



BOGAN SHIRE COUNCIL

Minutes

24 May 2018

**Minutes of the Ordinary Meeting of Bogan Shire Council
held in the Council Chambers on 24 May 2018 at 9.30am**

PRESENT: Councillors RL Donald OAM, (in the Chair), VG Boag, WG Deacon, VJ Dutton, JL Douglas, GN Jackson, GRJ Neill and KM Ryan.

Also present were Mr Derek Francis (General Manager), Mr Graeme Bourke (Manager Engineering Services), Mrs Louise Gee (Acting Manager Development and Environmental Services), Mrs Debb Wood (Manager People and Community Services), Mrs Stephanie Waterhouse (Manager Finance and Corporate) and Mrs Cathy Ellison (Executive Assistant).

144/2018 RESOLVED that the Minutes of the Ordinary Meeting of Council held of 26 April 2018, copies of which have been circularised to Councillors be taken as read and confirmed with the following amendment. **(Neill/Jackson)**

Minute 100/2018 – wording on the plaque to read:-

Jacarandra Corridor

Roy Davis

1920-2017

In appreciation for his dedication in establishing and nurturing this Jacaranda Corridor

Business Arising: Nil

145/2018 RESOLVED that the Minutes of the Extraordinary Meeting of Council held of 8 May 2018, copies of which have been circularised to Councillors be taken as read and confirmed with the following amendments: **(Neill/Jackson)**

Delete the numbers 135/2018

Minute Number 136/2018 now becomes **Minute Number 135/2018 with the following wording:-**

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135/2018 RESOLVED that the following amendments be made to the Capital Budget:-

Delete - Construct 1 km Coffils Lane \$150,000 (Own Works)
 - Construct 1 km Colane Road \$150,000 (Own Works)

Insert - Construct 1 km Colane Road \$150,000
(Funded from Restricted Cash Reserves)

Additional Resheeting and Resealing \$150,000

(Neill/Jackson)

Minute 137/2018 now becomes **Minute 136/2018 with the following wording:-**

136/2018 RESOLVED that the draft Operational Plan and Budget 2018/19 be approved for public exhibition with an amount of \$200,000 transferred from Reserves and \$150,000 from Restricted Assets be approved for public exhibition.
(Ryan/Neill)

The inclusion of the following item which was omitted from the Minutes during the Closed and Confidential Section.

It was **MOVED** that Council's Procurement Policy FIN004 item 5 Local Purchasing, be amended to include a discount allowance of 10% in respect of vehicles only.
(Jackson/Deacon)

It was **PUT** to Council and **LOST**.

Business Arising:

Tongling City, Delegation.

146/2018 RESOLVED that Council contribute \$13,500 to the Tongling City Delegation in November 2018, with \$5,000 of this contribution to be funded from restricted cash reserves. **(Ryan/Douglas)**

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The following discussions and resolutions arose from decisions made in the Closed and Confidential Section of the Meeting, 24 May 2018.

137/2018 APOLOGY: RESOLVED that the apology received from Councillor AJ Elias be received and he be granted leave of absence from both meetings.
(Boag/Neill)

138/2018 EXCLUSION OF PRESS AND PUBLIC: RESOLVED that Council move into a closed section of Council with the public excluded, in accordance with the Local Government Act 1993, Clause 10A (2) (g) because it contains information regarding advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege. **(Neill/Dutton)**

139/2018 RESOLVED that the Minutes of the Closed and Confidential Section of the Ordinary Meeting of Council held on 26 April 2018, copies of which have been circularised to Councillors be taken as read and confirmed.
(Jackson/Deacon)

140/2018 RESOLVED that:-

1. The sale of land for Unpaid Rates Report be noted.
2. Council write off outstanding rates and charges totalling \$75,790.09 as per the advised summary according to the Section 719 of the Local Government Act, 1993. **(Ryan/Neill)**

141/2018 RESOLVED that Council deal with the late confidential item of correspondence. **(Ryan/Boag)**

142/2018 RESOLVED that Council make an offer of \$100,000 for the purchase of Lot 1, DP827475, Nyngan, conditional on the land being cleared of structures.
(Ryan/Neill)

143//2018 INCLUSION OF PRESS AND PUBLIC: RESOLVED that the meeting moved into Open Council. **(Dutton/Boag)**

COMMITTEE MEETING MINUTES

1 NYNGAN MUSEUM MEETINGS

147/2018 RESOLVED that the Minutes of the Nyngan Museum Meetings held on 7 March 2018 and 4 April 2018 be received. **(Neill/Douglas)**

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REPORT TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER’S REPORT

1 CHECKLIST

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
1	24/03/2016 15/12/2016	078/2016 485/2016	Bicentennial Wall & Ceramic Mural	The General Manager work with Peter Zanetti to undertake the necessary work to complete the reinstatement of the wall & mural.	GM	<p>Wall has been reconstructed with only minor works outstanding.</p> <p>Meeting held 5 December 2017 with Peter Zanetti. All tiles have been remade, glazing underway.</p> <p>Delays encountered with production of tile firing. This will now be completed within six weeks, and tiles will be in place on wall in June 2018.</p>

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2	27/10/2016	423/2016	Seniors Living Rental Units –	Consult with community to gauge interest in the project before making a decision on which location & how many units to build.	GM	<p>Public Information Meeting 14 December 2016.</p> <p>Community expressed a preference for the Cobar/Dandaloo Streets site.</p> <p>Building Better Regions Grant Program identified as a match for this project. Application submitted.</p> <p>Application also submitted under Stronger Country Communities Grant.</p>
3	28/09/2017	283/2017	Medical Centre	The General Manager in consultation with PHN proceeds to recruit & engage a second doctor for the BSMC.	GM	<p>PHN engaged to undertake GP recruitment.</p> <p>Adverts for GP/VMO placed with Rural Doctors Network (RDN), PHN, Seek (online) and Medical Jobs (online).</p>

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	26/10/2017	312/2017		Council investigate alternatives to having VMO rights that would allow a doctor to visit patients and / or attend emergency services at the hospital.		Discussions commenced.
	22/02/2018	016/2018		Council at an appropriate time, invite the current doctors at the BSMC to address Council on their experiences at Rural/Regional Medical Centres.		In progress.
4	21/12/2017	392/2017	Increase of train speed through Nyngan	Strong letter of concern & a request to address Council be send to the relevant rail authorities & a copy to local member.	GM	Letter sent to Minister for Transport & Infrastructure, with copy to Kevin Humphries. Minister has now forwarded the letter onto the Minister for Roads, Maritime and Freight, the Hon Melinda Pavey MP. Precis February Council Meeting 2018 refers.

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5	21/12/2017	418/2017	Council Electricity Contracts	GM to proceed with obtaining quotations for the installation of solar electricity infrastructure for the three administration offices, BS Medical Centre & ELC.	GM	<p>Report on viability of solar power at these three sites has been received, indicating positive paybacks. Staff will now progress tender arrangements for all Council sites.</p> <p>Emergency Management Systems have prepared a technical specification for Council. Quotation documents being prepared.</p> <p>The Engineering Office and Works Depot have been added to the list of sites.</p> <p>Quotation documents to be completed by 18 May 2018.</p>
6	21/12/2017	421/2017	New Cemetery Entrance Design	Council approve the design presented with changes to the steel column on the right hand side to delete the wheat sheaf & replace with a cow's head and sheep's head.	MDES	<p>Quotes obtained.</p> <p>Old structure removed in preparation for works to be commenced shortly.</p>

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7	26/04/2018	102/2018	Nyngan/Cobar Water Security Project	Council request a meeting with Local Member Kevin Humphries & DP & C representative Don Murray to discuss report & concerns about projects.	GM	Ongoing discussion between Mayor and local member Kevin Humphries. Verbal report at Council Meeting.
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148/2018 RESOLVED that the report relating to the Monthly Checklist be received and those items marked as “Completed” be removed from the checklist.
(Neill/Deacon)

2 DUCK CREEK PICNIC RACES 2018

Summary:-

This report is to present a recommendation to Council in regard to an alcohol free zone for consideration for the Duck Creek Picnic Races.

149/2018 RESOLVED that:-

1. The report be received and noted.
2. Council declare an Alcohol Free Zone for forty-eight (48) hours from 6.00am on Saturday 7 July 2018 in the areas of the Nyngan Showground and Nyngan Racecourse that are not contained by the fencing erected by the organisers of the Duck Creek Picnic Races. **(Dutton/Boag)**

3 JOINT ORGANISATION OF COUNCILS

Summary:-

This report is to recommend that Bogan Shire Council joins the proposed Joint Organisation of Councils to be formed in this region.

150/2018 RESOLVED that notwithstanding the content of Resolution 026/2018 taken on 22 February 2018, the Minister for Local Government be informed that Bogan Shire Council wishes to become part of the Orana Joint Organisation.
(Ryan/Neill)

At 10.30am Council adjourned for morning tea at the Library to support the Cancer Council Biggest Morning Tea and resumed at 11.00am.

REPORT TO THE ORDINARY MEETING OF COUNCIL – PEOPLE AND COMMUNITY SERVICES

1 VISITOR INFORMATION CENTRE CHANGE OF OPENING HOURS

Summary:-

The purpose of this report is to for Council to consider a change to the opening hours of the Visitor Information Centre (VIC) to 9:30am to 4:00pm Monday to Friday and 10:00am to 2:00pm Saturday and Sunday.

151/2018 RESOLVED that the opening hours of the Visitor Information Centre (VIC) be changed to 9:30am to 4:00pm Monday to Friday and 10:00am to 2:00pm Saturday and Sunday and to be fully staffed by Council staff with further consultation with the volunteers and report back to Council, prior to this being implemented. **(Neill/Deacon)**

2 BOGAN SHIRE EARLY LEARNING CENTRE

Summary:-

The purpose of this report is to advise Council of the activities and statistics of the operation of the Bogan Shire Early Learning Centre.

152/2018 RESOLVED that the Early Learning Centre Report be received and noted and the EARLY Learning Centre be congratulated on receiving their *MEETING* rating. **(Ryan/Neill)**

REPORT TO THE ORDINARY MEETING OF COUNCIL – MANAGER OF FINANCE AND CORPORATE SERVICES

1 BANK RECONCILIATION

Summary:-

The report is to present the reconciliation of Council's Cash Book, Bank Statements and Ledger Bank Account as at 30 April 2018.

153/2018 RESOLVED that the Bank Reconciliation Report as at 30 April 2018 be received and noted. **(Neill/Douglas)**

2 INVESTMENTS APRIL 2018

Summary:-

This report is to outline the performance of Council's Investment Portfolio for the month of April 2018.

At 30 April 2018 Council had \$8.8 million invested. There has been a decrease of \$732,000 due to a large number of RMS ordered works being completed. The claim has been submitted for \$1.317 million and Council is yet to receive the funds. An outstanding claim for consultant work on the Albert Priest Channel of \$473,000 and an outstanding claim to Restart NSW for the Water Storage Project for approximately \$320,000.

154/2018 RESOLVED that the Investments Report for April 2018 be received and noted. **(Deacon/Douglas)**

3 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION

Summary:-

- *This report is to provide a comparison of rate collections as at 30 April 2018 with the same period last year.*
- *Total arrears have decreased from \$376,912 at 30 April 2017 to \$365.481 as at 30 April 2018.*

155/2018 RESOLVED that the Rates and Annual Charges Collection Report as at 30 April 2018 be received and noted and thank you to staff involved for the work relating to the rates. **(Boag/Jackson)**

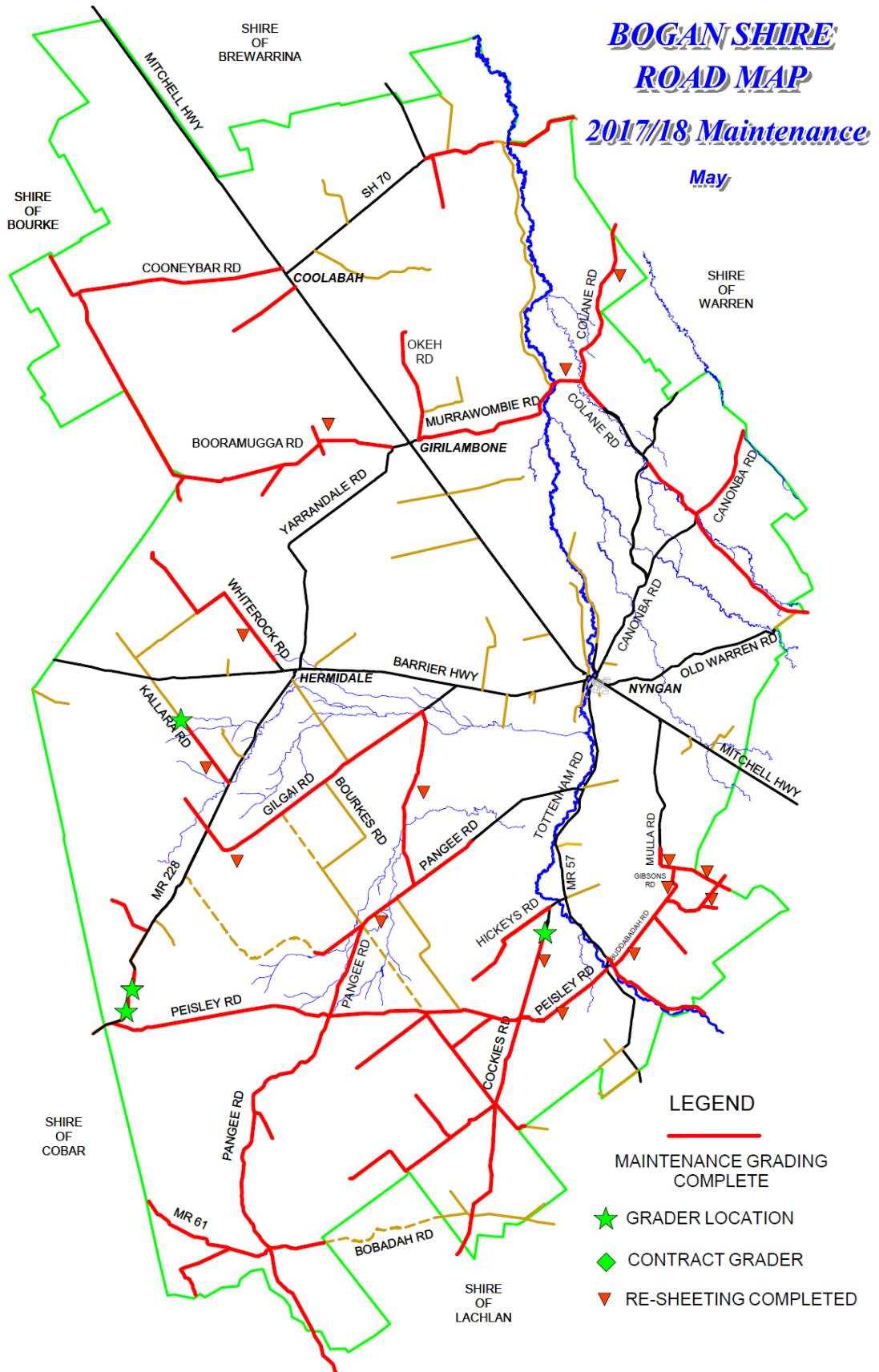
REPORT TO THE ORDINARY MEETING OF COUNCIL – MANAGER OF ENGINEERING SERVICES REPORT

1 OPERATIONAL REPORT

156/2018 RESOLVED that the Operational Report, including Civil Works, Community Facilities and Roads for the reporting period 16 April 2018 to 11 May 2018 be received and noted. **(Neill/Boag)**

Council commended staff and crews involved in RMS construction work.

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2 RACECOURSE SWABBING SHED

Summary:-

This report is to advise Council of improvement works required by Race Stewards at the Nyngan Racecourse.

157/2018 RESOLVED that:-

1. Council, noting the concerns regarding the condition of the Racecourse Swabbing Shed, agrees in principle to attend to these concerns.
2. Should Council proceed with a new Swabbing Shed, the shed be a pre-fabricated Swabbing Shed at an estimated cost of \$24,000, with a request of a financial contribution of 1/3 each of the actual cost from the Nyngan Jockey Club, and Duck Creek Race Committee. **(Ryan/Deacon)**

REPORT TO THE ORDINARY MEETING OF COUNCIL – DEVELOPMENT AND ENVIRONMENTAL SERVICES

1 DEVELOPMENT APPLICATIONS

158/2018 RESOLVED that the Development Applications Report since the April 2018 Council Meeting be received and noted. **(Boag/Jackson)**

2 OPERATIONAL REPORTS

159/2018 RESOLVED that the Operational Report including Parks and Garden Team and Weeds Officer be received and noted. **(Neill/Dutton)**

3 NEEROC ROAD NYNGAN EXTENSION – VEGETATION MANAGEMENT EXEMPTIONS

Summary:-

The Department of Industry – Lands has advised that Crown Lands offer no exemptions in regards to clearing vegetation for the construction of a public road.

160/2018 RESOLVED that the response received from the Department of Industry – Lands regarding Vegetation Management Exemptions be received and noted. **(Neill/Ryan)**

4 FIRE SAFETY AUDIT – PROGRESS REPORT

Summary:-

The purpose of this report is to outline Fire Safety Legislative responsibilities in respect of owners of affected buildings.

161/2018 RESOLVED that the Fire Safety Progress Report be received and noted. **(Douglas/Dutton)**

PRECIS OF CORRESPONDENCE

1 NSW DEPARTMENT OF INDUSTRY – LANDS

162/2018 RESOLVED that the correspondence received from NSW Department of Industry – Lands referring to Council's letter of 27 October 2017 and Minutes from Council Meeting 28 September 2017 regarding Council's resolution to withdraw its object to the proposed Crown Road closures and sales to William and Katherine Carter be received and noted. **(Ryan/Neill)**



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2 COBAR SHIRE COUNCIL

163/2018 RESOLVED that Council provide a letter of support to Cobar Shire Council concerning their representation to the Government on the apparent lack of incentives and support to encourage and attract health services to the western area of NSW. **(Ryan/Douglas)**

3 WEEKLY CIRCULARS

164/2018 RESOLVED that Weekly Circulars 20 April 2018, 27 April 2018, 4 May 2018 and 11 May 2018 be noted. **(Boag/Dutton)**

165/2018 RESOLVED that an urgent letter be sent to the Minister of Transport, strongly objecting to the way vehicle inspections are being carried out at the Heavy Vehicle Inspection Shed at Nyngan. A copy of this letter be forwarded to the local member, Kevin Humphries. **(Jackson/Dutton)**

There being no further business the Meeting closed at 12.20pm.

These Minutes were confirmed by resolution at a meeting held on
and were signed as a true record.

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GENERAL MANAGER

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MAYOR

