

# Bogan Shire Council



## TENDER 2017/1 Hire of Plant

**Bogan Shire Council**  
P O Box 221, Nyngan NSW 2825  
02 68359 000  
02 68359 011

Please find enclosed the Bogan Shire Council Tender Form for Hire of  
Plant for the Period 1<sup>st</sup> July, 2017 to 30<sup>th</sup> June, 2018

Tenders will be received up until the 7 June 2017

## PLANT HIRE TENDER - PLANT RATES

For the Period of 1st July 2017 until 30th June 2018

TENDERERS NAME \_\_\_\_\_

Plant Type E.g. Roller, Grader, Excavator	Make	Model	Year	Rego No.	Capacity (Tonne)	A Rate HOURLY RATE WITH AN OPERATOR	B Rate STANDBY RATE WITH AN OPERATOR	C Rate ( Dry Hire ) NO OPERATOR		
						\$ / Hr. GST Inc.	\$ / Hr. GST Inc.	\$ / Hr. GST Inc.	\$ / day GST Inc.	\$/ week GST Inc.
						\$	\$	\$	\$	\$
						\$	\$	\$	\$	\$
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						\$	\$	\$	\$	\$
						\$	\$	\$	\$	\$

## **TENDER 2017/1 – PLANT HIRE SERVICES**

### **For the Period of 1st July 2017 until 30th June 2018**

#### **Essential Insurance Documentation Required**

All tenderers must submit the following insurance documentation;

##### Public Liability Insurance – Minimum \$20,000,000 Coverage

- Tenderers to submit a current copy of their Public Liability Certificate of Currency during this invitation
- Tenderers to supply a copy of the Insurance Policy Schedule or Product Disclosure Statement
- The Bogan Shire Council is to be noted on said Certificate of Currency as an “interested party”
- Insurance coverage must be specific to the nature of the tender
- If a policy expires during the term of the tender agreement the successful tenderer/s must supply Council with updated policy documents

##### Workers Compensation

- Tenderers to submit a current copy of their Workers Compensation Certificate of Currency if applicable
- As part of this Tender, sole traders/individuals are required to hold Personal Accident Insurance coverage and submit a current copy of this during this invitation
- If a policy expires during the term of the tender agreement the successful tenderer/s must supply Council with updated policy documents

##### Plant/Vehicle Insurance

- Tenderers to submit a current copy of their Plant/Motor Vehicle Insurance Certificate of Currency during this invitation
- Tenderers to supply a copy of the Insurance Policy Schedule or Product Disclosure Statement
- Where multiple items of plant/vehicles are submitted to tender and are covered under the one policy, please include a detailed list of such items
- Insurance must be comprehensive in nature, Council will not accept third party insurance policies under this tender
- If a policy expires during the term of the tender agreement the successful tenderer/s must supply Council with updated



**Tender 2017/1 Hire of Plant  
Period of 1st July 2017 until 20th June 2018**

**PLANT HIRE TENDERER DETAILS:**

Name:

Company/Trading Name:

ABN Number:

Address:

Postal Address:

Town/Suburb:

State:

Post Code:

Phone Number:

Mobile Number:

Email Address:

Fax Number:

**Banking Details:**

Bank:

Branch:

Account Name:

BSB Number:

Account Number:

Account Contact Name:

Accounts Contact Number:

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

# PLANT HIRE TENDER TERMS & CONDITIONS

1. The terms and conditions of this tender apply to the hire of plant listed on the schedule for the Plant Hire Tender documentation.
2. The Contractor shall undertake the following:
  - To deliver the plant in good working order and maintain it in that condition at the Contractor's own expense.
  - To fit suitable and efficient lights to the plant at the Contractor's expense if notified that the plant is required for shift work.
  - To provide a competent and suitably experienced operator to operate the plant and pay all wages, overtime, camping allowances and travelling expenses of the driver and of any other personnel necessary for the efficient operation of the plant.
  - To supply at the Contractors own expense all fuel, oil, grease and spare parts and anything necessary for the continuous and satisfactory operation of the plant.
  - Manage the plant so that it will be ready to commence operations at the time specified by the Engineer's representative.
  - To work the plant continuously as required during the period of hire.
  - To carry out all repairs to the plant expeditiously and at the Contractors own expense. As far as practicable all adjustments and repairs shall be carried out on wet days or outside normal working hours. Tools and equipment to carry out necessary repairs shall be provided by the Contractor.
  - To provide all replacements of cutting blades, tines, wire ropes, etc.
  - To ensure that when unattended the plant is in a safe condition and not liable to be or become a safety hazard.
  - To ensure that the plant is safe and is supplied with the necessary shields, guards, spark arrestors, warning signs, lights, roof mounted amber flashing light, indicators and other safety equipment.
  - For wet hire operations, keep daily work docket showing the hours worked each day, breakdowns, delays, operator's tea/lunch breaks and any other details required.
  - To comply with the requirements of all Policies, Acts, Regulations, Ordinances and By-Laws and the safety requirements in force on the work site.
  - To supply the plant fitted with a UHF 40 Channel 2 Way radio communication system.
  - Provide earthworks plant equipped with R.O.P's or F.O.P's and an air conditioned cabin.
3. The Contractor shall in respect of plant which is a motor vehicle within the meaning of the Road Transport Act 2013:
  - Provide a driver who is the holder of an appropriate and current licence to drive such a vehicle upon a public thoroughfare, and to comply with all appropriate Roads and Traffic Authority specifications.

- Comply with all requirements as to registration, number plates and registration labels in respect of such vehicle while being used in any public thoroughfare.
  - Produce to the Engineer's representative such certificates, licences, permits or exemption certificates as the Engineer's representative may require to be produced to be satisfied that this clause is complied with.
  - Ensure that the plant operates within its legal Capacity at all times.
4. Where plant is tendered on a "wet hire basis" i.e. with an operator, the operator provided shall be suitably experienced and competent, and if required by legislation, hold an appropriate licence/ticket or qualification for the safe operation of said plant.
5. Payment for hire of plant will be based on the following conditions:
- The tendered rate for the specific item of plant and the term of hire
  - For wet hired plant, all contract tally sheets are to be fully completed and handed in weekly to the on-site supervisor with all relevant sections completed.
  - Invoices for hire shall be submitted to Council no later than 30 days from the commencement and/or termination of hire.
  - Payments will be processed in accordance with Council procedures
6. The Council reserves the right to terminate the hire at any time without notice should the services rendered or the operation of plant is not satisfactory, or the conditions become unsuitable for work, or there is no further need for the machine. A Hired Plant and Operator Checklist are to be completed by Works Manager before the commencement of hire on all plant.
7. The Contractor shall furnish to the Engineer's Representative as required and before final payment a declaration that all wages due and owing to the contractor's employees have been fully paid.
8. The Contractor shall at their own expense insure and keep insured policies of insurance during the period of hire and furnish evidence of such policies:
- For Workers or employees pursuant to the requirements of the Workers Compensation Act 1987 and Work Place Injury Management Workers Compensation Act 1998 with an insurer approved by the Commissioner.
  - For Individuals/Sole Traders you are required to hold Personal Accident Insurance.
  - Public Liability Insurance against any injury to any third party or parties, or damage to any property whatsoever caused by the use of plant when driven by or operated by the Contractor or employees. Such policy of insurance shall be in the sum of at least \$20,000,000.00 and must be specific in nature to the operations being undertaken. Council is to be noted as an interested party on the certificate of currency.
  - Plant/Vehicle insurance will be comprehensive in nature. Council will not accept third party insurances under this tender.

9. For plant used on a wet hire basis, the operator/s shall comply with the requirements of the Work, Health and Safety Act and Regulations 2011, and shall:
- Hold a Construction Induction Card (White Card) and have this on site while working on behalf of Council.
  - Participate in all Council safety inductions, site safety and toolbox meetings.
  - Ensure they are suitably experienced and hold the correct licence/ticket/qualifications for the intended operations of plant under this tender agreement.
  - Be inducted to and familiar with Council's Safe Work Method Statement when required
  - Undertake a Plant Prestart Checklist on a daily basis - plant not considered safe by the Engineer shall be removed from hire until necessary work is carried out to make plant safe;
  - Provide copies of Safe Work Method Statements for job activities, if not working under Council's Work Health and Safety Management Plan.
  - Comply and work under Council's, Work Health and Safety (WH&S), Quality and Environmental Management Plans and Code of Conduct.
  - Be able to produce copies of the above requirements when deemed necessary by Council.
10. The Engineer is the person employed by Bogan Shire Council as Manager of Engineering Services. The Engineer's Representative is a member of the Engineering Department nominated by the Manager of Engineering Services.

**TYPES OF PLANT**

Plant Hire Tenders are only requested for the following items.

Graders	Water Tankers
Rollers greater than 15 tonne	Tipping Trucks
Dozers	Low Loaders
Excavators	Loaders
Backhoes	Portable Traffic Lights

Variable Message Boards

Rates for other items of plant and equipment will be requested if required.