

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

- (d) the location of the water supply work at a lesser distance than that specified in subclauses (1) and (2) would result in no more than minimal harm to any high priority groundwater-dependent ecosystem shown on the High Priority Groundwater-Dependent Ecosystem Map or identified in Schedule 2.

Note. Rules for water supply works used solely for basic landholder rights are specified in clause 41.

- (4) The location restriction in subclause (1)(e) does not apply unless a high probability of groundwater dependence has been confirmed by the Department for the relevant ecosystem.

40 Rules for water supply works located near groundwater-dependent culturally significant areas

- (1) A water supply work approval must not be granted or amended in the Eastern Recharge Groundwater Source and Southern Recharge Groundwater Source if, in the Minister's opinion, the water supply work is located within 200 metres of a groundwater-dependent culturally significant area.

Note. Groundwater-dependent culturally significant areas may be identified during the term of this Plan. Aboriginal people may also identify culturally significant areas when applications for new or amended water supply works are advertised. Potential groundwater-dependent culturally significant areas will be considered in the assessment of any application for a water supply work approval within the area of this Plan.

- (2) A water supply work approval must not be granted or amended in the Central Groundwater Source, Surat Groundwater Source and Warrego Groundwater Source if, in the Minister's opinion, the water supply work is located within 50,000 metres of a groundwater-dependent culturally significant area.
- (3) The location restrictions specified in subclauses (1) and (2) do not apply to the granting or amending of a water supply work approval if the Minister is satisfied of any of the following:
 - (a) the water supply work is used solely for basic landholder rights,
 - (b) the water supply work is a replacement groundwater work,
 - (c) the water supply work is used solely for the purpose of monitoring, environmental remediation activities or emergency services,
 - (d) the location of the water supply work at a lesser distance would result in no more than a minimal detrimental effect on any groundwater-dependent culturally significant area.

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

Note. Rules for water supply works used solely for basic landholder rights are specified in clause 41.

41 Rules for water supply works used solely for basic landholder rights

- (1) (Repealed)
- (2) A water supply work approval for a water supply work used solely for basic landholder rights must not be granted or amended in the Central Groundwater Source, the Surat Groundwater Source or the Warrego Groundwater Source if the water supply work is located within:
 - (a) 500 meters of a water supply work that is on another landholding and authorised to take water solely for basic landholder rights from the same groundwater source, or
 - (b) 500 meters of a water supply work that is on another landholding and nominated by another access licence, other than a local water utility access licence, or
 - (c) 200 metres of the boundary of the landholding on which the water supply work is located, unless the owner of the landholding adjoining the boundary has provided consent in writing, or
 - (d) 1,000 metres of a water supply work that is nominated by a local water utility access licence or a major utility access licence authorised to take water from the same groundwater source, unless the holder of the local water utility access licence or major utility access licence has provided consent in writing.
- (3) A water supply work approval for a water supply work used solely for basic landholder rights must not be granted or amended if, in the Minister's opinion, the water supply work is located within any of the following:
 - (a) (Repealed)
 - (b) (Repealed)
 - (c) 400 metres of a Government monitoring or observation bore,
 - (d) 40 metres of the top of the high bank of a river,
 - (e) 1,000 metres of any of the high priority groundwater-dependent ecosystems identified in Schedule 2, if the water supply work is located in the Eastern Recharge Groundwater Source or Southern Recharge Groundwater Source,
 - (f) 50,000 metres of any of the high priority groundwater-dependent ecosystems

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

- identified in Schedule 2, if the water supply work is located in the Central Groundwater Source, Surat Groundwater Source or Warrego Groundwater Source,
- (g) 100 metres of any other high priority groundwater-dependent ecosystem shown on the High Priority Groundwater-Dependent Ecosystem Map but only if a high probability of groundwater dependence has been confirmed by the Department for the relevant ecosystem,
 - (h) 100 metres of a groundwater-dependent culturally significant area, if the water supply work is located in the Eastern Recharge Groundwater Source or Southern Recharge Groundwater Source,
 - (i) 50,000 metres of a groundwater-dependent culturally significant area, if the water supply work is located in the Central Groundwater Source, Surat Groundwater Source or Warrego Groundwater Source.
- (4) The location restrictions specified in subclauses (2) – (3) do not apply to the granting or amending of a water supply work approval if the Minister is satisfied that the water supply work is a replacement groundwater work.
- (4A) The location restrictions specified in subclause (2) do not apply to the granting or amending of a water supply work approval if the Minister is satisfied that the location of the water supply work at a lesser distance would result in no more than a minimal detrimental effect on the ability of a person to take water using an existing approved water supply work and any associated access licences.
- (5) The location restrictions specified in subclauses (3) (e) - (g)(3)(e) (3)(g) do not apply to the granting or amending of a water supply work approval if the Minister is satisfied that the location of the water supply work at a lesser distance would result in no more than minimal harm to any high priority groundwater-dependent ecosystem shown on the High Priority Groundwater-Dependent Ecosystem Map or identified in Schedule 2.
- (6) The location restrictions specified in subclause (3) (h) and (i)(3)(h) (3)(i) do not apply to the granting or amending of a water supply work approval if the Minister is satisfied that the location of the water supply work at a lesser distance would result in no more than a minimal detrimental effect on any groundwater-dependent culturally significant area.

42 Replacement groundwater works

- (1) For the purposes of this Plan, *replacement groundwater work* means a water supply

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

work that:

- (a) will replace an existing water supply work that is authorised by a water supply work approval, and
 - (b) is to be constructed to extract water:
 - (i) from the same groundwater source as the existing water supply work, and
 - (ii) from the same depth as the existing water supply work, and
 - (c) is to be located:
 - (i) within 20 metres of the existing water supply work, and
 - (ii) if the existing water supply work is located within 40 metres of the top of the high bank of a river, no closer to that high bank of a river, and
 - (d) will not have a greater internal diameter or excavation footprint than the existing water supply work, except where the internal diameter of the existing water supply work is:
 - (i) no longer manufactured, in which case the internal diameter is to be no greater than 120% of the internal diameter of the existing water supply work it replaces, or
 - (ii) less than 100 millimetres, in which case the internal diameter is to be no more than 100 millimetres.
- Note.** *Internal diameter* and *excavation footprint* are defined in the Dictionary.
- (2) The Minister may alter the depth and location requirements in subclauses (1) (b) (ii), (1) (c) (i) and (1) (d) on a case by case basis if satisfied that doing so will result in:
 - (a) no greater detrimental effect on a groundwater source, a high priority groundwater-dependent ecosystem, public health and safety, or a groundwater-dependent culturally significant area, and
 - (b) no more than a minimal detrimental effect on the ability of a person to take water using an existing approved water supply work and on any associated access licences.

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

Part 10 Access licence dealing rules

Notes.

- 1 Access licence dealings in the groundwater sources are subject to the provisions of the Act, the regulations, any access licence dealing principles established under section 71Z of the Act and the access licence dealing rules established under this Part.
- 2 At the commencement of this Plan the *Access Licence Dealing Principles Order 2004* applies. The access licence dealing principles prevail over the access licence dealing rules in this Plan to the extent of any inconsistency, as provided under section 71Z (3) of the Act.
- 3 An application for a dealing may be refused, or conditions imposed on an access licence or water supply work approval at the time of a dealing, to give effect to the provisions of this Plan.

43 Conversion of access licence to new category dealings

Dealings under section 71O of the Act are prohibited.

44 Assignment of rights dealings

A dealing under section 71Q of the Act is prohibited if it involves an assignment of rights:

- (a) to an access licence in the Central Groundwater Source if it would cause the sum of the share components of all access licences plus the volume of water taken under domestic and stock rights and native title rights in the Central Groundwater Source to exceed:
 - (i) 5,193 ML/year, plus
 - (ii) 30% of the water savings made under cap and pipe projects undertaken after the commencement of this Plan, as determined by the Minister, or
- (b) to an access licence in the Surat Groundwater Source if it would cause the sum of the share components of all access licences plus the volume of water taken under domestic and stock rights and native title rights in the Surat Groundwater Source to exceed:
 - (i) 43,446 ML/year, plus
 - (ii) 30% of the water savings made under cap and pipe projects undertaken after the commencement of this Plan, as determined by the Minister, or
- (c) to an access licence in the Warrego Groundwater Source if it would cause the sum of the share components of all access licences plus the volume of water taken under domestic and stock rights and native title rights in the Warrego Groundwater Source to exceed:

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

- (i) 8,816 ML/year, plus
- (ii) 30% of the water savings made under cap and pipe projects undertaken after the commencement of this Plan, as determined by the Minister, or
- (d) from an access licence in one of the following groundwater sources to another access licence in another groundwater source:
 - (i) the Eastern Recharge Groundwater Source,
 - (ii) the Southern Recharge Groundwater Source, or
- (e) from an access licence in another groundwater source to an access licence in one of the following groundwater sources:
 - (i) the Eastern Recharge Groundwater Source,
 - (ii) the Southern Recharge Groundwater Source.

45 Amendment of share component dealings (change of water source)

- (1) Dealings under section 71R of the Act are prohibited if the dealing involves any of the following:
 - (a) the cancellation of an access licence with a share component specifying one of the groundwater sources in order to grant an access licence with a share component that does not specify one of the groundwater sources,
 - (b) the granting of an access licence with a share component that specifies one of the groundwater sources following the cancellation of an access licence with a share component that does not specify one of the groundwater sources,
 - (c) the granting of an access licence in the Central Groundwater Source if it would cause the sum of the share components of all access licences plus the volume of water taken under domestic and stock rights and native title rights in the Central Groundwater Source to exceed:
 - (i) 5,193 ML/year, plus
 - (ii) 30% of the water savings made under cap and pipe projects undertaken after the commencement of this Plan, as determined by the Minister, or
 - (d) the granting of an access licence in the Surat Groundwater Source if it would cause the sum of the share components of all access licences plus the volume of

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

water taken under domestic and stock rights and native title rights in the Surat Groundwater Source to exceed:

- (i) 43,446 ML/year, plus
 - (ii) 30% of the water savings made under cap and pipe projects undertaken after the commencement of this Plan, as determined by the Minister, or
- (e) the granting of an access licence in the Warrego Groundwater Source if it would cause the sum of the share components of all access licences plus the volume of water taken under domestic and stock rights and native title rights in the Warrego Groundwater Source to exceed:
- (i) 8,816 ML/year, plus
 - (ii) 30% of the water savings made under cap and pipe projects undertaken after the commencement of this Plan, as determined by the Minister, or
- (f) the granting or cancellation of an access licence with a share component that specifies one of the following groundwater sources:
- (i) the Eastern Recharge Groundwater Source,
 - (ii) the Southern Recharge Groundwater Source.

(2) (Repealed).

46 Assignment of water allocations dealings

Dealings under section 71T of the Act between access licences in different groundwater sources are prohibited unless they are between access licences in two of the following groundwater sources:

- (a) the Central Groundwater Source,
- (b) the Surat Groundwater Source,
- (c) the Warrego Groundwater Source.

47 Interstate access licence transfer and assignment of water allocations dealings

- (1) Dealings under section 71U of the Act are prohibited unless administrative arrangements have been put in place by NSW and the other State or Territory and the

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

interstate transfer of access licence is to be made in accordance with these arrangements.

- (2) Dealings under section 71V of the Act are prohibited unless administrative arrangements have been put in place by NSW and the other State or Territory and the interstate assignment of water allocations is to be made in accordance with these arrangements.

Note. As at the commencement of this Plan, administrative arrangements are not in place between New South Wales and other States or Territories. New South Wales will, in collaboration with the relevant States or Territories, consider introducing a cross border trading framework, if and when demand increases to a level that justifies the investment in administrative resources.

48 Nomination of water supply works dealings

- (1) A dealing under section 71W of the Act is prohibited if it involves an access licence being amended to nominate a water supply work located in a different groundwater source to that specified in the share component of the access licence.
- (2) A dealing under section 71W of the Act that involves an access licence in the groundwater sources being amended to nominate a specified extraction point in an interstate water tagging zone is prohibited unless it is in accordance with administrative arrangements agreed to, and implemented by, NSW and the other State or Territory.

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

Part 11 Mandatory conditions

Note. Mandatory conditions relating to metering equipment and recording of information are imposed by the *Water Management (General) Regulation 2018*. Clauses in this Plan that provide for mandatory conditions to be imposed in relation to metering and logbooks apply only until the roll out of the metering and reporting mandatory conditions that are prescribed in Part 10 and Part 11 of the *Water Management (General) Regulation 2018*.

Division 1 General

49 General

- (1) For the purposes of this Part a requirement to notify the Minister in writing will only be satisfied by writing to the email address for enquiries on the Department's website.
- (2) In this Part an *operational meter* means an operational meter that complies with Australian Standard *AS 4747, Meters for non-urban water supply*, as updated or replaced from time to time.

Division 2 Access licences

Note. This Division is made in accordance with sections 17 (c) and 66 of the Act.

50 General conditions

Each access licence must have mandatory conditions to give effect to the following:

- (a) the water taken under the access licence must not exceed the maximum water account debit permitted under clause 34,
- (b) upon becoming aware of a breach of any condition of the access licence, the licence holder must:
 - (i) notify the Minister as soon as practicable, and
 - (ii) if the notification under subparagraph (i) is not in writing, confirm this notification in writing within seven days of becoming aware of the breach,
- (c) any other condition required to implement the provisions of this Plan.

51 Record keeping conditions

- (1) Each access licence must have mandatory conditions to give effect to the following:

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

- (a) the licence holder must record the following information in a logbook each time that water is taken using a water supply work that does not have both an operational meter (as referred to in clause 49 (2)) and an operational data logger:
- (i) the date and the start and end time during which water was taken under the licence,
 - (ii) the volume of water taken on that date,
 - (iii) the water supply work approval number of the water supply work used to take the water on that date,
 - (iv) the purposes for which the water was taken on that date,
 - (v) the volume of water taken in a water year compared with the water account debit permitted under clause 34 for the licence,
- (b) the licence holder must retain the information required to be recorded in the logbook for five years from the date to which that information relates.

Note. *Logbook* is defined in the Dictionary.

- (2) If an access licence with a nominated water supply work is subject to a mandatory condition imposed by Part 10 or Part 11 of the *Water Management (General) Regulation 2018* relating to the recording or reporting of water that is taken by the work, this clause ceases to have effect in relation to the work on the day on which the condition applies to the licence.
- (3) This clause is taken to be repealed on the day on which the temporary exemption from the mandatory metering equipment condition ceases to apply to the groundwater sources in accordance with clause 230 (1) of the *Water Management (General) Regulation 2018*.

Notes.

- 1 **Mandatory metering equipment condition** is defined in clause 228 of the *Water Management (General) Regulation 2018*.
- 2 The *Water Management (General) Regulation 2018* will impose a mandatory condition requiring record keeping on access licences and approvals by 1 December 2021.

Division 3 Water supply work approvals

Note. This Division is made in accordance with sections 17 (c) and 100 of the Act.

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

52 General conditions

- (1) Water supply work approvals must have mandatory conditions to give effect to:
 - (a) the clauses set out in this Division, and
 - (b) any other condition required to implement the provisions of this Plan.
- (2) A water supply work approved for the purpose of monitoring, an environmental remediation activity or emergency services must be used only for that purpose.
- (3) If the holder of a water supply work approval is the same person as the holder of the access licence under which water is proposed to be taken, it is not necessary to maintain two separate logbooks and all of the required information can be kept in the one logbook.
- (4) Upon becoming aware of a breach of any condition of the approval, the approval holder must:
 - (a) notify the Minister as soon as practicable, and
 - (b) if the notification under paragraph (a) was not in writing, confirm this notification in writing within seven days of becoming aware of the breach.

53 (Repealed)

54 Record keeping conditions

- (1) This clause does not apply to a water supply work approval if the work is used for the sole purpose of taking water under basic landholder rights.
- (2) The approval holder must:
 - (a) record the following information in a logbook whenever the water supply work does not have both an operational meter (as referred to in clause 49 (2)) and an operational data logger:
 - (i) the date and the start and end time during which water was taken using the water supply work,
 - (ii) the volume of water taken on that date,
 - (iii) the access licence under which water was taken on that date or, if water was taken under some other authority, the authority under which water was taken,
 - (iv) the purposes for which the water was taken on that date,

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

- (v) details of any cropping carried out using the water taken through the water supply work including the type of crop, area cropped and dates of planting and harvesting,
 - (vi) if metering equipment has been installed for use in connection with the water supply work and is operational, the meter reading before each time water is taken,
 - (vii) if metering equipment has not been installed for use in connection with the water supply work, or has been installed but is not operational, details of all pumping activities for the water supply work including pump running hours, pump power usage or pump fuel usage, pump start and stop times and pump capacity per unit of time, and
- (b) retain the information recorded in the logbook for five years from the date to which that information relates.
- (3) If an approval for a water supply work is subject to a mandatory condition imposed by Part 10 or Part 11 of the *Water Management (General) Regulation 2018* relating to the recording or reporting of water that is taken by the work, this clause ceases to have effect in relation to the work on the day on which the condition applies to the approval.
- (4) This clause is taken to be repealed on the day on which the temporary exemption from the mandatory metering equipment condition ceases to apply to the groundwater sources in accordance with clause 230 (1) of the *Water Management (General) Regulation 2018*.

Note. The *Water Management (General) Regulation 2018* will impose a mandatory condition requiring record keeping on access licences and approvals by 1 December 2021.

55 Water supply work construction conditions

- (1) The approval holder must ensure that the water supply work is constructed in such a way that ensures the following:
- (a) the water supply work is situated in the location specified in the application for the water supply work,
 - (b) water is able to be taken through the water supply work only from the groundwater source specified in the share component of the access licence that nominates the water supply work,
 - (c) the water supply work is sealed off from all other water sources,
 - (d) all flowing water supply works are fitted with headworks in such a way as to enable the control of water flow,
-

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

Note. *Flowing water supply works* is defined in the Dictionary.

- (e) construction of the water supply work complies with the construction standards for that type of bore prescribed in the *Minimum Construction Requirements for Water Bores in Australia*,
Note. *Minimum Construction Requirements for Water Bores in Australia* is defined in the Dictionary.
 - (f) construction and use of the water supply work prevents contamination of the aquifer and between aquifers,
 - (g) construction and use of the water supply work prevents the flow of saline water between aquifers.
- (2) If contaminated water is encountered during the construction of the water supply work, the approval holder must do the following:
- (a) notify the Minister within 48 hours of becoming aware of the contaminated water,
 - (b) take all reasonable steps to minimise contamination and environmental harm,
 - (c) ensure that the contaminated water is sealed off by inserting casing to a depth sufficient to exclude the contaminated water from the water supply work,
 - (d) place an impermeable seal in the borehole annulus when and as directed by the Minister,
 - (e) comply with any other written requirements specified by the Minister, which may include a requirement to provide a report in a specified form detailing the quality of any water obtained using the water supply work.
- (3) Subclause (2) does not apply to a water supply work constructed for the purpose of monitoring or remediating contaminated water.
- (4) The approval holder must, within 60 days of completion of the construction of the water supply work, or within 60 days after the issue of the water supply work approval if the approval is for the amendment of an existing water supply work, submit the details of the water supply work to the Minister in a form approved by the Minister.
- (5) The approval holder must ensure:
- (a) the construction of the water supply work is completed within three years of the approval being granted, and
 - (b) the water supply work is not used unless construction is completed within three years of the approval being granted.

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

- (6) Each water supply work approval for a replacement groundwater work must impose conditions which give effect to clause 42 (1) (b) - (d).
- (7) A water supply work with headworks installed to control artesian flow must be maintained to ensure those headworks are operational and in the Minister's opinion there is minimal loss of water.

Note. Subclause (7) applies to new and existing works.

56 Water quality condition

If directed by the Minister by notice in writing, the approval holder must provide a report in the form specified in the notice detailing the quality of any water obtained using the water supply work, within the timeframe (if any) specified in the written notice.

Notes.

- 1 An approval holder is responsible for monitoring water quality from the water supply work to ensure it is suitable for its intended purpose for the duration of the approval.
- 2 Inherent water quality and land use activities may make the water in some areas unsuitable for use. Water from the groundwater sources should not be used without first being tested and, if necessary, appropriately treated to ensure it is fit for purpose. Such testing and treatment is the responsibility of the water user.

57 Water supply work decommissioning condition

- (1) A water supply work that is no longer intended to be used must be decommissioned in accordance with this clause.
- (2) The approval holder must notify the Minister in writing of any intention to decommission the water supply work at least 60 days before commencing decommissioning. The notice must include a work plan for decommissioning in accordance with the *Minimum Construction Requirements for Water Bores in Australia*.
- (3) The approval holder must comply with any notice from the Minister received within 60 days of the notice referred to in subclause (2) stating that the water supply work:
 - (a) must not be decommissioned, or
 - (b) must be decommissioned in accordance with the requirements specified in the notice.
- (4) In decommissioning the water supply work, the approval holder must comply with the work plan referred to in subclause (2) or requirements referred to in subclause (3) (b)
- (5) Within 60 days of the water supply work being decommissioned, the approval holder must notify the Minister in writing that the water supply work has been decommissioned and provide the name of the driller who decommissioned the work.

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

Part 12 Amendment of this Plan

Notes.

- 1 This Part sets out amendments authorised by this Plan.
- 2 For the purposes of section 87 of the Act, the initial period for the groundwater sources expired on 1 July 2020.

58 General

For the purposes of section 45 (1) (b) of the Act, this Part provides for when this Plan may be amended and any such amendments are taken to be authorised by this Plan.

59 Amendments relating to Part 1

Part 1 may be amended to do any of the following:

- (a) apply this Plan to new or additional groundwater sources or water management areas (including part thereof), or modify (including to amend the boundaries) or remove an existing groundwater source or water management area (including part thereof) from this Plan,
- (b) add, remove or modify a management zone, including the groundwater sources to which a management zone applies and the boundaries of such a zone,
- (c) amend the Plan Map,
- (d) amend the High Priority Groundwater-Dependent Ecosystem Map.

60 Amendments relating to limits to the availability of water

This Plan may be amended to give effect to savings made under cap and pipe projects.

61 Amendments relating to compliance with limits and the operation of water allocation accounts

- (1) This Plan may be amended to reduce the amount of water allocations permitted to be carried over from one water year to the next water year and the maximum water account debit for aquifer access licences.
- (2) Any reduction under subclause (1) is subject to the maximum water account debit not being reduced to less than 1 ML per unit share of the access licence share component:
 - (a) plus any water allocations assigned to the water allocation account for the access licence under section 71T of the Act in that water year,

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

- (b) plus any water allocations re-credited to the water allocation account for the access licence in accordance with section 76 of the Act in that water year.

62 Amendments relating to the granting of access licences

This Plan may be amended to establish, modify or remove provisions for the granting of the following access licences:

- (a) aquifer (Aboriginal community development) access licences,
- (b) domestic and stock (conveyance) access licences.

63 Amendments relating to mandatory conditions

This Plan may be amended with respect to mandatory conditions to specify different standards or requirements for the construction or decommissioning of water supply works.

64 Dictionary

The Dictionary may be amended to add, modify or remove a definition.

65 Schedules

- (1) Schedule 1 may be amended to add or remove a contamination source.
- (2) Schedule 2 may be amended to add or remove a high priority groundwater-dependent ecosystem.

66 Other amendments (general)

- (1) This Plan may be amended to include provisions for the following:
 - (a) managed aquifer recharge,
Note. Managed aquifer recharge schemes involve taking water such as recycled water or urban stormwater, treating it and then storing it in aquifers under controlled conditions. This water can then be extracted at a later time.
 - (b) the interception of water before it reaches a stream or aquifer by plantations or other means,
 - (c) the management of salt interception schemes,
 - (d) the management of aquifer interference activities, including the granting of aquifer interference approvals,
 - (e) water return flows, as referred to in Division 5 of Part 2 of Chapter 3 of the Act,
 - (f) the protection of groundwater-dependent culturally significant areas.

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

- (2) This Plan may be amended to give effect to, or in connection with, a determination of native title under the *Native Title Act 1993* of the Commonwealth.
- (3) This Plan may be amended to do any of the following for the protection of water-dependent Aboriginal cultural assets:
 - (a) identify water-dependent Aboriginal cultural assets,
 - (b) establish rules for the granting and amending of water supply work approvals,
 - (c) establish dealing rules.
- (4) An amendment authorised by this Plan is taken to include any consequential amendments required to be made to this Plan to give effect to that particular amendment.

Note. For example, if Part 1 is amended to add a new management zone, this may require amendments to other parts of this Plan to include provisions for that management zone.
- (5) Consequential amendments may be made to this Plan as a result of an amendment to the Act or regulations.

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

Dictionary

Aboriginal person has the same meaning as it has in the *Aboriginal Land Rights Act 1983*.

beneficial use category is a water quality categorisation based on salinity which is defined in the NSW Great Artesian Basin Shallow Water Quality Management Plan, GW13 Water Resource Plan Area.

borehole annulus means the space between the bore casing and the wall of the borehole.

cap and pipe project means a program of works that results in artesian flows from a water supply work to be controlled by headworks, including the complete closing off of all flows, and the installation of a water tight distribution system from the water supply work.

excavation footprint means the authorised dimensions of an unlined excavation constructed for the purposes of water supply only.

flowing water supply work means a water supply work through which groundwater is able to rise above the distribution outlet of the work under the natural pressure of the aquifer.

Government monitoring or observation bore means a bore owned or operated by or on behalf of the Minister, the Ministerial Corporation, the Department or WaterNSW and used for observation or monitoring purposes.

groundwater-dependent culturally significant area means an area determined by the Minister to be a groundwater-dependent culturally significant area.

groundwater-dependent ecosystem is an ecosystem that has its species composition and natural ecological processes wholly or partially determined by groundwater.

internal diameter means the diameter of the inside of the casing of a water bore.

logbook, in relation to an access licence or water supply work approval, means a record in the manner and form approved by the Minister that is notified on the Department's website.

Minimum Construction Requirements for Water Bores in Australia means the document published by the National Uniform Drillers Licensing Committee entitled *Minimum Construction Requirements for Water Bores in Australia*, as published from time to time.

replacement groundwater work has the meaning given by clause 42.

structural damage to an aquifer includes any permanent compaction of sediments within the groundwater sources, resulting from depressurisation or dewatering.

top of the high bank of a river means, in relation to the location of a water supply work, the top of the highest bank on the side of the river where the work is located, unless otherwise determined by the Minister.

total dissolved solids is a measure of the combined total of dissolved substances in water, which includes mostly inorganic minerals and salts with small amounts of organic matter such as bacteria.

unconsolidated alluvial sediments are sediments that are not bound or hardened by mineral cement, pressure, or thermal alteration of the grains and include gravel, sand, silt and clay.

water account debit has the meaning given by clause 34.

weighted average unit price means the total price of all units sold divided by the number of units sold.

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

Schedule 1 Contamination Sources

(clause 38)

A contamination source in the groundwater sources is any of the following:

- (a) any site that has been declared to be significantly contaminated land under the *Contaminated Land Management Act 1997*,
- (b) any site that has been notified to the Environment Protection Authority under section 60 of the *Contaminated Land Management Act 1997*,
- (c) any site that is or has been the subject of an activity listed in Table 1 of the contaminated land planning guidelines published under the *Environmental Planning and Assessment Act 1979* from time to time.

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

Schedule 2 High priority groundwater-dependent ecosystems (clause 4, 39 and 41)

Table A— High priority geothermal spring groundwater dependent ecosystems

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
High priority groundwater dependent ecosystem	Complex name	Supergroup	Latitude - Decimal degrees (South)	Longitude - Decimal degrees (East)	Groundwater Source
Bingewilpa	Bingewilpa	Bourke	-30.0310	142.6600	Central Groundwater Source
Boongunyarrah	Boongunyarra	Bourke	-29.4500	145.1000	Warrego Groundwater Source
Black	Boongunyarra	Bourke	-29.4528	145.1021	Warrego Groundwater Source
MotherNosey	Boongunyarra	Bourke	-29.4540	145.1014	Warrego Groundwater Source
Colless	Colless	Bourke	-29.4188	146.2112	Warrego Groundwater Source
Colless	Colless	Bourke	-29.4653	146.2819	Warrego Groundwater Source
Coolabah	Coolabah	Bogan River	-30.8329	146.9495	Surat Groundwater Source
Coolabah	Coolabah	Bogan River	-30.8329	146.9492	Surat Groundwater Source
Coolabah	Coolabah	Bogan River	-30.8335	146.9493	Surat Groundwater Source
Coolabah	Coolabah	Bogan River	-30.8338	146.9499	Surat Groundwater Source
Coonbilly	Coonbilly	Bourke	-29.5325	145.2570	Warrego Groundwater Source
Coonbilly	Coonbilly	Bourke	-29.5303	145.2617	Warrego Groundwater Source
Coonbilly	Coonbilly	Bourke	-29.5312	145.2592	Warrego Groundwater Source
Coonbilly	Coonbilly	Bourke	-29.5318	145.2580	Warrego Groundwater Source
Coonbilly	Coonbilly	Bourke	-29.5318	145.2606	Warrego Groundwater Source
Coonbilly	Coonbilly	Bourke	-29.5319	145.2553	Warrego Groundwater Source
Coonbilly	Coonbilly	Bourke	-29.5320	145.2576	Warrego Groundwater Source
Coonbilly	Coonbilly	Bourke	-29.5289	145.2624	Warrego Groundwater Source
Coonbilly	Coonbilly	Bourke	-29.5323	145.2590	Warrego Groundwater Source

[9740325:49629807_1]

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

Coonbilly	Coonbilly	Bourke	-29.5324	145.2555	Warrego Groundwater Source
Coonbilly	Coonbilly	Bourke	-29.5324	145.2557	Warrego Groundwater Source
Coonbilly	Coonbilly	Bourke	-29.5325	145.2551	Warrego Groundwater Source
Coonbilly	Coonbilly	Bourke	-29.5326	145.2566	Warrego Groundwater Source
Coonbilly	Coonbilly	Bourke	-29.5327	145.2559	Warrego Groundwater Source
Coonbilly	Coonbilly	Bourke	-29.5328	145.2568	Warrego Groundwater Source
Coonbilly	Coonbilly	Bourke	-29.5330	145.2570	Warrego Groundwater Source
Coonbilly	Coonbilly	Bourke	-29.5334	145.2565	Warrego Groundwater Source
Coonbilly	Coonbilly	Bourke	-29.5345	145.2493	Warrego Groundwater Source
Coonbilly	Coonbilly	Bourke	-29.5351	145.2476	Warrego Groundwater Source
Coonbilly	Coonbilly	Bourke	-29.5365	145.2491	Warrego Groundwater Source
Cuddie	Cuddie	Bogan River	-30.3486	147.3434	Surat Groundwater Source
Cumborah	Cumborah	Bogan River	-29.7412	147.7644	Surat Groundwater Source
Cumborah	Cumborah	Bogan River	-29.7412	147.7646	Surat Groundwater Source
Cumborah	Cumborah	Bogan River	-29.7411	147.7647	Surat Groundwater Source
Cumborah	Cumborah	Bogan River	-29.7413	147.7644	Surat Groundwater Source
Deadman	Deadman	Non-GAB	-28.9347	146.9332	Warrego Groundwater Source
Bernards	Deadman	Non-GAB	-28.9690	146.9088	Warrego Groundwater Source
Tin	Deadman	Non-GAB	-28.9781	146.8917	Warrego Groundwater Source
LakeEliza	Eliza	Bourke	-29.4237	145.0593	Warrego Groundwater Source
LakeEliza	Eliza	Bourke	-29.4237	145.0593	Warrego Groundwater Source
LakeEliza	Eliza	Bourke	-29.4237	145.0592	Warrego Groundwater Source
LakeEliza	Eliza	Bourke	-29.4237	145.0592	Warrego Groundwater Source
LakeEliza	Eliza	Bourke	-29.4237	145.0592	Warrego Groundwater Source

[9740325:49629807_1]

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

LakeEliza	Eliza	Bourke	-29.4236	145.0590	Warrego Groundwater Source
LakeEliza	Eliza	Bourke	-29.4235	145.0594	Warrego Groundwater Source
LakeEliza	Eliza	Bourke	-29.4235	145.0596	Warrego Groundwater Source
LakeEliza	Eliza	Bourke	-29.4236	145.0593	Warrego Groundwater Source
LakeEliza	Eliza	Bourke	-29.4237	145.0591	Warrego Groundwater Source
LakeEliza	Eliza	Bourke	-29.4238	145.0593	Warrego Groundwater Source
LakeEliza	Eliza	Bourke	-29.4238	145.0594	Warrego Groundwater Source
Gurrera	Gerara	Bourke	-29.2483	146.4011	Warrego Groundwater Source
Old Gerara	Gerara	Bourke	-29.2679	146.3832	Warrego Groundwater Source
Goonery	Goonery	Bourke	-30.0238	145.1099	Warrego Groundwater Source
Goonery	Goonery	Bourke	-30.0238	145.1099	Warrego Groundwater Source
Goonery	Goonery	Bourke	-30.0238	145.1099	Warrego Groundwater Source
Goonery	Goonery	Bourke	-30.0238	145.1099	Warrego Groundwater Source
Gooroomero	Gooroomero	Bourke	-29.0958	146.6540	Warrego Groundwater Source
Gooroomero	Gooroomero	Bourke	-29.0908	146.6492	Warrego Groundwater Source
Gooroomero	Gooroomero	Non-GAB	-29.1040	146.6200	Warrego Groundwater Source
Hawkes Spring	Hawkes	Bourke	-30.3984	143.8354	Warrego Groundwater Source
Jacombe	Jacombe	Bourke	-29.2170	144.7175	Warrego Groundwater Source
Kullyna	Kullyna	Bourke	-29.4823	145.7902	Warrego Groundwater Source
Kullyna	Kullyna	Bourke	-29.4833	145.7893	Warrego Groundwater Source
Kullyna	Kullyna	Bourke	-29.4836	145.7893	Warrego Groundwater Source
Kullyna	Kullyna	Bourke	-29.4841	145.7898	Warrego Groundwater Source
Kullyna	Kullyna	Bourke	-29.4846	145.7899	Warrego Groundwater Source
Kullyna	Kullyna	Bourke	-29.4846	145.7894	Warrego Groundwater Source

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

Kullyna	Kullyna	Bourke	-29.5077	145.7604	Warrego Groundwater Source
Warrego Mud Spring	Kullyna	Bourke	-29.4697	145.7577	Warrego Groundwater Source
Yarranongany	Kullyna	Bourke	-29.4771	145.7373	Warrego Groundwater Source
Lila	Lila	Bourke	-29.5634	146.0687	Warrego Groundwater Source
Lila	Lila	Bourke	-29.5636	146.0670	Warrego Groundwater Source
Lila	Lila	Bourke	-29.5591	146.0678	Warrego Groundwater Source
Lila	Lila	Bourke	-29.5635	146.0671	Warrego Groundwater Source
Log	Log	Bourke	-28.9491	146.8874	Warrego Groundwater Source
Mascot	Mascot	Bourke	-29.3972	145.3215	Warrego Groundwater Source
MooroonowaNorth	Mooronowa	Bourke	-29.1367	145.2519	Warrego Groundwater Source
MooroonowaNorth	Mooronowa	Bourke	-29.1370	145.2517	Warrego Groundwater Source
MooroonowaNorth	Mooronowa	Bourke	-29.1372	145.2516	Warrego Groundwater Source
MooroonowaNorth	Mooronowa	Bourke	-29.1374	145.2516	Warrego Groundwater Source
MooroonowaNorth	Mooronowa	Bourke	-29.1372	145.2512	Warrego Groundwater Source
Tharnowanni	Mooronowa	Bourke	-29.1333	145.2666	Warrego Groundwater Source
MooroonowaSouth	Mooronowa	Bourke	-29.1508	145.2280	Warrego Groundwater Source
MooroonowaSouth	Mooronowa	Bourke	-29.1511	145.2326	Warrego Groundwater Source
MooroonowaSouth	Mooronowa	Bourke	-29.1512	145.2276	Warrego Groundwater Source
MooroonowaSouth	Mooronowa	Bourke	-29.1512	145.2272	Warrego Groundwater Source
MooroonowaSouth	Mooronowa	Bourke	-29.1516	145.2262	Warrego Groundwater Source
MooroonowaSouth	Mooronowa	Bourke	-29.1518	145.2284	Warrego Groundwater Source
MooroonowaSouth	Mooronowa	Bourke	-29.1523	145.2280	Warrego Groundwater Source
MooroonowaSouth	Mooronowa	Bourke	-29.1525	145.2273	Warrego Groundwater Source
MooroonowaSouth	Mooronowa	Bourke	-29.1526	145.2338	Warrego Groundwater Source

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

MooroonowaSouth	Mooronowa	Bourke	-29.1527	145.2255	Warrego Groundwater Source
Mud	Mud	Bourke	-29.1317	144.6344	Warrego Groundwater Source
Mulyeo	Mulyeo	Bourke	-30.6320	144.4220	Warrego Groundwater Source
Native Dog	Native Dog	Bourke	-29.5244	145.8339	Warrego Groundwater Source
Native Dog	Native Dog	Bourke	-29.5249	145.8338	Warrego Groundwater Source
Native Dog	Native Dog	Bourke	-29.5249	145.8336	Warrego Groundwater Source
Native Dog	Native Dog	Bourke	-29.5254	145.8329	Warrego Groundwater Source
Native Dog	Native Dog	Bourke	-29.5254	145.8332	Warrego Groundwater Source
Native Dog	Native Dog	Bourke	-29.5256	145.8325	Warrego Groundwater Source
Native Dog	Native Dog	Bourke	-29.5261	145.8331	Warrego Groundwater Source
Native Dog	Native Dog	Bourke	-29.5264	145.8329	Warrego Groundwater Source
Native Dog	Native Dog	Bourke	-29.5269	145.8325	Warrego Groundwater Source
Native Dog	Native Dog	Bourke	-29.5277	145.8301	Warrego Groundwater Source
Native Dog	Native Dog	Bourke	-29.5277	145.8284	Warrego Groundwater Source
Native Dog	Native Dog	Bourke	-29.5278	145.8282	Warrego Groundwater Source
Native Dog	Native Dog	Bourke	-29.5279	145.8298	Warrego Groundwater Source
Native Dog	Native Dog	Bourke	-29.5280	145.8294	Warrego Groundwater Source
Native Dog	Native Dog	Bourke	-29.5287	145.8313	Warrego Groundwater Source
Native Dog	Native Dog	Bourke	-29.5294	145.8310	Warrego Groundwater Source
Nulty	Nulty	Bourke	-29.4182	146.1152	Warrego Groundwater Source
Old Morton Plains	Old Morton Plains	Bourke	-29.0834	146.7499	Warrego Groundwater Source
Peery West	Peery	Bourke	-30.7329	143.5751	Central Groundwater Source
Peery West	Peery	Bourke	-30.7197	143.5691	Central Groundwater Source
Peery West	Peery	Bourke	-30.7198	143.5695	Central Groundwater Source

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

Peery West	Peery	Bourke	-30.7199	143.5681	Central Groundwater Source
Peery West	Peery	Bourke	-30.7199	143.5697	Central Groundwater Source
Peery West	Peery	Bourke	-30.7199	143.5696	Central Groundwater Source
Peery West	Peery	Bourke	-30.7199	143.5694	Central Groundwater Source
Peery West	Peery	Bourke	-30.7199	143.5680	Central Groundwater Source
Peery West	Peery	Bourke	-30.7200	143.5700	Central Groundwater Source
Peery West	Peery	Bourke	-30.7200	143.5688	Central Groundwater Source
Peery West	Peery	Bourke	-30.7201	143.5694	Central Groundwater Source
Peery West	Peery	Bourke	-30.7201	143.5671	Central Groundwater Source
Peery West	Peery	Bourke	-30.7201	143.5693	Central Groundwater Source
Peery West	Peery	Bourke	-30.7201	143.5675	Central Groundwater Source
Peery West	Peery	Bourke	-30.7202	143.5695	Central Groundwater Source
Peery West	Peery	Bourke	-30.7202	143.5694	Central Groundwater Source
Peery West	Peery	Bourke	-30.7203	143.5687	Central Groundwater Source
Peery West	Peery	Bourke	-30.7203	143.5700	Central Groundwater Source
Peery West	Peery	Bourke	-30.7204	143.5683	Central Groundwater Source
Peery West	Peery	Bourke	-30.7204	143.5703	Central Groundwater Source
Peery West	Peery	Bourke	-30.7205	143.5707	Central Groundwater Source
Peery West	Peery	Bourke	-30.7206	143.5702	Central Groundwater Source
Peery West	Peery	Bourke	-30.7207	143.5705	Central Groundwater Source
Peery West	Peery	Bourke	-30.7208	143.5696	Central Groundwater Source
Peery West	Peery	Bourke	-30.7208	143.5700	Central Groundwater Source
Peery West	Peery	Bourke	-30.7208	143.5664	Central Groundwater Source
Peery West	Peery	Bourke	-30.7209	143.5697	Central Groundwater Source

[9740325:49629807_1]

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

Peery West	Peery	Bourke	-30.7210	143.5697	Central Groundwater Source
Peery West	Peery	Bourke	-30.7210	143.5707	Central Groundwater Source
Peery West	Peery	Bourke	-30.7210	143.5716	Central Groundwater Source
Peery West	Peery	Bourke	-30.7211	143.5704	Central Groundwater Source
Peery West	Peery	Bourke	-30.7211	143.5697	Central Groundwater Source
Peery West	Peery	Bourke	-30.7212	143.5710	Central Groundwater Source
Peery West	Peery	Bourke	-30.7213	143.5697	Central Groundwater Source
Peery West	Peery	Bourke	-30.7213	143.5676	Central Groundwater Source
Peery West	Peery	Bourke	-30.7214	143.5710	Central Groundwater Source
Peery West	Peery	Bourke	-30.7214	143.5678	Central Groundwater Source
Peery West	Peery	Bourke	-30.7215	143.5713	Central Groundwater Source
Peery West	Peery	Bourke	-30.7215	143.5710	Central Groundwater Source
Peery West	Peery	Bourke	-30.7216	143.5679	Central Groundwater Source
Peery West	Peery	Bourke	-30.7217	143.5712	Central Groundwater Source
Peery West	Peery	Bourke	-30.7217	143.5710	Central Groundwater Source
Peery West	Peery	Bourke	-30.7217	143.5711	Central Groundwater Source
Peery West	Peery	Bourke	-30.7218	143.5680	Central Groundwater Source
Peery West	Peery	Bourke	-30.7219	143.5680	Central Groundwater Source
Peery West	Peery	Bourke	-30.7219	143.5681	Central Groundwater Source
Peery West	Peery	Bourke	-30.7220	143.5683	Central Groundwater Source
Peery West	Peery	Bourke	-30.7220	143.5682	Central Groundwater Source
Peery West	Peery	Bourke	-30.7220	143.5682	Central Groundwater Source
Peery West	Peery	Bourke	-30.7220	143.5729	Central Groundwater Source
Peery West	Peery	Bourke	-30.7220	143.5685	Central Groundwater Source

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

Peery West	Peery	Bourke	-30.7221	143.5724	Central Groundwater Source
Peery West	Peery	Bourke	-30.7221	143.5683	Central Groundwater Source
Peery West	Peery	Bourke	-30.7221	143.5724	Central Groundwater Source
Peery West	Peery	Bourke	-30.7222	143.5687	Central Groundwater Source
Peery West	Peery	Bourke	-30.7225	143.5713	Central Groundwater Source
Peery West	Peery	Bourke	-30.7231	143.5710	Central Groundwater Source
Peery West	Peery	Bourke	-30.7232	143.5707	Central Groundwater Source
Peery West	Peery	Bourke	-30.7232	143.5697	Central Groundwater Source
Peery West	Peery	Bourke	-30.7233	143.5688	Central Groundwater Source
Peery West	Peery	Bourke	-30.7234	143.5713	Central Groundwater Source
Peery West	Peery	Bourke	-30.7236	143.5708	Central Groundwater Source
Peery West	Peery	Bourke	-30.7237	143.5699	Central Groundwater Source
Peery West	Peery	Bourke	-30.7237	143.5701	Central Groundwater Source
Peery West	Peery	Bourke	-30.7237	143.5699	Central Groundwater Source
Peery West	Peery	Bourke	-30.7238	143.5675	Central Groundwater Source
Peery West	Peery	Bourke	-30.7238	143.5711	Central Groundwater Source
Peery West	Peery	Bourke	-30.7239	143.5699	Central Groundwater Source
Peery West	Peery	Bourke	-30.7239	143.5677	Central Groundwater Source
Peery West	Peery	Bourke	-30.7241	143.5679	Central Groundwater Source
Peery West	Peery	Bourke	-30.7241	143.5679	Central Groundwater Source
Peery West	Peery	Bourke	-30.7242	143.5703	Central Groundwater Source
Peery West	Peery	Bourke	-30.7245	143.5718	Central Groundwater Source
Peery West	Peery	Bourke	-30.7246	143.5717	Central Groundwater Source
Peery West	Peery	Bourke	-30.7246	143.5702	Central Groundwater Source

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

Peery West	Peery	Bourke	-30.7247	143.5705	Central Groundwater Source
Peery West	Peery	Bourke	-30.7247	143.5700	Central Groundwater Source
Peery West	Peery	Bourke	-30.7247	143.5702	Central Groundwater Source
Peery West	Peery	Bourke	-30.7248	143.5720	Central Groundwater Source
Peery West	Peery	Bourke	-30.7248	143.5720	Central Groundwater Source
Peery West	Peery	Bourke	-30.7250	143.5714	Central Groundwater Source
Peery West	Peery	Bourke	-30.7251	143.5687	Central Groundwater Source
Peery West	Peery	Bourke	-30.7252	143.5701	Central Groundwater Source
Peery West	Peery	Bourke	-30.7252	143.5701	Central Groundwater Source
Peery West	Peery	Bourke	-30.7253	143.5702	Central Groundwater Source
Peery West	Peery	Bourke	-30.7253	143.5703	Central Groundwater Source
Peery West	Peery	Bourke	-30.7253	143.5683	Central Groundwater Source
Peery West	Peery	Bourke	-30.7254	143.5706	Central Groundwater Source
Peery West	Peery	Bourke	-30.7255	143.5683	Central Groundwater Source
Peery West	Peery	Bourke	-30.7256	143.5684	Central Groundwater Source
Peery West	Peery	Bourke	-30.7257	143.5716	Central Groundwater Source
Peery West	Peery	Bourke	-30.7257	143.5709	Central Groundwater Source
Peery West	Peery	Bourke	-30.7258	143.5711	Central Groundwater Source
Peery West	Peery	Bourke	-30.7258	143.5726	Central Groundwater Source
Peery West	Peery	Bourke	-30.7259	143.5714	Central Groundwater Source
Peery West	Peery	Bourke	-30.7259	143.5714	Central Groundwater Source
Peery West	Peery	Bourke	-30.7259	143.5721	Central Groundwater Source
Peery West	Peery	Bourke	-30.7260	143.5715	Central Groundwater Source
Peery West	Peery	Bourke	-30.7260	143.5716	Central Groundwater Source

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

Peery West	Peery	Bourke	-30.7260	143.5693	Central Groundwater Source
Peery West	Peery	Bourke	-30.7261	143.5720	Central Groundwater Source
Peery West	Peery	Bourke	-30.7262	143.5725	Central Groundwater Source
Peery West	Peery	Bourke	-30.7262	143.5721	Central Groundwater Source
Peery West	Peery	Bourke	-30.7263	143.5726	Central Groundwater Source
Peery West	Peery	Bourke	-30.7264	143.5720	Central Groundwater Source
Peery West	Peery	Bourke	-30.7265	143.5729	Central Groundwater Source
Peery West	Peery	Bourke	-30.7266	143.5725	Central Groundwater Source
Peery West	Peery	Bourke	-30.7266	143.5721	Central Groundwater Source
Peery West	Peery	Bourke	-30.7266	143.5725	Central Groundwater Source
Peery West	Peery	Bourke	-30.7266	143.5719	Central Groundwater Source
Peery West	Peery	Bourke	-30.7267	143.5701	Central Groundwater Source
Peery West	Peery	Bourke	-30.7267	143.5702	Central Groundwater Source
Peery West	Peery	Bourke	-30.7268	143.5726	Central Groundwater Source
Peery West	Peery	Bourke	-30.7268	143.5702	Central Groundwater Source
Peery West	Peery	Bourke	-30.7268	143.5735	Central Groundwater Source
Peery West	Peery	Bourke	-30.7268	143.5733	Central Groundwater Source
Peery West	Peery	Bourke	-30.7268	143.5702	Central Groundwater Source
Peery West	Peery	Bourke	-30.7268	143.5736	Central Groundwater Source
Peery West	Peery	Bourke	-30.7268	143.5726	Central Groundwater Source
Peery West	Peery	Bourke	-30.7268	143.5734	Central Groundwater Source
Peery West	Peery	Bourke	-30.7269	143.5735	Central Groundwater Source
Peery West	Peery	Bourke	-30.7269	143.5701	Central Groundwater Source
Peery West	Peery	Bourke	-30.7270	143.5701	Central Groundwater Source

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

Peery West	Peery	Bourke	-30.7270	143.5703	Central Groundwater Source
Peery West	Peery	Bourke	-30.7270	143.5738	Central Groundwater Source
Peery West	Peery	Bourke	-30.7270	143.5739	Central Groundwater Source
Peery West	Peery	Bourke	-30.7270	143.5705	Central Groundwater Source
Peery West	Peery	Bourke	-30.7270	143.5715	Central Groundwater Source
Peery West	Peery	Bourke	-30.7270	143.5728	Central Groundwater Source
Peery West	Peery	Bourke	-30.7271	143.5722	Central Groundwater Source
Peery West	Peery	Bourke	-30.7271	143.5719	Central Groundwater Source
Peery West	Peery	Bourke	-30.7272	143.5723	Central Groundwater Source
Peery West	Peery	Bourke	-30.7272	143.5739	Central Groundwater Source
Peery West	Peery	Bourke	-30.7272	143.5722	Central Groundwater Source
Peery West	Peery	Bourke	-30.7272	143.5741	Central Groundwater Source
Peery West	Peery	Bourke	-30.7273	143.5723	Central Groundwater Source
Peery West	Peery	Bourke	-30.7273	143.5727	Central Groundwater Source
Peery West	Peery	Bourke	-30.7273	143.5732	Central Groundwater Source
Peery West	Peery	Bourke	-30.7273	143.5727	Central Groundwater Source
Peery West	Peery	Bourke	-30.7275	143.5728	Central Groundwater Source
Peery West	Peery	Bourke	-30.7275	143.5729	Central Groundwater Source
Peery West	Peery	Bourke	-30.7275	143.5728	Central Groundwater Source
Peery West	Peery	Bourke	-30.7275	143.5723	Central Groundwater Source
Peery West	Peery	Bourke	-30.7275	143.5731	Central Groundwater Source
Peery West	Peery	Bourke	-30.7277	143.5726	Central Groundwater Source
Peery West	Peery	Bourke	-30.7277	143.5723	Central Groundwater Source
Peery West	Peery	Bourke	-30.7277	143.5724	Central Groundwater Source

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

Peery West	Peery	Bourke	-30.7278	143.5742	Central Groundwater Source
Peery West	Peery	Bourke	-30.7279	143.5728	Central Groundwater Source
Peery East 9	Peery	Bourke	-30.7279	143.6130	Central Groundwater Source
Peery West	Peery	Bourke	-30.7279	143.5728	Central Groundwater Source
Peery West	Peery	Bourke	-30.7280	143.5743	Central Groundwater Source
Peery West	Peery	Bourke	-30.7282	143.5751	Central Groundwater Source
Peery West	Peery	Bourke	-30.7282	143.5727	Central Groundwater Source
Peery West	Peery	Bourke	-30.7283	143.5726	Central Groundwater Source
Peery West	Peery	Bourke	-30.7283	143.5724	Central Groundwater Source
Peery West	Peery	Bourke	-30.7284	143.5725	Central Groundwater Source
Peery West	Peery	Bourke	-30.7285	143.5731	Central Groundwater Source
Peery West	Peery	Bourke	-30.7286	143.5733	Central Groundwater Source
Peery West	Peery	Bourke	-30.7287	143.5733	Central Groundwater Source
Peery West	Peery	Bourke	-30.7287	143.5733	Central Groundwater Source
Peery West	Peery	Bourke	-30.7287	143.5738	Central Groundwater Source
Peery West	Peery	Bourke	-30.7288	143.5744	Central Groundwater Source
Peery West	Peery	Bourke	-30.7289	143.5743	Central Groundwater Source
Peery East 3	Peery	Bourke	-30.7291	143.6118	Central Groundwater Source
Peery East 2	Peery	Bourke	-30.7291	143.6118	Central Groundwater Source
Peery East 7	Peery	Bourke	-30.7291	143.6121	Central Groundwater Source
Peery East 5	Peery	Bourke	-30.7292	143.6119	Central Groundwater Source
Peery East 1	Peery	Bourke	-30.7292	143.6118	Central Groundwater Source
Peery East 4	Peery	Bourke	-30.7292	143.6119	Central Groundwater Source
Peery East 6	Peery	Bourke	-30.7292	143.6119	Central Groundwater Source

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

Peery West	Peery	Bourke	-30.7293	143.5734	Central Groundwater Source
Peery West	Peery	Bourke	-30.7293	143.5736	Central Groundwater Source
Peery West	Peery	Bourke	-30.7294	143.5739	Central Groundwater Source
Peery West	Peery	Bourke	-30.7294	143.5735	Central Groundwater Source
Peery West	Peery	Bourke	-30.7295	143.5737	Central Groundwater Source
Peery East 8	Peery	Bourke	-30.7296	143.6117	Central Groundwater Source
Peery West	Peery	Bourke	-30.7297	143.5716	Central Groundwater Source
Peery West	Peery	Bourke	-30.7297	143.5725	Central Groundwater Source
Peery West	Peery	Bourke	-30.7299	143.5725	Central Groundwater Source
Peery West	Peery	Bourke	-30.7299	143.5726	Central Groundwater Source
Peery West	Peery	Bourke	-30.7299	143.5725	Central Groundwater Source
Peery West	Peery	Bourke	-30.7299	143.5726	Central Groundwater Source
Peery West	Peery	Bourke	-30.7299	143.5727	Central Groundwater Source
Peery West	Peery	Bourke	-30.7299	143.5721	Central Groundwater Source
Peery West	Peery	Bourke	-30.7300	143.5728	Central Groundwater Source
Peery West	Peery	Bourke	-30.7300	143.5721	Central Groundwater Source
Peery West	Peery	Bourke	-30.7301	143.5727	Central Groundwater Source
Peery West	Peery	Bourke	-30.7301	143.5725	Central Groundwater Source
Peery West	Peery	Bourke	-30.7302	143.5724	Central Groundwater Source
Picnic Sandhill Mud	Picnic Sandhill Mud	Bourke	-29.1333	144.6700	Warrego Groundwater Source
Pullamonga	Pullamonga	Bourke	-29.5147	145.2780	Warrego Groundwater Source
Sandy	Sandy	Bourke	-29.1700	146.5800	Warrego Groundwater Source
Scrubber	Scrubber	Bourke	-29.5095	146.1469	Warrego Groundwater Source
Scrubber	Scrubber	Bourke	-29.5096	146.1470	Warrego Groundwater Source

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

Sweetwater	Sweetwater	Bourke	-29.4308	145.7323	Warrego Groundwater Source
Tanawanta Mud	Tanawanta Mud	Bourke	-29.3801	145.3405	Warrego Groundwater Source
Tanawanta Mud	Tanawanta Mud	Bourke	-29.3935	145.3047	Warrego Groundwater Source
Tanawanta Mud	Tanawanta Mud	Bourke	-29.3745	145.3375	Warrego Groundwater Source
Tanawanta Mud	Tanawanta Mud	Bourke	-29.3811	145.3425	Warrego Groundwater Source
Tanawanta Mud	Tanawanta Mud	Bourke	-29.3748	145.3371	Warrego Groundwater Source
Tego	Tego	Bourke	-28.8488	146.7921	Warrego Groundwater Source
Tego	Tego	Bourke	-28.8493	146.7909	Warrego Groundwater Source
Tego	Tego	Bourke	-28.8496	146.7919	Warrego Groundwater Source
Tego	Tego	Bourke	-28.8500	146.7917	Warrego Groundwater Source
Tego	Tego	Bourke	-28.8501	146.7914	Warrego Groundwater Source
Tego	Tego	Bourke	-28.8502	146.7913	Warrego Groundwater Source
Tego	Tego	Bourke	-28.8508	146.7921	Warrego Groundwater Source
Thooro	Thooro	Bourke	-29.3695	145.3755	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3962	145.3040	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3964	145.3033	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3970	145.3028	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3957	145.3057	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3957	145.3021	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3979	145.3043	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3978	145.3063	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3978	145.3230	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3988	145.3229	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3984	145.3227	Warrego Groundwater Source

[9740325:49629807_1]

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

Thooro Mud	Thooro Mud	Bourke	-29.3963	145.3207	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3969	145.3030	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3974	145.3064	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3975	145.3063	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3975	145.3080	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3969	145.3072	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3971	145.3081	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3944	145.3065	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3945	145.3072	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3931	145.3057	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3803	145.3406	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3961	145.3041	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3994	145.3216	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3984	145.3227	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3961	145.3039	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3995	145.3214	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3917	145.3041	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3918	145.3042	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3918	145.3044	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3924	145.3044	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3926	145.3048	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3937	145.3063	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3937	145.3048	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3948	145.3038	Warrego Groundwater Source

[9740325:49629807_1]

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

Thooro Mud	Thooro Mud	Bourke	-29.3953	145.3067	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3963	145.3207	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3966	145.3070	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3968	145.3029	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3974	145.3067	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3974	145.3077	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3976	145.3070	Warrego Groundwater Source
Thooro Mud	Thooro Mud	Bourke	-29.3977	145.3230	Warrego Groundwater Source
Thully	Thully	Bourke	-29.7160	146.2843	Warrego Groundwater Source
Thully	Thully	Bourke	-29.7162	146.2849	Warrego Groundwater Source
Thully	Thully	Bourke	-29.7161	146.2837	Warrego Groundwater Source
Thully	Thully	Bourke	-29.7166	146.2843	Warrego Groundwater Source
Thully	Thully	Bourke	-29.7157	146.2846	Warrego Groundwater Source
Thully	Thully	Bourke	-29.7160	146.2849	Warrego Groundwater Source
Tooloomi	Tooloomi	Non-GAB	-29.1922	146.5875	Warrego Groundwater Source
Tooloomi	Tooloomi	Non-GAB	-29.1958	146.5808	Warrego Groundwater Source
Yotomi	Tooloomi	Non-GAB	-29.2014	146.5510	Warrego Groundwater Source
Toulby	Toulby	Bourke	-29.0193	146.9304	Warrego Groundwater Source
Towry	Towry	Bourke	-28.9707	146.9251	Warrego Groundwater Source
Towry	Towry	Bourke	-28.9708	146.9237	Warrego Groundwater Source
Towry	Towry	Bourke	-28.9716	146.9255	Warrego Groundwater Source
Towry	Towry	Bourke	-28.9728	146.9292	Warrego Groundwater Source
Towry	Towry	Bourke	-28.9732	146.9262	Warrego Groundwater Source
Towry	Towry	Bourke	-28.9743	146.9268	Warrego Groundwater Source

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

Towry	Towry	Bourke	-28.9746	146.9263	Warrego Groundwater Source
Tyngnyngias	Tyngnyngias	Bourke	-29.2317	144.7011	Warrego Groundwater Source
Wapweelah	Wapweela	Bourke	-29.2731	145.3510	Warrego Groundwater Source
Warroo	Warroo	Bourke	-29.0672	144.6337	Warrego Groundwater Source
Wee Wattah	Wee Wattah	Bourke	-30.7317	144.2435	Warrego Groundwater Source
Yantabangee	Yantabangee	Bourke	-30.6615	143.8270	Central Groundwater Source
Yantabulla	Yantabulla	Bourke	-29.3383	145.0029	Warrego Groundwater Source
Yantabulla	Yantabulla	Bourke	-29.3382	145.0036	Warrego Groundwater Source
Yantabulla	Yantabulla	Bourke	-29.3386	145.0040	Warrego Groundwater Source
Yantabulla	Yantabulla	Bourke	-29.3389	145.0041	Warrego Groundwater Source
Yantabulla	Yantabulla	Bourke	-29.3389	145.0040	Warrego Groundwater Source
Yantabulla	Yantabulla	Bourke	-29.3390	145.0032	Warrego Groundwater Source
Yantabulla	Yantabulla	Bourke	-29.3398	145.0034	Warrego Groundwater Source
Yantabulla	Yantabulla	Bourke	-29.3400	145.0044	Warrego Groundwater Source
Yantabulla	Yantabulla	Bourke	-29.3419	145.0054	Warrego Groundwater Source
Yantabulla	Yantabulla	Bourke	-29.3417	145.0054	Warrego Groundwater Source
Yantabulla	Yantabulla	Bourke	-29.3373	145.0030	Warrego Groundwater Source
Yantabulla	Yantabulla	Bourke	-29.3329	145.0129	Warrego Groundwater Source
Yantabulla	Yantabulla	Bourke	-29.3328	145.0130	Warrego Groundwater Source
Yantabulla	Yantabulla	Bourke	-29.3332	145.0130	Warrego Groundwater Source
Yantabulla	Yantabulla	Bourke	-29.3332	145.0132	Warrego Groundwater Source
Yantabulla	Yantabulla	Bourke	-29.3388	145.0029	Warrego Groundwater Source
Yantabulla	Yantabulla	Bourke	-29.3417	145.0053	Warrego Groundwater Source
Yantabulla	Yantabulla	Bourke	-29.3417	145.0053	Warrego Groundwater Source

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

Paralna	Yooltoo	Bourke	-30.5250	143.1304	Central Groundwater Source
Yooltoo	Yooltoo	Bourke	-30.5772	143.1008	Central Groundwater Source
Youngerina	Youngerina	Bourke	-29.5246	145.1296	Warrego Groundwater Source
Youngerina	Youngerina	Bourke	-29.5421	145.1209	Warrego Groundwater Source
Youngerina	Youngerina	Bourke	-29.5435	145.1201	Warrego Groundwater Source
Youngerina	Youngerina	Bourke	-29.5437	145.1201	Warrego Groundwater Source
Youngerina	Youngerina	Bourke	-29.5441	145.1225	Warrego Groundwater Source
Youngerina	Youngerina	Bourke	-29.5442	145.1225	Warrego Groundwater Source

Table B—High priority spring groundwater dependent ecosystems

Column 1	Column 2	Column 3	Column 4
High priority groundwater dependent ecosystem	Latitude -Decimal degrees (South)	Longitude -Decimal degrees (East)	Groundwater Source
Lawlers Spring	-30.0817	150.0344	Southern Recharge
O’Connors Spring	-29.3983	150.8678	Eastern Recharge
Rocky Holes Springs	-29.3150	150.3678	Eastern Recharge
Ulungra Springs	-31.7150	149.1011	Southern Recharge
Wheoh Spring	-31.2150	149.0844	Southern Recharge
Wittenbra Springs	-31.0650	149.2011	Southern Recharge
Yearinan Springs	-31.1817	149.1844	Southern Recharge
Hassells Spring	-31.7483	149.0178	Southern Recharge
Gidgenboyne Spring	-31.7483	149.0178	Southern Recharge
Cookamobla Springs	-31.5150	149.3094	Southern Recharge
Dandry North Springs	-31.0317	149.2844	Southern Recharge
Dandry Springs	-31.1483	149.3178	Southern Recharge
Hardy Spring	-30.6650	149.8344	Southern Recharge
Eather Spring	-30.6817	149.8344	Southern Recharge
Garrawilla Spring	-31.1483	149.6344	Southern Recharge
Gora Spring	-31.0817	149.0678	Southern Recharge
Jackys Spring	-29.4483	150.4678	Eastern Recharge
Grattai Spring	-30.0983	150.0678	Southern Recharge
Hickeys Spring	-29.4483	150.5011	Eastern Recharge
Barnsbys Springs	-29.9650	150.1678	Southern Recharge
Boggy Spring	-29.4483	150.4844	Eastern Recharge
Coxs Spring	-29.3650	150.6844	Eastern Recharge
Cucumber Springs	-29.3317	150.8844	Eastern Recharge

[9740325:49629807_1]

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

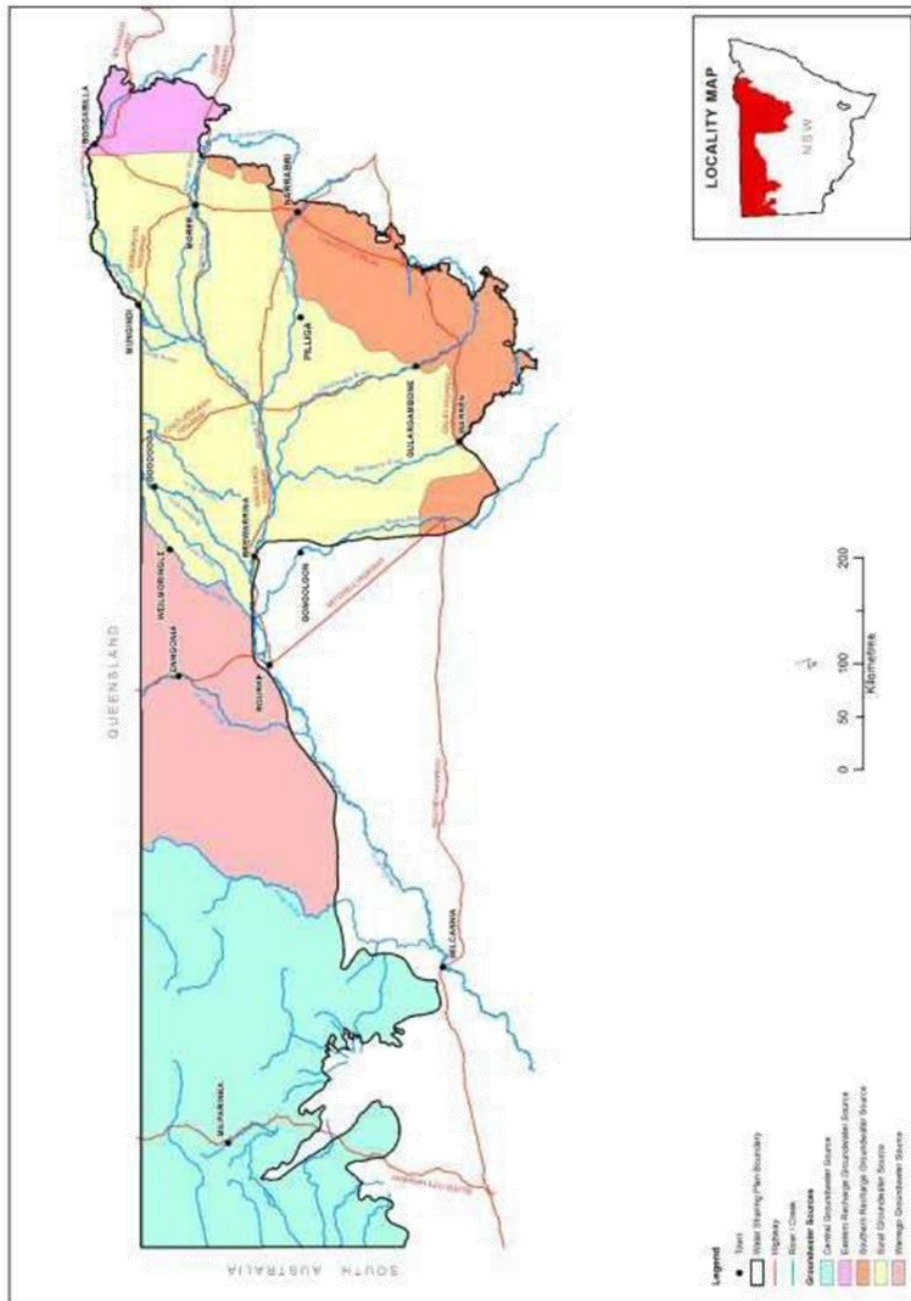
Stump Spring	-29.4650	150.5011	Eastern Recharge
--------------	----------	----------	------------------

Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020

Appendix 1 Overview of the Plan Map

(clause 4)

Overview of the *Plan Map (WSP040_Version 2)*, *Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2020*



[9740325:49629807_1]

Page 74

Published LW 30 June 2020 (2020 No 354)

10.4 NEW MODEL CODE OF MEETING PRACTICE

1. Introduction

The purpose of this report is for Council to consider and approve a new Code of Meeting Practice based on the recently-released Model Code for public exhibition.

2. Background

As anticipated in discussion during the August 2025 Council Meeting, the NSW Government has now released its new Model Code of Meeting Practice.

The Office of Local Government has advised that Councils must adopt a code of meeting practice that incorporates the mandatory provisions of the 2025 Model Meeting Code no later than 31 December 2025.

Under section 361 of the Local Government Act 1993 (the Act), before adopting a new code of meeting practice, councils must first exhibit a draft of the code of meeting practice for at least 28 days and provide members of the community at least 42 days in which to comment on the draft code.

3. Discussion

According to the Office of Local Government, a key focus of the changes made to the 2025 Model Meeting Code is to ensure meetings are conducted in a dignified and orderly way befitting to a chamber of democracy and to promote community confidence in councils and their decisions. The following is a summary of the key changes:

Extraordinary meetings

- The mayor may now call an extraordinary meeting without the need to obtain the signature of two councillors.

Dealing with urgent business at meetings

- The process for dealing with urgent business at both ordinary and extraordinary meetings has been simplified.
- Business may be considered at a meeting at which all councillors are present, even though due notice has not been given of the business, if the council resolves to deal with the business on the grounds that it is urgent and requires a decision by the council before the next scheduled ordinary meeting of the council. The resolution must state the reasons for the urgency.
- If all councillors are not present at the meeting, the chairperson must also rule that the business is urgent and requires a decision by the council before the next scheduled ordinary meeting.

Prohibition on pre-meeting briefing sessions

- The 2025 Model Meeting Code prohibits briefing sessions being held to brief councillors on business listed on the agenda for meetings of the council or committees of the council.
- The prohibition on briefing sessions does not prevent a councillor from requesting information from the general manager about a matter to be considered at a meeting,

provided the information is also available to the public. The information must be provided in a way that does not involve any discussion of the information.

Public forums

- The public forum provisions are now mandatory but leave it to councils to determine whether to hold public forums before council and committee meetings.
- Councils are also free to determine the rules under which public forums are to be conducted and when they are to be held. OLG will be issuing model best practice public forum rules that councils can use if they choose to.
- Public forums must be livestreamed.

Councillors' attendance at meetings by audio-visual link

- The provisions governing attendance by councillors at meetings by audio-visual link have been made mandatory and the option to attend meetings by audio-visual link has been restricted to where councillors are prevented from attending a meeting in person because of ill-health or other medical reasons or because of unforeseen caring responsibilities.

Absences from council meetings

- Changes have been made to the provisions governing absences from meetings.
- Where councillors are unable to attend one or more meetings of the council or committees of the council, the new provisions encourage them to:
 - submit an apology for the meetings they are unable to attend,
 - state the reasons for their absence from the meetings, and request that the council grant them a leave of absence from the relevant meetings.
- Where a councillor makes an apology, the council must determine by resolution whether to grant the councillor a leave of absence for the meeting. Councils are required to act reasonably when deciding whether to grant a leave of absence to a councillor. To ensure accountability, if the council resolves not to grant a leave of absence for the meeting, it must state the reasons for its decision in its resolution.

Livestreaming meetings

- As of 1 January 2026, councils are required to livestream their meetings using an audio-visual recording.
- Recordings of meetings must be published on the council's website for the balance of the council's term or for 12 months, whichever is the later date.
- OLG will be issuing updated guidance on the livestreaming of meetings.

New rules of etiquette at meetings

- Councils may determine standards of dress for councillors when attending meetings.
- Where physically able to, councillors and staff are encouraged to stand when the mayor enters the chamber and when addressing the meeting.
- The 2025 Model Meeting Code prescribes modes of address.

Mayoral minutes

- The restrictions on mayoral minutes under the previous code have been removed. A mayoral minute may be put to a meeting without notice on any matter or topic that the mayor determines should be considered at the meeting.

Rules of debate

- The rules of debate have been simplified and the rules governing the foreshadowing of motions and amendments have been removed. It remains open to councillors to foreshadow that they intend to move an amendment during the debate, but there are no longer formal rules governing this.
- An amendment has been made to clarify that there is nothing to prevent a further motion from being moved at a meeting on the same item of business where the original motion is lost, provided the motion is not substantially the same as the one that was lost.
- Councils will no longer have the option of reducing the duration of speeches to less than 5 minutes. However, councils continue to have other options to expedite business at meetings such as moving that a motion be put where the necessary conditions have been satisfied and to resolve to deal with items by exception.

Voting on planning decisions

- Consistent with the Independent Commission Against Corruption's (ICAC) recommendations, a council or a council committee must not make a final planning decision at a meeting without receiving a staff report containing an assessment and recommendation in relation to the matter put before the council for a decision.
- Where the council or a council committee makes a planning decision that is inconsistent with the recommendation made in a staff report, it must provide reasons for its decision and why it did not adopt the staff recommendation.

Representations by the public on the closure of meetings

- In the interests of simplifying the code, the rules governing representations by the public on the closure of meetings have been removed. However, there is nothing to prevent councils from adopting their own rules on this. OLG will be issuing model best practice rules for public representations that councils can use if they choose to.

Making information considered at closed meetings public

- Consistent with ICAC's recommendation, the general manager must publish business papers for items of business considered during meetings that have been closed to public on the council's website as soon as practicable after the information contained in the business papers ceases to be confidential.
- Before publishing this information, the general manager must consult with the council and any other affected persons and provide reasons for why the information has ceased to be confidential.

Dealing with disorder

- Councils will be required to determine on the adoption of the new code and at the commencement of each council term, whether to authorise the person presiding at a meeting to exercise a power of expulsion.
- The definition of acts of disorder by councillors have changed. The following constitute acts of disorder under the Regulation and the 2025 Model Meeting Code:
 - contravening the Act, the Regulation, or the council's code of meeting practice,
 - assaulting, or threatening to assault, another councillor or person present at the meeting,
 - moving or attempting to move a motion or an amendment that has an unlawful purpose, or deals with a matter that is outside the jurisdiction of the council or committee or addressing or attempting to address the council or committee on or such a motion, amendment or matter,
 - using offensive or disorderly words,
 - making gestures or otherwise behaving in a way that is sexist, racist, homophobic or otherwise discriminatory, or if the behaviour occurred in the Legislative Assembly, would be considered disorderly,
 - imputing improper motives, or unfavourably personally reflecting, on another council official or a person present at the meeting, or
 - saying or doing anything that would promote disorder at the meeting or is otherwise inconsistent with maintaining order at the meeting.
- Where a councillor fails to remedy an act of disorder at the meeting at which it occurs, they can be required to do so at each subsequent meeting until they remedy the act of disorder. On each occasion the councillor fails to comply with a direction by the chairperson to remedy an act of disorder, they can be expelled from the meeting and each subsequent meeting until they comply.
- Members of the public can be expelled from meetings for engaging in disorderly conduct. Disorderly conduct includes:
 - speaking at meetings without being invited to,
 - bringing flags, signs or protest symbols to meetings,
 - disrupting meetings,
 - making unauthorised recordings of meetings.
- The 2025 Model Meeting Code notes that failure by a councillor or members of the public to leave a meeting when expelled is an offence under section 660 of the Act. Section 660 provides that a person who wilfully obstructs a council, councillor, employee of a council or a duly authorised person in the exercise of any function under the Act, or Regulation is guilty of an offence. An offence under section 660 carries a maximum fine of \$2,100.

Committees

- Meetings of committees of a council whose membership comprises only of councillors must be conducted in accordance with the council's adopted meeting code. Such committees will no longer have the option of determining that rules under the council's meeting code do not apply to them.

Council should consider the attached Model Code of Meeting Practice and, subject to the removal of any non-mandatory sections (marked in red font) and/or the addition of any Bogan Shire Council-specific provisions, approve a new Code of Meeting Practice based on the recently-released Model Code for public exhibition.

4. Attachments

1. Bogan Shire Council Code of Meeting Practice 2025

5. Recommendation

That the new Bogan Shire Council Code of Meeting Practice, based on the recently-released NSW Model Code of Meeting Practice, be approved for public exhibition.

**BOGAN SHIRE COUNCIL
CODE OF MEETING PRACTICE**

2025

Table of Contents

1 INTRODUCTION 3

2 MEETING PRINCIPLES 3

3 BEFORE THE MEETING..... 4

4 PUBLIC FORUMS..... 8

5 COMING TOGETHER..... 8

6 THE CHAIRPERSON..... 14

7 MODES OF ADDRESS..... 15

8 ORDER OF BUSINESS FOR ORDINARY COUNCIL MEETINGS 15

9 CONSIDERATION OF BUSINESS AT COUNCIL MEETINGS..... 16

10 RULES OF DEBATE..... 17

11 VOTING..... 20

12 COMMITTEE OF THE WHOLE..... 21

13 DEALING WITH ITEMS BY EXCEPTION..... 22

14 CLOSURE OF COUNCIL MEETINGS TO THE PUBLIC 23

15 KEEPING ORDER AT MEETINGS..... 26

16 CONFLICTS OF INTEREST..... 30

17 DECISIONS OF THE COUNCIL 31

18 TIME LIMITS ON COUNCIL MEETINGS 33

19 AFTER THE MEETING 33

20 COUNCIL COMMITTEES 35

21 IRREGULARITIES 38

22 DEFINITIONS 39

1 INTRODUCTION

This Model Code of Meeting Practice for Local Councils in NSW (the Model Meeting Code) is prescribed under section 360 of the *Local Government Act 1993* (the Act) and the *Local Government (General) Regulation 2021* (the Regulation).

The Model Meeting Code applies to all meetings of councils and committees of councils of which all the members are councillors (committees of council). Council committees whose members include persons other than councillors may adopt their own rules for meetings unless the council determines otherwise.

Councils must adopt a code of meeting practice that incorporates the mandatory provisions of the Model Meeting Code.

A council's adopted code of meeting practice may also incorporate the non-mandatory provisions of the Model Meeting Code and other supplementary provisions. However, a code of meeting practice adopted by a council must not contain provisions that are inconsistent with the mandatory provisions of this Model Meeting Code.

A council and a committee of the council of which all the members are councillors must conduct its meetings in accordance with the code of meeting practice adopted by the council.

In adopting the Model Meeting Code, joint organisations should adapt it to substitute the terms "board" for "council", "chairperson" for "mayor", "voting representative" for "councillor" and "executive officer" for "general manager".

In adopting the Model Meeting Code, county councils should adapt it to substitute the term "chairperson" for "mayor" and "member" for "councillor".

2 MEETING PRINCIPLES

2.1 Council and committee meetings should be:

Transparent: Decisions are made in a way that is open and accountable.

Informed: Decisions are made based on relevant, quality information.

Inclusive: Decisions respect the diverse needs and interests of the local community.

Principled: Decisions are informed by the principles prescribed under Chapter 3 of the Act.

Trusted: The community has confidence that councillors and staff act ethically and make decisions in the interests of the whole community.

Effective: Meetings are well organised, effectively run and skilfully chaired.

Orderly: Councillors, staff and meeting attendees behave in a way that contributes to the orderly conduct of the meeting.

Note: The Office of Local Government has issued a guideline on free speech in local government in NSW. The Guideline provides practical guidance to councils on what free speech means in the context of NSW local government, including in relation to council meetings. The Guidelines have been issued under section 23A of the Act meaning councils must consider them when exercising their functions at meetings.

3 BEFORE THE MEETING

Timing of ordinary council meetings

- 3.1 The council shall, by resolution, set the frequency, time, date and place of its ordinary meetings.

Note: Under section 365 of the Act, councils are required to meet at least ten (10) times each year, each time in a different month unless the Minister for Local Government has approved a reduction in the number of times that a council is required to meet each year under section 365A.

Note: Under section 396 of the Act, county councils are required to meet at least four (4) times each year.

Note: Under section 400T of the Act, boards of joint organisations are required to meet at least four (4) times each year, each time in a different quarter of the year.

Note: Under clause 13 of Schedule 11 of the Act, councils that have been designated as a rural and remote council under the Regulation are required to meet at least four (4) times each year, each time in a different quarter of the year.

Extraordinary meetings

- 3.2 If the mayor receives a request in writing, signed by at least two (2) councillors, the mayor must call an extraordinary meeting of the council to be held as soon as practicable, but in any event, no more than fourteen (14) days after receipt of the request. The mayor can be one of the two councillors requesting the meeting.

Note: Clause 3.2 reflects section 366 of the Act.

- 3.3 The mayor may call an extraordinary meeting without the need to obtain the signature of two (2) councillors.

Notice to the public of council meetings

- 3.4 The council must give notice to the public of the time, date and place of each of its meetings, including extraordinary meetings, and of each meeting of committees of the council.

Note: Clause 3.4 reflects section 9(1) of the Act.

- 3.5 For the purposes of clause 3.4, notice of a meeting of the council and of a committee of council must be published before the meeting takes place. The notice must be published on the council's website, and in such other manner that the council is satisfied is likely to bring notice of the meeting to the attention of as many people as possible.
- 3.6 For the purposes of clause 3.4, notice of more than one (1) meeting may be given in the same notice.

Notice to councillors of ordinary council meetings

- 3.7 The general manager must send to each councillor, at least three (3) days before each meeting of the council, a notice specifying the time, date and place at which the meeting is to be held, and the business proposed to be considered at the meeting.

Note: Clause 3.7 reflects section 367(1) of the Act.

- 3.8 The notice and the agenda for, and the business papers relating to, the meeting may be given to councillors in electronic form, unless the council determines otherwise, but only if all councillors have facilities to access the notice, agenda and business papers in that form.

Note: Clause 3.8 reflects section 367(3) of the Act.Notice to councillors of extraordinary meetings

- 3.9 Notice of less than three (3) days may be given to councillors of an extraordinary meeting of the council in cases of emergency.

Note: Clause 3.9 reflects section 367(2) of the Act.Giving notice of business to be considered at council meetings

- 3.10 A councillor may give notice of any business they wish to be considered by the council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted within such reasonable time before the meeting is to be held as determined by the council.
- 3.11 A councillor may, in writing to the general manager, request the withdrawal of a notice of motion submitted by them prior to its inclusion in the agenda and business paper for the meeting at which it is to be considered.

Questions with notice

- 3.12 A councillor may, by way of a notice submitted under clause 3.10, ask a question for response by the general manager about the performance or operations of the council.

- 3.13 A councillor is not permitted to ask a question with notice under clause 3.12 that would constitute an act of disorder.
- 3.14 The general manager or their nominee may respond to a question with notice submitted under clause 3.12 by way of a report included in the business papers for the relevant meeting of the council.

Agenda and business papers for ordinary meetings

- 3.15 The general manager must cause the agenda for a meeting of the council or a committee of the council to be prepared as soon as practicable before the meeting.
- 3.16 The general manager must ensure that the agenda for an ordinary meeting of the council states:
- (a) all matters to be dealt with arising out of the proceedings of previous meetings of the council, and
 - (b) if the mayor is the chairperson – any matter or topic that the chairperson proposes, at the time when the agenda is prepared, to put to the meeting, and
 - (c) all matters, including matters that are the subject of staff reports and reports of committees, to be considered at the meeting, and
 - (d) any business of which due notice has been given under clause 3.10.
- 3.17 Nothing in clause 3.16 limits the powers of the mayor to put a mayoral minute to a meeting without notice under clause 9.7.
- 3.18 The general manager must not include in the agenda for a meeting of the council any business of which due notice has been given if, in the opinion of the general manager, the business is, or the implementation of the business would be, unlawful. The general manager must report, without giving details of the item of business, any such exclusion to the next meeting of the council.
- 3.19 Where the agenda includes the receipt of information or discussion of other matters that, in the opinion of the general manager, is likely to take place when the meeting is closed to the public, the general manager must ensure that the agenda of the meeting:
- (a) identifies the relevant item of business and indicates that it is of such a nature (without disclosing details of the information to be considered when the meeting is closed to the public), and
 - (b) states the grounds under section 10A(2) of the Act relevant to the item of business.

Note: Clause 3.19 reflects section 9(2A)(a) of the Act.

- 3.20 The general manager must ensure that the details of any item of business which, in the opinion of the general manager, is likely to be considered when the meeting is closed to the public, are included in a business paper provided to councillors for the meeting concerned. Such details must not be included in the business papers made available to the public and must not be disclosed

by a councillor or by any other person to another person who is not authorised to have that information.

Availability of the agenda and business papers to the public

- 3.21 Copies of the agenda and the associated business papers, such as correspondence and reports for meetings of the council and committees of council, are to be published on the council's website, and must be made available to the public for inspection, or for taking away by any person free of charge at the offices of the council, at the relevant meeting and at such other venues determined by the council.

Note: Clause 3.21 reflects section 9(2) and (4) of the Act.

- 3.22 Clause 3.21 does not apply to the business papers for items of business identified under clause 3.19 as being likely to be considered when the meeting is closed to the public.

Note: Clause 3.22 reflects section 9(2A)(b) of the Act.

- 3.23 For the purposes of clause 3.21, copies of agendas and business papers must be published on the council's website and made available to the public at a time that is as close as possible to the time they are available to councillors.

Note: Clause 3.23 reflects section 9(3) of the Act.

- 3.24 A copy of an agenda, or of an associated business paper made available under clause 3.21, may in addition be given or made available in electronic form unless the council determines otherwise.

Note: Clause 3.24 reflects section 9(5) of the Act.

Agenda and business papers for extraordinary meetings

- 3.25 The council must ensure that the agenda for an extraordinary meeting of the council deals only with the matters stated in the notice of the meeting.

- 3.26 Nothing in clause 3.25 limits the powers of the mayor to put a mayoral minute to an extraordinary meeting without notice under clause 9.7.

- 3.27 Despite clause 3.25, business may be considered at an extraordinary meeting of the council at which all councillors are present, even though due notice has not been given of the business, if the council resolves to deal with the business on the grounds that it is urgent and requires a decision by the council before the next scheduled ordinary meeting of the council. A resolution adopted under this clause must state the reasons for the urgency.

- 3.28 A motion moved under clause 3.27 can be moved without notice but only after the business notified in the agenda for the extraordinary meeting has been dealt with. Despite any other provision of this code, only the mover of a motion moved under clause 3.27, and the chairperson, if they are not the mover of the motion, can speak to the motion before it is put.

- 3.29 If all councillors are not present at the extraordinary meeting, the council may only deal with business at the meeting that councillors have not been given due notice of, where a resolution is adopted in accordance with clause 3.27 and the chairperson also rules that the business is urgent and requires a decision by the council before the next scheduled ordinary meeting.
- 3.30 A motion of dissent cannot be moved against a ruling of the chairperson under clause 3.29 on whether a matter is urgent.

Prohibition of pre-meeting briefing sessions

- 3.31 Briefing sessions must not be held to brief councillors on business listed on the agenda for meetings of the council or committees of the council.

Note: The prohibition on the holding of briefing sessions under clause 3.31 reflects the intent of Chapter 4, Part 1 of the Act which requires business of the council to be conducted openly and transparently at a formal meeting of which due notice has been given and to which the public has access. Pre-meeting briefing sessions are inconsistent with the principles of transparency, accountability and public participation and have the potential to undermine confidence in the proper and lawful decision-making processes of the council.

- 3.32 Nothing in clause 3.31 prevents a councillor from requesting information from the general manager about a matter to be considered at a meeting, provided the information is also available to the public. Information requested under this clause must be provided in a way that does not involve any discussion of the information.

4 PUBLIC FORUMS

- 4.1 The council may hold a public forum prior to meetings of the council and committees of the council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting. Public forums may also be held prior to meetings of other committees of the council.
- 4.2 The council may determine the rules under which public forums are to be conducted and when they are to be held.
- 4.3 The provisions of this code requiring the livestreaming of meetings also apply to public forums.

5 COMING TOGETHER

Attendance by councillors at meetings

- 5.1 All councillors must make reasonable efforts to attend meetings of the council and of committees of the council of which they are members.

Note: A councillor may not attend a meeting as a councillor (other than the first meeting of the council after the councillor is elected or a meeting at which the councillor takes an oath or makes an affirmation of office) until they have taken an oath or made an affirmation of office in the form prescribed under section 233A of the Act.

- 5.2 The council may determine standards of dress for councillors when attending meetings.
- 5.3 A councillor cannot participate in a meeting of the council or of a committee of the council unless personally present at the meeting, unless permitted to attend the meeting by audio-visual link under this code.
- 5.4 Where a councillor is unable to attend one or more meetings of the council or committees of the council, the councillor should submit an apology for the meetings they are unable to attend, state the reasons for their absence from the meetings and request that the council grant them a leave of absence from the relevant meetings.
- 5.5 The council must not act unreasonably when considering whether to grant a councillor's request for a leave of absence.
- 5.6 Where a councillor makes an apology under clause 5.4, the council must determine by resolution whether to grant the councillor a leave of absence for the meeting for the purposes of section 234(1)(d) of the Act. If the council resolves not to grant a leave of absence for the meeting, it must state the reasons for its decision in its resolution.
- 5.7 A councillor's civic office will become vacant if the councillor is absent from three (3) consecutive ordinary meetings of the council without prior leave of the council, or leave granted by the council at any of the meetings concerned, unless the holder is absent because they have been suspended from office under the Act, or because the council has been suspended under the Act, or as a consequence of a compliance order under section 438HA.

Note: Clause 5.7 reflects section 234(1)(d) of the Act.

The quorum for a meeting

- 5.8 The quorum for a meeting of the council is a majority of the councillors of the council who hold office at that time and are not suspended from office.

Note: Clause 5.8 reflects section 368(1) of the Act.

- 5.9 Clause 5.8 does not apply if the quorum is required to be determined in accordance with directions of the Minister in a performance improvement order issued in respect of the council.

Note: Clause 5.9 reflects section 368(2) of the Act.

- 5.10 A meeting of the council must be adjourned if a quorum is not present:

- (a) at the commencement of the meeting where the number of apologies received for the meeting indicates that there will not be a quorum for the meeting, or
 - (b) within half an hour after the time designated for the holding of the meeting, or
 - (c) at any time during the meeting.
- 5.11 In either case, the meeting must be adjourned to a time, date, and place fixed:
- (a) by the chairperson, or
 - (b) in the chairperson's absence, by the majority of the councillors present, or
 - (c) failing that, by the general manager.
- 5.12 The general manager must record in the council's minutes the circumstances relating to the absence of a quorum (including the reasons for the absence of a quorum) at or arising during a meeting of the council, together with the names of the councillors present.
- 5.13 Where, prior to the commencement of a meeting, it becomes apparent that a quorum may not be present at the meeting, or that the health, safety or welfare of councillors, council staff and members of the public may be put at risk by attending the meeting because of a natural disaster or a public health emergency, the mayor may, in consultation with the general manager and, as far as is practicable, with each councillor, cancel the meeting. Where a meeting is cancelled, notice of the cancellation must be published on the council's website and in such other manner that the council is satisfied is likely to bring notice of the cancellation to the attention of as many people as possible.
- 5.14 Where a meeting is cancelled under clause 5.14, the business to be considered at the meeting may instead be considered, where practicable, at the next ordinary meeting of the council or at an extraordinary meeting called by the mayor under clause 3.3.

Meetings held by audio-visual link

- 5.15 A meeting of the council or a committee of the council may be held by audio-visual link where the mayor determines that the meeting should be held by audio-visual link because of a natural disaster or a public health emergency. The mayor may only make a determination under this clause where they are satisfied that attendance at the meeting may put the health and safety of councillors and staff at risk. The mayor must make a determination under this clause in consultation with the general manager and, as far as is practicable, with each councillor.
- 5.16 Where the mayor determines under clause 5.15 that a meeting is to be held by audio-visual link, the general manager must:
- (a) give written notice to all councillors that the meeting is to be held by audio-visual link, and
 - (b) take all reasonable steps to ensure that all councillors can participate in the meeting by audio-visual link, and
 - (c) cause a notice to be published on the council's website and in such other

manner the general manager is satisfied will bring it to the attention of as many people as possible, advising that the meeting is to be held by audio-visual link and providing information about where members of the public may view the meeting.

- 5.17 This code applies to a meeting held by audio-visual link under clause 5.15 in the same way it would if the meeting was held in person.

Note: Where a council holds a meeting by audio-visual link under clause 5.15, it is still required under section 10 of the Act to provide a physical venue for members of the public to attend in person and observe the meeting.

Attendance by councillors at meetings by audio-visual link

- 5.18 Councillors may attend and participate in meetings of the council and committees of the council by audio-visual link with the approval of the council or the relevant committee where they are prevented from attending the meeting in person because of ill-health or other medical reasons or because of unforeseen caring responsibilities.
- 5.19 Clause 5.18 does not apply to meetings at which a mayoral election is to be held.
- 5.20 A request by a councillor for approval to attend a meeting by audio-visual link must be made in writing to the general manager prior to the meeting in question and must provide reasons why the councillor will be prevented from attending the meeting in person.
- 5.21 Councillors may request approval to attend more than one meeting by audio-visual link. Where a councillor requests approval to attend more than one meeting by audio-visual link, the request must specify the meetings the request relates to in addition to the information required under clause 5.20.
- 5.22 The council must comply with the Health Privacy Principles prescribed under the *Health Records and Information Privacy Act 2002* when collecting, holding, using and disclosing health information in connection with a request by a councillor to attend a meeting by audio-visual link.
- 5.23 A councillor who has requested approval to attend a meeting of the council or a committee of the council by audio-visual link may participate in the meeting by audio-visual link until the council or committee determines whether to approve their request and is to be taken as present at the meeting. The councillor may participate in a decision in relation to their request to attend the meeting by audio-visual link.
- 5.24 A decision whether to approve a request by a councillor to attend a meeting of the council or a committee of the council by audio-visual link must be made by a resolution of the council or the committee concerned. The resolution must state the meetings the resolution applies to.
- 5.25 If the council or committee refuses a councillor's request to attend a meeting by audio-visual link, their link to the meeting is to be terminated.

- 5.26 A decision whether to approve a councillor's request to attend a meeting by audio-visual link is at the council's or the relevant committee's discretion. The council and committees of the council must act reasonably when considering requests by councillors to attend meetings by audio-visual link.
- 5.27 The council and committees of the council may refuse a councillor's request to attend a meeting by audio-visual link where the council or committee is satisfied that the councillor has failed to appropriately declare and manage conflicts of interest, observe confidentiality or to comply with this code on one or more previous occasions they have attended a meeting of the council or a committee of the council by audio-visual link.
- 5.28 This code applies to a councillor attending a meeting by audio-visual link in the same way it would if the councillor was attending the meeting in person. Where a councillor is permitted to attend a meeting by audio-visual link under this code, they are to be taken as attending the meeting in person for the purposes of the code and will have the same voting rights as if they were attending the meeting in person.
- 5.29 A councillor must give their full attention to the business and proceedings of the meeting when attending a meeting by audio-visual link. The councillor's camera must be on at all times during the meeting except as may be otherwise provided for under this code.
- 5.30 A councillor must be appropriately dressed when attending a meeting by audio-visual link and must ensure that no items are within sight of the meeting that are inconsistent with the maintenance of order at the meeting or that are likely to bring the council or the committee into disrepute.

Entitlement of the public to attend council meetings

- 5.31 Everyone is entitled to attend a meeting of the council and committees of the council. The council must ensure that all meetings of the council and committees of the council are open to the public.

Note: Clause 5.31 reflects section 10(1) of the Act.

- 5.32 Clause 5.31 does not apply to parts of meetings that have been closed to the public under section 10A of the Act.

- 5.33 A person (whether a councillor or another person) is not entitled to be present at a meeting of the council or a committee of the council if expelled from the meeting:

- (a) by a resolution of the meeting, or
- (b) by the person presiding at the meeting if the council has, by resolution, authorised the person presiding to exercise the power of expulsion.

Note: Clause 5.33 reflects section 10(2) of the Act.

- 5.34 On the adoption of this code and at the commencement of each council term, the council must determine whether to authorise the person presiding at a meeting to exercise a power of expulsion.

Note: If adopted, clauses 15.14 and 15.15 confer a standing authorisation on all chairpersons of meetings of the council and committees of the council to expel persons from meetings. If adopted, clause 15.14 authorises chairpersons to expel any person, including a councillor, from a council or committee meeting. Alternatively, if adopted, clause 15.15 authorises chairpersons to expel persons other than councillors from a council or committee meeting.

Livestreaming of meetings

- 5.35 Each meeting of the council or a committee of the council is to be recorded by means of an audio-visual device.
- 5.36 At the start of each meeting of the council or a committee of the council, the chairperson must inform the persons attending the meeting that:
- (a) the meeting is being recorded and made publicly available on the council's website, and
 - (b) persons attending the meeting should refrain from making any defamatory statements.
- 5.37 The recording of a meeting is to be made publicly available on the council's website at the same time as the meeting is taking place.
- 5.38 The recording of a meeting is to be made publicly available on the council's website for at least 12 months after the meeting or for the balance of the council's term, whichever is the longer period.
- 5.39 Clauses 5.35 - 5.38 do not apply to any part of a meeting that has been closed to the public in accordance with section 10A of the Act.

Note: Clauses 5.35 – 5.39 reflect section 236 of the Regulation.

- 5.40 Recordings of meetings may be disposed of in accordance with the *State Records Act 1998*.

Attendance of the general manager and other staff at meetings

- 5.41 The general manager is entitled to attend, but not to vote at, a meeting of the council or a meeting of a committee of the council of which all of the members are councillors.

Note: Clause 5.41 reflects section 376(1) of the Act.

- 5.42 The general manager is entitled to attend a meeting of any other committee of the council and may, if a member of the committee, exercise a vote.

Note: Clause 5.42 reflects section 376(2) of the Act.

- 5.43 The general manager may be excluded from a meeting of the council or a committee while the council or committee deals with a matter relating to the standard of performance of the general manager or the terms of employment of the general manager.

Note: Clause 5.43 reflects section 376(3) of the Act.

- 5.44 The attendance of other council staff at a meeting, (other than as members of the public) shall be determined by the general manager in consultation with the mayor.

6 THE CHAIRPERSON

The chairperson at meetings

- 6.1 The mayor, or at the request of or in the absence of the mayor, the deputy mayor (if any) presides at meetings of the council.

Note: Clause 6.1 reflects section 369(1) of the Act.

- 6.2 If the mayor and the deputy mayor (if any) are absent, a councillor elected to chair the meeting by the councillors present presides at a meeting of the council.

Note: Clause 6.2 reflects section 369(2) of the Act.

Election of the chairperson in the absence of the mayor and deputy mayor

- 6.3 If no chairperson is present at a meeting of the council at the time designated for the holding of the meeting, the first business of the meeting must be the election of a chairperson to preside at the meeting.

- 6.4 The election of a chairperson must be conducted:

- (a) by the general manager or, in their absence, an employee of the council designated by the general manager to conduct the election, or
- (b) by the person who called the meeting or a person acting on their behalf if neither the general manager nor a designated employee is present at the meeting, or if there is no general manager or designated employee.

- 6.5 If, at an election of a chairperson, two (2) or more candidates receive the same number of votes and no other candidate receives a greater number of votes, the chairperson is to be the candidate whose name is chosen by lot.

- 6.6 For the purposes of clause 6.5, the person conducting the election must:

- (a) arrange for the names of the candidates who have equal numbers of votes to be written on similar slips, and
- (b) then fold the slips so as to prevent the names from being seen, mix the slips and draw one of the slips at random.

- 6.7 The candidate whose name is on the drawn slip is the candidate who is to be

the chairperson.

- 6.8 Any election conducted under clause 6.3, and the outcome of the vote, are to be recorded in the minutes of the meeting.

Chairperson to have precedence

- 6.9 When the chairperson rises or speaks during a meeting of the council:
- (a) any councillor then speaking or seeking to speak must cease speaking and, if standing, immediately resume their seat, and
 - (b) every councillor present must be silent to enable the chairperson to be heard without interruption.

7 MODES OF ADDRESS

- 7.1 Where physically able to, councillors and staff should stand when the mayor enters the chamber and when addressing the meeting.
- 7.2 If the chairperson is the mayor, they are to be addressed as 'Mr Mayor', 'Madam Mayor' or 'Mayor'.
- 7.3 If the chairperson is the deputy mayor, they are to be addressed as 'Mr Deputy Mayor', or 'Madam Deputy Mayor' or 'Deputy Mayor'.
- 7.4 Where the chairperson is not the mayor or deputy mayor, they are to be addressed as either 'Mr Chairperson' or 'Madam Chairperson' or 'Chair'.
- 7.5 A councillor is to be addressed as 'Councillor [surname]'.
- 7.6 A council officer is to be addressed by their official designation or as Mr/Ms/Mx [surname].

8 ORDER OF BUSINESS FOR ORDINARY COUNCIL MEETINGS

- 8.1 At a meeting of the council, the general order of business is as fixed by resolution of the council.
- 8.2 The order of business as fixed under clause 8.1 may be altered for a particular meeting of the council if a motion to that effect is passed at that meeting. Such a motion can be moved without notice.

Note: If adopted, Part 13 allows council to deal with items of business by exception.

- 8.3 Despite any other provision of this code, only the mover of a motion referred to in clause 8.2 and the chairperson, if they are not the mover of the motion, can speak to the motion before it is put.

9 CONSIDERATION OF BUSINESS AT COUNCIL MEETINGS

Business that can be dealt with at a council meeting

- 9.1 The council must not consider business at a meeting of the council:
- (a) unless a councillor has given notice of the business, as required by clause 3.10, and
 - (b) unless notice of the business has been sent to the councillors in accordance with clause 3.7 in the case of an ordinary meeting or clause 3.9 in the case of an extraordinary meeting called in an emergency.
- 9.2 Clause 9.1 does not apply to the consideration of business at a meeting, if the business:
- (a) is already before, or directly relates to, a matter that is already before the council, or
 - (b) is the election of a chairperson to preside at the meeting, or
 - (c) is a matter or topic put to the meeting by way of a mayoral minute, or
 - (d) is a motion for the adoption of recommendations of a committee of the council.
- 9.3 Despite clause 9.1, business may be considered at a meeting of the council at which all councillors are present even though due notice has not been given of the business to councillors, if the council resolves to deal with the business on the grounds that it is urgent and requires a decision by the council before the next scheduled ordinary meeting. A resolution adopted under this clause must state the reasons for the urgency.
- 9.4 A motion moved under clause 9.3 can be moved without notice. Despite any other provision of this code, only the mover of a motion referred to in clause 9.3 and the chairperson, if they are not the mover of the motion, can speak to the motion before it is put.
- 9.5 If all councillors are not present at a meeting, the council may only deal with business at the meeting that councillors have not been given due notice of, where a resolution is adopted in accordance with clause 9.3, and the chairperson also rules that the business is urgent and requires a decision by the council before the next scheduled ordinary meeting.
- 9.6 A motion of dissent cannot be moved against a ruling by the chairperson under clause 9.5.

Mayoral minutes

- 9.7 The mayor may, by minute signed by the mayor, put to the meeting without notice any matter or topic that the mayor determines should be considered at the meeting.
- 9.8 A mayoral minute, when put to a meeting, takes precedence over all business on the council's agenda for the meeting. The mayor may move the adoption of a mayoral minute without the motion being seconded.

- 9.9 A recommendation made in a mayoral minute put by the mayor is, so far as it is adopted by the council, a resolution of the council.

Staff reports

- 9.10 A recommendation made in a staff report is, so far as it is adopted by the council, a resolution of the council.

Reports of committees of council

- 9.11 The recommendations of a committee of the council are, so far as they are adopted by the council, resolutions of the council.
- 9.12 If in a report of a committee of the council distinct recommendations are made, the council may make separate decisions on each recommendation.

Questions

- 9.13 A question must not be asked at a meeting of the council unless it concerns a matter on the agenda of the meeting or notice has been given of the question in accordance with clauses 3.10 and 3.12, unless the council determines otherwise in accordance with this code.
- 9.14 A councillor may, through the chairperson, ask another councillor about a matter on the agenda.
- 9.15 A councillor may, through the mayor, ask the general manager about a matter on the agenda. The general manager may request another council employee to answer the question.
- 9.16 A councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to information. Where a councillor or council employee to whom a question is put is unable to respond to the question at the meeting at which it is put, they may take it on notice and report the response to the next meeting of the council.
- 9.17 Councillors must ask questions directly, succinctly, and without argument.
- 9.18 The chairperson must not permit discussion on any reply to, or refusal to reply to, a question put to a councillor or council employee.

10 RULES OF DEBATE

Motions to be seconded

- 10.1 Unless otherwise specified in this code, a motion or an amendment cannot be debated unless or until it has been seconded.

Notices of motion

- 10.2 A councillor who has submitted a notice of motion under clause 3.10 is to move the motion the subject of the notice of motion at the meeting at which it is to be considered.
- 10.3 If a councillor who has submitted a notice of motion under clause 3.10 wishes to withdraw it, they may request its withdrawal at any time. If the notice of motion is withdrawn after the agenda and business paper for the meeting at which it is to be considered have been sent to councillors, the chairperson is to note the withdrawal of the notice of motion at the meeting unless the council determines to consider the notice of motion at the meeting.
- 10.4 In the absence of a councillor who has placed a notice of motion on the agenda for a meeting of the council:
- (a) any other councillor may, with the leave of the chairperson, move the motion at the meeting, or
 - (b) the chairperson may defer consideration of the motion until the next meeting of the council.

Chairperson's duties with respect to motions

- 10.5 It is the duty of the chairperson at a meeting of the council to receive and put to the meeting any lawful motion that is brought before the meeting.
- 10.6 The chairperson must rule out of order any motion or amendment to a motion that is unlawful or the implementation of which would be unlawful.
- 10.7 Before ruling out of order a motion or an amendment to a motion under clause 10.6, the chairperson is to give the mover an opportunity to clarify or amend the motion or amendment.

Amendments to motions

- 10.8 An amendment to a motion must be moved and seconded before it can be debated.
- 10.9 An amendment to a motion must relate to the matter being dealt with in the original motion before the council and must not be a direct negative of the original motion. An amendment to a motion which does not relate to the matter being dealt with in the original motion, or which is a direct negative of the original motion, must be ruled out of order by the chairperson.
- 10.10 The mover of an amendment is to be given the opportunity to explain any uncertainties in the proposed amendment before a seconder is called for.
- 10.11 If an amendment has been lost, a further amendment can be moved to the motion to which the lost amendment was moved, and so on, but no more than one (1) motion and one (1) proposed amendment can be before council at any one time.
- 10.12 While an amendment is being considered, debate must only occur in relation to the amendment and not the original motion. Debate on the original motion

is to be suspended while the amendment to the original motion is being debated.

- 10.13 If the amendment is carried, it becomes the motion and is to be debated. If the amendment is lost, debate is to resume on the original motion.
- 10.14 An amendment may become the motion without debate or a vote where it is accepted by the councillor who moved the original motion.

Limitations on the number and duration of speeches

- 10.15 A councillor who, during a debate at a meeting of the council, moves an original motion, has the right to speak on each amendment to the motion and a right of general reply to all observations that are made during the debate in relation to the motion, and any amendment to it at the conclusion of the debate before the motion (whether amended or not) is finally put.
- 10.16 A councillor, other than the mover of an original motion, has the right to speak once on the motion and once on each amendment to it.
- 10.17 A councillor must not, without the consent of the council, speak more than once on a motion or an amendment, or for longer than five (5) minutes at any one time.
- 10.18 Despite clause 10.17, the chairperson may permit a councillor who claims to have been misrepresented or misunderstood to speak more than once on a motion or an amendment, and for longer than five (5) minutes on that motion or amendment to enable the councillor to make a statement limited to explaining the misrepresentation or misunderstanding.
- 10.19 Despite clauses 10.15 and 10.16, a councillor may move that a motion or an amendment be now put:
- (a) if the mover of the motion or amendment has spoken in favour of it and no councillor expresses an intention to speak against it, or
 - (b) if at least two (2) councillors have spoken in favour of the motion or amendment and at least two (2) councillors have spoken against it.
- 10.20 The chairperson must immediately put to the vote, without debate, a motion moved under clause 10.19. A seconder is not required for such a motion.
- 10.21 If a motion that the original motion or an amendment be now put is passed, the chairperson must, without further debate, put the original motion or amendment to the vote immediately after the mover of the original motion has exercised their right of reply under clause 10.15.
- 10.22 If a motion that the original motion or an amendment be now put is lost, the chairperson must allow the debate on the original motion or the amendment to be resumed.
- 10.23 All councillors must be heard without interruption and all other councillors must, unless otherwise permitted under this code, remain silent while another councillor is speaking.