



# **BOGAN SHIRE COUNCIL**

## **Business Paper**

**21 December 2017**



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**14 December 2017**

## **COUNCIL MEETING NOTICE**

The next Ordinary Meeting of Council will be held in the Council Chambers, Nyngan on Thursday 21 December 2017 **at 8.30am.**

After morning tea, Council's new garbage truck will be available for inspection.

### **AGENDA**

1. Opening Prayer
2. Remembrances
3. Apologies
4. Declarations of Interest
5. Confirmation of the Closed and Confidential Minutes of the Council Meeting held on 23 November 2017
6. Manager Engineering Services Confidential Report
  - 1. Tender for Front End Loader**

In accordance with the provision of Section 10A (2) (c) of the Local Government Act 1993, the General Manager is of the opinion that consideration of these items is likely to take place when the meeting is closed to the public for the following reason: because information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.
7. Confirmation of the Ordinary Minutes of the Council Meeting held on 23 November 2017
8. Committee Meeting Minutes
9. Notice of Motion
10. Mayoral Minute
11. General Manager's Report incorporating reports from:-
  - People and Community Services
  - Finance and Corporate Services
  - Engineering Services
  - Development and Environmental Services
12. Correspondence
13. Grants and Funding

Your attendance at this meeting would be appreciated.

Yours sincerely

*Cathy Ellison*  
**Executive Assistant**





**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council  
held on 21 December 2017**

**COMMITTEE MEETING MINUTES**

**1 OROC BOARD MEETING**

Attached are the Minutes of the OROC Board Meeting held at the NSW DPI – Trangie Agricultural Research Centre on Friday 1 December 2017.

**1.1 Recommendation**

That the Minutes of the OROC Board Meeting held at the NSW DPI – Trangie Agricultural Research Centre on Friday 1 December 2017 be received and noted.

**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council  
held on 21 December 2017**

**Minutes of the OROC Board Meeting**

held at  
**NSW DPI - Trangie Agricultural Research Centre**  
**Mitchell Highway Trangie**  
on Friday 1<sup>st</sup> December 2017  
at 9.05 am

**1. Meeting Open**

**Chair:** Clr Doug Batten, OROC Chair

**Present:** Clr Michael Webb, Mayor Coonamble Shire; Rick Warren, General Manager Coonamble Shire; Clr Ian Woodcock Mayor Walgett Shire Council; Don Ramsland, General Manager Walgett Shire Council; Leeanne Ryan, Acting General Manager Warrumbungle Shire Council; Clr Peter Shinton, Mayor Warrumbungle Shire; Clr Ben Shields, Mayor Dubbo Regional Council; David Neeves, General Manager Gilgandra Shire Council; Brad Cam General Manager Mid-Western Regional; Clr Ray Donald, Mayor Bogan Shire; Clr Glen Neill, Deputy Mayor Bogan Shire; Jeff Sowiak, General Manager Brewarrina Shire General Manager; Clr Phillip O'Connor, Brewarrina Shire; Clr Barry Holman, Mayor Bourke Shire; Ross Earl, General Manager Bourke Shire; Jane Redden, General Manager Narromine Shire; Clr Craig Davies, Mayor Narromine Shire; Peter Vlatko, General Manager, Cobar Shire; Clr Peter Abbott, Deputy Mayor Cobar Shire; Clr Doug Batten, Mayor Gilgandra Shire; David Neeves, General Manager Gilgandra Shire and Belinda Barlow OROC Executive Officer.

**Guests:** The Hon Rick Colless, MLC Parliamentary Secretary for Natural Resources and Western NSW; Mr Kevin Humphries, Member for Barwon; Ashley Albury, NSW Department Premier and Cabinet Director Western NSW Regional Coordination Branch; Don Murray Regional Infrastructure Coordinator's Office; Nick White, Regional Infrastructure Coordinator's Office; Daryl McGregor, LMWUA; David Swann, LMWUA; Melissa Gibbs, NSW Office of Local Government.

**Apologies:** Clr Des Kennedy, Mayor Mid-Western Regional; Clr Lilliane Brady, Mayor Cobar Shire; Derek Francis, General Manager Bogan Shire and Central Darling Shire Council.

Clr Doug Batten acknowledged and warmly welcomed Clr Ben Shields Mayor Dubbo Regional Council to the OROC Board Meeting.

**Welcome to Narromine Shire Council**

Clr Craig Davies, Mayor Narromine Shire Council warmly welcomed the OROC Board Members and guests to Trangie Agricultural Research Centre and to the Narromine Shire.

**Apologies**

**Motion:** *That the apologies be accepted by the OROC Board.*

**Moved:** Clr Doug Batten

**Seconded:** Clr Peter Abbott

**CARRIED**

**2 Guests**

**2.1 Jim Fjeldsoe APA Access and Approvals Manager  
Western Slopes Pipeline Project**

An update of the Western Slopes Pipeline Project was provided to the OROC Board.  
A copy of this presentation is to be supplied to each OROC Member Council.

**Motion:** *That the Mr Fjeldsoe be thanked for attending the OROC Board Meeting.*

**Moved:** Clr Doug Batten

**Seconded:** Clr Ray Donald

**CARRIED**

## Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council held on 21 December 2017

At this juncture Mr Fjeldsoe left the meeting.

### 2. 2 Inland Rail Olivia Newman and Mitch Carr - ARTC

A comprehensive overview of the Inland Rail project was provided to the OROC Board.  
A copy of the presentation is to be supplied to each OROC Member Council.

**Motion:** *That Ms Newman and Mr Carr be thanked for attending the OROC Board Meeting.*

**Moved:** *Clr Doug Batten*

**Seconded:** *Jane Redden*

**CARRIED**

At this juncture Olivia Newman and Mitch Carr left the meeting.

### 3 Regional Joint Organisations

The OROC Board had before it a report supplied by OROC Executive Officer examining matters in respect to the recent Local Government Amendment (Regional Joint Organisations) Bill 2017. This Bill was passed by the NSW Parliament on Wednesday 22<sup>nd</sup> November 2017.

Melissa Gibbs from Office of Local Government, Member for Barwon Kevin Humphries and Ashley Albury NSW Department of Premier and Cabinet led discussions in respect to Joint Organisations. Key points of interest are listed below:

- There has been strong support from the Local Government sector in the establishment of Joint Organisations.
- The 3 core functions of a Joint Organisation have now been legislated - Joint Organisations will be able to undertake expanded and additional activities as required. Councils will be able to devolve responsibilities to a JO; however this must be agreed by the JO and members.
- Office of Local Government (OLG) and NSW Premier and Cabinet have been working closely together during the local government reform process and both agencies will have an intrinsic role in establishing Joint Organisations across regional NSW.
- A JO will be an entity in its own right (body corporate under the LG Act) therefore it will require an ABN, it will need to appoint an Executive Officer and be declared as non-national employer, any additional employees (of a JO) will be engaged under the Local Government Award.
- \$3.3 Million contribution from State Government will be split across regional NSW to assist the establishment of JOs.
- The Local Government (Regional JO) Amendment Bill allows Councils to voluntarily join a Joint Organisation. The process involves a Council to make a resolution to join as a member of a Joint Organisation; the Minister for Local Government can only assign a Council to a JO if such Council has passed a resolution.
- Far West Councils have been invited to join a JO of their choice or form their own JO.
- There are a number of phases to come before Joint Organisations are operational by 1<sup>st</sup> July 2018:
  - Correspondence has been sent to all Far West Councils inviting them to join as a full member of a JO.
  - Remaining Mayors (outside of Far West) will all receive correspondence from Minister for Local Government and Deputy Premier inviting them to join a JO.
  - Correspondence will be sent to each General Manager Chief Executive Office of Local Government that will provide guidance and support (Starter Pack) in respect to making a decision/resolution to join a Joint Organisation.
  - Staff from Office of Local Government can attend council workshops and assist with facilitation and guidance in respect to Councils' determining a position to join a Joint Organisation.





**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council  
held on 21 December 2017**

**10.2 Central West Councils Environment and Waterways Alliance**

**Motion:** *That the Central West Councils Environment and Waterways Alliance information be noted.*

**Moved:** Don Ramsland

**Seconded:** Clr Craig Davies

**CARRIED**

**10.3 Local Government Awards**

**Motion:** *That the report recognising Local Government Achievement in the OROC region to be considered by GMAC at its next meeting.*

**Moved:** Glenn Wilcox

**Seconded:** Clr Peter Shinton

**CARRIED**

**10.4 Electricity Contracts – large contestable sites and street lighting**

**Motion:** *That the electricity reports supplied by Energy and Management Services be addressed and considered by General Managers Advisory Committee and advice be shared between member councils.*

**Moved:** Brad Cam

**Seconded:** Jane Redden

**CARRIED**

**10.5 Recognition of Mark Riley former General Manager Dubbo Regional Council**

**Motion:** *That the OROC Board acknowledge Mark Riley's significant and invaluable contribution all OROC Member Councils and the OROC Board express much gratification to Mark's leadership and service to local government.*

**Moved:** Clr Doug Batten

**Seconded:** Brad Cam

**CARRIED**

**10.6 Container Deposit Scheme**

OROC Member Councils discussed the lack of flexibility and convenience in respect to the Container Deposit Scheme, particularly in rural areas.

**11. Close / Next Meeting**

The meeting closed at 12.45 pm.

The next OROC Board Meeting is to be held on Friday 9<sup>th</sup> March 2018.



**Notice of Motion to the Ordinary Meeting of Bogan Shire Council  
held on 21 December 2017**

**NOTICE OF MOTION**

*Leading up to the 2018 Estimates Meeting the General Manager be requested to table for discussion policies that have a direct bearing on our Estimates Meeting.*

*This will give Councillors and in particular the less experienced Councillors an opportunity to be more informed and have a better understanding of the policies and how decisions we make can affect the Bogan Shire community.*

**Councillor Victoria Boag**

**Mayoral Minute to the Ordinary Meeting of Bogan Shire Council  
held on 21 December 2017**

**REPORT TO ORDINARY MEETING OF COUNCIL – MAYORAL MINUTE**

**Councillors**

The following report is submitted for consideration:-

**1 JOINT ORGANISATIONS**

At the OROC Meeting held in Narromine Shire on Friday 1 December 2017 a resolution was passed that OROC become the Orana JO (Orana Joint Organisation) provided each of the twelve member Councils vote to become a member. A fair bit of uncertainty remains about the way Joint Organisations will operate, and whether they will become a fourth tier of Government or a way State Government will try and regulate Local Government more. The State Government says they (JOs) are voluntary, three individual Councils can form a JO and their principal function will be:-

- 1 Strategic Planning and Priority Setting;
- 2 Intergovernmental Collaboration; and
- 3 Shared Leadership and Advocacy.

Each JO will elect a Chairperson from the Mayors of Councils who join, have an Executive Officer and a NSW Government Non Voting Member. It is hoped that the success and benefits of OROC can be taken forward to a JO, just change the name and continue to operate in a similar way. The four western Councils (Bourke, Brewarrina, Cobar and Walgett) are able to join if they wish. The Government, the Office of Local Government, want requests to establish a JO by 28 February 2018, so OROC will have their next meeting about 16 February 2018 to consider the response from OROC member Councils.

**1.1 Recommendation**

For Council's Consideration.

**Mayoral Minute to the Ordinary Meeting of Bogan Shire Council  
held on 21 December 2017**

## **2 AUSTRALIA DAY NOMINATIONS**

Each year the number of nominations received for Australia Day Citizen Awards falls short of adequately recognising those in our community who deserve this type of recognition and appreciation. Perhaps a way to improve this is for each of us to nominate someone after discussions at today's meeting.

### **2.1 Recommendation**

For Council's Consideration.

## **3 NSW LOCAL GOVERNMENT ANNUAL CONFERENCE**

The Annual Conference of Local Government was held on 4 to 6 December 2017 at the Hyatt Regency in Sydney which proved to be a very good venue. Council was represented by Deputy Mayor, Glen Neill, Councillors Victoria Boag and Veneta Dutton and Manager of Engineering Services, Graeme Bourke and myself. A delayed flight out of Dubbo saw us miss the Deputy Premier's address to the Conference Opening in place of the Premier, however, delegates thought he spoke well and had a good knowledge of Local Government state issues. The rest of the day was spent debating the 190 motions listed in the Business Paper. A large number of these seemed long and very strategic, which will make it difficult for the President to convince various Ministers of their value. A lot of them also related to major planning issues that has very little relevance to rural Councils. Some relevant ones were extending rumble strips as a road safety measure (between Nevertire and Trangie), rating areas like State Forests and improving their internal management, Natural Disaster funding, relief guidelines, new audit arrangements, energy charges and policies, grant funding, FAG Grants, rate pegging, reconciliations action plans, a dedicated Youth Minister and Local Government Minister, kangaroo management, and ban plastic bags. A motion to ban exotic animals from circus was lost. Motions to shorten the pre poll period for elections and improve the Electoral Commission's performance were carried, as was a review of the voting method at elections. A motion to exclude property developers from standing for Local Government was lost. Payment of superannuation to Councillors and having zone meetings with the Executive was passed.

The Minister for Local Government, Hon Gabrielle Upton's addressed Conference delegates later in the day, read a prepared speech and took no questions which I thought was very unfortunate. Her speech, under the guise of helping us more, flagged more regulation and reporting.



**Mayoral Minute to the Ordinary Meeting of Bogan Shire Council  
held on 21 December 2017**

A new draft Code of Meeting Practice will require meetings to be put on the web or broadcasted, increase service and performance audits, Code of Conduct measures increased and mandatory induction and professional development.

The Minister's speech contracted sharply with the address by Opposition Spokesperson for Local Government, Hon Peter Primrose, who addressed delegates on Wednesday morning. We heard from the Minister for Roads, Melinda Pavey and the Secretary of the EPA. The afternoon had three concurrent business sessions prior to the close of the Conference. It was an election year with the new President being Councillor Linda Scott, a Labor Mayor from one of the large city Councils. Next year's Conference is at Asbury. Those who attended may wish to add to this report.

**3. Recommendation**

That the NSW Local Government Annual Conference Report be received and noted.

**RL Donald OAM  
Mayor**

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 21 December 2017**

**REPORT TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER'S REPORT**

**Mayor and Councillors**

The following report is submitted for consideration:-

**1 CHECKLIST**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
1	13/12/2012 28/03/2013	418/2012 098/2013	<b>Davidson Park Revitalisation Program</b>	Establish paving pathways to the mural.	<b>MDES</b>	Work commenced, further works programmed for second quarter 2018.
2	26/09/2014	363/2014	<b>Fire Safety Audit Program</b>	Further report on progress of compliance with Program.	<b>MDES</b>	Fire Safety Audit Reports (FSARs) to all selected properties completed. Meetings held with several owners / Boards.  Agreement on required works achieved with several owners / Boards.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 21 December 2017**

	26/02/2015	033/2015		Legal proceedings including the issuing of Notices and Orders to commence against the owner/occupier of any premises who fails to confirm their agreement to comply with the findings of the FSAR.		Efforts still being made to have owners upgrade building voluntary.
3	25/02/2016	022/2016	<b>Bogan Bush Mobile</b>	Delegation is planned to meet with Minister.	<b>GM</b>	Meeting held 1 December 2016. <b>COMPLETED</b>
	15/12/2016	481/2016		Council works together with MCSA & other Councils in Parkes Electorate to formulate a combined response to the proposed BBF funding changes, expressing grave concerns that a valuable service to our rural families will be lost.		Council's response report sent to PwC, with a copy to local Federal Member Mark Coulton MP on 27 Jan 2017.  Submission has been made to Senate Enquiry.  BBM has been assured of ongoing funding but it is uncertain what form this will take. Awaiting follow up visit from consultants, PwC.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 21 December 2017**

	23/11/2017	358/2017		Letter to Local Member Mark Coulton stressing the need for the services of the BBM to remain available for isolated families.	MP&C	<p><b>UPDATE:</b> Bogan Bush Mobile Business Plan completed and submitted.</p> <p><b>COMPLETED</b></p> <p><b>UPDATE:</b> Letter sent.</p>
4	24/03/2016 15/12/2016	078/2016 485/2016	<b>Bicentennial Wall &amp; Ceramic Mural</b>	The General Manager work with Peter Zanetti to undertake the necessary work to complete the reinstatement of the wall & mural.	<b>GM</b>	<p>Community workshops held on Saturday 12 and Sunday 13 August 2017, with 20 people participating.</p> <p>Wall has been reconstructed with only minor works outstanding.</p> <p><b>UPDATE:</b> Meeting held 5 December 2017 with Peter Zanetti. All tiles have been remade, gazing underway.</p>

General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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5	27/10/2016	423/2016	<b>Seniors Living Rental Units</b> –	Consult with community to gauge interest in the project before making a decision on which location & how many units to build.	<b>GM</b>	<p>Public Information Meeting 14 December 2016.</p> <p>Community expressed a preference for the Cobar/Dandaloo Streets site.</p> <p>Grant application made under Resources for Regions Program.</p> <p><b><u>UPDATE:</u></b> <b>Application not successful.</b></p> <p>Building Better Regions Grant Program identified as a match for this project.</p> <p><b><u>UPDATE:</u></b> <b>Application submitted.</b></p>
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**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 21 December 2017**

6	27/072017	236/2017	<b>National Broadband &amp; Network Design</b>	Council raises it concern with the current footprint with the Minister for Communications & Arts & member for Parkes to ensure that our community is able to fully benefit from the fixed line NBN delivery.	<b>MDES</b>	<p>Early Learning Centre will receive Fixed Line NBN. No further changes provided to the footprint at this stage. Preci's refers.</p> <p><b><u>UPDATE:</u></b>  <b>Work to commence on NBN installation this week of two Nodes and all works are scheduled to be completed by March 2018.</b></p> <p><b>It has become apparent that NBN is not installing fixed wireless around Nyngan but intends providing a satellite service.</b></p>
	26/10/2017	334/2017		Council write to local Federal Member, Mark Coulton MP regarding Council's ongoing concern with the NBN roll out to Nyngan.		<b>GM</b>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 21 December 2017**

7	28/09/2017	301/2017	<b>Neeroc Road Extension</b>	Council seek clarification from Crown Lands for any exemptions available regarding vegetation management when transferring Crown Land for the purpose of constructing access roads.	<b>MDES</b>	Letter to Crown Lands Office sent.  No response to date.
8	28/09/2017	283/2017	<b>Medical Centre</b>	The General Manager in consultation with PHN proceeds to recruit & engage a second doctor for the BSMC.	<b>GM</b>	PHN engaged to undertake GP recruitment.  Adverts for GP/VMO placed with Rural Doctors Network (RDN), PHN, Seek (online) and Medical Jobs (online).
	26/10/2017	312/2017		Council investigate alternatives to having VMO rights that would allow a doctor to visit patients and / or attend emergency services at the hospital.		Discussions commenced.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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	23/11/2017	351/2017		Contract the services of a Locum to work at the BSMC pending permanent recruitment.		<p><b>UPDATE:</b> Council has contracted the services of a Locum in addition to the sharing arrangements with LHD.</p> <p><b>COMPLETED</b></p>
9	28/09/2017	285/2017	<b>Australia Day Awards</b>	Council advertises for two community members to be part of the Committee to evaluate the merit of nominations.	<b>MP&amp;C</b>	<p>Council advertised for two community members in the Council Column and via a Public Notice in the Nyngan Observer (4 October edition). Closing date for expressions of interest was Monday 16 October 2017.</p> <p>No Expressions of Interest were received by the closing date.</p> <p><b>COMPLETED</b></p>
	26/10/2017	313/2017		The Mayor, Deputy Mayor & General Manager approach two people from the community to be part of the Committee to evaluate the merit of nominations.	<b>GM</b>	<p>Discussions commenced.</p> <p><b>UPDATE:</b> Two community members have accepted to be part of the Committee.</p> <p><b>COMPLETED</b></p>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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10	26/10/2017	330/2017	<b>New Cemetery Entrance Design Proposal</b>	Council seek community input into the design.	<b>MDES</b>	On public exhibition. Closes Friday 24 November 2017.  <b>UPDATE:</b> Report refers. <b>COMPLETED</b>
11	23/11/2017	375/2017	<b>NSW Container Deposit Scheme – Return &amp; Earn Remote Collection Points</b>	An information report be prepared for a community meeting for any interested parties to explain details of the Container Deposit Scheme and gauge interest from community groups in operating the Scheme.	<b>MDES</b>	<b>UPDATE:</b> Notice placed in Council Media and Observer, information meeting to be held on Tuesday 19 December 2017 at the Nyngan R.S.L Bowlers Bar.
12	23/11/2017	376/2017	<b>Essential Energy - Trees</b>	Council evaluate the condition of the recently trimmed trees under the power lines in Nyngan & determine whether any of these should be replaced by more suitable species, with a report to Council.	<b>MDES</b>	<b>UPDATE:</b> Report to be provided at the February 2018 meeting.

## 1.1 Recommendation

That the report relating to the Monthly Checklist be received and those items marked as "Completed" be removed from the checklist.

## 2 LIFE-SIZE BIG BOGANS

### **Summary:-**

*The purpose of this report is for Council to consider installing life-size Big Bogans at each of the Visitor Information Bays on the approaches to Nyngan.*

### 2.1 Introduction

The purpose of this report is for Council to consider installing life-size Big Bogans at each of the Visitor Information Bays on the approaches to Nyngan.

### 2.2 Background

Council has constructed two Information Bays on the eastern and western approaches to Nyngan with a town map and provision for advertising signage.

### 2.3 Discussion

It has been suggested that, to draw people's attention to the information in the bays, a life-size Big Bogan be installed at each of the Bays. In addition the right hand wing of the sign structure be lengthened and angled towards the road to make the information more immediately visible to passing motorists.

It is anticipated that the Bogans could be constructed out of the same material as the Big Bogan and concreted in place at a cost of around \$3,000. Funds are available from the Information Bays Construction Budget.

### 2.4 Recommendation

For Council's Consideration.

### **3 COUNCILLOR INDUCTION AND PROFESSIONAL DEVELOPMENT GUIDELINES**

**Summary:**

*This report is for Council to consider providing feedback on the proposed Councillor Induction and Professional Development Guidelines.*

#### **3.1 Introduction**

The purpose of this report is for Council to consider providing feedback on the proposed Councillor Induction and Professional Development Guidelines.

#### **3.2 Background**

The Office of Local Government (OLG) is seeking feedback on the proposed Councillor Induction and Professional Development Guidelines (refer attached).

#### **3.3 Discussion**

Amendments made to the Local Government Act 1993 (the Act) in August last year by the Local Government Amendment (Governance and Planning) Act 2016 saw the inclusion in the prescribed role of Councillors, under section 232 a responsibility to: "make all reasonable efforts to acquire and maintain the skills necessary to perform the role of a Councillor".

In support of this, the amendments allow regulations to be made for induction and other professional development for Mayors and Councillors.

The OLG has prepared draft Councillor Induction and Professional Development Guidelines which they say will assist Councils to develop and deliver induction and ongoing professional development activities for their Mayor and Councillors in compliance with the proposed regulations.

Submissions are due by 16 March 2018.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
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**3.4 Attachment**

- 1 – Council Circular 17-39
- 2 – Proposed Amendments to the Local Government (General) Regulation 2005

**3.5 Recommendation**

For Council's Information and Consideration.

General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 21 December 2017



Office of  
Local Government

Circular to Councils

Strengthening local government

<b>Circular Details</b>	Circular No 17-39 / 6 December 2017 / A573908
<b>Previous Circular</b>	16-52 <i>Induction and Professional Development for Mayors and Councillors</i>
<b>Who should read this</b>	Mayors / Councillors / General Managers / Council governance staff
<b>Contact</b>	Council Governance Team – 02 4428 4100
<b>Action required</b>	Response to OLG

**Consultation on the Proposed Councillor Induction and Professional Development Guidelines**

**What's new or changing**

- Amendments made to the *Local Government Act 1993* (the Act) by the *Local Government Amendment (Governance and Planning) Act 2016* in August 2016 saw the inclusion in the prescribed role of councillors under section 232 a responsibility "to make all reasonable efforts to acquire and maintain the skills necessary to perform the role of a councillor".
- In support of this, the amendments allow regulations to be made for induction and other professional development for mayors and councillors. The proposed regulations are described in the attachment to this circular.
- The Office of Local Government (OLG) has prepared guidelines to assist councils to develop and deliver induction and ongoing professional development activities for their mayor and councillors in compliance with the proposed regulations. These will be issued under section 23A of the Act.
- OLG has issued a consultation draft of the proposed guidelines for comment prior to their being finalised.

**What this will mean for your council**

- Under the guidelines, councils' induction and professional development programs are to consist of three elements:
  - *Pre-election candidate sessions* – these are to ensure prospective candidates are aware of what will be expected of them if elected (these are not mandatory but are encouraged)
  - *Induction program* – this aims to equip mayors and councillors with the information they need to perform their role effectively over the first few months and has a particular focus on building positive, collaborative relationships between councillors and with staff
  - *Professional development program* – this is to be developed in consultation with all councillors and delivered over the term of the council to build the skills, knowledge and personal attributes necessary to be an effective mayor or councillor.
- Councils will be required to report to the council on the induction and ongoing professional development activities offered to the mayor and each councillor and whether they participated in them and to make this information publicly available on their websites.

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046

## General Manager's Report to the Ordinary Meeting of Bogan Shire Council held on 21 December 2017

### Key points

- OLG is inviting submissions from councils and other stakeholders on the consultation draft of the Councillor Induction and Professional Development Guidelines.
- The consultation draft of the Councillor Induction and Professional Development Guidelines is available on OLG's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).
- Submissions may be made by email to [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).
- Submissions should be labelled "*Councillor Induction and Professional Development Guidelines Consultation*" and marked to the attention of OLG's Council Governance Team.
- Submissions should be made by COB **Friday 16 March 2018**.

### Where to go for further information

- For further information, contact OLG's Council Governance Team on (02) 4428 4100.

A handwritten signature in black ink, appearing to read "Penny Holloway".

**Penny Holloway**  
**Acting Chief Executive**

## **Attachment 2**

### **Summary of Proposed Amendments to the Local Government (General) Regulation 2005 - Councillor Induction and Professional Development Programs**

- The General Manager is to ensure an induction program is delivered for newly elected and returning Councillors and a specialised supplementary induction program for the Mayor within six months of their election.
- The General Manager is to ensure an ongoing professional development program is delivered for the Mayor and each Councillor over the term of the Council for the purposes of assisting them to acquire and maintain the knowledge and skills necessary to perform their roles.
- The content of the ongoing professional development program to be delivered to the Mayor and Councillors is to be determined in consultation with the Mayor and each Councillor and is to have regard to the specific knowledge and skills required by the Mayor, each individual Councillor and the governing body as a whole to perform their roles.
- Mayors and Councillors must make all reasonable efforts to participate in the activities offered to them as part of an induction or ongoing professional development program.
- The General Manager is to report to the first Council meeting held following the completion of the delivery of the induction program identifying the activities offered to the Mayor and each Councillor as part of the induction program, and whether or not the Mayor and each Councillor participated in the activities offered to them.
- The General Manager is to report to the first Council meeting held following 30 June in each year identifying the ongoing professional development activities offered to the Mayor and each Councillor in the year to 30 June as part of the professional development program, and whether or not the Mayor and each Councillor participated in the activities offered to them under the program.
- The General Manager is to ensure these reports are published on the Council's website.
- The Chief Executive of the Office of Local Government may, at the request of a General Manager, exempt the Council from the requirement to publish details of induction and ongoing professional development activities offered to the Mayor or an individual Councillor where he or she is satisfied that there are exceptional circumstances.

## 4 MODEL CODE OF MEETING PRACTICE FOR LOCAL COUNCILS

### **Summary:**

*This report is for Council to consider providing feedback on the consultation draft of the Model Code of Meeting Practice.*

### **4.1 Introduction**

The purpose of this report is for Council to consider providing feedback on the consultation draft of the Model Code of Meeting Practice.

### **4.2 Background**

The Office of Local Government (OLG) is inviting submissions from Councils and other stakeholders on the consultation draft of the Model Meeting Code.

### **4.3 Discussion**

Amendments made to the Local Government Act 1993 (the Act) in August last year by the Local Government Amendment (Governance and Planning) Act 2016 provide for a Model Code of Meeting Practice (Model Meeting Code) to be prescribed by regulation.

The Office of Local Government (OLG), in consultation with Councils, has prepared a consultation draft of the proposed Model Meeting Code. Once this is finalised, it will replace the meeting rules currently prescribed in the Local Government (General) Regulation 2005 (the Regulation).

Once the Model Meeting Code is finalised, Councils will be given a period of 6 months in which to adopt a code of meeting practice based on the Model Meeting Code.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 21 December 2017**

According to the OLG, the Model Meeting Code has two elements:-

1. It contains mandatory provisions (indicated in black font) that reflect the existing meetings provisions of the Act and adapt those currently contained in the Regulation. The existing meetings provisions of the Regulation have been updated and supplemented to reflect contemporary meetings practice by Councils and to address ambiguities and areas of confusion in the existing provisions based on feedback from Councils.
2. It contains non-mandatory provisions (indicated in red font) that cover areas of meetings practice that are common to most councils but where there may be a need for some variation in practice between Councils based on local circumstances. The non-mandatory provisions will also operate to set a benchmark based on what OLG sees as being best practice for the relevant area of practice.

Copies of the draft Model Code, are available on request from the Council offices or via the OLG's website:

[http://www.olg.nsw.gov.au/sites/default/files/OLG%20-%20Draft%20Model%20Code%20of%20Meeting%20Practice\\_0.pdf](http://www.olg.nsw.gov.au/sites/default/files/OLG%20-%20Draft%20Model%20Code%20of%20Meeting%20Practice_0.pdf)

Of relevance are the following paragraphs:-

- 3.15 Funding of expenditure – need to identify funding;
  - 3.34 Pre-meeting briefing sessions – expected to be attended by all Councillors;
  - 5.18 Webcasting of meetings – mandatory;
  - 5.21 Audio recording of meetings;
  - 11.10 Voting – names to be recorded; and
- 18 Time limits – length of Council meetings.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council  
held on 21 December 2017**

Submissions are due by 16 March 2018.

**4.4 Recommendation**

For Council's Information and Consideration.

**Derek Francis  
General Manager**

## REPORT TO THE ORDINARY MEETING OF COUNCIL – PEOPLE AND COMMUNITY SERVICES

### Mayor and Councillors

The following report is submitted for consideration:-

#### 1 ORANA ARTS INC. MEMBERSHIP 2018

##### **Summary:**

*The purpose of this report is to present, for Council's consideration, an approach from the Executive Director of Orana Arts Inc. for Council to become a contributing member for one year, commencing January 2018.*

#### 1.1 Introduction

The purpose of this report is to present, for Council's consideration, an approach from the Executive Director of Orana Arts Inc. for Council to become a contributing member for one year, commencing January 2018.

#### 1.2 Background

Since 2013, Council has set aside \$10,000 per year in the budget for a Community Arts and Culture Fund to be used solely on local arts and culture programs and activities undertaken within the Bogan Shire community.

Various local community arts and culture programs and activities have been funded in Nyngan. Some of those include:-

- St Joseph's Art Exhibition
- Nyngan High School MADD Concert
- Nyngan Girl Guides
- Roman Rudnytsky Piano Recital
- Nyngan High School Spectacular
- Western Studio of Performing Arts Tap Dance Workshop
- Nyngan Local Aboriginal Land Council Cultural Workshop

At its meeting in November 2016, Council resolved to become a contributing member of Orana Arts for the one year only commencing January 2017. (458/2016) Council paid \$8,000 excl. GST for the one year membership.



**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 21 December 2017**

### **1.3 Discussion**

Council has recently been approached by Orana Arts Inc. for Council to become a contributing member for 2017/2018 from January 2018 at a cost of \$8,160 excl. GST.

Details of some of the local outcomes for Nyngan during the 2017 period are included in the attached mid-year report.

Council currently has \$29,260 in the Community Arts and Culture Fund.

### **1.4 Attachments**

1. Letter - membership request - Executive Director, Orana Arts Inc.
2. Invoice - Orana Arts Inc.
3. Mid-Year Report – Orana Arts Inc.
4. LGA Report Q4 2017 – Orana Arts Inc.
5. Letter – cyber attack / fraud incident – Chair, Orana Arts Inc.

### **1.5 Recommendation**

For Council's Consideration.



People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council held on 21 December 2017



PO Box 246  
Wellington NSW, 2820  
www.oranaarts.com

26 Sep. 17

Mr Derek Francis  
General Manager  
Bogan Shire Council  
P.O. Box 221  
Nyngan, 2825  
New South Wales

Dear Derek,

On behalf of Orana Arts, we thank you and your staff for allowing us to serve your community in 2017. As reported in our previous letter to Council our first year of engagement provided several key outcomes for your community and plenty of discussions around the future of cultural engagement in Nyngan. To further these important discussion, we would need your continued financial support. The financial commitment from all our local governments assists OA in providing the ongoing services to artists and community groups that are the backbone of cultural engagement in our region.

Furthermore, we are finalising the new board structure and constitution for OA. Should Bogan Shire continue their support of OA, our new structure will provide for a stronger board governance program and hence the organisation. I can assure you that local government needs will not be undermined in this process and will be evident in our Strategic Plan for the next funding round 2019-2021. In 2018, we will be presenting to all our Councils an agreement that lines itself with the 3-year plan allowing councils to budget their contribution to the organisation.

I've taken the liberty to attach an invoice for the financial support for 2017-2018 of \$8,160 (excl of gst and reflecting a small CPI increase of 2%). After our AGM in March 2018 OA will formalise the new MOU for councils and will present it prior to our 2018-2019 invoice.

The Shire should also be aware that our new regional project CETA: Contemporary Environment Technology Arts, a cultural mapping program will see our team explore specific areas of our region in 2018. This experimental work will be driven by community groups and strategic partners and we look forward to exploring CETA: Nyngan.

If you have any questions please do not hesitate to contact me via email [aleggett@oranaarts.com](mailto:aleggett@oranaarts.com) or 0429 945 811.

Sincerely,

Alicia Leggett  
Executive Director  
Orana Arts, Inc.  
Encl.

BOGAN SHIRE COUNCIL	
FILE	R/N
10 OCT 2017	
ASSIGNEE	

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 21 December 2017**



● Fire Station Arts Centre  
116 Dalling Street Dubbo NSW 2830  
Coo-ee Heritage Centre  
Newell Highway, Gilgandra NSW 2827  
PO Box 271, Gilgandra NSW 2827  
(02) 6884 0638  
www.oranaarts.com

ABN: 70 787 305 565

**TAX INVOICE**

TO:

Bogan Shire Council  
PO Box 221  
Nyngan, 2825 NSW

**COPY**

Attn: General Manager Derek Francis

DATE: 26 September 2017

Invoice # 012\_17

Item Description	Amount ex GST	GST	Amount Inc. GST
Contribution to the Orana Arts Board 2017/2018	\$8,160.00	\$816.00	\$8,976.00

**TOTAL: \$8,976.00**

Details for Direct Deposit:

Account: Orana Arts Monthly Account  
BSB: 062 730  
ACC: 10008472

<b>BOGAN SHIRE COUNCIL</b>	
FILE	R/M
10 OCT 2017	
ASSIGNEE	



People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 21 December 2017

*Received  
9 Aug 2017.*



Clr Ray Donald  
Mayor  
Bogan Shire Council  
P.O. Box 221  
Nyngan, 2825  
New South Wales

Dear Clr Donald,

Orana Arts is pleased to provide a mid-year report to Bogan Shire Council.

Our focus for our first year of engagement with your council and community includes the following priority areas;

- Increase in community capacity to access funds and opportunities
- Increase in community engagement in local arts and cultural activities
- Increase support to local artists so they can meet their artistic ambitions
- To expose and engage young people in arts and cultural practice

**Our Local Outcomes to date are;**

- o 194 young people aged 6 – 14 participated in our digital arts and cultural program including robotics and coding.
- o 4 carved up workshops with 60 young people aged 6 – 12
- o 1 weekend theatre workshop with 12 young people aged 8-14 with Alan Flower
- o Intensive support and grant application for two local visual artists to fund development of a joint exhibition which will open in Nyngan and will also be exhibited at the Western Plains Cultural Centre
- o Support to a local emerging visual artist in their application for a Youth Fellowship with Create NSW with a focus on photographic works of local identities and characters.



**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 21 December 2017**

- 1 Grant writing workshop for local organisations and individuals
- Development of Music in the Park Spring series (still under development)
- Development of youth ukulele program for young people aged -10 with Nyngan Public School P&C

**Partnerships we have developed with and for the Bogan Shire Community to date include;**

- 1 partnership with Western Plains Cultural Centre for exhibitions to and from Nyngan
- 1 visit by State and Federal arts funding bodies to meet with Council and Community
- Partnerships with Nyngan High School and Nyngan Public School to increase exposure and participation in arts activities
- Re-activation of Nyngan Arts Council

We are pleased that the local community has embraced Orana Arts with such passion that enables our organisation to deliver programs and opportunities to meet community needs.

We look forward to working with Council and Community in the future to further develop arts within the Bogan Shire. Should you have any questions, please do not hesitate to contact me on 0429945811.

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'Alicia Leggett', written in a cursive style.

Alicia Leggett  
Executive Director  
Orana Arts

BOGAN SHIRE  
DUBBO REGION  
GILGANDRA SHIRE  
MID-WESTERN REGION  
NARROMINE SHIRE  
WARRUMBUNGLIE SHIRE



CETA: UKERBARLEY  
COONABARABRAN



LEFT FIELD  
COLLECTIVE  
ORANA REGION



STAGING STORIES  
NARROMINE

# orana@arts.inc



## Orana Arts in Your Community

Orana Arts has had a very busy few months! Aside from ongoing advice, advocacy and support, we've been running a number of projects which benefit communities and artists across the region.

- The Left Field Project – the Aboriginal artist mentoring program – saw emerging artists and mentors exhibit alongside in a special exhibition at the Casula Powerhouse Arts Centre in Western Sydney. The FAITH exhibition featured Colin Brooks Jnr (**Narromine**), Paris Norton (**Dubbo**), Aleshia Lonsdale (**Mudgee**), Alex Nixon (**Coonabarabran**) and Lachlan Goolagong (**Dubbo**).

Visit our events  
listing:

[oranaarts.com/  
events](http://oranaarts.com/events)

Send us your  
event:  
[info@oranaarts.com](mailto:info@oranaarts.com)

## People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council held on 21 December 2017

6 DECEMBER 2017

LGA REPORT Q4 2017

- ▶ Staging Stories – an Aboriginal theatre project – has seen the development of a local story into a script, which will be produced for the stage. **Narromine** Elders Dick and Ruth Carney have been working with creatives from **Mudgee**, Sydney and Melbourne and the Orana Arts team has hugely valued the time and stories shared in the Narromine community.
- ▶ The CETA (Contemporary Environment Technology Arts) program has commenced at the Ukerbarley property in the Warrumbungles, with community consultation in **Coonabarabran** and drone mapping of the property.
- ▶ Applications recently closed for HomeGround – an emerging artist development program run out of Dubbo's Western Plains Cultural Centre and the Orana Arts team assisted artists from **Gulgong, Mudgee, Dubbo** and **Coonabarabran** with their applications. We look forward to working with the selected artists in 2018 to promote their work.
- ▶ Our This Business Called Art program has seen professional development and seed funding sessions in **Wellington** and **Nyngan** and skill sharing in **Dubbo** and **Coonabarabran**.

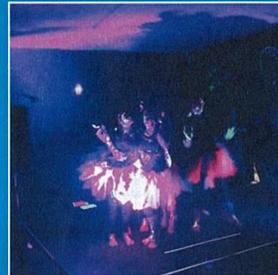
### Around the Region

Congratulations to the organisers, artists and participants of:

- ▶ WestWords Festival in **Dubbo**
- ▶ The fantastic variety of exhibitions in **Rylstone, Gilgandra, Mudgee, Gulgong, Baradine** and **Coolah**
- ▶ Mudgee Readers' Festival in **Mudgee**
- ▶ Springfest in **Wellington**
- ▶ The regular Creatives Collective meet-ups in **Coonabarabran**
- ▶ The Bring to Light Project in **Dubbo** and beyond
- ▶ Community theatre performances in **Mudgee, Dubbo, Coonabarabran** and **Wellington**
- ▶ The recent weaving workshop in **Narromine**
- ▶ The Mitchell Quartet concert in **Kandos**
- ▶ The Alley Gallery Soup Session in **Dubbo** (through Western Plains Cultural Centre)

Orana Arts has been proud to partner on, attend and/or promote these and many more inspiring cultural events around the region.

### *Connect with arts and culture in the Orana Region*



We post opportunities for regional artists and organisations, information about events and professional development across our platforms. Keep up to date and get involved! Sign up to the newsletter and read news posts:  
[oranaarts.com](http://oranaarts.com)  
 Follow us on Facebook, Twitter and Instagram:  
[@oranaarts](https://www.facebook.com/oranaarts)



**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 21 December 2017**



Orana Arts  
P.O. Box 246  
Wellington NSW 2820

28 November 2017

To Local Government member Mayors and General Managers,

At the Orana Arts November meeting, there was a recommendation that I (Orana Arts Inc. Chair) contact Mayors and GM of member councils directly to ensure they are aware of cyber-attack and fraud incident that affected OA the timeline, actions and changes that have occurred. I did ask Board Members in the June meeting to inform their local government officials but this is to ensure transparency.

Attached to this letter are excerpts from the OA board meeting minutes. The June meeting minutes outline the timeline of the cyber-attack fraud event. The actions taken by the Executive Director, Alicia Leggett, in reporting incident once discovered and the actions taken to prevent any further incident. Please note OA had in place a policy the person raising/authorising the invoice is different to the person approving payment of the invoice. Executive Director is now investigating changing OA electronic bank payments to include 2 electronic signatures.

Constable Mark Tanzini is handling the investigation on behalf of OA. The Executive Director has been in regular communication with him. The case remains open, no charges have been laid. OA insurance provider is Finsura who will not compensate OA for fraud as this case not an internal action from a staff member. The bank is not at fault in this situation either. OA did not have Cyber insurance.

Create NSW and Regional Arts NSW have been informed of the cyber-attack and hacking. At the July Regional Arts NSW meeting a discussion was held about this and the possibility of cyber insurance of the network as a cost efficient option through a group policy. Orana Arts has committed with other organisations to add cyber insurance to out group policy.

Orana Arts abides by the Associations Incorporation Act 2009. Our policies and procedures were re drafted in 2015 and are reviewed every two years. We cover all aspects of the company in our policies including IT and Security. OA policies have been done in collaboration with the Board and developed by our Strategic Program Manager, Michelle Hall, who worked at the Local Government NSW for 8.5 years as a policy officer and also formulated policy with the ALGA. Michelle has developed and delivered Governance Training for over 113 organisations that had tripartite agreements with the Australia Council.

If you have any further questions please direct them to Alicia Leggett Executive Director, ph: 0429945811. Or myself on 02 63774620 (please leave a message on answering machine).

Yours sincerely

Cr Anne-Louise Capel  
Chair

## 2 BOGAN BUSH MOBILE – TERM 3 REPORT

### **Summary:**

*The purpose of this report is to advise Council of the Term 3 activities of the Bogan Bush Mobile Service.*

### **2.1 Introduction**

The purpose of this report is to advise Council on the Term 3 activities of the Bogan Bush Mobile service.

### **2.2 Background**

At the end of each term, the Director of Children's Services provides a report to Council on the activities and statistics of the Bogan Bush Mobile Service.

### **2.3 Discussion**

#### Term 3 2017:

17 July 2017 – 22 September 2017

#### Statistics:

Total km Term 3: 62,045km- 71,500km

Total kms travelled in Term 3: 9,455km

Total Children Enrolled: 139 - official enrolments, 97 families - with families still yet to enrol in the system.

Attendance for 2017 to date: 299 children at a total of 631 sessions.

#### Current Areas being visited:

Marthaguy, Marra, Hermidale, Girilambone, Trangie, Collie, Collierreina, Tottenham, Mungery, Warren, Duck Creek, Narromine and Nyngan.



**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 21 December 2017**

Term 3 Activities:

BBM sessions have been very busy during this term with the addition of a Nyngan session being held in the afternoon after the Collierreina session. Extra activities such as the setup and running of the full day interactive stall at the Nyngan Ag Expo have also kept the team busy. NAIDOC week was celebrated by BBM with the staff incorporating this into their program and attending other community events with the children in addition to assisting the ELC throughout the week with their celebrations.

The BBM staff have been busily programming some great educational learning experiences for Term 3 based on each of the children's interests and extending on learning experiences from previous fortnightly programs.

Nyngan AG EXPO

Nyngan AG Expo was held on Saturday 5 August. The BBM team were invited to be a part of this day and an interactive, educational and fun learning space was set up for families and children to enjoy. Many children and families visited the BBM space throughout the day from all age groups and the staff received lots of positive comments about "*how great our space was*", and "*how much the children enjoyed it*".

New venue – Nyngan

Due to continuing requests from many families in our community to resume a town session, the BBM team have restarted a fortnightly Nyngan session which is held from 1pm-3pm after the Collierreina session. The Nyngan Public School have offered the use a fenced outdoor/indoor space within their school grounds. Between 4 and 10 children are attending these sessions each fortnight.

**2.5 Recommendation**

That the Bogan Bush Mobile Report – Term 3 be received and noted.

### 3 VISITOR INFORMATION CENTRE OPERATIONAL REPORT

**Summary:**

*The purpose of this report is to provide information to Council on the operations of the Visitor Information Centre.*

#### 3.1 Introduction

The purpose of this report is to provide information to Council on the operations of the Visitor Information Centre.

#### 3.2 Discussion

The past quarter included the school holiday period for the Nyngan Visitor Information Centre.

Staff reported increased numbers of visitors and enquiries during the three months from September.

There was continuing frequent use of the free overnight camping at Flood Memorial Park. VIC staff have continued to visit and welcome the Free Campers and have been collecting shopping docket from them to show how much they are spending in Nyngan. The travellers are frequently utilising the supermarkets, service stations, cafes, newsagency and the RSL Bistro. Main street business owners have also been interviewed informally, with reported good numbers of customers.

A special mailbox has been purchased and will be installed near the Shearing Shed Museum toilets. It is hoped that even more dockets will be collected this way with the outcome being more data for Council and the VIC to assist with promoting / improving Nyngan and its amenities and encouraging travellers to stay longer and spend more.

The Bogan themed merchandise (flannelette shirts, bucket hats, and beanies) embroidered with "Bogan" in large letters and Nyngan NSW in smaller font underneath have been selling very well, with additional orders being placed for these products. VIC staff are now working on other original "Bogan" themed designs to be sold at the VIC.

Museum Volunteers and VIC staff were treated to a day out at the Solar Farm with a guided tour to get firsthand information about the facility, enabling them to better provide information to visitors, particularly when the Solar Farm is not open.

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 21 December 2017**

As part of this tour day, the group also enjoyed a morning tea by the river and were able to view the new pathway (which some had not seen). Visitors are frequently referred to Rotary Park and the riverside area by the volunteers and staff.

VIC staff have updated their maps and have also put together some new trails for visitors who want to venture off the beaten track. They have also been busy taking and gathering new photos which are being shown on a slideshow on the TV in the VIC foyer. These slideshows encourage visitors to many different sites, points of interest and tourist areas within our Shire.

### Statistics

The total number of visitors through the Centre and / or enquiries for the September/October/November period was as follows:-

Visitors: 420

Telephone: 79

Email: 35

Of those who called in, 44 utilised free camping, 52 stayed in motels & Caravan Parks, 22 were passing through, 10 were visiting relatives and the remainder didn't provide information on where they had stayed.

### **3.3 Recommendation**

That the Operational Report for the Visitor Information Centre be received and noted.

## **4 GRANTS AND FUNDING**

### ***Summary:***

*The purpose of this report is for Council's further consideration of grant funded projects for 2018.*

### **4.1 Introduction**

The purpose of this report is for Council's further consideration of grant funded projects for 2018.

## 4.2 Background

At its meeting in November 2017, Council resolved (360/2017) the following:-

*That further consideration be given to the following suggestions for discussion at the December Council Meeting in preparation for community consultation and preparation of grant applications:-*

- *Stronger Country Communities*
  1. *Nyngan Swimming Pool – (suggested improvements – heating, change rooms, water play, playground equipment).*
  2. *Extension of Cycle Way.*
- *Regional Cultural Funding*
  1. *Palais Theatre – (including current location, investigate new venue at existing tennis court site, regional dance and entertainment facility).*
- *Growing Local Economies*
  1. *Main Street Shops Upgrades.*
  2. *Scandium Mine.*
  3. *Regional Training Centre.*
  4. *Showground Improvements.*

## 4.3 Recommendation

That Council considers these projects and any others to apply for under these grants streams, particularly the Stronger Country Communities Fund, so that community consultation and preparation for the grant application can occur.

**Debb Wood**  
**Manager People and Community**

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 21 December 2017**

**REPORT TO THE ORDINARY MEETING OF COUNCIL – MANAGER OF FINANCE  
AND CORPORATE SERVICES**

**Mayor and Councillors**

The following reports are submitted for consideration:-

**1 BANK RECONCILIATION**

**Summary:-**

*The report is to present the reconciliation of Council's Cash Book, Bank Statements and Ledger Bank Account as at 30 November 2017.*

**1.1 Introduction**

The purpose of this report is to present the reconciliation of Council's Cash Book, Bank Statements and Ledger Bank Account as at 30 November 2017.

**1.2 Background**

The presentation of the reconciliation of Council's Cash Book, Bank Statements and Ledger Bank Accounts is not a requirement of any Act, however historically it has been provided for the information of Councillors.

<b>Bank Reconciliation for November 2017</b>	
<b>Council General Fund</b>	
Bank Statement Balance	\$100,000.00cr
Add Deposits not yet receipted	\$ 31,028.99cr
Less Unpresented Payments	\$ 2,116.73dr
<b>Balance as per Council</b>	<b>\$ 128,912.26cr</b>
<b>Represented by the following in Council Ledgers</b>	
Account	
<b>19001.8000.8000</b>	<b>\$ 128,912.26cr</b>
<b>Difference</b>	<b>\$ 0.00</b>

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 21 December 2017**

### **1.3 Recommendation**

That the Bank Reconciliation Report as at 30 November 2017 be received and noted.

## **2 INVESTMENTS NOVEMBER 2017**

### ***Summary:-***

*The report is to outline the performance of Council's Investment Portfolio for the month of November 2017.*

*At 30 November 2017 Council had \$11 million invested. There has been a decrease of \$250,000 due to payments made for plant purchases and a large payment to the contractor for the Water Storage facility.*

### **2.1 Introduction**

The purpose of this report is to outline the performance of Council's Investment Portfolio for the month of November 2017.

### **2.2 Background**

In accordance with Clause 212 of the Local Government (General) Regulation 2005 a report must be presented to the Council setting out details of all the money that the Council has invested under section 625 of the Act.

### **2.3 Discussion**

The Investment Report for November 2017 is shown below. At 30 November 2017 Council had \$11 million invested. There has been a decrease of \$250,000 due to several capital plant purchases and a large payment to the contractor for the Water Storage facility.

Consideration of this report means that Council is complying with the Local Government (General) Regulation 2005.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 21 December 2017**

**Investment Movements for November 2017**

It is hereby certified that these investments have been made in accordance with the Local Government Act 1993 and the Regulations thereto.

Bogan Shire - Investment movements for November 2017							
REF	Source	Maturity	Days	% rate	Interest	Bal 31/10/2017	Bal 30/11/2017
3204	NAB	11-Jun-18	365	2.580%	25,800	1,000,000.00	1,000,000.00
4608	NAB	1-July-18	303	2.570%	42,699	2,000,000.00	2,000,000.00
300023	Commonwealth	29-June-18	300	2.530%	58,224	2,800,000.00	2,800,000.00
516	NAB	29-June-18	304	2.550%	21,238	1,000,000.00	1,000,000.00
300023	Commonwealth	29-Jan-18	308	2.670%	23,289	1,000,000.00	1,000,000.00
6894	NAB Professional Funds		At Call	2.000%		3,438,788.36	3,184,501.51
	Balance securities held					11,238,788.36	10,984,501.51
	Ledger Balance					11,238,788.36	10,984,501.51
	<b>Summary by institution</b>						
	C'wealth					3,800,000.00	3,800,000.00
	NAB					7,438,788.36	7,184,501.51

**2.4 Recommendation**

That the Investments Report for November 2017 be received and noted.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
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### 3 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION

**Summary:-**

- *The report is to provide a comparison of rate collections as at 30 November 2017, with the same period last year.*
- *Total arrears have increased from \$529,300 as at 30 November 2016 to \$652,647 as at 30 November this year.*

#### 3.1 Introduction

The purpose of this report is to provide a comparison of rate collections as at 30 November, 2017, with the same period last year.

#### 3.2 Discussion

This report is provided for the information of Councillors.

<b>Rate Collections</b>	<b>2017-2018</b>	<b>2016-2017</b>
Arrears Prior to 01/07/2017	312,733	268,252
First Instalment in arrears as at 30/11/2017	80,692	52,153
Second Instalment in arrears as at 30/11/2017	259,222	208,895
Third Instalment Outstanding as at 30/11/2017	953,705	935,576
Fourth Instalment Outstanding as at 30/11/2017	972,074	955,873
<b>Total Arrears</b>	<b>652,647</b>	<b>529,300</b>
<b>Total Outstanding</b>	<b>2,578,426</b>	<b>2,420,749</b>
<b>Monthly Transactions</b>		
Amount Levied & B/Fwd	5,244,434	5,004,251
Add: Adjustments	14,650	5,058
Less: Payments to end of November	-2,603,170	-2,509,975
Less: Rebates	-80,370	-81,498
Add: Postponed	2,882	2,913
<b>Gross Total Balance</b>	<b>2,578,426</b>	<b>2,420,749</b>
<b>Arrears of total amount levied %</b>	<b>12.%</b>	<b>11%</b>

Total arrears have increased from \$529,300 as at 30 November 2016 to \$652,647 as at 30 November this year.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
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Each instalment amounts to approximately \$1,311,000.

(Total Rates, Waste, Water & Sewer Access Charges)

Council has collected \$93,195 more than at the same time last year.

7% of rates were unpaid on the first instalment.

20% of rates were unpaid on the second instalment.

Second instalment reminder notices have now been sent out. Council will now be instigating normal debt recovery procedures on any ratepayer who has not paid their first instalment and has prior arrears.

At the time of writing this report total outstanding rates have decreased from \$2,578,426 to \$2,512,670 which is a decrease of \$65,756 bring the percentage of outstanding rates on the second instalment down to 16% and 6% on the first instalment.

### **3.3 Recommendation**

That the Rates and Annual Charges Collection Report as at 30 November 2017 be received and noted.

Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
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## 4 REVISION OF COUNCIL'S INVESTMENT POLICY – FIN002

### **Summary:**

- *The purpose of this report is to review Policy FIN002 Investment Policy.*
- *The Investment Policy is one of the most important Policies that Council has.*
- *It has a major effect on how Council invests ratepayers' money from a viewpoint of both risk and return.*
- *A requirement of the Policy is that it be reviewed at least once per year.*

### **4.1 Introduction**

The purpose of this report is to review Policy FIN002 Investment Policy. The Policy was last adopted on 15 December 2016 and is now due to be reviewed.

### **4.2 Background**

The Investment Policy is an important Policy of Council that has an effect on how Council invests ratepayers' money from a viewpoint of both risk and return.

The objective of this Policy is to govern how staff invests Council's money so as to obtain the highest possible return for a given level of risk.

### **4.3 Discussion**

There is a positive correlation between risk and return when placing investments. Council wants the highest return possible but only at an acceptable level of risk. The Investment Policy governs how much risk Council staff can take when investing Council funds.

The current Investment Policy was adopted in December 2016 in a moderately uncertain economic environment with low interest rates. It allows only conservative investments allowed by the most current investment order that has been issued by the Minister for Local Government.

A requirement of the Policy is that it be reviewed at least once per year.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
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The economic environment is very similar to one year ago, and the policy remains unchanged.

A copy of Council's Investment Policy FIN002 will be tabled at the meeting and is available upon request.

#### **4.4 Recommendation**

That Council re-adopt the current Investment Policy FIN002 for 12 months.

### **5 WRITE-OFF UNRECOVERABLE DEBT**

Summary:

- The purpose of this report is to request Council to write-off some unrecoverable debts.
- Current circumstances make debt recovery for some debtors impractical.

#### **5.1 Introduction**

The purpose of this report is to request Council write-off two unrecoverable debtors.

In Council's Delegation Policy AP006 all general bad debts required to be written off require a report to Council.

#### **5.2 Discussion**

Council has two unrecoverable debtors that require a Council resolution to write off the debt.

- Debtor 590.01 Outstanding Account \$18.99 – Purchase of Water
- Debtor 635.01 Outstanding Account \$180.00 – Slashing of Yard

Current circumstances make debt recovery for the abovenamed debtors impractical.

#### **5.3 Recommendation**

That Council writes off outstanding debtor accounts:-

- Debtor 590.01 Outstanding Account \$18.99 – Purchase of Water.
- Debtor 635.01 Outstanding Account \$180.00 – Slashing of Yard.

Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
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## 6 SECTION 713 SALE OF LAND FOR UNPAID RATES

### **Summary:**

*This report is to update Council on the progress of the proposed Sale of Land for Unpaid Rates and to complete some house keeping in respect of the sale.*

### **6.1 Introduction**

The purpose of this report is to update Council on the progress of the proposed Sale of Land for Unpaid Rates and to complete some house keeping in respect of the sale.

### **6.2 Background**

Council has resolved to sell a number of properties for unpaid rates under Section 713 of the Local Government Act, 1993 and further resolved to hold the auction on Friday 16 March, 2018.

### **6.3 Discussion**

The option of Council purchasing certain of these properties has been raised.

Council can only purchase blocks at the sale, Council cannot buy the land by Private Treaty after the sale. This applies to Council employees and their relatives as well.

Council should consider, as their first preference, selling all properties to private buyers, due to the fact that owners, other than Council, will contribute real rates income as opposed to cost neutral if Council owned the land.

Council currently has a portfolio of land throughout the Shire to cater for its future needs and consequently does not necessarily need to acquire more land as such. With a more diligent oversight of Council's rate collections and the improved tracing of landowners the need for future sales of land should be diminished if not eliminated.

Any lots that do not attract a bid or fail to make the reserve would leave these properties in limbo until Council could sell them by Private Treaty which would consume a lot of time and be an expense to Council. It would be preferable if Council were to purchase any lots that fail to make a bid or meet the reserve. Staff at this stage have not received valuations for the two properties considered to require reserve prices therefore any decision on these blocks would be premature.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
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Council also has other vacant land not going to this current sale, with unknown owners, that Council is preparing to sell in the future or acquire under compulsory acquisition and these will most likely add to Council's portfolio of land at that stage.

The properties in question are the Rural Property Lot 22 DP 724651 Shannonvale Rd Five Ways and Lot 6 DP 1112770 Flashman Ave Nyngan.

#### **6.4 Recommendation**

1. That Council resolves to purchase any of the parcels of land up for sale under Section 713 of the Local Government Act, 1993 that fail to attract a bid or fail to reach the Reserve Price and further that the General Manager be authorised to bid on behalf of Council.
2. Council endorses the appointment of Landmark Real Estate to hold the auction for unpaid rates, and further that Council endorse the appointment of Lawlab to conduct the conveyancing of the sale of land for unpaid rates.

## **7 CODE OF CONDUCT STATISTICS REPORT**

**Summary:**

*This report is to provide Council with the Statutory Annual Report on the Code of Conduct complaints received by Council for the period 1 September 2016 to 31 August 2017.*

### **7.1 Introduction**

The purpose of this report is to provide Council with the Statutory Annual Report on the Code of Conduct complaints received by Council for the period 1 September 2016 to 31 August 2017.

### **7.2 Background**

Under the Model Code of Conduct procedures the Complaints Coordinator must, within three months of the end of September each year, report on a range of complaints statistics to Council and to the Office of Local Government.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
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**7.3 Discussion**

Clause 12.1 of the Model Code Procedures sets out the statistics that are to be reported.

Below is Council's Code of Conducts Complaints Report for the above period.

Total number of Code of Conduct Complaints made about Councillors and the General Manager under the Code of Conduct in the year to September.	0
Number of Code of Conduct Complaints referred to a Conduct Reviewer.	0
Number of Code of Conduct Complaints finalised by a Conduct Reviewer at the preliminary assessment stage and the outcome of those complaints.	0
Number of Code of Conduct Complaints investigated by a Conduct Reviewer.	0
Number of Code of Conduct Complaints investigated by a Conduct Review Committee.	0
Outcome of Code of Conduct Complaints investigated by a Conduct Reviewer or Conduct Review Committee, without identifying particular matters.	N/A
Number of matters reviewed by the OLG and, without identifying particular matters, the outcomes of the reviews.	0
Total cost of dealing with Code of Conduct Complaints made about Councillors and the General Manager in the year to September, including staff costs.	0

**7.4 Recommendation**

That the Code of Conduct Statistics Report for 1 September 2016 to 31 August 2017 be noted.

Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council  
held on 21 December 2017

## 8 REVISION OF DEBT RECOVERY POLICY FIN001

**Summary:**

*This report is to revise and adopt Council's Debt Recovery Policy FIN001. The earlier version of this Policy was adopted on 25 August 2016.*

### 8.1 Introduction

The purpose of this report is to review policy FIN001 Debt Recovery Policy. The Policy was revised and adopted on 25 August 2016.

### 8.2 Background

The Debt Recovery Policy is one of the most important Policies to Council. It has a major effect on Council's cash-flow and its relationships with ratepayers. If enacted properly it can send an important message to residents and ratepayers that there will be consequences if their debts are not paid on time.

The objective of this Policy is to facilitate the collection of all rates, charges and sundry debts owed to Council in an efficient and effective manner that is fair to all ratepayers and complies with Legislation.

### 8.3 Discussion

There has been one change to the Debt Recovery Policy at this review.

A clause in relation to the Sale of Land for rates has been included.

Council's Debt Recovery Policy is forwarded, when requested, to various parties to show that we are working within Council's Policy when following debt recovery procedures.

A copy of the Debt Recovery Policy FIN001 will be tabled at the meeting and is available upon request.

### 6.4 Recommendation

That Council adopt the revised Debt Recovery Policy FIN001 until December 2019.

**Stephanie Waterhouse**  
**Manager Finance and Corporate Services**

## **REPORT TO THE ORDINARY MEETING OF COUNCIL – MANAGER OF ENGINEERING SERVICES REPORT**

### **Mayor and Councillors**

I submit the following report for consideration:-

## **1 OPERATIONAL REPORT**

### **1.1 Civil Works**

Work undertaken during the reporting period of 13 November 2017 to 7 December 2017 consisted of the following:-

- Completing construction of new concrete headwalls at the Nyngan Cemetery.
- Completing maintenance at Larkin Oval.
- Assisting the Carpentry Gang with the pouring of the concrete at Teamsters Rest, Rotary Park and the Bogan River Walkway.
- Completing repairs to the loading ramp at the Nyngan Showground Cattle Yards.
- Completing maintenance to the Nyngan Showground.
- Completing maintenance and repairs to the fence at No.1 Sewer Pump Station.
- Completing construction of a fence at the Coolabah Rest Area.
- Installation of signs at the Information Bays on the Mitchell Highway.
- Completing repairs to paving in the Pangee Street CBD.

### **1.2 Community Facilities**

Work undertaken by Council's Community Facilities during this reporting period consisted of the following:-

- Preparation for public functions including Christmas Carols and the Christmas Markets.
- Preparation for White Ribbon Day.
- Mowing and maintenance of ovals and reserves.
- Cleaning of town facilities.
- Cleaning and sweeping of the Nyngan CBD.
- Preparing for private functions.

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- Cleaning and maintenance of town streets and nature strips.
- Cleaning of town streets gutters and culverts.
- Digging and backfilling of graves.

### 1.3 Roads

The work undertaken during this reporting period by Rural Works Crews consisted of the following:-

No.	Name	Comments
42	Cooneybar Road	Maintenance grading commenced.
8	Bobadah Road	Maintenance grading commenced.
MR 461	Condo Cobar Road	Maintenance grading commenced.
92	Colane Road	2km of construction completed.
25	Merryanbone Road	Re-sheeting completed.
25	Merryanbone Road	Maintenance grading completed.
9	Glenngariff Road	Maintenance grading commenced.
81	Barrier Highway	Shoulder grading commenced.

The works program for the remainder of December and January includes but is not limited to the following works:-

- Commencing re-sheeting on Coffils Lane, Booramugga Road, Pangee Road.
- Commencing resealing on Tottenham Road, Canonba Road, Colane Road and Yarrandale Road.
- Continuing shoulder grading on the Mitchell and Barrier Highways.
- Commencing or continuing maintenance grading of the following roads – Bobadah Road, Condo Cobar Road, Honeybugle Road, Bourke's Road, Cockies Road, Booramugga Road, Pangee Road, Cooneybar Road, Elmore Road and Glenngariff Road.

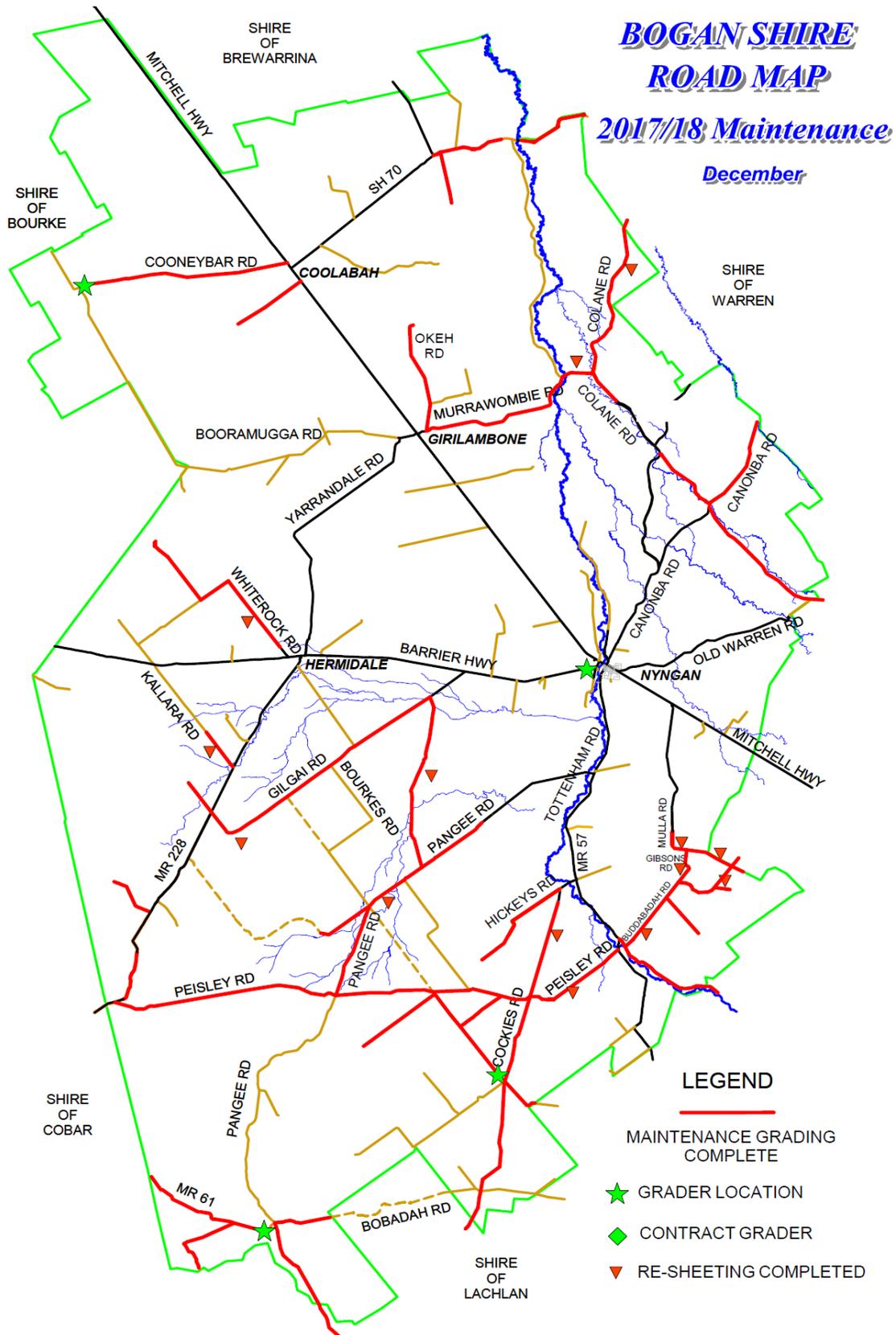
**Engineering Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 21 December 2017**

- Commencing construction of new concrete footpath in Nymagee Street west of the Australian Hotel.

**1.4 Recommendation**

That the Operational Report for the reporting period 13 November 2017 to 7 December 2017, including Civil Works, Community Facilities and Roads be received and noted.

**Engineering Services' Report to the Ordinary Meeting of  
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## **2 FIXING COUNTRY ROADS FUNDING CONTRIBUTION**

**Summary:-**

*The purpose of this report is for Council to consider allocating \$150,000 towards constructing and sealing the final 7 kms of the Hermidale – Nymagee Road from the current block grant funding.*

### **2.1 Introduction**

The purpose of this report is for Council to consider allocating \$150,000 towards constructing and sealing the final 7 kms of the Hermidale – Nymagee Road from the current block grant funding.

### **2.2 Background**

As reported last month, Council has in the past allocated \$150,000 from the RMS Block grant as a \$50% contribution to the construction of two kilometres on the Hermidale – Nymagee Road when funding has been provided through the Repair Program.

Council decided this year to allocate the \$150,000 to the construction of one kilometre of Cockies Road (which is now completed) and apply for Fixing Country Roads funding to complete the construction of the Hermidale – Nymagee Road.

### **2.3 Discussion**

Council has now been advised we have been successful with the Fixing Country Roads funding to complete the final 7kms of construction and sealing of the Hermidale – Nymagee Road on condition that Council makes a \$300,000 contribution to the project.

RMS has recently provided \$150,000 in Repair Program funding as a 50% contribution to constructing 2kms on the Hermidale Nymagee Road which Council will have to match to receive the funds. If Council was to allocate \$150,000 from the current Block Grant to match the Repair Program funding, Council will be providing the required \$300,000 to match the \$1,150,000 funded through the Fixing Country Roads Program.

**Engineering Services' Report to the Ordinary Meeting of  
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Current expenditure on this year's Block Grant is at almost 50% of the \$915,000 2017/18 budget which includes the completed 1km Cockies Road construction. Committing a further \$150,000 to construction from the remaining budget will still allow another routine maintenance grade and a few kilometres of re-sealing on regional roads this financial year.

Although our contribution from the Block Grant will reduce maintenance funds available for other regional roads for the next six months, the construction job will fund some of our staff and plant for three months, reducing our expenditure.

## **2.4 Recommendation**

That Council allocate \$150,000 from the current RMS Block Grant funding to match the RMS Repair Program funding as a contribution to the Fixing Country Roads Program to construct and seal 7kms of the Hermidale – Nymagee Road.

**Engineering Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 21 December 2017**

### **3 GRID REMOVAL POLICY**

**Summary:-**

*The purpose of this report is for Council to consider updating the current Grid Removal Policy to bring into line with today's cost of fencing.*

#### **3.1 Introduction**

The purpose of this report is for Council to consider updating the current Grid Removal Policy to bring it into line with today's cost of fencing.

#### **3.2 Background**

The Current Policy from 2001 follows:-

*"Where the fencing of road reserves on Council roads is undertaken and the subsequent removal of grids has taken place to the satisfaction of Council, a subsidy of \$1,000 per kilometre or half the actual cost, whichever is the lesser, will be paid to the landholder subject to:-*

- a) the maximum subsidy payable being \$5,000;*
- b) where approval for the fencing subsidy is given, it is to be on the proviso that the work is carried out within 6 months of such approval, otherwise a new application be submitted;*
- c) A budget amount of \$10,000 be placed in the Estimates each year for this purpose with any unspent monies at year end being transferred to a Reserve for future years; and*
- d) Should the budget allocation (and Reserve) be expended, further applicants for the subsidy be requested to submit their application in the next financial year".*

*(Council Meeting 25th October 2001)*

**Engineering Services' Report to the Ordinary Meeting of  
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### **3.3 Discussion**

Prices for rural fencing have been obtained from a couple of different sources with the cost of materials in the range of \$2,500 to \$2,780 per kilometre depending on type and quantity. The total cost of a installed fencing is in the range of \$5,000 to \$5,500 per kilometre.

The Engineering Department has recently held discussions with a property owner on the Cooneybar Road representing himself and a neighbouring property owner who are both interested in fencing out sections of this road to remove two narrow grids. The existing subsidy is not a great incentive for the property owners to fence the reserve but they would interested in doing the work in a few months if the subsidy was to be increased.

A property owner on Plummers Road has recently completed fencing of 2.3km which has allowed for the removal of a grid.

The current policy allows for a reserve for future years and during the last five years we have only had four inquiries about fencing the road reserve. It appears there is not the same demand for the subsidy as there was in 2001.

As there is not a current budget to fund the payment of the subsidy unless it comes from the roads maintenance budget, it may be an item that can be considered in the December budget review.

**Engineering Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 21 December 2017**

### **3.4 Recommendation**

That Council amend the Grid Removal Policy to read:-

#### **Grid Removal Policy**

Where the fencing of road reserves on Council roads is undertaken and the subsequent removal of grids has taken place to the satisfaction of Council, a subsidy of \$2,500 per kilometre or half the actual cost, whichever is the lesser, will be paid to the landholder subject to:-

- a) the maximum subsidy payable being \$12,000;
- b) where approval for the fencing subsidy is given, it is to be on the proviso that the work is carried out within 6 months of such approval, otherwise a new application be submitted;
- c) A budget amount of \$24,000 be placed in the Estimates each year for this purpose; and
- d) Should the budget allocation be expended, further applicants for the subsidy be requested to submit their application in the next financial year.

## **4 COUNCIL ELECTRICITY CONTRACTS**

### ***Summary:-***

*The purpose of this report is to provide Council with information on Council's electricity bulk purchase arrangements and for Council to consider using solar power at the three administration offices.*

### **4.1 Introduction**

The purpose of this report is to provide Council with information on Council's electricity bulk purchase arrangements and to recommend for Council to consider using solar power at the three administration offices.

**Engineering Services' Report to the Ordinary Meeting of  
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## **4.2 Background**

For a number of years Council has been a participant in the contract purchase of electricity for street lighting and some larger usage sites and, together with OROC Councils, engaged Energy and Management Services (EMS) to negotiate on behalf of all OROC Councils thereby achieving better prices via a "group discount" than individual Councils could negotiate.

In December 2012 EMS negotiated a 16% discount off retail electricity prices on our large sites and street lighting for a three year period which was followed with a 28% discount on our small mass market sites on a three year contract.

## **4.3 Discussion**

With contracts due for renewal for a July 2018 start, EMS has sought authority to commence negotiation and the necessary documentation has been completed. Contracts will be negotiated for street lighting and all Council sites.

In the proposal to OROC Councils, EMS outlined the current electricity market and noted that this is probably one of the most difficult periods to confidently predict future direction. They noted the past three years has provided a contract rate that was exceptionally good and is not likely to be repeated in future contracts.

Council also utilises (e21 Energy Plus), an energy management software package developed and managed by EMS to independently validate electricity accounts and record electricity usage. All our electricity usage is entered into the system allowing the data to be analysed and any anomalies to be easily identified. Council sites have different tariff structures and the e21 software also assists in identifying sites where a change of charging structure can make potential savings in energy costs.

Due to the nature of negotiating electricity contracts, and short term pricing offers with such price fluctuations resulting in tenderers not being able to be relied upon to provide tenders which are fixed for a sufficient period of time to enable the normal tendering process to be completed by Council, and the requirement to move quickly should a short term opportunity arise to lock in attractive rates, extenuating circumstances exist in regard to the provision of an electricity supply tender.

**Engineering Services' Report to the Ordinary Meeting of  
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**Solar Energy**

OROC requested Energy Management Systems (EMS) to undertake a feasibility study to investigate solar technology opportunities for OROC Councils in order to offset energy consumption.

With high increases in retail energy prices expected, now is a good time for Council to consider limiting energy use through the installation of solar power before the end of our current electricity contract on 30 June 2018.

In this initial analysis of Bogan Shire's electricity use, EMS selected the three Council sites with the largest power usage and best available data.

The outcome of these results are shown in the table below:-

<b>Location</b>	<b>Proposed Solar Size</b>	<b>Value of Solar Produced</b>	<b>Est. Cost of System</b>	<b>Payback Period (Yrs)</b>
Water Treatment Plant	80	\$22,331	\$124,800	5.6
Raw Water Pump Station	60	\$15,775	\$84,000	5.3
Three Administration Offices	10	\$3,693	\$15,000	4.1

EMS advised that solar systems usually have a six year payback period and they generally recommend investigating opportunities with payback periods under five years which in the above table is the three administration offices. As a result they recommend proceeding with obtaining quotes for solar power on the three administration offices only. It may also be beneficial to investigate solar energy for the Medical Centre and Early Learning Centre.

**Engineering Services' Report to the Ordinary Meeting of  
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**4.4 Recommendation**

1. That Council notes the information on electricity contracts.
2. That public tenders not be invited for the supply of electricity for Council's street lighting and other sites in accordance with Section 55(3)(i) of the Local Government Act, 1993 as it is considered that a satisfactory result would not be achieved by Council due to the extenuating circumstances that are created as a result of short term price fluctuations in the pricing for electricity with such price fluctuations resulting in tenderers not being able to be relied on to provide tenders which are fixed for a sufficient period of time to enable the normal tendering process to be completed by Council.
3. That the General Manager be authorised to enter into a contract for the supply of electricity for street lighting and other Council sites.
4. That the General Manager proceed with obtaining quotations for the installation of solar electricity infrastructure for the three administration offices for consideration.

**Graeme Bourke**

**MANAGER ENGINEERING SERVICES**

**Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 21 December 2017**

**REPORT TO THE ORDINARY MEETING OF COUNCIL – DEVELOPMENT AND ENVIRONMENTAL SERVICES**

**Mayor and Councillors**

I submit the following reports for consideration:-

**1 DEVELOPMENT APPLICATIONS**

One (1) Application has been approved since Council's November 2017 Meeting.

<b>DA NUMBER</b>	<b>APPLICANT</b>	<b>ADDRESS</b>	<b>DESCRIPTION</b>	<b>VALUE (\$)</b>	<b>PROGRESS</b>
2014/001	Dr Ryan Heggie	Canonba Road, NYNGAN	Hangar	64,000	Applicant advises that the DA will continue subject to lease negotiations.
2016/015	WR Nominees	Lot 101 Lawlor Street, NYNGAN	Change of Use	15,000	Fire Safety Upgrades required. Additional Information required and is forthcoming from Consultant.
Section 68 Application	Mr A Denovan	Various Locations	Mobile Food & Drink Vehicle	N/A	Under Assessment. Awaiting RMS concurrence.
2017/34	Mrs VA Pearce	51-57 Flashman Ave, Nyngan	New Dwelling	359,000	Approved.
Section 68 Application	Mr P Hamilton	Various Locations	Mobile Food and Drink Vehicle	N/A	Recently submitted.

**1.1 Recommendation**

That the Development Applications Report since the November's Council Meeting be received and noted.

**Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 21 December 2017**

## **2 OPERATIONAL REPORTS**

### **2.1 Introduction**

The purpose of this report is to outline the key works undertaken since Council's November 2017 meeting by the Parks and Gardens Team and the Weeds Officer.

### **2.2 Discussion**

Key works that have been undertaken by the Parks and Gardens Team consisted of the following:-

Routine maintenance duties including whipper snipping, mowing, weed removal of Heritage Park (1 & 2), Nyngan Cemetery, Davidson Park, Vanges Park, Medical Centre, Teamsters Rest, Flood Memorial Rest Area, Council Administration Building, Moonagee Street Park, Early Learning Centre, Rotary Park, Pioneer Park, and former Bush Mobile site.

Additionally, staff undertook placement of Christmas Lights within the Nyngan CBD.

Key works that have been undertaken by the Weeds Officer consisted of:-

- Spraying of Mimosa Bush on Canonba Road, Crooked Creek;
- Vegetation Control on Mitchell Highway shoulders;
- Further Woody Week Control, Barrier Highway;
- Pangee Road, Bobadah and Hermidale-Nymagee, Blue Heliotrope Spraying;
- Road Inspections – Pangee, Cockies, and Tottenham Roads;
- Nyngan Town to Gilgai Road, Barrier Highway, Blue Heliotrope Roadside Spraying;
- Barrier Highway Overpass vegetation control;
- Attendance at Legal Training 3 day workshop Dubbo under Biosecurity Act; and
- Attendance at Central West Regional Weeds Meeting Dubbo to confirm WAP funding arrangements moving forward under Biosecurity Act.

### **2.3 Recommendation**

That the Operational Reports including Parks and Garden Team and the Weeds Officer be received and noted.

### **3 NEW CEMETERY ENTRANCE DESIGN**

**Summary:**

The purpose of this report is for Council to approve the proposed design of the New Nyngan Cemetery Entrance following community consultation undertaken in accordance with resolution 229/2017 and 330/2017.

#### **3.1 Introduction**

The purpose of this report is for Council to approve the replacement entrance design for the Nyngan Cemetery following community consultation undertaken in the month of November 2017.

#### **3.2 Discussion**

The approved design specifications of Resolution 330/2017 and the Public Notice was placed on all forms of Council media including Website, Facebook and in the Nyngan Observer until close of business, Friday 24 November 2017.

One design option was received and a second submission with feedback also provided by email to Council. The content of the submissions can be found in Attachments 1 and 2.

Following the community feedback submitted to Council, Attachment 3 provides the final design option when considering the budget of \$20,000, availability of labour and materials.

The design consists of two brick and steel columns, incorporating a wattle pattern, which lead to a steel arch way with 'Nyngan Cemetery' displayed in steel cut outs (same as village signs). On either ends of the arch way are wheat sheafs with two doves in the centre.

#### **4.3 Attachments**

*Attachment 1: Design Option Provided from Community Consultation*

*Attachment 2: Feedback from Community Consultation on inclusions in a design*

*Attachment 3: Proposed Design by Council staff following Community Consultation*

#### **4.4 Recommendation**

It is recommended that:

1. The New Cemetery entrance Design Report be received and noted.
2. Council approve the design option presented within Attachment 3 of the report.

## **Attachment 1**

Hi,

I would like to participate in the suggestions/recommendations for the design of the new gates for the Nyngan Cemetery. Although I currently live in Melbourne my parents and a large number of my family still reside in the shire.

I would like to say thank you for taking this initiative to honour our ancestors, the pioneers of this region and the current residents.

As an sculptor I find that looking back to our heritage and religious symbolism that surrounds us, there is limitless opportunity to design these gates.

Some ideas: 1. From our aboriginal heritage the meaning of Nyngan, (long pond of water) could be reflected by the waterhole symbol of a concentric circle, and the river symbol of wavy lines.

2. The totem animal of the Wiradjuri people, of this region, is a goanna.

3. A circle which represents self-reflexivity or cyclicity, especially in the sense of something constantly re-creating itself, the eternal return and other things perceived as cycles that begin as soon as they end.

4. The Fleur De Lys, which is an enduring symbol of France ( the three leaves representing the medieval social classes: those who worked, those who fought and those who prayed). On observation of the cemetery I found that many of our pioneer graves were surrounded by small ironwork fences which portrayed the Fleur De Lys, this should be placed on the gates to honour our pioneers who are buried here.

5. Wheat Sheaf. This symbol has many meanings. Wheat within the devine harvest would eventually be reaped denoting the life cut and the renewal(or resurrection) of the soul. To also denote our agricultural heritage and current agricultural pursuits of the many farmers in the shire.

6. A column as representing the strength of life, as it points towards the heavens, seemingly timeless (eternity).

7. A plaque to be located on the column at the gates entrance paying homage to the pioneers that no longer have headstones and the unmarked and lost graves that inhabit a pioneer cemetery to lay them at rest in peace.

Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 21 December 2017

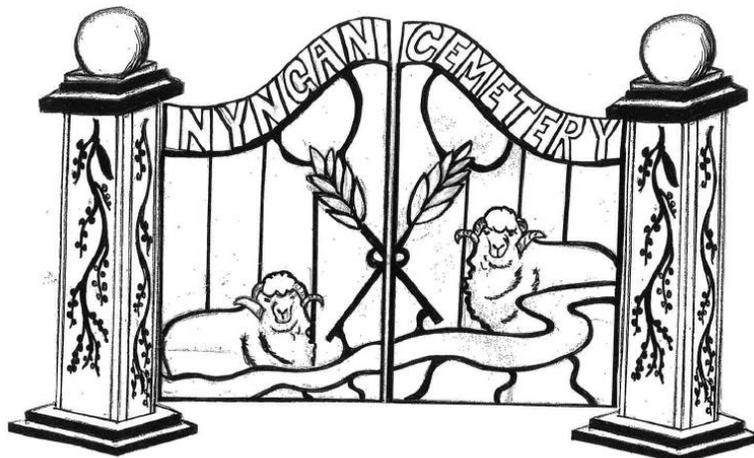
A possible combination of these elements could be a column (6) on either side of the road to support the two iron gates that open centrally. The gates would form a single arch with Fleur De Lys (4) points, fixed to vertical iron rods which form the basis of the gate structure. There would be a large central circle (3) on each gate, which would have a sheaf of wheat (5) which could be plasma cut and inserted into the centre of each circle. Along the bottom of the gates there would be a series of concentric circles and wavy lines (1). On the central gate locking latch could be engraved a goanna (2). And finally the plaque as mentioned above in item (7).

I hope that this may be of some assistance in your decision making on the design of the new cemetery gates for this great inland town, my home, Nyngan.

Yours sincerely,  
Cathy Dibley

**Attachment 2**

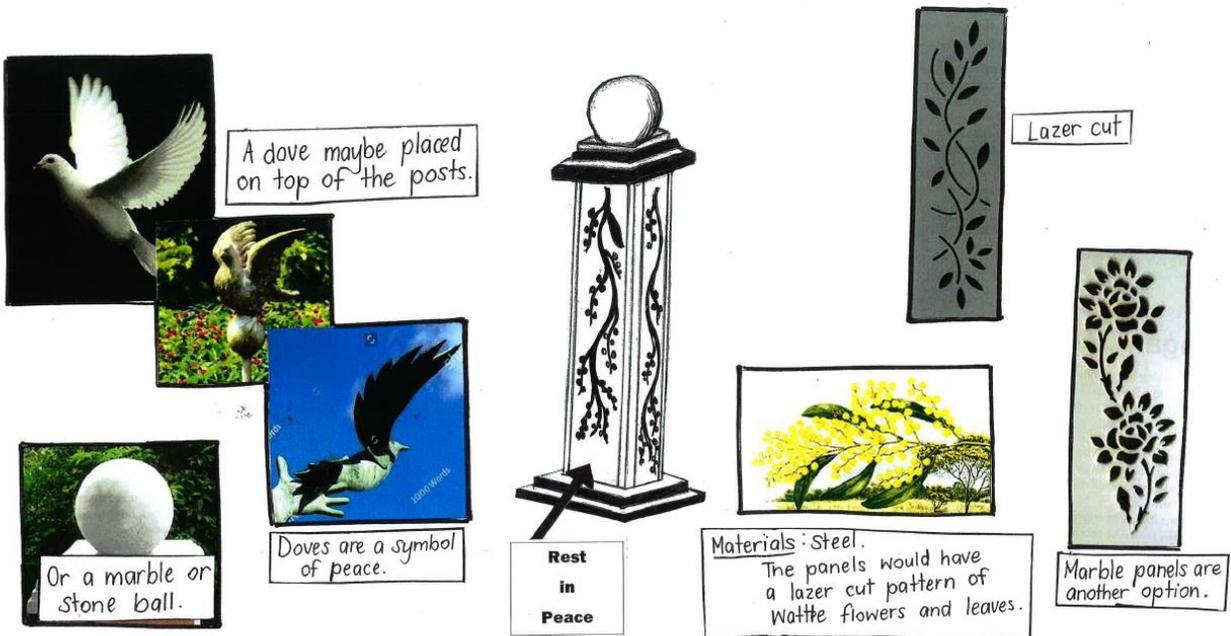
**NYNGAN CEMETERY**



Patricia and Louise Lovett  
24th November 2017.

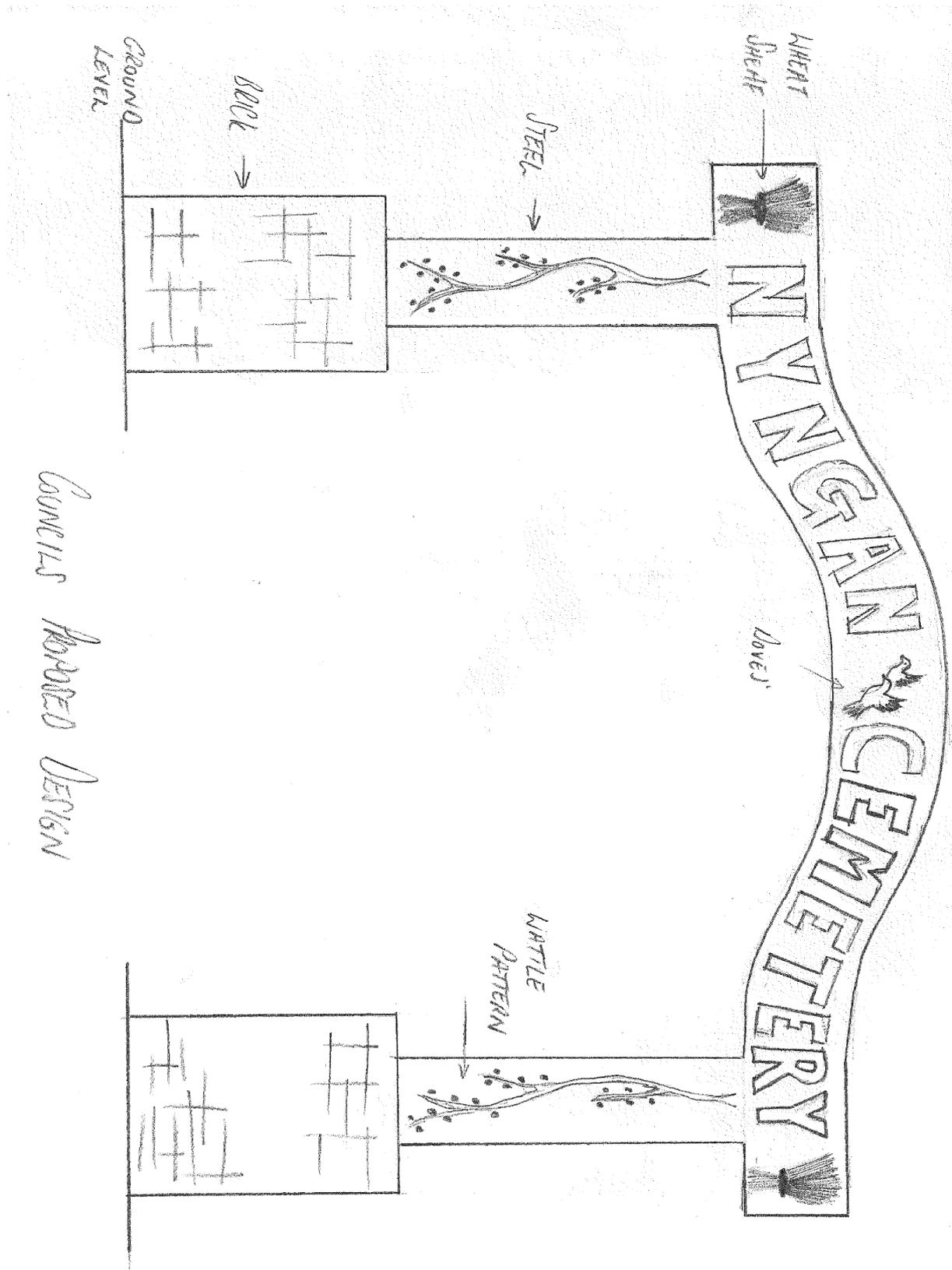
**Attachment 2 - continued**

**Nyngan Cemetery: Gate Posts.**



Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 21 December 2017

Attachment 3



## 4 KEEPING OF ANIMALS POLICY - ORDERS

### **Summary:**

- The purpose of this report is for Council to consider the Keeping of Animals Policy – Orders following Public Notification held during November 2017.
- For the 28 day notification period, no submissions were received in relation to the policy.

### **4.1 Introduction**

The purpose of this report is for Council to consider the Keeping of Animals Policy – Orders following Public Notification held during November 2017 in accordance with the Resolution of Council (Minute Number 331/2017).

### **4.2 Discussion**

A Notice regarding the Policy was placed on exhibition including on Council's Website, in the Nyngan Observer and on Facebook for 28 days until Wednesday 6 December 2017. No submissions were received from the community.

Following further review of the standards contain within the policy it is apparent that there is a high level of difficulty in maintaining strict compliance and enforcement, with a significant proportion of the Bogan Shire Community not currently in compliance. Further research also confirmed that immediately surrounding Council areas do not enforce any similar policies. Forbes Shire Council, however, have a similar policy and upon further discussion with the Director of Health and Building, enforcement is confirmed to not be actively undertaken but the policy is useful in a complaint situation.

On the basis of the above, it is considered that situations where public health, environmental damage and /or nuisance complaints are received, these matters can be managed on a merits based approach and in line with the Local Government (General) Regulation, Protection of the Environment Operations Act 1997 and Companion Animals Act.



**Development and Environmental Services' Report to the Ordinary Meeting of  
Bogan Shire Council held on 21 December 2017**

**4.1 Recommendation**

It is recommended that Council revoke the current Keeping of Animals Policy - Orders in the Bogan Shire and consider the keeping of animals on a case by case basis with respect to the nature of the complaint received.

**Ty Robson  
Manager Development and Environmental Services**

## PRECIS OF CORRESPONDENCE

### 1 OUTBACK ARTS

Attached is a copy of an email received from the Chairperson of Outback Arts advising Outback Arts would welcome any questions about its activities and its future programs.

**1.1 Recommendation:** For Council's Consideration.

### 2 NYNGAN BAPTIST FELLOWSHIP

Attached is a copy of an email received from Richard Milligan, School Chaplain, Pastor Nyngan Baptist Fellowship asking Council to consider donating back to the organisation the application fees that Council would normally charge for improvement works to the Community Hall (formerly the Scouts Hall). These fees total \$927.25. (Quote 93 attached)

**2.1 Recommendation:** For Council's Consideration.

### 3 THE HON DARREN CHESTER MP, MINISTER FOR INFRASTRUCTURE AND TRANSPORT

Attached is a copy of correspondence received from the Minister advising that he has issued a Statement of Expectations (attached) for the Roads to Recovery (R2R) Program. This Statement is the first one for the R2R Program and it aims to improve road safety for all Australians. Council is ask to consider directing more of their R2R funding to projects to reduce road trauma.

**3.1 Recommendation:** That the copy of correspondence received from the Minister advising that he has issued a Statement of Expectations for the Roads to Recovery (R2R) Program be received and noted.

**Precis of Correspondence to the Ordinary Meeting of  
Bogan Shire Council held on 21 December 2017**

#### **4 THE HON JOHN BARILARO MP, DEPUTY PREMIER**

Attached is a copy of correspondence received from the Deputy Premier informing Council that the NSW Parliament recently passed the Local Government Amendment (Regional Joint Organisations) Bill 2017. Joint Organisations are a key part of the Government's commitment to build stronger Councils and improve service delivery and infrastructure across rural and regional NSW. Council is invited to nominate to form a JO within the planning region. The OLG is providing a comprehensive program of support to help Councils facilitate discussions, design an effective JO and form new partnerships to work on projects that cross their geographical borders.

**4.1 Recommendation:** That the correspondence received from the Deputy Premier informing Council that the NSW Parliament recently passed the Local Government Amendment (Regional Joint Organisations) Bill 2017 be received and noted.

#### **5 OFFICE OF LOCAL GOVERNMENT**

Attached is a copy of correspondence received from the OLG advising Council of the legislation that allows Councils to voluntarily join new Joint Organisations (JOs). Council is invited to nominate to form a JO and is encouraged to commence negotiations with the Councils in the planning region. An information pack has been provided to Council (enclosed in mail out) which includes the following resources:-

- Guidance information on how to submit a nomination to form a JO;
- Frequently Asked Questions; and
- Office of Local Government contacts for support.

**5.1 Recommendation:** For Council's Information.

#### **6 WEEKLY CIRCULARS**

Weekly Circulars 45/17 to 48/17 are tabled for Council's information. Copies of the Circulars Indices and Summary of Items have been dispatched to Councillors.

**6.1 Recommendation:** That the Local Government Weekly Circulars be noted.

**Precis of Correspondence to the Ordinary Meeting of  
Bogan Shire Council held on 23 November 2017**

**Derek Francis**

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**From:** Kylie Harvey <indigoandquince@hotmail.com>  
**Sent:** Thursday, 23 November 2017 7:21 AM  
**To:** Admin  
**Cc:** Outback Arts; Pauline Serdity  
**Subject:** Attention Derek Francis and Ray Donald re:Outback Arts

Dear Derek and Ray,

Outback Arts has built a statewide reputation of delivering quality Arts and Culture programs. The longevity of some of these projects has created opportunities for local artists to expand their practice and for others to discover their talents.

As a community based arts organisation, Outback Arts is focussed on supporting communities to create an individual creative identity. This cultural vibrancy is important to shires and their inhabitants. Without it many inhabitants have no reason to contribute to their communities. In our region populations are dwindling and becoming more transient, and Outback Arts is well placed to assist in community building projects.

Outback Arts would welcome any questions about its activities and its future programs. I regret that Pauline Serdity, treasurer of Outback Arts, and I were not able to meet you in person.

Yours sincerely,

Kylie Harvey

Chairperson  
Outback Arts

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This email has been scanned by the Symantec Email Security.cloud service.  
For more information please visit <http://www.symanteccloud.com>

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Precis of Correspondence to the Ordinary Meeting of  
Bogan Shire Council held on 23 November 2017

**Paula Riley**

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**From:** Nyngan Baptist <nynganbaptist@gmail.com>  
**Sent:** Wednesday, 15 November 2017 12:55 PM  
**To:** Admin  
**Subject:** Attn: General Manager

Dear Bogan Shire Council,

Our kids club and youth group work based in the Community Hall including the youth and children's groups operating from the hall serve around 40 children and youth each week. We have closer to 80 youth who are on our books and who do not attend weekly, but weekly we see an average of 30 at youth group and 10 children at kids club.

Since undertaking to be Reserve Trust Managers for the Community Hall (formerly the Scout Hall), we have significantly increased the usability of the space through lining and insulation, painting and air-conditioning. This year we are pleased to advise that we have been successful through a Crown Lands grant in obtaining nearly \$58,000 towards improvements at the Community Hall. These improvements make the space a functional space for any interested community group, and we are keen to see increasing usage by other members of the community as we make improvements

In addition to the Crown grant, we have raised \$10,000 towards the shortfall for this improvement work which is estimated to total \$68,000.

The improvements at the site will include:

- replacing old, unsealed, metal and timber doors with glass doors and screens.
- installing a large 12x7m outdoor covered and screened verandah space.
- replacing rusted guttering
- installing a ramp and footpath

We have recently submitted development application paperwork for this project to council, and I would like to ask if council would consider donating back to our organisation the application fees that would normally be charged by council.

Also, if there are ever youth related funding opportunities available through application to council, could you please inform us about these so that we can keep growing our youth work.

Many thanks for your ongoing support,

Richard Milligan  
School Chaplain  
Pastor Nyngan Baptist Fellowship

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**Precis of Correspondence to the Ordinary Meeting of  
Bogan Shire Council held on 23 November 2017**



*"Comfortable Country Living"*

**Quote No.:** 93  
**Quote Date:** 01 December 2017  
**Expiry Date:** 01 March 2018  
**Applicant:** Nyngan Baptist Fellowship  
**Quote Type:** Applications  
**Description:** Enclosed Verandah - \$43,000 - 50-52 Cannonbar Street Nyngan

<b>Fees Quoted:</b>	<b>GST</b>	<b>Amt Inc. GST</b>
Development Application Fee	\$0.00	\$299.00
Construction Certificate Fee	\$18.66	\$205.25
Inspection Fee Class 10 Building	\$18.00	\$198.00
Long Service Levy	\$0.00	\$150.00
Occupation Certificate Class 10 <\$50k	\$6.82	\$75.00
Planning Reform Levy	\$0.00	\$0.00

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<b>TOTAL AMOUNT PAYABLE (BASED ON CURRENT VALUE OF WORKS):</b>	<b>\$43.48</b>	<b>\$927.25</b>
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**Precis of Correspondence to the Ordinary Meeting of  
Bogan Shire Council held on 23 November 2017**



**The Hon Darren Chester MP**  
Minister for Infrastructure and Transport  
A/g Minister for Regional Development  
A/g Minister for Local Government and Territories  
*Deputy Leader of the House*  
*Member for Gippsland*

BOGAN SHIRE COUNCIL	
FILE	R/N
14/46	14 NOV 2017
	17/8714
ASSIGNEE Mayor	

The Mayor  
Bogan Shire Council  
PO Box 221  
NYNGAN NSW 2825

Dear Mayor

I am writing to advise you that I have issued a Statement of Expectations for the Roads to Recovery (R2R) Program. This statement is to bring R2R in line with other Australian Government programs where funding is issued with a set of expectations. This statement is the first one for the R2R Program and it aims to improve road safety for all Australians.

I am constantly reminded of the good use to which councils have put their R2R money, but I believe that more needs to be done to encourage more road safety outcomes from the funding.

The statement asks councils to consider directing more of their R2R funding to projects that are likely to reduce fatalities and serious injuries in crashes and to work with my Department to improve the reporting of safety and other outcomes from the R2R Program. A more formal evaluation by councils of their R2R projects will also make it easier for us to show how they have benefitted the local network and the community.

Reducing road trauma is a responsibility for us all. It's about safer drivers, safer cars and safer roads. Your support to help save lives and reduce the economic burden of road trauma will be greatly appreciated by your community.

The Australian Government has demonstrated its firm commitment to the R2R Program by providing an additional \$50 million on an ongoing basis from 2019-20, to bring the annual allocation to \$400 million across all councils in Australia, and by ensuring that the program did not contain a sunset clause under the *National Land Transport Act 2014*, meaning no new legislation is required for the continuation of the program.

**Precis of Correspondence to the Ordinary Meeting of  
Bogan Shire Council held on 23 November 2017**

I would be grateful if you would ensure that the Statement of Expectations is circulated to elected members and to council officers involved in selecting and administering R2R projects within your council.

The contact officer in my Department on this matter is Ms Sylvia Vincent at [sylvia.vincent@infrastructure.gov.au](mailto:sylvia.vincent@infrastructure.gov.au) or 02 6274 7387.

I look forward to continuing the successful relationship between the Australian Government and local councils through the R2R Program. By working together, we can make a difference to improve road safety.

Yours sincerely

A handwritten signature in black ink, appearing to read "D Chester", written in a cursive style.

**DARREN CHESTER**

Encl

7 November 2017

**Precis of Correspondence to the Ordinary Meeting of  
Bogan Shire Council held on 23 November 2017**



**The Hon Darren Chester MP**  
Minister for Infrastructure and Transport  
A/g Minister for Regional Development  
A/g Minister for Local Government and Territories  
*Deputy Leader of the House*  
*Member for Gippsland*

**ROADS TO RECOVERY STATEMENT OF EXPECTATIONS**

The Roads to Recovery (R2R) Program makes a valuable contribution to safety, economic and social outcomes in communities through supporting maintenance of the nation's local roads.

In the 2016-17 Budget, the Australian Government took a decision to provide an additional \$50 million on an ongoing basis to the R2R Program from 2019-20, to bring the annual allocation to \$400 million across all councils in Australia.

The Government also ensured that the R2R Program did not contain a sunset clause under the *National Land Transport Act 2014*, safeguarding the continuation of this important program.

1,300 people died on Australian roads last year and the Australian Government has been working closely with all levels of government to develop a strategy to reduce fatalities and serious injuries on our roads.

The current National Road Safety Strategy 2011-2020 sets out a plan using the safe system approach, safer vehicles, safer speeds, safer people and safer roads to reduce fatal and serious injury crashes by at least 30 per cent. This approach calls for a holistic view of the road transport system and the interactions among roads and roadsides, travel speeds, vehicles and road users.

Unfortunately, after a decade of good results, the trend over the last two years has been going in the wrong direction.

In reviewing the outcomes of the R2R Program, I am pleased to see that 27 per cent of funding received by councils has been spent on road safety across the life of the current program. A further 34 per cent of spending has been to maintain the road asset, which also has safety benefits.

There is a considerable body of knowledge that indicates that well-designed road improvements reduce the rate of road crashes and serious injuries.

A study of the Australian Government's Black Spot Program in 2012 examined the crash reduction benefits of a variety of road treatments based on a sample of 1,599 projects across the country.

## Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council held on 23 November 2017

The Bureau of Infrastructure, Transport and Regional Economics estimated that the Black Spot Program is reducing fatal and casualty crashes in total at treated sites by 30 per cent.

The study found that roundabouts are the most effective treatment, reducing casualty crashes by over 70 per cent. Providing new traffic signals and altering the traffic flow direction are the next most highly effective treatments for most severity levels, reducing crashes by more than 50 per cent.

We do not have the same level of information to be able to assess the benefits of the R2R Program.

I would like to work with local councils to ensure that the R2R Program is delivering the best possible outcomes in the area of road safety. When selecting projects, I would urge councils to consider the likelihood that the selected project will reduce fatalities and serious injuries in crashes.

It may be that projects that may not have been able to be funded under State or Federal Black Spot programs could be delivered under the R2R Program.

In terms of road maintenance projects, improving the quality of the road asset through re-sheeting and resealing will have stronger safety outcomes than simply maintaining the quality through routine road maintenance.

I note that pedestrian and cycling facilities associated with a road can be funded under R2R. I do not propose to change the eligibility criteria, but ask that such projects are only prioritised if their specific aim is to improve safety for vulnerable road users.

Councils could consider pooling R2R funding or Financial Assistance Grants to prioritise and jointly improve the quality of roads in a region with a known crash record. Similar to the greater adoption of asset management plans, councils could draw up road safety plans on a network basis in conjunction with neighbouring councils.

I have asked my Department to improve the reporting of safety and other outcomes from the R2R Program and I would like councils to provide additional information on the benefits and outcomes of each project. I encourage you to evaluate the projects completed and how they have benefitted the local network and community (for example, crash reductions or travel efficiencies), to assist us to better monitor and evaluate the program. I ask that this information be provided as part of the annual reporting from councils. My Department will inform councils of new reporting templates that will need to be completed as a condition of funding release for future years.

**Precis of Correspondence to the Ordinary Meeting of  
Bogan Shire Council held on 23 November 2017**

I am also requesting councils provide the Department with more regular updates on the status of projects which are receiving funding under R2R. I know previously some councils have informed us once works have been completed rather than before they have begun. I would like councils to inform us of every project which will receive R2R funding before they commence work on them and update us on their progress each quarter. A higher level of engagement than we have previously requested will allow both of us to benefit by keeping the local community informed of works underway.

The Commonwealth Government is committed to using Federal funding to improve employment opportunities for Indigenous Australians and I ask for this consideration to be applied to projects using R2R funding.

Lastly, I invite councils to write to me with ideas of how all levels of government could be improving road safety and the outcomes from the considerable investment we all make in the country's roads.

**DARREN CHESTER**

7 November 2017

**Precis of Correspondence to the Ordinary Meeting of  
Bogan Shire Council held on 23 November 2017**



**The Hon. John Barilaro MP**

Deputy Premier  
Minister for Regional New South Wales,  
Minister for Skills and Minister for Small Business

B17/7458

29 November 2017

**COPY**

Clr Ray Donald  
Mayor  
Bogan Shire Council  
PO Box 221  
NYNGAN NSW 2825

By email: [admin@bogan.nsw.gov.au](mailto:admin@bogan.nsw.gov.au)

Dear Clr Donald

We are pleased to inform you that the NSW Parliament recently passed the *Local Government Amendment (Regional Joint Organisations) Bill 2017*.

Joint Organisations (JOs) are a key part of the Government's commitment to build stronger councils and improve service delivery and infrastructure across rural and regional NSW.

JOs will provide the governance structures and funding to allow communities across the state to grow to their full potential.

JOs will transform the way local councils and State agencies collaborate, plan, set priorities and deliver important projects in regional NSW. They will provide a forum for key stakeholders to work together on the issues that matter most for regional communities such as boosting economies, creating jobs and improving transport, community infrastructure and services.

The NSW Government will work closely with JOs to build the strong partnerships that are required to make a real difference to communities. We would like to acknowledge the extensive contribution that councils and pilot JOs have made in providing advice and support to the process to date.

The feedback and lessons learned is reflected in the final JO model. Importantly, JO's will be voluntary and a matter for your council to determine in consultation with your neighbours.

Bogan Shire Council is invited to nominate to form a JO within your planning region. Councils have the flexibility to design a JO that will work for your region and we encourage you to start talking to councils within your planning region to choose the membership of your JO as the first step towards this exciting initiative.

**Precis of Correspondence to the Ordinary Meeting of  
Bogan Shire Council held on 23 November 2017**

The NSW Government has committed \$3.3 million to support the establishment of JOs. The Office of Local Government (OLG) is providing a comprehensive program of support to help councils facilitate discussions, design an effective JO and form new partnerships to work on projects that cross their geographical borders.

OLG is writing to General Managers with detailed guidance on the process and support the Government will be providing to assist councils in their decision making.

The NSW Government looks forward to working with councils to implement an effective network of JOs that deliver real benefits to the people of regional NSW.

Yours sincerely



The Hon. John Barilaro MP  
**Deputy Premier**  
**Minister for Regional New South Wales**  
**Minister for Skills**  
**Minister for Small Business**



The Hon. Gabrielle Upton MP  
**Minister for the Environment**  
**Minister for Local Government**  
**Minister for Heritage**

**Precis of Correspondence to the Ordinary Meeting of  
Bogan Shire Council held on 23 November 2017**



**Office of  
Local Government**

5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541

Our Reference: A573390  
Your Reference:  
Contact: Chris Presland  
Phone: 02 8289 6800

Mr Derek Francis  
General Manager  
Bogan Shire Council  
PO Box 221  
NYNGAN NSW 2825

1 December 2017

[derek.francis@bogan.nsw.gov.au](mailto:derek.francis@bogan.nsw.gov.au)

Dear Mr Francis

I am pleased to be writing to you following the recent passage by the NSW Parliament of the *Local Government Amendment (Regional Joint Organisations) Bill 2017*. This legislation allows for councils to voluntarily join new Joint Organisations (JOs) to strengthen regional coordination and improve the delivery of important infrastructure and services for communities through strategic planning, collaboration and shared leadership and advocacy.

Council has recently been invited to nominate to form a JO and I encourage you to commence negotiations with the councils in your planning region on how a JO may be established to best support your community.

To assist Council in considering to form a JO, enclosed is an information pack that includes the following resources:

- Guidance information on how to submit a nomination to form a JO
- Frequently Asked Questions
- Office of Local Government contacts for support.

The Office of Local Government welcomes this opportunity to work with you in establishing a JO and is available to discuss what assistance can be offered to your council and region as you consider the benefits of joining a JO.

Please contact Mr Chris Presland, Director Reform Implementation on (02) 4428 4100 or [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) if you have any further enquiries.

Yours sincerely



**Tim Hurst**  
**Acting Chief Executive**  
**Office of Local Government**

T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046



## **GRANTS AND FUNDING**

### **LG Weekly 45/17 – 17 November 2017**

#### **Early Years Learning Grants - \$4.5 Million Available**

The NSW Government has announced \$4.5 million in new grants for early childhood education.

### **LG Weekly 46/17 – 23 November 2017**

#### **Grants Available to Combat Local Crime**

Councils are invited to apply for grants of up to \$250,000 through the NSW Community Safety Fund for infrastructure and projects with a crime prevention focus.

### **LG Weekly 47/17 – 1 December 2017**

#### **Social Housing Community Improvement Fund – Round 4 Open**

Councils can apply for grants through the Social Housing Community Improvement Fund for improvements to the environment, facilities and amenities in social housing communities.

#### **Food Waste Education Grants – Apply Now**

Councils can apply for grants of up to \$30,000 from the Environment Protection Authority's Love Food Hate Waste Program to support projects that help households or businesses reduce the amount of edible food they waste.

