marketing strategies from early July in line with the changes to the new Child Care Subsidy. Within the new arrangements many of the families that use the ELC will be better off, with the lowest daily fee for families being from \$18.15 per day.

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 26 July 2018**

ELC Playground Stage 2

Works to the second stage of the playground are due to commence mid-August / early September. These works will include a kitchen garden, sensory garden, exploratory path with 3 bridges, mud kitchen, cubby house, completion of sandpit landscaping, water pump and plantings. The ELC team and children are very excited about the upcoming works.

Preschool Program Funding

On 18 May 2018, Council wrote to Mr Mark Coulton MP, Federal Member for Parkes and Mr Kevin Humphries MP, Member for Barwon requesting their support in following up both State and Federal Governments to ensure they are preschool fair and fund early learning for all 4 year olds equally no matter which centre or service they attend (*letters previously circulated to Councillors at May Council meeting).

To date, Council has received two responses from Mr Mark Coulton MP and none from Mr Kevin Humphries (see attachments 1 and 2).

1.3 Attachments

1. Letter received from Mr Mark Coulton MP, Federal Member for Parkes dated 13 June 2018.
2. Letter received from Mr Mark Coulton MP, Federal Member for Parkes dated 20 June 2018.

1.4 Recommendation

That:

1. The Early Learning Centre report be received and noted.
2. Council forwards its letter to Mr Mark Coulton MP and his response to the Hon. Sarah Mitchell MLC, NSW Minister for Early Childhood Education and Assistant Minister for Education.

People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 26 July 2018



The Hon Mark Coulton MP

Federal Member for Parkes

bf/mc

13 June 2018

The General Manager
Po Box 221
NYNGAN NSW 2825

Dear Ray & Derek

Thank you for your letter dated 18 May 2018 in relation to the impact inconsistent Federal and State funding conditions has on the viability of Bogan Shire Council's Early Learning Centre. I apologise for the delay in responding.

I have made representations on your behalf to the Minister for Education and Training, Sen the Hon Simon Birmingham, seeking his advice on the concerns you have raised.

I will make further contact with you when I have received the Minister's response.

Yours sincerely



Mark Coulton

BOGAN SHIRE COUNCIL	
FILE	R/N
10 JUN 2018	
FIL 17/95	
ASSIGNEE	
Derek And Ray	

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**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 26 July 2018**



The Hon Mark Coulton MP

Federal Member for Parkes

bf/mc

20 June 2018

The General Manager
PO Box 221
NYNGAN NSW 2825

BOGAN SHIRE COUNCIL	
FILE	R/N
20 JUN 2018	
ASSIGNEE	

Dear Ray & Derek

Further to my letter dated 13 June 2018, I have received advice from the Minister for Education and Training concerning Federal and State funding conditions for early childhood education and care.

The Minister has advised:

"Under the Federation, preschool delivery is a state responsibility. The Australian Government provides funding support to state and territory governments to help ensure that every child has access to a quality preschool program for 15 hours a week, or 600 hours a year, in the year before they start school. This funding is provided by the Commonwealth through a series of National Partnership Agreements on Universal Access to Early Childhood Education (National Partnership). The National Partnership includes a focus on ensuring access to preschool by Indigenous and vulnerable and disadvantaged children, regardless of the setting in which programs are delivered.

Under these arrangements the Australian Government will make \$252.1 million available to New South Wales to support preschool programs throughout 2018 and 2019. This provides Commonwealth funding of \$1237 per child in 2018 whether they undertake a preschool program in a community preschool, a long day care service, or a dedicated preschool. This figure will rise to \$1263 per child in 2019.

The National Partnership requires states and territories to ensure that all children in the year before school have access to an affordable preschool program. However, it is important to note that the way in which National Partnership funding is used to support universal access is a matter for each state and territory government.

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**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
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As state and territory governments are responsible for the delivery of preschool and the distribution of National Partnership funding, I would recommend Bogan Shire Council contact the Hon Sarah Mitchell MLC, NSW Minister for Early Childhood Education and Assistant Minister for Education.

I also note in their letter, Bogan Shire Council currently receives approximately \$50,000 in sustainability funding provided by the Department of Education and Training under the Community Support Program, which will close on 30 June 2018. I am advised Bogan Shire Council successfully applied for the same amount in sustainability funding under the new Community Child Care Fund, which is a key element of the Australian Government's new child care package commencing on 2 July."

I have forwarded your original correspondence, and a copy of this letter, to the Hon Kevin Humphries MP so that he may follow up your concerns from a State perspective.

Yours sincerely

A handwritten signature in black ink, appearing to read "Mark Coulton", written in a cursive style.

Mark Coulton

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 26 July 2018**

2 BOGAN BUSH MOBILE – TERM 2 REPORT

Summary:-

The purpose of this report is to advise Council on the Term 2 activities of the Bogan Bush Mobile service.

2.1 Introduction

The purpose of this report is to advise Council on the Term 2 activities of the Bogan Bush Mobile Service.

2.2 Background

At the end of each term, the Director Children's Services provides a report to Council on the activities and statistics of the Bogan Bush Mobile Service.

2.3 Discussion

Term 2: 30th April-6th July 2018

Statistics:

Total kms Term 2: 93,000km - 100,900km

Total kms travelled in Term 2: 7,900kms

Total Children Enrolled: 147 – There have recently been a few families who have attended BBM but have not yet enrolled. This will occur next month when the new funding commences and our families transition into the new system.

Attendance for 2018 to date: 358 children have attended a total of 103 sessions.

Current Areas being visited:

Marthaguy, Marra, Hermidale, Girilambone, Trangie, Collie, Collierreina, Tottenham, Mungery, Warren, Narromine, Duck Creek and Nyngan.

Term 2 Activities:

The team have had a very busy Term 2, starting with The Director Children's Services and Bush Mobile Service Leader attending a 2 day meeting in Sydney about the changes that need to happen with the new funding model.

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 26 July 2018**

The Team set up a great space on the sidelines at Larkin Oval for families to enjoy with their children. This event was a great way to advertise the BBM service, as a number of families from Warren attended the day and loved the service so much that they are now enrolled in BBM for the Warren sessions. The staff received a lot of positive feedback for attending the day and the families really appreciated the wonderful program that was put together for their children.

The BBM team have continued to be very busy at the bush sessions and families are excited for the new funding changes.

Marra and Duck Creek sessions have been recently trialled on a fortnightly basis with numbers being very consistent and families expressing an interest in fortnightly attendance instead of monthly. This has been a great change which will be continued as part of future time tables.

From 12–25 June, 2018 the Director Children's Services and Administration Officer travelled with the BBM team to each of the sessions to hold "transition parties". These sessions provided specific information and explanations and support to families around the new changes that will be happening from 1 July 2018. The information on the changes was well received with families expressing support and appreciation for the service remaining how it is with scope to grow as required. Two venues, Collie and Marra Creek expressed an interest in the possibility of longer hours and engaging in a child care / preschool session. Families from these venues will be sent a survey to assist BBM staff and management to determine the session delivery that best suits the needs of families at these venues and how to manage these sessions in relation to the rest of the timetable.

The Director Children's Services and Bush Mobile Service Leader will work closely with these two venues moving forward to best meet their needs.

2.5 Recommendation

That the Bogan Bush Mobile Report Term 2 be received and noted.

People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 26 July 2018

3 LIBRARY – RENEW OUR LIBRARIES

Summary:-

In the 2018 Budget the NSW Government cut library funding again. NSW public libraries funding is at a crisis point. At the 2017 LGNSW Conference local Councils agreed unanimously to a joint Local Government (LGNSW) and NSW Public Libraries Association (NSW PLA) advocacy.

In the 2018 Budget the NSW Government cut library funding again. NSW public libraries funding is at a crisis point. At the 2017 LGNSW Conference local Councils agreed unanimously to a joint Local Government (LGNSW) and NSW Public Libraries Association (NSW PLA) advocacy. The objectives are to increase State Government funding to enable public libraries to meet the growing needs of the local communities to raise public awareness of the multiple roles that public libraries play in supporting the educational, social, cultural and economic outcomes in NSW communities.

To respond to this funding crisis and supporting the objectives of: Doubling the State Government funding contribution to NSW public libraries And the creation of a new funding the NSW PLA and LGNSW have joined to develop “Renew Our Libraries” advocacy.

Important figures relating to funding and libraries are: NSW Government will contribute just \$23.5M to support 360 Libraries across the State compared to Local Government contribution of over \$314M each year; Public Libraries receive over 35M visits per annum but State funding has not increased to match demand receiving a 5% cut; NSW contributes 7.8% of total funding the lowest of every state in Australia – Vic. (18%) and Queensland (12%); NSW public libraries make a massive \$330M contribution to the NSW economy each year and support over 3000 full time equivalent jobs.

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 26 July 2018**

Renew our libraries will bring together digital, social and traditional media to grow our supporter base and to call key decision makers to support the objectives.

The Launch Plan includes: Pre-launch: seeking commitments from local Council - working with a partner pack to engage staff and library staff in the initiative. In July launch of digital assets ie: website, online petition, explainer video and promotional advertising. In August Media Launch a Public launch of Renew Our Libraries with a state-wide media announcement.

Urgent funding to keep up with demand and to build the libraries of the future.

3.1 Recommendation

That Council become involved to:-

1. Formally endorsing Renew our Libraries and its objectives, and engaging the support of the other Councillors.
2. Facilitating briefings with library staff and seeking their support in distributing Renew Our Libraries material.
3. Promoting Renew Our Libraries through social media.
4. Encouraging other groups in the community to become Renew Our Libraries partners.
5. Contacting our local MP to raise the issue and encourage them to support the Renew Our Libraries objectives.

Nichole Jenkins
Acting Manager People and Community Services

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 26 July 2018**

**REPORT TO THE ORDINARY MEETING OF COUNCIL – MANAGER OF FINANCE
AND CORPORATE SERVICES**

Mayor and Councillors

The following reports are submitted for consideration:-

1 BANK RECONCILIATION

Summary:-

The report is to present the reconciliation of Council's Cash Book, Bank Statements and Ledger Bank Account as at 30 June 2018.

1.1 Introduction

The purpose of this report is to present the reconciliation of Council's Cash Book, Bank Statements and Ledger Bank Account as at 30 June 2018.

1.2 Background

The presentation of the reconciliation of Council's Cash Book, Bank Statements and Ledger Bank Accounts is not a requirement of any Act, however historically it has been provided for the information of Councillors.

Bank Reconciliation for June 2018	
Council General Fund	
Bank Statement Balance	\$100,000.00cr
Add Deposits not yet presented	\$ 00
Less Unpresented Payments	\$ 960.00dr
Balance as per Council	\$ 99,040.00cr
Represented by the following in Council Ledgers	
Account	
19001.8000.8000	\$ 99,040.00cr
Difference	\$ 0.00

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 26 July 2018**

1.3 Recommendation

That the Bank Reconciliation Report as at 30 June 2018 be received and noted.

2 INVESTMENTS JUNE 2018

Summary:-

The report is to outline the performance of Council's Investment Portfolio for the month of June 2018.

At 30 June 2018 Council had \$12.1 million invested. There has been an increase of \$1.6 million to Council's investments due to an advance payment of the Financial Assistance Grant for 2018/19 of \$1,997,467. In addition to this the 4th quarter RMCC claim of \$1,172,873 has been received.

2.1 Introduction

The purpose of this report is to outline the performance of Council's investment portfolio for the month of June 2018.

2.2 Background

In accordance with Clause 212 of the Local Government (General) Regulation 2005 a report must be presented to the Council setting out details of all the money that the Council has invested under section 625 of the Act.

2.3 Discussion

The Investment Report for June 2018 is shown below. At 30 June 2018 Council had \$12.1 million invested. There has been an increase of \$1.6 million to Council's investments due to Council receiving an advance payment of the 2018/19 Financial Assistance Grant \$1,997,467. In addition to this the 4th quarter RMCC claim of \$1,172,873 has now been received. All money has been invested in accordance with Council's Investment Policy.

Council will look at placing some additional funds on fixed term deposits in July 2018.

Consideration of this report means that Council is complying with the Local Government (General) Regulation 2005.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 26 July 2018**

Investment Movements for June 2018

It is hereby certified that these investments have been made in accordance with the Local Government Act 1993 and the Regulations thereto.

Bogan Shire - Investment movements							
REF	Source	Taken up	Maturity	Days	% rate	Bal May 18	Bal June 18
3204	NAB	11/06/2018	10/12/2018	182	2.770%	1,000,000.00	1,000,000.00
4608	NAB	1/06/2018	1/06/2019	365	2.570%	2,000,000.00	2,000,000.00
300023	Commonwealth	06/06/2018	5/06/2019	364	2.530%	2,800,000.00	2,800,000.00
516	NAB	29/08/2017	29/06/2018	304	2.550%	1,000,000.00	
6894	NAB - Professional Funds	4/05/2016	At Call		1.900%	3,712,401.46	6,311,566.91
	Balance securities held					10,512,401.46	12,111,566.91
	Balance Ledger 19010.8200.8200					10,512,401.46	12,111,566.91
	Summary by institution						
	Commonwealth					2,800,000.00	2,800,000.00
	NAB					7,712,401.46	9,311,566.91
						10,512,401.46	12,111,566.91

2.4 Recommendation

That the Investments Report for the month of June 2018 be received and noted.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 26 July 2018**

3 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION

Summary:-

This report is to provide a comparison of rate collections as at 30 June 2018, with the same period last year.

Total arrears have decreased from \$405,995 at 30 June 2017 to \$282,476 as at 30 June this year.

3.1 Introduction

The purpose of this report is to provide a comparison of rate collections as at 30 June 2018, with the same period last year.

3.2 Discussion

This report is provided for the information of Councillors.

Rate Collections	2017-2018	2016-2017
Arrears Prior to 01/07/2017	86,114	184,652
First Instalment in arrears as at 30/06/2018	25,702	32,370
Second Instalment in arrears as at 30/06/2018	31,935	38,548
Third Instalment Outstanding as at 30/06/2018	48,352	53,999
Fourth Instalment Outstanding as at 30/06/2018	90,373	96,426
Total Arrears	282,476	405,995
Total Outstanding	282,476	405,995
Monthly Transactions		
Amount Levied & B/Fwd	5,244,533	5,002,958
Add: Adjustments	-40,556	30,425
Less: Payments to end of November	-4,840,249	-4,550,079
Less: Rebates	-84,211	-80,310
Add: Postponed	2,959	3,001
Gross Total Balance	282,476	405,995
Arrears of total amount levied %	5%	8%

Total arrears have decreased from \$405,995 at 30 June 2017 to \$282,476 at 30 June this year.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 26 July 2018**

Each instalment amounts to approximately \$1,311,000
(Total Rates, Waste, Water & Sewer Access Charges)

Council has collected \$290,170 more than at the same time last year.

2% of rates were unpaid on the first instalment.

2.5 % of rates were unpaid on the second instalment.

3.5 % of rates were unpaid on the third instalment.

7% of rates were unpaid on the fourth instalment.

3.3 Recommendation

That the Rates and Annual Charges Collection Report as at 30 June 2018 be received and noted.

Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 26 July 2018

4 REPORT ON COUNCIL'S OUTSTANDING RATES AS AT 30/6/2018

Summary:-

This report is to inform Council of the current outstanding rates position as at 30 June 2018.

Total arrears have decreased from \$405,995 as at 30 June 2017 to \$282,476 as at 30 June this year.

4.1 Introduction

The purpose of this report is to inform Council of the current outstanding rates position as at 30 June 2018.

Council's outstanding rate position as at 30 June, 2018 is approximately 5%. This figure has dropped by approximately 3% on the previous year and is well ahead of best practice guide lines. Council has had a significant reduction in arrears due to the sale of land and Council's legal recovery action. There still remains a number of properties that will require serious action to bring them up to date. A major obstacle is previous arrangements with Council have been misguided which has not seen large reductions in the arrears owed by individual ratepayers. Council will need to hold another small sale of land probably in the early part of 2019 due to time restraints. The reconciliations below show Council's current position with outstanding rates.

4.2 Discussion

This reconciliation is provided for the information of Councillors.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 26 July 2018**

Reconciliation of Outstanding Rates and Charges as at 30th June 2018.

Rates and charges for Ratepayers who have legal proceedings in place	\$84,503.86
Rates and charges for Ratepayers who have current arrangements in place	\$99,129.02
Outstanding rates and charges owed under Postponed Rates	\$12,692.43
Outstanding rates and charges owed by properties eligible to be sold for unpaid rates	\$46,991.24
Total current rates unpaid but expected to be recovered without any action (i.e. late payers) as well as current interest and credit balances.	<u>\$39,159.34</u>
Council's total outstanding rates and charges as at the 30/06/2018	\$282,475.89

4.3 Recommendation

That the Report on Council's Outstanding Rates as at 30 June 2018 be received and noted.

**Stephanie Waterhouse
Manager Finance and Corporate Services**

**Engineering Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 26 July 2018**

**REPORT TO THE ORDINARY MEETING OF COUNCIL – MANAGER OF
ENGINEERING SERVICES REPORT**

Mayor and Councillors

I submit the following report for consideration:-

1 OPERATIONAL REPORT

1.1 Civil Works

Work undertaken during this reporting period from 11 June, 2018 to 13 July, 2018 of consisted of the following:-

- Assisting the carpentry gang with the continuing construction of the new SES building in Lawlor Street.
- Installing information signs for the Big Bogan in Pangee Street.
- Completing work on the Mural Wall in Davison Park.
- Installing a new grid on Monkey Bridge Road near the property 'Carinya'.
- Commencing works to bitumen seal the Engineering Car Park.
- Commencing works to install the carport in the Engineering Department Car Park.

1.2 Community Facilities

Work undertaken by Council's Community Facilities during this reporting period consisted of the following:-

- Preparation and clean-up for Duck Creek Races.
- Preparation of Showground for the Nyngan Agricultural Expo.
- Mowing and maintenance of ovals and reserves.
- Cleaning of town facilities.
- Cleaning and sweeping of the Nyngan CBD.
- Preparing for private functions.
- Cleaning and maintenance of town streets and nature strips.
- Cleaning of town streets gutters and culverts.
- Digging and backfilling of graves.

**Engineering Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 26 July 2018**

1.3 Roads

The work undertaken during this reporting period by Rural Works Crews consisted of the following:-

No.	Name	Comments
7514	Cockies Road	Maintenance grading completed.
5	Piesley Road	Maintenance grading commenced.
11	Honeybugle Road	Maintenance grading commenced.
3	Buddabadah Road	Resheeting completed.
92	Colane Road	Maintenance grading commenced.
MR228	Hermidale Nymagee Road	7km Bitumen Sealing completed.
HW7	Mitchell Highway	Rehabilitation of 3.1 km continuing.
HW8	Barrier Highway	Tree trimming completed.

The Jet Patcher completed maintenance on the following roads:-

- Hermidale / Nymagee Road
- Mitchell Highway
- Barrier Highway
- Nyngan Town Streets

The works program for the remainder of July and August includes but is not limited to the following works:-

- Realignment of a bend near the property 'Kannika' on the Hermidale / Nymagee Road.
- Completing the rehabilitation of segment 2715 on the Mitchell Highway approximately 25km west of Nyngan.
- Commencing or continuing maintenance grading of the following roads:- Honeybugle Road, Colane Road, Piesley Road, Merryanbone Road and Bourke's Road.

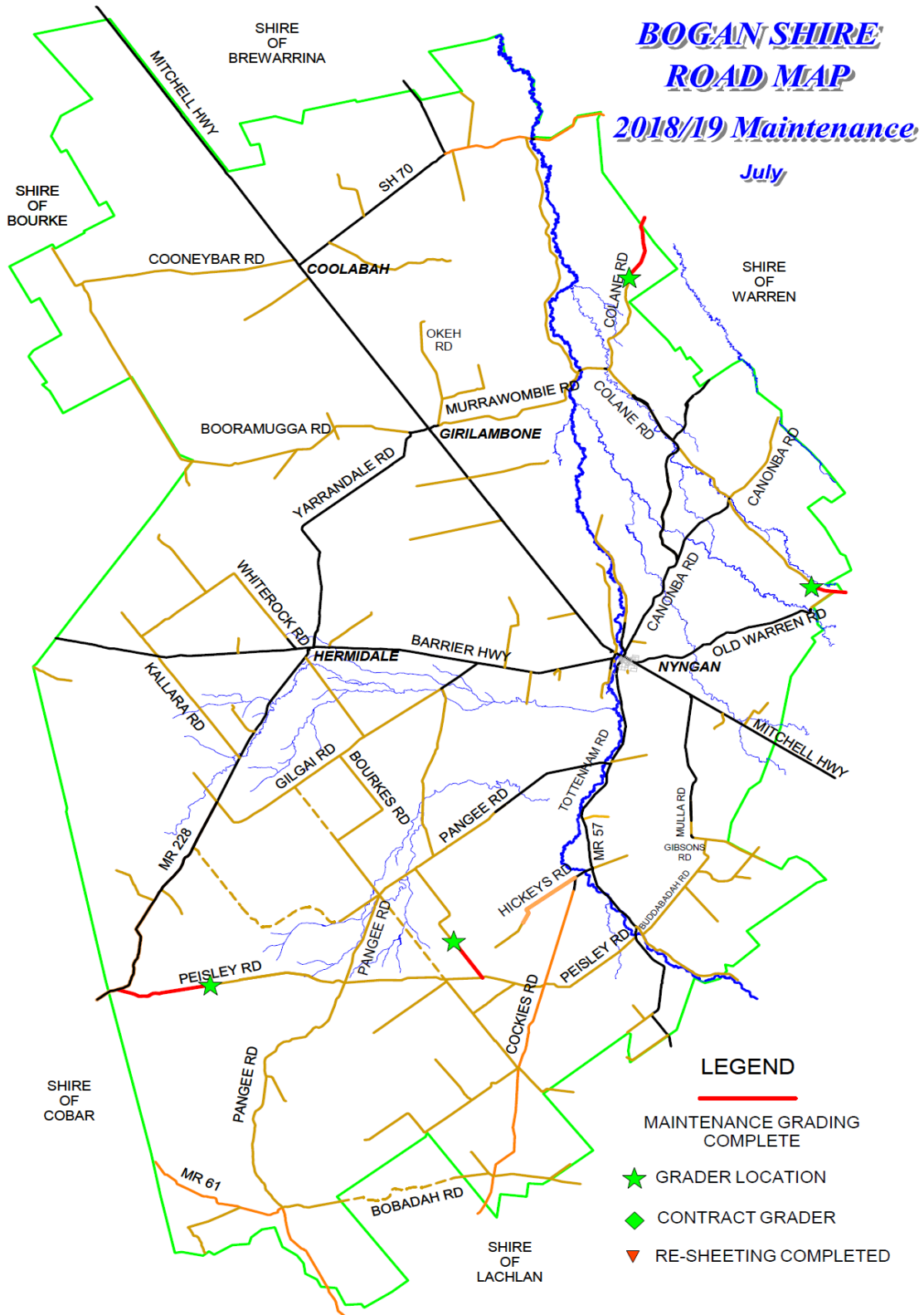


**Engineering Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 26 July 2018**

1.4 Recommendation

That the Operational Report including Civil Works, Community Facilities and Road for the reporting period 11 June, 2018 to 13 July, 2018 be received and noted.

Engineering Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 26 July 2018



**Engineering Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 26 July 2018**

2 INSTALLATION OF SOLAR PV SYSTEMS TO COUNCIL BUILDINGS

Summary:-

The purpose of this report is for Council to consider providing \$80,000 in the 2018/2019 budget for the installation of solar PV systems to four buildings.

2.1 Introduction

The purpose of this report is for Council to consider providing \$80,000 in the 2018-2019 budget for the installation of solar PV systems to four buildings.

2.2 Background

At the December 2017 meeting, Council considered a report on Electricity Contracts that included requesting our energy consultant, Energy Management Systems (EMS), to do further evaluation of installing solar power to Council administration buildings.

2.3 Discussion

EMS provided a report that evaluated four proposed sites for solar installations - Bogan Shire Medical Centre, Bogan Early Learning Centre, Bogan Council Chambers, and Bogan Council Depot.

This report analysed the existing power usage data, recommended solar system sizes, and identified potential costs and savings. EMS concluded that the above four locations would have a payback period that varied from 3.6 to 4.3 years.

Based on the information included in the report, EMS produced a technical specification for Council to include with our request for quotation. Five reputable companies, including those recommended by EMS, were invited to provide quotations for the installation of solar PV systems to four buildings.

It was disappointing to only receive one response from the five requests. It seems the other suppliers were too busy with current projects and our job was not a large one.

EMS provided a Solar Analysis Project Supplier Report which provided the following summary information from the quotation received.

**Engineering Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 26 July 2018**

The quotation complied with Council's specifications and was detailed with each site separated and equipment clearly specified. Options were provided for ongoing monitoring, service, and maintenance. A good record of previous installations was provided.

The panels quoted are rated the highest quality and inverters are industry standard. The Company also offered a five year installation workmanship warranty.

Solar PV Cost Analysis (excluding maintenance costs)

	Bogan Medical Centre	Bogan Early Learning Centre	Bogan Council Chambers	Bogan Council Depot
NMI	4001293512	4001276979	40010000520	4001000519
Existing annual consumption kWh	42,000	33,567	58,000	84,230
Assumed export price \$/kWh	0.06	0.06	0.06	0.06
Estimated average value of electricity during daylight hours c/kWh	26.5	26.5	25.4	26.5
Proposed Solar System size kW	13	10	20	15
Required roof space m2	91	70	140	105
Total Solar Electricity Generated pa kWh	22,257	17,120	33,310	24,982
Percentage contribution to sites electricity needs	44%	43%	47%	20%
Assumed Electricity Exported %	16%	15%	19%	31%
Estimated export kWh pa	3,625	2,607	6,249	7,776
Estimated export revenue \$ pa	\$218	\$156	\$375	\$467
Assumed generation kWh per kW	4.69	4.69	4.56	4.56
Total Solar Electricity Consumed on Location	18,631	14,514	27,061	17,206
Value of solar produced	\$5,035	\$3,909	\$6,739	\$4,915
Estimated Cost of system	\$18,200	\$14,000	\$28,000	\$21,000
EMS Estimated Payback period (years)	3.6	3.6	4.2	4.3

The quoted prices (not included above) are, except for the Early Learning Centre, less than the EMS estimates in the table above which has resulted in improved payback periods varying from 3.6 to 4.1 years.

**Engineering Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 26 July 2018**

Power Purchase Agreements

Over the last couple of months, Council has been provided information from solar providers offering Power Purchase Agreements (PPAs) as an alternative to purchasing systems outright.

With a PPA Council does not own the solar system, we host it and buy the energy it produces from the solar provider at a reduced rate for a fixed term. The provider is responsible for the operation and maintenance of the system and for ensuring that the system produces the required energy.

The price Council pays for the energy produced is stipulated in the contract in c/kWh and usually increases a set percentage per year over the term of the contract. As long as the price remains lower than the grid price and we consume all of the energy produced, net benefits over the life of the system are guaranteed. There is no obligation to buy the solar system at the end of the contract.

Advantages:

- No upfront capital costs.
- Performance risk is borne by the solar provider and they pay all operation, monitoring, and maintenance costs.
- No obligation to purchase the possible obsolete system at the end of the PPA.
- Option to purchase the system cheaply at the end of the contract and save on energy for the short remaining life of the system.
- Grid electricity prices may increase faster than the PPA price.

Disadvantages:

- PPAs are new and may not be competitive with traditional forms of finance, especially with longer contract lengths.
- Grid electricity prices may grow slower than the PPA price.
- We pay for energy produced on weekends and holidays that will not be used.

The company that quoted our job has also provided a Power Purchase Agreement for our Works Depot as a comparison with the outright purchase.

The following PPA shows that if we do not install a solar system at the depot, our estimated grid electricity cost, for 247,759 kWh over 10 years, is \$103,198 (with 3% annual price rise). With this PPA in place, Council would pay \$49,502 for the 247,759 kWh over 10 years. If the solar PV system is installed now at a capital cost of \$19,990 the 247,759 kWh produced over the next 10 years is at no cost to Council.

**Engineering Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 26 July 2018**

Power Purchase Agreement

Project Name: Bogan Shire Council Works Depot

System Details		
System Size	15	kWp
Average Generation / kWp	1,690	kWh/kWp
System Generation / Year	25,350	kWh
Term Contract	10	Years
Your Current Grid Rates	\$0.3638	kWh
Rising/Fixed Rate	10	
Billing Cycle	Monthly	
Estimated Grid Price Rise %	3.00%	
Deposit	\$ -	

Year	Estimated Generation kWh/pa (Solar Energy Generated)	PAYG \$/kWh Rate	PAYG – Annual Solar Energy Cost (nominal)	Comparative Value of Grid Electricity + Estimated Grid Price Rise	Nominal Saving/Cost Above/Below Grid Costs
1	25,350	\$0.18	\$4,563	\$9,222	\$4,659
2	25,223	\$0.18	\$4,540	\$9,452	\$4,911
3	25,095	\$0.19	\$4,768	\$9,685	\$4,917
4	24,967	\$0.19	\$4,744	\$9,925	\$5,181
5	24,839	\$0.20	\$4,968	\$10,171	\$5,203
6	24,713	\$0.20	\$4,943	\$10,422	\$5,480
7	24,584	\$0.21	\$5,163	\$10,679	\$5,517
8	24,456	\$0.21	\$5,136	\$10,942	\$5,807
9	24,329	\$0.22	\$5,352	\$11,212	\$5,860
10	24,203	\$0.22	\$5,325	\$11,488	\$6,164
Total Saving Over and Above Your Energy Bill					\$53,699
System Capital Value Saved through PAYG					\$19,990
Your Estimated Total Benefit over 10 years					\$73,689

Buy Out Year	Buy Out Price
1	\$21,989.00
2	\$19,651.57
3	\$17,314.14
4	\$14,976.71
5	\$12,639.28
6	\$10,301.85
7	\$7,964.42
8	\$5,627
9	\$3,290
10	\$952

**Engineering Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 26 July 2018**

Compared to the estimated grid electricity costs of \$103,198, this PPA would save Council **\$53,699** (\$103,198 - \$49,402) in grid electricity costs. The capital expenditure of \$19,990 to install a system outright would save Council **\$83,208** (\$103,198 – \$19,990), over the ten year period at this site.

From the EMS cost analysis table, the installation of the four solar systems will produce a total of 97,669 kWh of solar electricity across the sites. The value of this solar electricity produced is estimated at \$20,598 per year or **\$205,980** over ten years at today's rates.

2.4 Recommendation

That the General Manager investigate how capital expenditure of \$80,000 could be funded within the 2018 -2019 budget and report back to Council.

**Engineering Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 26 July 2018**

3 ROAD NAMING AT COOLABAH

Summary:-

The purpose of this report is for Council to consider the naming of the road that provides access through "Pine View" to Lot 2 DP751318 at Coolabah.

3.1 Introduction

The purpose of this report is for Council to consider the naming of the road that provides access through "Pine View" to Lot DP at Coolabah.

3.2 Background

At the May 2018 Coolabah Village Meeting, Allan Veney requested Council to consider the naming of the road recently transferred from the Crown to provide access through "Pine View" to his property (plan attached).

It was agreed that the residents would put forward nominations for the road name and select the most favoured.

3.3 Discussion

Noelene Walsh has advised that there were several nominations put forward for the naming of the road at Coolabah through Pine View. A survey was undertaken amongst residents who put forward the following names:-

- Walsh Road
- MacAlpine Road
- Lemongrove Road
- Cooney Road
- Bluey Thompson Road
- Wearner Road

Also, Three Legs Road and Pipers Lane were also suggested. After consideration by the community, the majority favour Walsh Road.

**Engineering Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 26 July 2018**

3.4 Recommendation

That Council apply to the Geographical Names Board to name the road through "Pine View", Coolabah, *Walsh Road*.

Graeme Bourke
Manager Engineering Services

Lot 2 DP751318, Coolabah



**Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 26 July 2018**

REPORT TO THE ORDINARY MEETING OF COUNCIL – DEVELOPMENT AND ENVIRONMENTAL SERVICES

Mayor and Councillors

I submit the following reports for consideration:-

1 DEVELOPMENT APPLICATIONS

1.1 Determination of an Application for Development Consent							
DA NUMBER	APPLICANT	ADDRESS	DESCRIPTION	DECISION	DECISION DATE	REASON FOR DECISION	COMMUNITY PARTICIPATION
2018/012	Bogan Shire Council	76 Pangee Street, Nyngan	Extension to Existing Medical Centre	Approved	19 June 2018	Satisfactory to Bogan LEP 2011 and Bogan DCP 2012	-
2018/014	Picton Bros	1 Collins Street, Nyngan	Patio Cover	Approved	19 June 2018	Satisfactory to Bogan LEP 2011 and Bogan DCP 2012	-
2018/015	First Class Game	Lot 1 Section 27 DP 758803 Barrier Highway, Nyngan	Chiller	Approved	14 June 2018	Satisfactory to Bogan LEP 2011 and Bogan DCP 2012	-

**Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 26 July 2018**

1.2 Assessment of an Application for Development Consent

DA NUMBER	APPLICANT	ADDRESS	DESCRIPTION	VALUE (\$)
2014/001	Dr Ryan Heggie	Canonba Road, Nyngan	Hangar	64,000
2018/004	Mr G Pack	22 Bourke Street, Girilambone	Use of Existing Building as a Dwelling	15,000
2018/016	Mr R Gudgeon	11 Derrybong Street, Nyngan	Change of Use to New Gym	10,000

1.1 Recommendation

That the Development Applications Report sine the June 2018 Council Meeting be received and noted.

2 OPERATIONAL REPORTS

2.1 Introduction

The purpose of this report is to outline the key works undertaken since Council's June 2018 meeting by the Parks and Gardens Team and the Weeds Officer.

2.2 Discussion

Key works that have been undertaken by the Parks and Gardens Team consisted of the following:-

- Routine maintenance duties including manual watering (where required), whipper snipping, mowing, weed removal of Heritage Park, Nyngan Cemetery, Davidson Park, Vanges Park, Medical Centre, Teamsters Rest, Town Hall and Senior Citizens area, Flood Memorial Rest Area, Council Administration Building, Moonagee Street Park, Early Learning Centre, former Fire and Rescue Building, Rotary Park, Pioneer Park, Lions Park and Centenary Park.
- Removal of old garden beds in Pangee Street.
- Designing of new garden beds to be constructed in Heritage Park.
- Erection of new sign at Lions Park.
- Trimming of Cedar Trees located opposite Nyngan Hospital.

Key works that have been undertaken by the Weeds Officer consisted of:-

- Routine Roadside Inspections.
- Spraying of Woody Weeds at Whiterock Road, Gibsons Road, Buddabadah Road and Gilgai Road.
- Spraying of Blue Heliotrope at Hermidale-Nymagee Road and Gilgai Road.
- Trimming of Cedar Trees located opposite Nyngan Hospital.

2.3 Recommendation

That the Operational Report including Parks and Gardens and Noxious Weeds since June's 2018 Council meeting be received and noted.

3 OPERATIONAL MATTERS

3.1 Capital Projects – SES Office and Shed

Council at its meeting on 21 June 2018 resolved to provide additional funds to complete the disability requirements for the SES Office and shed.

Council has engaged a building consultant Charles DE Beer to design the building to meet the BCA requirements for disability access.

Once the building has been completed in accordance with the disability requirements the Occupation Certificate can be issued.

3.2 Coolabah Hall

The Coolabah Hall was inspected on 16 July 2018 to address the items listed in the Coolabah Community Progress Association requests.

A set of plans are currently being prepared to identify the agreed work, set priorities and enable proper costing.

Council has \$28,000 in available funds to complete the work. Early estimates indicate additional funds will be needed to complete the agreed work and if agreeable could be programmed over a time frame as funds become available.

3.3 Demolition of Pangee Street Brick wall.

Council resolved to have the brick wall bounding 58-60 Pangee Street Nyngan demolished due to its unsafe condition.

A small portion of the brick wall was constructed over No. 60 Pangee Street.

The owner of No. 60 Pangee Street was contacted and agreed the portion of wall on his property could be removed in the same operation and area fenced.

The work was completed on Friday 13 July 2018.

3.4 Nyngan Waste and Resource Management Facility.

Following assessment of Council's Environmental Impact Statement and Landfill Environmental Management Plan, progress was made to Peg out 3 cells on the extension area on 17 July 2018 and excavation of the cells is anticipated to commence 19 July 2018.

This decision was made following contact with the Environment Protection Agency on 10 July 2018.

The process will be to construct the cells in accordance with the control documents governing Council's Environment Protection Licence and prior to commissioning the cells seek concurrence from the Environment Protection Agency.

3.5 Recommendation

That the Operational Matters Report, including the SES Office and Shed, Coolabah Hall, Demolition of Pangee Street Wall and Nyngan Waste and Resource Management Facility be received and noted.

4 SAFETY OF AWNINGS OVER PUBLIC LANDS

Summary:

Due to a street awning partially collapsing onto 48 Cobar Street footpath on 28-29 June 2018 action was taken to secure the site and protect the public thoroughfare.

4.1 Introduction

Due to a street awning partially collapsing onto 48 Cobar Street footpath on 28-29 June 2018 action was taken to secure the site and protect the public thoroughfare.

4.2 Background

Further enquiries identified that another street awning located at the Pangee Street Dental Clinic had also collapsed onto the footpath and there is evidence that other awnings have been removed over a period of time.

4.3 Discussion

These incidents correlate to the NSW Planning and Infrastructure Circular dated 8 March 2013 entitled Safety of Awnings over Public Lands which is attached to this report.

The circular was produced following the Deputy State Coroners reports into fatal awning collapses at Balgowlah and Bathurst and also noted 17 other incidents.

The Department of Local Government issued circular DLG 99/33 encouraging Councils to have awnings in their areas inspected to determine their structural Soundness.

The *Roads Act 1993* under 142(1) clarifies that the responsibility for awnings over roads (including footpaths) by requiring that a person having a right to control the structure must maintain it in a satisfactory state of repair.

Excepting the newer awnings there is clear evidence that awnings over 10 years of age are nearing their design life and are more susceptible to failure.

Some Councils have addressed this issue by making representation to their local commercial associations such as Chamber of Commerce seeking their co-operation to have their awnings assessed for structural adequacy.

**Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 26 July 2018**

4.4 Attachment

NSW Planning and Infrastructure Circular dated 8 March 2013 entitled Safety of Awnings over Public Lands which is attached to this report.

4.5 Recommendation

1. That the planning circular relating to the Safety of Awnings over public Land BS 13-001 be noted.
2. That Council give consideration to adopting the general principles for Inspection and Assessment of existing tied awnings as set out in Planning Circular BS 13-001 Practice Note 18 dated July 2008.
3. If Council adopts recommendation 2 than Council delegate to the General Manger the authority to liaise with owners of commercial premises with tied awnings over 10 years of age for the purpose of having their awnings assessed by a Practicing Structural Engineer to determine the structures adequacy for stage 1 of the recommended procedure.
4. If recommendation 2 and 3 are adopted a time period of twelve months to complete stage 1 be adopted.

PLANNING circular

BUILDING SYSTEM

Building regulation advisory note

Circular	BS 13-001
Issued	8 March 2013
Related	DLG 99/33

Safety of awnings over public lands

The purpose of this circular is to raise awareness of the recurring potential safety issues related to awnings over public lands (e.g. footpaths) and to seek councils' cooperation in taking action to communicate and follow up with building owners to minimise future risks of collapse.

This circular is issued following consultation with the Division of Local Government of the Department of Premier and Cabinet.

Introduction

This circular is issued in response to recommendations of the Deputy State Coroner following a coronial inquest into a fatal accident at Balgowlah involving the collapse of an awning. The Deputy State Coroner made recommendations to address the issue of awning safety over public lands.

Coroner's report and awning safety programs

The Deputy Coroner noted in his report that there had been 17 reported incidents of awning collapses at various locations throughout NSW since a fatal accident resulting from an awning collapse at Bathurst in 1998.

The Deputy Coroner's report also raised three specific issues:

- council's powers regarding public safety
- council's powers under the Roads Act, and
- the nature of approvals required for awnings.

These issues are addressed later in this circular.

Following the Coroner's recommendations regarding the Bathurst fatality, circular DLG 99/33 was issued by the then Department of Local Government, to encourage all councils to have awnings in their areas inspected to determine their structural soundness, in the interests of public safety.

Since then, a number of councils have instituted individual awning safety programs. However, a higher level of implementation of such programs is needed to address the issue state wide.

Safety of awnings

Awnings are part of the buildings to which they are attached and are the responsibility of the owner of the building, even when an awning is located over a public footpath.

The Roads Act 1993 clarifies in s.142(1) the responsibility for awnings over roads (including footpaths) by requiring that a person having a right to control the structure must maintain it in a satisfactory state of repair.

To increase the level of consistency in the safety of awnings across the state, councils are requested to implement a program to raise awareness of the need to monitor the safety of awnings as they age, both in their own organisations and with the owners of buildings in their areas with awnings over public lands.

Components of a program to raise awareness of the safety of awnings would include:

- identifying owners of buildings with awnings over public lands (including councils)
- notifying owners of their responsibility to keep awnings in good order in all conditions, including during storms
- advising owners to seek legal advice about liability for failure or collapse of their awning
- advising owners that awnings more than 10 years old are more susceptible to failure and should be inspected by a professional engineer for structural adequacy. The attached Practice Note 18 '*Inspection and Assessment of Existing Tied Awnings*', issued in July 2008 by the Association of Consulting Structural Engineers of NSW could be used to provide details to owners of the processes for the determination of awning safety.

Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 26 July 2018

Department of Planning & Infrastructure – Building Circular BS 13-001

- request owners to provide details of any inspections and works to council.

Department of Planning & Infrastructure circulars are available from <http://www.planning.nsw.gov.au/circulars>

Councils' powers regarding public safety

Legislation provides councils with powers to carry out inspections of, or require repairs to, defective structures by the issue of orders in the following circumstances:

- *Environmental Planning and Assessment Act 1979*; section 121B, Order No 2 or 4, when a "building is or is likely to become a danger to the public" or a "building is so dilapidated as to be prejudicial to its occupants or to persons or property in the neighbourhood";
- *Local Government Act 1993*; section 124, Order 21 or 29, when "the land or premises are not in a safe or healthy condition"; or where it is necessary to "alter or repair a work or structure on, over or under a public place", because "it is in the public interest to do so".

Other related powers are available to councils under the *Roads Act 1993*:

- Councils, as the relevant roads authority, are provided with powers under sections 98, 142, 164, and 165, to take any necessary action required to secure the safety of the general public in their use of public footpaths, from dangerous or potentially dangerous awnings.

These powers are available to councils to assist in achieving timely and required outcomes regarding the safety of awnings.

Approval required for awnings

In the past, many awnings were erected or altered as "exempt development" or otherwise without consent.

In September 2009 the then Department of Planning clarified that approval for awnings is required by a complying development certificate or development approval, as follows:

- The State Environmental Planning Policy (Exempt and Complying Development) 2008 (the Codes SEPP), introduced a new Part 5 *General Commercial and Industrial Code*.
- Provisions under this Part:
 - specify the type of awning developments that are complying development under the Codes SEPP; and
 - require other specified awning developments to obtain development consent.
- A general requirement for complying development (as for development approval) is that it must meet the relevant provisions of the Building Code of Australia.

Further information

Please contact the Department of Planning & Infrastructure's Information Centre on 1300 305 695.

Authorised by:

Richard Pearson
A/Director-General

Important note: This circular does not constitute legal advice. Users are advised to seek professional advice and refer to the relevant legislation, as necessary, before taking action in relation to any matters covered by this circular.

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INSPECTION AND ASSESSMENT OF EXISTING TIED AWNINGS

INTRODUCTION

A recent collapse of a tied awning in Balgowlah resulted in the death of a man standing under the awning at the time of the collapse. The accident happened during a storm involving high wind and heavy rain and is the subject of a coronial enquiry at the time of drafting this Practice Note.

Based on available press reports, the awning in question appeared to be a conventional steel frame awning with tie-rod supports, the tie-rods being anchored at the front masonry wall to the premises in an undefined manner. There are many such similar awnings throughout NSW.

As a result of the collapse, a number of Councils are now requiring owners of premises with similar existing awnings to engage structural engineers to provide certification of such awnings. Property owners are legally liable for damage caused by their property not being properly maintained and Councils are enforcing the law in respect of awnings. Awnings should be regularly inspected as part of normal building maintenance in any case.

This Practice Note is intended to provide some guidance on the approach that might be used by structural engineers engaged in the task of inspecting, reporting on or certifying existing tied awnings.

THE ISSUES

The issues central to evaluating the strength and serviceability of existing awnings which are tied back to masonry walls are seen to be as follows:

- (1) the design live load has increased considerably with the introduction of AS 1170 Part 1 - 2002 compared to earlier editions of this standard. Older awnings would have been designed to previous editions of this standard
- (2) wind loading may be the critical design loading
- (3) reliable documentation of the construction details are generally not available
- (4) older masonry walls may have lime mortar rather than cementitious mortar or may have a combination of both if repairs have been undertaken previously
- (5) corrosion of the tie-rods and/or corrosion around the anchor plates and/or corrosion of masonry ties is often the main issue. Awnings close to salt-laden spray will be more liable to corrosion than those in other locations
- (6) the tie-rods to the awning generally penetrate the external masonry wall and the tie-rods are generally not accessible for inspection at points beyond where they penetrate the masonry wall
- (7) the awning framing is fully enclosed by roof sheeting at the top face and lining at the bottom face so that there is no access available for a structural engineer to measure awning framing member sizes or connection details nor to assess the level of steel corrosion of the awning framing

Association of Consulting Structural Engineers of New South Wales



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Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 26 July 2018

- (8) the masonry wall ties are not accessible for inspection around the point where the awning tie-rods are anchored in walls or parapets of cavity masonry construction
- (9) the tie-rods are generally anchored to plates built into either the front wall of the premises or any party wall between the adjacent premises and these anchor plates are generally not accessible for inspection
- (10) if the tie-rods are anchored into a parapet, then the parapet strength will have to be assessed despite the fact that the construction and condition of the parapet masonry may not be readily accessible.
- (11) in heavy rain or hail, gutters may not be able to drain water fully and ponding may occur (not all awnings will have an overflow system for the gutters). Hail may also collect on the awning
- (12) awnings that are part of a "row" where tie-rods may support two adjacent awnings to adjacent premises may be susceptible to adverse loading should one awning on one side fail
- (13) whether load-testing of any structural elements (either within the awning framing or of the tie-rod or tie-rod anchors) is required. In order to avoid removing masonry in order to examine tie-rod anchors, load-testing may be employed.

DESIGN LOADS

If certification to the BCA is required, then reference to Part B1 of Volume 1 of the BCA is necessary in order to determine the appropriate codes - refer to Practice Note 16. Clause B1.2 of the BCA refers to AS/NZS 1170 Part 1 for permanent actions.

AS/NZS1170 Part 1(2002 edition) "Permanent, imposed and other actions" classifies street awnings as R1 and in Table 3.2 specifies the following reference values for roof live load actions :

-
*Awnings accessible from adjacent windows, roofs or balconies -- a uniformly distributed action of 1.5 kPa and a concentrated action of 1.8 kN

*Awnings accessible only from ground level - a uniformly distributed action of 1.0 kPa and a concentrated action of 1.8 kN.

Previous editions of AS 1170 Part 1 called for a uniformly distributed action of $(1.8/A+0.12)$ kPa but not less than 0.25 kPa and a concentrated action of 1.4 kN, in common with other roofs, where A= the plan projection of the surface area of roof supported by the member under analysis.

If for some reason, the structural engineer is not certifying to the BCA but only certifying to a previous edition of AS 1170 Part 1 by agreement of the authority requesting the certificate, then these lesser loads may be used but the loads used need to be stated on any certificate. However, consideration should be given to the fact that these older loads may not adequately allow for crowd loading, ponding of rainwater or accumulation of hail on the awning.

The Commentary to AS/NZS 1170 Part 1:2002 states that : --

"Roof Category R1 is intended to cover situations where people may gain unauthorized access through their own efforts to a roof not intended for such use. The lower load of 1.0 kPa allows for greater difficulty in gaining access compared to the value of 1.5 (kPa) where access may be

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facilitated by adjacent windows, balconies or other awnings. An example is a street awning on a multi-storey building with openable windows."

The design load used should also consider whether significant numbers of people may access an awning to watch a parade on the street below, in which case the above loads might be increased. The design loads nominated in AS/NZS 1170 Part 1 : 2002 should be adequate to allow for any ponding of water or accumulation of hail on the roof during rain storms.

Wind loads should be assessed using AS/NZS 1170 Part 2 : 2002 , and both uplift and downward pressure cases should be considered . Pressure caused by wind hitting a near-by multi-storey building or the parapet of the building with the awning and being deflected downwards can result in higher design downwards loads than the above design live loads. Uplift due to wind may result in the tie-rods being considered inadequate due to compression force in the slender tie-rod.

The effect of wind loads from nearby buildings may need special consideration 9 for example a funnell effect causing increased wind speeds.

RECOMMENDED PROCEDURE

The recommended procedure involves the following stages:

- stage 1 initial inspection and appraisal
- stage 2 second inspection after opening up
- stage 3 reporting and detailing of any rectification requirements
- stage 4 final inspection
- stage 5 certification

The recommended procedure is intended to ensure that: (i) all visible and hidden structural elements in the awning have been inspected and evaluated for structural adequacy; (ii) any deficiencies have been reported and rectification procedures have been advised; and (iii) all rectification work has been inspected after completion by a builder. The final step is to issue a certificate once the structural engineer is satisfied as to the structural adequacy of the awning after any necessary repairs have been done.

STAGE 1 -- INITIAL INSPECTION AND APPRAISAL

The initial inspection entails the establishment for the awning of interest of the dimensions, likely age, external configuration, existence of main support walls and cross walls, drainage from the gutter and any other relevant information.

Extensive site photography should be undertaken for use with subsequent reports.

An investigation should be made as to the existence of any structural drawings for the awning, generally through Council records, although in many instances, no such drawings will be available. Even if drawings are available, no great reliance should be placed on these as actual conditions may well vary from those indicated on the drawings.

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STAGE 2 -- SECOND INSPECTION

It is considered essential that a second detailed inspection will be undertaken following on from Stage 1. The information gained at the Stage 1 inspection can be used to draft instructions for the opening up of the awning for a detailed inspection at this stage.

The awning will generally need to be propped at the front edge. This will require Council approval and will require barriers to be installed. It may also require to be tied down against wind uplift which will involve concrete weight blocks. The Council is likely to require information on the length of time the barriers will be in place, measures to be taken to protect the public, and certification of the barriers to withstand vehicular impact. Such propping and its certification could be left to specialist providers who are familiar with the requirements. A fee would normally need to be paid to Council.

Areas of roofing and/or lining will need to be identified for removal to allow determination of the sizes and condition of the rafters and purlins. An area equivalent to 4 to 6 bricks of the parapet/front wall masonry will need to be removed around the areas where the tie-rods penetrate the masonry. Access scaffolds and ladders complying with Workcover requirements will need to be installed to allow the structural engineer to carry out an inspection.

A detailed set of requirements, probably with photographs, will need to be drawn up by the structural engineer based on the detailed inspection requirements to be undertaken as set out below. The requirements will need to include methods of reinstatement of the affected areas once any required rectification work is completed.

The Client would need to engage a licensed Builder to carry out the work, including the engagement of the specialist firm to supply and certify the propping. It is likely that the structural engineer may have to project manage the building work as many Clients will not have the expertise to do so.

The detailed inspection of the opened-up awning can then be made. This will involve the following :

- sketching the framing of the structural elements;
- measurement of the member sizes and level of corrosion on the structural steel;
- sketching and measuring the connection details for the structural steel;
- measurement of the size and level of corrosion of the tie-rods;
- sketching and measuring the connection details for the tie-rods , top and bottom;
- measuring the connection plates and fixing details within the masonry;
- assessing details of the masonry and condition of the masonry ties .

Extensive photography of all areas would normally be undertaken.

STAGE 3 -- REPORTING AND RECTIFICATION INSTRUCTIONS

After the second inspection, any necessary calculations should be carried out using AS 4100, AS 4600 and AS 3700 as required. Allowance can be made for corrosion of steel elements by using the net thickness remaining of an element at the time of the inspection less a further corrosion allowance based on the remaining design life as advised by the Client. Any corrosion will require

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a corrosion removal and protection system to be devised, which may require input from paint supply companies.

Load testing of the anchors of the tie rods could be considered at this point if there is insufficient access for inspection or there is any question about the adequacy of the anchors following the inspection and/or the result of the calculations.

Load testing should be based on a proof load determined in accordance with AS 4100 and should be based on the critical load case.

At this point a report should be prepared advising the Client of the status of the awning and of any repairs to , strengthening of or replacement of structural elements that are considered necessary.

Detailed instructions will need to be prepared for any rectification work including corrosion protection. Substantial rectification works may require a Development Application to be submitted to Council.

Consideration might be given to recommending the fixing of a sign on the awning roof sheeting indicating the load that the awning can sustain. Such a sign should indicate the Design Roof Loading for distributed loads (in kgs per square metre) and for concentrated loads (in kilograms).

Recommendations for ongoing regular maintenance and inspections should also be included in the report.

STAGE 4 -- FINAL INSPECTION

Inspection(s) as necessary will need to be carried out on any rectification work and on the making -good work in order to ensure that the structural integrity of the works is to the structural engineer's satisfaction and is accordance with all drawings, sketches, specifications and instructions issued by the structural engineer.

STAGE 5 -- CERTIFICATION

Certification can be issued once the final inspection has taken place. Certification should detail the loads that have been used, any assumptions made in the calculations that are relevant and any qualifications that the structural engineer thinks is appropriate. Any drawings, sketches or specifications issued could be referenced.

If only periodic inspections of the work was carried out, the certificate should make clear that only periodic inspections were carried out and that no supervision was involved.

Certification should clearly define the scope of what was undertaken by the structural engineer so that it is clear what is being certified and what is not being certified. If necessary, reasons for some elements not being certified could be given (e.g not accessible). Certification should be restricted to what the structural engineer knows.

Recommendations for ongoing inspections (say every five(5) years) could be included in the certificate.

Structural engineers should be wary of using pro-forma certificates issued by Council unless the structural engineer is satisfied with the wording used.

Any certificate should make it clear that the certificate does not relieve any other party of its responsibilities, liabilities or contractual obligations.

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5 DRAFT FLOOD PLAIN PLAN FOR THE MACQUARIE VALLEY FLOOD PLAIN 2018

Summary:

Council has been provided with Exhibition Documents that support Draft Flood Plain Management Plan for the Macquarie Valley Flood Plain 2018 (Draft Plan).

5.1 Introduction

Council has been provided with Exhibition Documents that support Draft Flood Plain Management Plan for the Macquarie Valley Flood Plain 2018 (Draft Plan).

5.2 Background

The Draft Plan is on public exhibition from 16 July to 13 September 2018.

5.3 Discussion

The draft plan and supporting documentation are available for viewing by members of our community either at Council's Administration Offices or from the NSW Department of Industry website www.industry.nsw.gov.au/water.

The Draft Plan is currently being reviewed by relevant Council staff and will be the subject of a more detailed report to Council's August meeting.

5.4 Recommendation

That Council note the exhibition of the Draft Flood Plain Management Plan for the Macquarie Valley Flood Plain 2018.

John Kite

Acting Senior Development and Environmental Officer

Jim Boyce

Acting Manager Development and Environmental Services

PRECIS OF CORRESPONDENCE

1 DEPARTMENT OF INDUSTRY, INNOVATION AND SCIENCE

Building Better Regions Fund

Attached is a copy of an email received from the Program Manager, Building Better Regions Fund advising Council's application to the Building Better Regions Fund Infrastructure Projects Stream was unsuccessful.

1.1 Recommendation

That the email advising Council's application was unsuccessful to the Building Better Regions Fund Infrastructure Projects Stream be noted.

2 NAIDOC WEEK COMMITTEE

Attached is a copy of correspondence received from the Nyngan NAIDOC Committee advising of Nyngan NAIDOC Celebrations 24 to 28 September 2018. The Committee would like to hold an Opening Ceremony at the Chambers on Monday 24 September 2018 after a unity walk along the main street. A River Lunch will be held from 12.00 noon to 3.00pm same day and the Committee has request the use of Rotary Park, tables, chairs, portable toilets and access to power. A request is made to Council to waive the fees and charges for the use of the equipment.

2.1 Recommendation

That Council support the Nyngan NAIDOC Committee Week 24 September 2018 to 28 September 2018 and provide free use of Council's facilities and equipment.

3 ORANA ARTS

Attached is a copy of a pamphlet of Orana Arts Support Program for the region.

3.1 Recommendation

That Council note the Orana Arts Support Program for the region.

Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 26 July 2018

4 NYNGAN HIGH SCHOOL

Attached is a copy of correspondence received from the Nyngan High School proposing a joint venture between the School and Council. The School would like to construct and donate two Little Free Libraries with the suggestion they could be situated in each of the RV rest areas offered by Council. The Little Free Library is a small receptacle construct to be weather proof in which books can be made available to be taken. It offers a service to our tourist visitors that costs nothing and reaps a great deal in positive feelings.

4.1 Recommendation

For Council's Consideration.

5 BOGAN ABORIGINAL CORPORATION

Attached is a copy of correspondence received from the Bogan Aboriginal Corporation in regards to the parking in Pangee Street. The CEO of the Corporation is concerned that one business is taking all the parking spots with NAB customers having to park away from the Bank. Also, suggested is disability parking in Pangee Street and a Council car park.

5.1 Recommendation

For Council's Consideration.

6 WEEKLY CIRCULARS

Weekly Circulars dated 15 June 2018, 22 June 2018, 29 June 2018, 6 July 2018 and 13 July 2018 have been emailed to Councillors for information.

6.1 Recommendation: That the Local Government Weekly Circulars be noted.



Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 24 May 2018

Item 1

Dear Mr Francis

Project: Affordable Senior's Living in the Bogan Shire - Stage One

Thank you for your application to the Building Better Regions Fund Infrastructure Projects Stream. Unfortunately your application for the above project was not successful.

The Building Better Regions Fund is a competitive program with 567 applications received under Round 2 of the Infrastructure Projects Stream. For applications to be successful they must rate highly against all merit criteria as well as other applications in the round, taking into consideration the project size, complexity, grant amount requested, and the risks associated with the project.

A list of funded projects and general feedback for applicants is available at www.business.gov.au/bbrf. If you would like to receive feedback specific to your application please email bbrffeedback@industry.gov.au by Friday 24 August 2018 to arrange an appointment.

Decisions are final and will not be reviewed however you are welcome to submit a new application in a future round of the Building Better Regions Fund. Information on future rounds will be published on www.business.gov.au/bbrf. You can subscribe to the site to be sent automatic updates on the program.

Thank you for your interest in the Building Better Regions Fund.

Yours sincerely

Dianne May

Program Manager, Building Better Regions Fund
AusIndustry

Email bbrffeedback@industry.gov.au

Internet: www.business.gov.au | [Subscribe to news updates](#)

Department of Industry, Innovation and Science
Level 25, St Martins Tower
44 St Georges Terrace WA 6000
GPO Box 2013 Canberra ACT 2601
ABN 74 599 608 295

**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 24 May 2018**



Nyngan NAIDOC Committee

**BECAUSE OF HER,
We Can!**



Nyngan Celebration's 24th to 28th September 2018

C/O: Nyngan Local Aboriginal Land Council
ABN: 68 669 167 656

PO BOX 43
Nyngan NSW 2825

Ph: 02 68 322 639
E: nynganalc@bigpond.com

BOGAN SHIRE COUNCIL	
Ph: 02 68 322 639	R/N
FILE	JUL 2018
ASSIGNEE	

1st June 2018

Bogan Shire Council
P.O. Box 221
Nyngan NSW 2825

RE: Nyngan NAIDOC Celebrations 24-28th September 2018.

Dear Mr Francis, Mayor Donald and Councillors,

Nyngan NAIDOC Committee & Community Member's would like to thank you for their continued assistance over the past few years. This committee is currently planning the annual event for 2018 and we are that Bogan Shire Council would like to participate.

In the past Bogan Shire Council has support us in waived the fees and charges and we ask for this to be able to happen again as this is a non-profit organisation trying to pull the community together and to work as one for this annual event.

We would like to have an Opening Ceremony at Bogan Shire Council Chambers Intersection. We also ask if Mayor Donald, Deputy Mayor Glenn O'Neill, or you would like to speak on behalf of Bogan Shire Council in relations to NAIDOC, this year's theme is ***Because of her, we can.***

Planning for Monday the 24th September is different from previous years.

1. We would like to have unity walk and walk along the main street with the flow of traffic from the Railway Station to Bogan Shire Council Chambers. The children from the Nyngan High School, Public School, St Joseph's and also the Nyngan Pre-School Children and Bogan Shire ELC will be walking alongside of Community Members.

When we arrive at the Council Chambers, we would ask if the Intersection leading into the Streets of Cobar and Tabratong and Cobar and Tabratong could be closed to traffic during these times 9.15am to 11.30am, we would like to hold the event across the whole intersection in a circle formation like previous years, this is to create a yarning circle, as we are all equal and allows everyone to see.

We would like to ask Bogan Shire Council if we could use the speaker system, microphone and chairs, for Elders, Community Members and Councillors.

**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 24 May 2018**

2. We would like to ask Bogan Shire Council if we could use the Rotary Park at the River to hold a BBQ and some activities for the families. From 12.00pm to 4.00pm.

We will be inviting service, such as Aboriginal Housing, Main Roads, home care and legal aid who can assist families on the day etc.

We will be asking Parents to bring their own children or supervised under the school's policy.

We are aiming to have a very informal relaxed lunch, with some casual music (singalong) event, games, dancing, Johnny Cakes.

If Council could please consider the following items for River lunch this would be most appreciated:

- Ensure the ground is mowed, no sprinklers on the night before or that morning please
- Use of 20 Tables and 80 Chairs
- 3 extra bins
- Portable toilets
- Access to power for a tea & Coffee station & jumping castle.


In case Nyngan has wet weather we would like to have back up plans.

If it is raining move the Monday Opening and Community Day events to the Town Hall. If not raining and the river is in flood, we would like to hold rotary Park as a backup plan for Community Day.

We again thank you for your assistance in making this possible for our whole Community.

Please call 02 68 322 639 or email nynganlalc@bigpond.com to advise us if you can assist. Thank you for your time, looking forward to hearing from you soon.

Kind Regards



Veneta Dutton
CEO
Nyngan LALC

**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 24 May 2018**



Nyangn NAIDOC Committee

**BECAUSE OF HER,
We Can!**



Nyangn Celebration's 24th to 28th September 2018

C/O: Nyngan Local Aboriginal Land Council
ABN: 63 669 167 656

PO BOX 43
Nyngan NSW 2825

Ph: 02 68 322 639
E: nynganlalc@bigpond.com

Our plans so far are:

Monday 24th September 2017	
9.15am	Unity Walk from Main street Railway station to Bogan Shire council Chambers
9.30 to 11am	Opening Ceremony (smoking ceremony on arrival TBC) Guest Speaker: Luke Carroll
12.00pm to 3pm	Community Day at the River or Park depending on water levels etc.
6.00pm	Formal Dinner- TBC
Opening Ceremony:	
Acknowledgement to Country: Nyngan High School	
MC: Kelly & Abbie-Lee from St Joseph's	
Speeches: 2 students per school- Focus on 1 local Aboriginal women and 1 National Aboriginal women.	
<ul style="list-style-type: none"> • St Joseph's have asked for Mum Shirli • NPS- Marea Johnson 	
Dancing: Nyngan Preschool and Tyrone Confirm with ELC what they would like to do?	
Flag Raising? TBC	
Guest Speaker: Luke Carroll	
Other Invites Guest: TRRA Delegates, DOE executives, NSWALC Councillor, BSC Councillors.	
Tuesday 25th September 2018	
Nyngan High School Showcase Day	
Time: After Morning Tea	
Wednesday 26th September 2018	
Nyngan Public School Showcase Day	
Time: After Morning Tea	
Thursday 27th September 2018	
St Joseph's Primary School	
Time: After Morning Tea	
Friday 28th September 2018	
Preschool and ELC Showcase sessions.	
Time: TBC	
<p><i>We Acknowledge the traditional Custodians the Wangaaypuwan (Wongaibon), Ngemba (Ngiyampaa) and Weilwan peoples and pay our respect to Elders both past and present and for the future Elders. Nyngan NAIDOC Committee thanks the Volunteers that assist in making this week possible and the donations from organisation, businesses and Community Groups.</i></p>	

**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 24 May 2018**

Bogan Shire Council

Equipment Use/ Booking:

NAIDOC Opening Ceremony

Monday 24th September 2018

Time: 9.15 to 11.30am

- Advise Community of the Unity walk with flow of traffic along Pangee St on Monday 24.9.18 at 9.15 to 9.30am
- Intersection closed leading into the Streets of Cobar and Tabratong and Cobar and Tabratong from 9.15 to 11.30am
- Speaker system & Microphone
- 40 Chairs placed on the interstation between Place Theatre and Council Chambers

NAIDOC Community Day

Monday 24th September 2018

Time: 12.00pm to 3.00pm

- No sprinklers on at Rotary Park the night before or morning of 24.9.18, please
- Ensure the ground is mowed,
- Use of 20 Tables and 80 Chairs
- 3 extra bins
- Portable toilets
- Access to power for a tea & Coffee station & jumping castle.
- Collection of access rubbish, which will be placed near the bins.

Also a temporary booking on the town hall if raining

Thanks
Veneta

BOGAN SHIRE
DUBBO REGION
GILGANDRA SHIRE
MID-WESTERN REGION
NARROMINE SHIRE
WARRUMBUNGL E SHIRE



CREATE NSW
ROADSHOW
ACROSS THE REGION



SOUP SESSION
YOUTH CREATIVES
MUDGE E



COUNTRY ARTS
SUPPORT PROGRAM
NOW OPEN!

orana@arts.inc

COUNTRY ARTS SUPPORT PROGRAM

Orana Arts: Working in Your Community

The Country Arts Support Program is now open! We have started conversations with community groups and LGAs across the region about this exciting funding opportunity. CASP provides funding of up to \$3,000 (or \$5,000 for projects across communities).

Guidelines are available through our website and to discuss a potential project contact our Communications Manager Portia Lindsay via communications@oranaarts.com or on 0419 228 719.

Visit our events
listing:

[oranaarts.com/
events](http://oranaarts.com/events)

Send us your
event:
info@oranaarts.com

**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 24 May 2018**

JUNE 2018

LGA REPORT Q2 2018

Working in Your Community

- ▶ Orana Arts recently managed a Create NSW Roadshow through the Orana Region, with representatives from Create NSW, Museums and Galleries NSW and Accessible Arts speaking with individuals and groups in **Dubbo, Coonabarabran, Narromine, Wellington** and **Trangie** about funding and development opportunities.
- ▶ As part of the Roadshow, Accessible Arts presented a Disability Awareness and Inclusion Seminar to local councils. **Narromine** Shire Council kindly hosted the seminar in their new Council Chambers and representatives from **Gilgandra, Dubbo** and **Narromine** in attendance.
- ▶ The Common Thread exhibition was recently presented at the Pilliga Discovery Centre in **Baradine** as one of the CETA: Ukerbarley outcomes. Participants from **Coonabarabran** and surrounds saw their weaving crafted into a cohesive exhibition featuring digital art effects.
- ▶ Communications Manager Portia and ATISA Programs Manager Paris met with groups in **Gilgandra** to discuss CASP projects and ongoing cultural development.
- ▶ Students at **Trangie** Central School recently participated in our Carved Up program, creating plasticine stamps using their own unique designs.
- ▶ Orana Arts assisted in judging competitions and supported exhibitions: Art Unlimited in **Dunedoo** and UnARThed in **Gulgong**.
- ▶ Our first ever Soup Session for Youth Creatives was held in **Mudgee** on 14 June, with four pitches and over 30 people voting for their favourite. An excited Jess Nipperess took home \$250 to get her creative project underway.
- ▶ Orana Arts supported digital arts workshops through Cementa in **Kandos** to tour to **Wellington** and **Dubbo** schools.

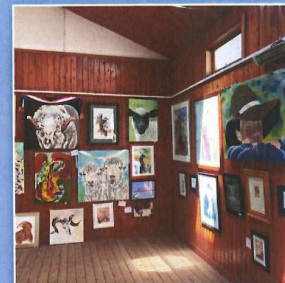
Events Around the Region

Orana Arts is proud to be a partner, presenter or promoter of the following events in the coming months:

- ▶ Soup Sessions: **Coonabarabran** on Thursday 26 July and **Wellington** (date tbc)
- ▶ Staging Stories performances in **Dubbo** and **Narromine**
- ▶ *The Narrative* at the **Mudgee** Readers' Festival on Sunday 12 August: a panel on the history of and contemporary incarnations of Aboriginal arts.
- ▶ Kim Goldsmith's digital storytelling workshops will take place in **Dubbo** in July, as part of the CASP-funded *Our Stories* project.

To find out more about these and other projects and presentations, subscribe to our newsletter and follow us on social media @**oranaarts**

*Connect with arts
and culture in the
Orana Region*



We post opportunities for regional artists and organisations, information about events and professional development across our platforms. Keep up to date and get involved! Sign up to the newsletter and read news posts:
oranaarts.com
Follow us on Facebook, Twitter and Instagram: @oranaarts

Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 24 May 2018



PO Box 156
Telephone 02 6832 1004
Facsimile 02 6832 1769
Email: Nyngan-h.school@det.nsw.edu.au
Principal: M Gibson
Deputy: A Bush

NYNGAN HIGH SCHOOL

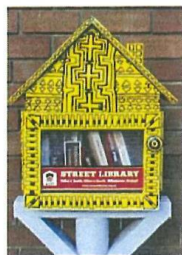
The General Manager
Bogan Shire Council
P.O. Box 221
NYNGAN NSW 2825

15/6/2018

Dear Mr Francis,

Nyngan High School would like to propose a joint venture between the school and the Bogan Shire Council. We would like to construct and donate two Little Free Libraries with the suggestion that they could be situated in each of the RV rest areas offered by the council.

The Little Free Library concept is a phenomenon that is gaining popularity worldwide in these times of sustainability and minimising waste. A small receptacle is constructed to be weather proof, in which books can be made available to be taken. It offers a service to our tourist visitors that costs nothing and reaps a great deal in positive feelings.



Nyngan High School will construct, decorate and fill the Little Libraries plus monitor and maintain them.

These examples of existing Little Free Libraries from around the world give some idea of the size and nature of the constructions. We are more than happy to engage with you in the design of the two we donate. It is envisaged that the students will submit designs for the decoration and take responsibility for the construction, providing another opportunity for the community to take pride in the achievements of their children.

Nyngan High School prides itself on our proactive and productive relationship with the wider Bogan Shire community and sincerely



**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 24 May 2018**

hopes that you will enter into this project to cement that even further.

There is an Australia wide program for the registration of the Little Street Libraries on which we can add our location, giving travellers another reason to stop off and enjoy the beauty of Nyngan on their journey. <https://streetlibrary.org.au/find/>

Thank you for your time and consideration of this project.

Yours Sincerely,

A handwritten signature in black ink, appearing to be "MG", written in a cursive style.

Michael Gibson

Principal

A handwritten signature in black ink, appearing to be "NB", written in a cursive style.

Ngaire Booth

Teacher Librarian

Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 24 May 2018

BOGAN ABORIGINAL CORPORATION

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20th June 2018

Bogan Shire Council
Cobar Street
NYNGAN NSW 2825

Dear Sir/Madam

In regards to the Parking in Pangee Street Nyngan NSW 2825

Bogan Aboriginal Corporation would like to express concerns over the parking at the National Australia Bank (NAB).

It seem that the employees at Lawlab Conveyancing, (the old Westpac Bank) park outside the NAB Bank not one parking spot but all of the parking spots making NAB customers having to park well away from the Bank. It is unfair to the NAB's customers as well as travellers passing through. It is wrong that they should be allowed to park there. I would also like to see a disability parking there instead of around the corner.

Please note that the parking there is 24 hours as those cars are there for that long 5 days a week they don't move them and although there is always parking outside their place of business. Maybe Bogan Shire Council could control the parking in Pangee Street so the businesses employees are to use other means of parking, eg. Councils carparks.

Regards


Mrs Lesly Ryan
CEO
Bogan AC

Bogan Aboriginal Corporation

BOGAN SHIRE COUNCIL	
FILE	R/N
10 JUL 2018	
ASSIGNEE	

Bogan Aboriginal Corporation acknowledges Aboriginal and Torres Strait Islander people as the First People of the Lands and Waters. I pay my respect to all Elders past and present.

