



BOGAN SHIRE COUNCIL

Business Paper

22 February 2018

Table of Contents

REPORT TO ORDINARY MEETING OF COUNCIL – MAYORAL MINUTE	7
1 SENIORS RENTAL ACCOMMODATION.....	7
2 BOGAN STREET JACARANDA TREES	7
3 VACANT SHOPS IN MAIN STREET	8
REPORT TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER’S REPORT.....	9
1 CHECKLIST.....	9
2 NYNGAN COBAR WATER SECURITY PROJECT	14
3 VILLAGE MEETINGS	30
4 JOINT ORGANISATIONS OF COUNCILS	38
5 REVISION OF COUNCIL POLICY AP004 TONGLING EXCHANGE PROGRAM	42
REPORT TO THE ORDINARY MEETING OF COUNCIL – PEOPLE AND COMMUNITY SERVICES	56
1 LIBRARY REPORT	56
2 BOGAN SHIRE EARLY LEARNING CENTRE	59
3 BOGAN BUSH MOBILE – TERM 4 REPORT	63
4 REGIONAL ECONOMIC DEVELOPMENT STRATEGY	64
REPORT TO THE ORDINARY MEETING OF COUNCIL – MANAGER OF FINANCE AND CORPORATE SERVICES	66
1 BANK RECONCILIATION.....	66
2 INVESTMENTS JANUARY 2018.....	67
3 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION.....	70
4 SECOND QUARTER 2017/2018 BUDGET REVIEW	72
5 NON-RESIDENTIAL SEWERAGE DISCHARGE FACTORS – SPORTING CLUBS.....	77
REPORT TO THE ORDINARY MEETING OF COUNCIL – MANAGER OF ENGINEERING SERVICES REPORT	79
1 OPERATIONAL REPORT	79
2 NYNGAN SHOWGROUND AND RACECOURSE IMPROVEMENTS.....	83
3 BIG BOGAN SIGNAGE	87
4 TRAFFIC COMMITTEE MEETING RECOMMENDATIONS.....	88

REPORT TO THE ORDINARY MEETING OF COUNCIL – DEVELOPMENT AND ENVIRONMENTAL SERVICES	90
1 DEVELOPMENT APPLICATIONS.....	90
2 OPERATIONAL REPORTS	92
3 COUNCIL POUND PADDOCK.....	93
4 STREET TREES.....	94
5 STREET TREE REMOVAL.....	108
PRECIS OF CORRESPONDENCE.....	111
1 KEITH WHITE – CHINESE PORTION OF THE NYNGAN CEMETERY	111
2 NYNGAN SHOW SOCIETY.....	111
3 BREWARRINA NUCLEAR WASTE PROPOSAL.....	111
4 REGIONAL PLATTERS BUSINESS DEVELOPMENT PROGRAM	112
5 KEVIN HUMPHRIES MP	113
6 NYNGAN RUGBY UNION CLUB.....	113
7 NYNGAN BAPTIST FELLOWSHIP CHURCH.....	113
8 WEEKLY CIRCULARS	113

14 February 2018

COUNCIL MEETING NOTICE

The next Ordinary Meeting of Council will be held in the Council Chambers, Nyngan on Thursday 22 February 2018 at 9.30am.

Mr Don Murray, NSW Department of Premier and Cabinet will address the Council on Nyngan Cobar Water Storage Project.

AGENDA

1. Opening Prayer
2. Remembrances
3. Apologies
4. Declarations of Interest
5. Confirmation of the Closed and Confidential Minutes of the Council Meeting held on 21 December 2017.
6. General Manager's Closed and Confidential Report
 - 1. Sale of Industrial Sites**

In accordance with the provision of Section 10A (2) (c) of the Local Government Act 1993, the General Manager is of the opinion that consideration of this item is likely to place when the meeting is closed to the public for the following reason: because information that would if disclosed confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.
7. Confirmation of the Ordinary Minutes of the Council Meeting held on 21 December 2017
8. Mayoral Minute
9. General Manager's Report incorporating reports from:-
 - People and Community Services
 - Finance and Corporate Services
 - Engineering Services
 - Development and Environmental Services
10. Correspondence

Your attendance at this meeting would be appreciated.

Yours sincerely

Cathy Ellison
Executive Assistant

REPORT TO ORDINARY MEETING OF COUNCIL – MAYORAL MINUTE

Councillors

The following report is submitted for consideration:-

1 SENIORS RENTAL ACCOMMODATION

Councillors would remember that some good plans were drawn up to establish four units for senior's rental accommodation at the old Pre-School site, on the corner of Cobar and Dandaloo Streets. This project is currently being considered for a state grant, with some previous applications unsuccessful. A cost estimate to build is approximately \$1M, which will make rental costs fairly high if Council consider to fund the project in the future. The General Manager and myself had some initial discussions with another organization in town who have similar aspirations for pensioner units in Ellen Street, however any possibility of combining our efforts seemed impossible. We know a need exists for this type of seniors accommodation, so if our application for a grant is unsuccessful, I suggest we get some quotes on transportable units.

1.1 Recommendation: For Council Consideration.

2 BOGAN STREET JACARANDA TREES

On the southern side of Bogan Street, between Terangion and Mudal Streets, there are a line of Jacaranda trees along the nature strip. The Jacaranda trees between Mudal Street and where Judy Davis (and the late Roy Davis) live, were planted prior to them moving to live there in the 1960's, (fourteen of them), however the remaining twenty one were planted and cared for by Judy and Roy. They vary in size, but when they are all flowering they are a spectacular sight. Roy Davis also planted and established sixteen Jacaranda trees along the northern side of the playground at St Joseph's Convent Primary School. I suggest we acknowledge Mr Davis' efforts by naming this section of Bogan Street, for example, Jacaranda Lane; and have a small plaque erected to record his efforts. I know naming any area like this in town may be risky, but I am not aware of any other situation like this; and I'm sure Council are always ready to consider, on a case by case basis, any similar requests.

2.1 Recommendation: For Council Consideration.

3 VACANT SHOPS IN MAIN STREET

Councillors would be aware that we have an increasing number of vacant shops in our main street CBD, where business' have either closed or relocated. This is unfortunate for local shoppers, and also is not a good look for tourists and travelers who we encourage to stop and shop in Nyngan. As all of you either own or work or have worked in a local business, I suggest we take some time at today's meeting to discuss ways we might try to rectify this situation using your knowledge and experience. Meeting with some owners of the empty shops to discuss rental rates, or suggested approaches to locate business in town, for example white goods outlet and laundromat, are some initial suggestions.

3.1 Recommendation: For Council Consideration.

RL Donald OAM
Mayor

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

REPORT TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER'S REPORT

Mayor and Councillors

The following report is submitted for consideration:-

1 CHECKLIST

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
1	13/12/2012 28/03/2013	418/2012 098/2013	Davidson Park Revitalisation Program	Establish paving pathways to the mural.	MDES	Work commenced.
2	26/09/2014	363/2014	Fire Safety Audit Program	Further report on progress of compliance with Program.	MDES	Fire Safety Audit Reports (FSARs) to all selected properties completed. Meetings held with several owners / Boards. Agreement on required works achieved with several owners / Boards.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

	26/02/2015	033/2015		Legal proceedings including the issuing of Notices and Orders to commence against the owner/occupier of any premises who fails to confirm their agreement to comply with the findings of the FSAR.		Efforts still being made to have owners upgrade building voluntary.
3	24/03/2016 15/12/2016	078/2016 485/2016	Bicentennial Wall & Ceramic Mural	The General Manager work with Peter Zanetti to undertake the necessary work to complete the reinstatement of the wall & mural.	GM	Wall has been reconstructed with only minor works outstanding. Meeting held 5 December 2017 with Peter Zanetti. All tiles have been remade, glazing underway.
4	27/10/2016	423/2016	Seniors Living – Rental Units	Consult with community to gauge interest in the project before making a decision on which location & how many units to build.	GM	Public Information Meeting 14 December 2016. Community expressed a preference for the Cobar/Dandaloo Streets site. Building Better Regions Grant Program identified as a match for this project. Application submitted.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

5	27/072017	236/2017	National Broadband & Network Design	Council raises it concern with the current footprint with the Minister for Communications & Arts & member for Parkes to ensure that our community is able to fully benefit from the fixed line NBN delivery.	MDES	It has become apparent that NBN is not installing fixed wireless around Nyngan but intends providing a satellite service.
	26/10/2017	334/2017		Council write to local Federal Member, Mark Coulton MP regarding Council's ongoing concern with the NBN roll out to Nyngan.	GM	Letter sent. UPDATE: Response from Mark Coulton indicating he has made representation to Minister for Regional Communications.
6	28/09/2017	301/2017	Neeroc Road Extension	Council seek clarification from Crown Lands for any exemptions available regarding vegetation management when transferring Crown Land for the purpose of constructing access roads.	MDES	Letter to Crown Lands Office sent. No response to date.

General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018

7	28/09/2017	283/2017	Medical Centre	The General Manager in consultation with PHN proceeds to recruit & engage a second doctor for the BSMC.	GM	PHN engaged to undertake GP recruitment. Adverts for GP/VMO placed with Rural Doctors Network (RDN), PHN, Seek (online) and Medical Jobs (online).
	26/10/2017	312/2017		Council investigate alternatives to having VMO rights that would allow a doctor to visit patients and / or attend emergency services at the hospital.		Discussions commenced.
8	23/11/2017	376/2017	Essential Energy - Trees	Council evaluate the condition of the recently trimmed trees under the power lines in Nyngan & determine whether any of these should be replaced by more suitable species, with a report to Council.	MDES	Report to be provided at the February 2018 meeting. <u>UPDATE:</u> Report refers. COMPLETED

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

9	21/12/2017	392/2017	Increase of train speed through Nyngan	Strong letter of concern & a request to address Council be send to the relevant rail authorities & a copy to local member.	GM	UPDATE: Letter sent to Minister for Transport & Infrastructure, with copy to Kevin Humphries. Minister has now forwarded the letter onto the Minister for Roads, Maritime and Freight, the Hon Melinda Pavey MP. Precis February Council Meeting 2018 refers.
10	21/12/2017	393/2017	Preservation of Goods Ramp	Report on a way to preserve the goods ramp be considered at the estimates Meeting.	MD&ES	Report to be considered at the Estimates Meeting in May 2018.
11	21/12/2017	396/2017	Advertising and signage for location of Big Bogan	A report be presented to February 2018 Council Meeting detailing location & advertising of Big Bogan.	MES	UPDATE: Report refers. COMPLETED

1.1 Recommendation

That the report relating to the Monthly Checklist be received and those items marked as "Completed" be removed from the checklist.

2 NYNGAN COBAR WATER SECURITY PROJECT

Summary:-

The purpose of this report is to brief Council on the current status of the Nyngan Cobar Water Security Project and to seek direction on certain key matters to progress the project.

2.1 Introduction

The purpose of this report is to brief Council on the current status of the Nyngan Cobar Water Security Project and to seek direction on certain key issues so as to progress the project.

2.2 Background

Previous reports to Council in March, September and November 2017 refer.

At an extraordinary meeting on 14 September 2017 Council resolved:-

273/2017 RESOLVED that Council:-

1. Believes the proposed 3000 ML off-river storage, together with the two smaller 700 ML off-river storages, are solutions to the long-term water security needs of Bogan Shire and Cobar Shire.
2. Understands that the NSW State Government has an opportunity to apply for significant Commonwealth Government funding for part of the proposed Albert Priest Pipeline but that application for these funds has to be made by 21 September 2017, which is well in advance of current project timelines.
3. Recognises that these current project timelines include a period of public consultation commencing on 2 October 2017 and due to be completed by 28 February 2018.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

4. Strongly believes that this public consultation, which is to include the likely impact of the construction of a pipeline on the future price of water, is required - in the best interests of our community - prior to making any further decisions on the construction of the proposed Albert Priest Pipeline.
5. For this reason is unable to commit to supporting the NSW Government's application, under the National Water Infrastructure Development Fund, for funding of the Albert Priest Pipeline at this stage. **(Ryan/Douglas) Unanimous**

Further, at an Extraordinary Meeting held on 7 November 2017 Council resolved:-

341/2017 **RESOLVED** *that Council recognises the importance of regional development in Shires like ours, but is not in a position to consider support in principle for the piping of the Albert Priest Channel until we can consult our community of water users (town users, stock and domestic, irrigators, and mining) with accurate information about future water charges.*

At this meeting a draft letter to the Deputy Premier was discussed, the final version of which is included as Appendix 1. The response from the Deputy Premier is included as Appendix 2.

2.3 Discussion

Since November there has been ongoing project work undertaken by Council's technical advisors (consultants and NSW Lands & Water). This includes discussions and consultation with landowners along the Albert Priest Channel, the mines at Cobar, Cobar Shire Council, Cobar Water Board and Bogan Shire Council.

Consultation with APC landowners and Cobar mines has included:-

- **Consultation with landholders**

A draft report of landholder consultation was submitted by consultants on 22 December 2017 outlining the consultation to date. Briefly:

- A group meeting was held on 16 October 2017, followed by individual landholder meetings. The consultants then developed draft Land and Water Property Plans (LWPP) and analysed the irrigation and water demands.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

- A second group meeting was held on 12 December 2017, where information was presented on irrigation demand, proposed tariff structure and cost comparison with other schemes. Landholders raised a number of issues including:-
 - Clarification of the drought risk to Nyngan;
 - Landholders' water charges compared to others, particularly the Cobar Mines which weren't available at the meeting;
 - Retaining the Albert Priest Channel for the landholders' use; and
 - An alternate pipeline route between Gunningbar Creek and Nyngan.
- **Consultation with Mines**

Consultation with the mines commenced in September 2017. Project risks and the requirements of NSW Treasury have been discussed. They include:

- Paying a commercial rate of return to the NSW Government for the capital cost of the pipeline.
- Providing a surety against unpaid water accounts and exit fees, in the event of a mine closure or bankruptcy.

Work has also been undertaken on costs and pricing and, as a result, further information is now available regarding water charges.

The attached discussion document, prepared by Council's technical advisors, seeks to bring Councillors up to date with the project status as well as prompting further discussions and decisions on key issues in order to progress the project. Council's technical advisors will be present at the Council meeting to provide input into these discussions.

Issues include:-

- 1 Drought risk to Nyngan.
- 2 Water security solutions.
- 3 Proposed water pricing structure on the basis that system losses are purchased by the scheme (as annual allocations) from the towns' entitlements.
- 4 Agreements with Cobar Shire Council and Cobar Water Board.
- 5 Further work to evaluate retaining or decommissioning the Albert Priest Channel.
- 6 Revision of the project Business Case to include the evaluation of alternative pipeline.
- 7 Letter to the Minister for Regional Water.
- 8 Additional grant funding.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

Given the complexity of issues and the timeframes involved – for example the final pricing report was completed on 12 February - the General Manager cannot expect Council staff to provide definitive recommendations to Council in all of these issues. Council Staff will require time to evaluate certain of the recommendations of Council's technical advisors and may seek further advice on some issues. In this context, the recommendations contained in Appendix 3 are those of Council's technical advisors at this stage.

It is recommended that Council considers each of the issues presented in the attached document, and seeks further information and clarity from Council's technical advisors at the meeting prior to making resolutions.

2.4 Attachments

1. Letter from Council to NSW Deputy Premier – Nyngan Cobar Water Security
2. Response from NSW Deputy Premier – Nyngan Cobar Water Security
3. Discussion document prepared by Council's technical advisors.

2.5 Recommendation

That Council considers each of the issues raised and recommendations made by Council's Technical Advisors.

General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018

Attachment 1.



"Comfortable Country Living"

9 November 2017

The Hon. John Barilaro MP
Member of the Legislative Assembly
Member for Monaro
Deputy Premier, Minister for Regional New South Wales,
Minister for Skills, and Minister for Small Business
GPO Box 5341
SYDNEY NSW 2001

Dear Deputy Premier

**Nyngan Cobar Water Security – The Albert Priest Pipeline and additional 700
Megalitre Storage Project**

The communities of Nyngan and Cobar are acutely aware of the importance of water security, and the importance of a reliable water supply to the local and regional economy.

The Nyngan - Cobar region contributes around \$761 Million Gross Regional Product¹, with the main contributors being mining (46% of value add and 35% of FTE employment) and agriculture (7% of value added and 15% of FTE employment²).

During the millennium drought, water allocations were heavily cut. The situation became critical in 2007 when water in Burrendong Dam fell as low as 1%. Worse, modelling has found the 2007 drought was relatively mild. A repeat of the 1980/81 climatic conditions would be far worse with today's higher levels of river extractions.

There is now a very real possibility that a repeat of past droughts would cause mining operations to be mothballed, force many people in the townships of Nyngan and Cobar to relocate, and cause irreversible damage to the economic and social values in the region.

Bogan Shire Council recognises the importance of water security and regional development for our Shire and Cobar Shire.

¹ 'Nyngan and Cobar Raw Water Security Business Case' prepared by CPE Associates in February 2014

² 'Profile and Opportunities', prepared by Regional Development Australia Orana NSW and Western Research Institute Ltd in September 2013

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

However, with regard to the proposed construction of a pipeline to replace the Albert Priest Channel, Council has adopted a cautious approach to supporting the construction of a pipeline and has, so far, not been in a position to provide support in principle for the project.

This is because, with new and compressed project timeframes resulting from grant funding deadlines, Council has not yet been able to adequately consult with our community on the implications of the proposed pipeline for water users. Of specific concern is the potential for increased water charges as these charges are not yet known or understood. Initial indications are, however, that the pipeline's construction could result in unaffordable increases to water charges, mainly as a result of the need to cover the ongoing cost of depreciation on an annual basis. It is appreciated that town water trading and other mechanisms under consideration by Council's consultants could alleviate these increases.

Council already has one of the highest water charges in NSW due to a range of factors and the communities of Nyngan and Cobar have no capacity to absorb any additional increase in water charges to meet additional ongoing operating, specifically depreciation, costs associated with this project. For this reason, the NSW Government's assistance is sought in addressing the issue of depreciation for these projects. Furthermore, Council's capacity to carry the potential risks of project construction is limited and will need assistance from the NSW Government.

Specifically, Council requests the following should plans for the construction of the Albert Priest Pipeline and 700 ML Storage 1B proceed towards construction:-

1. That the NSW Government becomes the project's proponent and constructor and accepts all project risks until the pipeline becomes operational.
2. An assurance that the NSW Government will completely fund the construction cost of the pipeline including all associated infrastructure costs, such as pumps and electrical infrastructure.
3. An assurance that depreciation costs will not to be imposed on any water user – in other words that annual depreciation expenses will not have an adverse impact on profit and loss such that revenue has to be generated from user charges to fund these depreciation expenses to ensure the ongoing financial sustainability of the pipeline's operations.
4. In respect of point 3 above, that Council be provided with details of the proposed mechanism to achieve this outcome, including confirmation from the Audit Office of NSW that the proposed mechanism fully satisfies their audit requirements in all respects.
5. An assurance that water users will not be negatively impacted by increased operational costs for the pipeline over and above those currently incurred for the operation of the Albert Priest Channel.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

6. An assurance that water from the pipeline will be delivered into the existing weir pools.
7. An assurance that water savings from current and proposed works, including piping the Channel, will remain available for all water users including Bogan Shire Council – in other words that, at a minimum, Bogan Shire Council's current Macquarie River water licence (allocation) is retained by Council.
8. That Bogan Shire Council operate the pipeline once constructed.
9. An assurance that trading of town water will continue to be permitted.
10. That Council's approval must be obtained before calling tenders for construction.

I trust that this letter provides insight to the risks and challenges faced by Bogan and Cobar Shire Councils, and look forward to a response on the considerations listed above.

A handwritten signature in black ink, appearing to read "Ray Donald".

Ray Donald OAM
Mayor
Bogan Shire Council

A handwritten signature in black ink, appearing to read "Derek Francis".

Derek Francis
General Manager
Bogan Shire Council

General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018

Attachment 2.



The Hon. John Barilaro MP
Deputy Premier
Minister for Regional New South Wales,
Minister for Skills and Minister for Small Business

A2349624

Clr Ray Donald OAM, Mayor and Mr Derek Francis, General Manager
Bogan Shire Council
PO Box 221
NYNGAN NSW 2825

Dear Mr Donald and Mr Francis,

Thank you for your letter of 10th November 2017. I apologise that I have not responded to you earlier.

I also acknowledge receipt of your Business Case, relating to the Albert Priest Pipeline and an additional 700 ML Water Storage proposal, as part of the Nyngan Cobar Water Security Project. This business case has been referred to INSW for consideration of funding through their Safe and Secure Water program in addition to NSW having sponsored its referral to relevant Australian Government funding programs.

I understand that you have been working closely with Mr Don Murray from the Office of the Regional Infrastructure Coordinator and with Mr Warwick Brown of Crown Lands and Water (CLAW) on this initiative and I thank you for your effort. My Department has informed me that there has been considerable progress made over the last few months as a result of this collaboration.

To facilitate next steps in our consideration of this initiative, Minister Blair has agreed to have his agency lead including addressing the important issues raised in your letter. Other relevant Government groups including the Office of the Regional Infrastructure Coordinator will work with CLAW.

Once again, thank you for your energy and drive and I will take a keen interest in the progress of this initiative. I will also ask the local member Mr Kevin Humphries MLA to engage with you on this matter and would encourage you to use his knowledge and expertise.

If you require additional information or wish to discuss this matter further, please contact Ms Laura Clarke, Deputy Chief of Staff, Deputy Premier's Office,
Laura.Clarke@deputypremier.nsw.gov.au, 0409 932 163.

Yours sincerely



The Hon. John Barilaro MP
Deputy Premier
Minister for Regional New South Wales
Minister for Skills and Minister for Small Business

cc: Premier, the Hon Gladys Berejiklian MP

Attachment 3. Discussion document prepared by Council's technical advisors.

Nyngan / Cobar Water Security Project Discussion document prepared by Council's technical advisors

The following issues and project advisor's recommendations are presented for Council's consideration:

Issue 1 - Drought Risk to Nyngan

During consultation with landholders on 12th December 2017, a landholder questioned whether Nyngan actually has a drought risk and, by implication, whether the project will actually benefit Nyngan.

In response, Council's consultants examined secure yield modelling more closely for Nyngan and found the Nyngan-alone solution fails to provide sufficient water for Nyngan to satisfy the recommended level of drought security.

An extract from the Report reads as follows "*the model result for the Secure Yield for the Nyngan alone scheme was zero because of the high losses in the model and by definition Secure Yield cannot go lower than zero. The 50% allocation of the Nyngan Macquarie entitlement (1375 ML/a , 50% of 2750 ML/a during critical drought) was less than all the losses; some 1580 ML weir pool, some 300 ML APC seepage loss, some 35 ML APC evaporation loss and some 80 ML evaporation loss from the 217 ML storage. From the losses the Nyngan alone scheme could be considered to have a deficit of over 400 ML during the critical drought (ie approximately 1375+217-1580-300-35-80)*".

With the secure yield effectively being a deficit of 400 ML, this means the Nyngan-alone scenario is 1250 ML (400+850) short of satisfying the towns 850 ML demand in a critical drought.

Furthermore, the financial impact on Nyngan ratepayers for a Nyngan-alone scheme is likely to be greater than for a shared pipeline. For more details on likely water charges for a shared pipeline refer to Issue 3 – Water Pricing Framework.

Secure yield modelling has confirmed that Nyngan and Cobar separately have drought problems, and a solution involving Nyngan alone is not viable. A joint solution involving both Nyngan and Cobar is therefore recommended.

RECOMMENDATION 1 – *That Council acknowledges that, on the basis of secure yield modelling undertaken, there is a drought risk to Nyngan and that a Nyngan-alone solution is not viable.*

Issue 2 - Water Security Solutions

The primary driver for the project is water security for Nyngan and Cobar. The four main options examined to improve water security have been:

- More water storage
- Reduce water losses
- Access groundwater in drought years
- Purchase additional surface water - either temporary or permanent

The recommended water security strategy combines the first three of these options. The option of purchasing more water is not viable.

Ongoing evaluation of the project has led to the following infrastructure elements being proposed:

- Storage 1A (700 ML) – construction nearing completion
- Storage 1B (700 ML) – the bore field alternative is being investigated
- Pipeline – along the Albert Priest Channel (APC) or Old Warren Rd
- Albert Priest Channel – partial or full retention of the Channel
- Bore field – desk study in progress

Storage 1A (700 ML) is currently under construction and fully funded through a grant from Restart NSW – Water Security for Regions.

Storage 1B (700 ML) was proposed in the Business Case written in 2013. The later Business Case, written in October 2017 for Storage 1B and the Albert Priest Pipeline, and subsequent review, led to the suggestion from the project's technical advisors that investigating a slightly larger bore field may have more benefits than building Storage 1B. Some of the expected advantages of the bore field over Storage 1B are:

- The bore field would have no evaporation or seepage losses. Whereas, Storage 1B is estimated to lose at least an estimated 200 ML/year to evaporation, which may be higher again with seepage.
- The targeted bore field could supply water almost indefinitely, whereas Storage 1B is expected to run dry in a record drought.
- The bore field may be available for high value irrigation in non-drought years.

A pipeline along the Albert Priest Channel became the preferred option following a report by Waterbiz in 2007. Shorter pipeline routes to the Gunningbar Creek were considered but eliminated because of the ability to supply water to these locations.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

However, at the request of a landholder in December 2017, the Old Warren Road route is being re-examined.

The decision to retain or decommission the Albert Priest Channel has been left until the landholders' preferences are known. The most recent Business Case considered two pipeline sizes. The first was sized for all irrigators, assuming the APC will be decommissioned. The second was a smaller pipeline primarily for the Towns, Mines, Stock and Domestic, to allow for the possible retention of the APC. Further information is provided in discussion on Issue 5.

A bore field is necessary to achieve the recommended level of water security for the towns and the requested water security for the mines. The need for a bore field arises from by the secure yield modelling, which found the Storages and Albert Priest Pipeline only achieved a secure yield of about 3,000 ML/year compared to the required 6,300 ML/year. The bore field is therefore needed to make up the approximate 3,300 ML/year shortfall. A preliminary study to identify the most suitable location and determine the cost is in progress.

RECOMMENDATION 2 – That Council acknowledges the water security solution for Nyngan and Cobar includes Storage 1A, Storage 1B (if a slightly larger bore field is not viable), a Pipeline between Nyngan and Gunningbar Creek, and a Bore Field.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

Issue 3 - Water pricing framework

A report on the Water Supply Framework was submitted by consultants on 12 February 2018.

The report analyses the water pricing for the Albert Priest Pipeline, Storage 1A & 1B and the bore field. The pricing assumes that the Albert Priest Channel will be decommissioned. If the Albert Priest Channel is retained, or an alternative scheme is preferred, the water pricing will differ from the amounts quoted. Council staff received a presentation on the proposed pricing structure in December 2017 and a peer review of this document is underway. Further analysis of this Framework is planned between project advisors and Council staff.

Under the pricing model:-

- Landholders along the Albert Priest Channel only pay for use of the pipeline - not Storage 1A or 1B or the bore field.
- System losses are purchased by the scheme from Nyngan and Cobar's town water entitlements. This enables losses to be paid by the Towns and Mines in proportion to their share in the scheme. It does not apply to landholders.

Comparison of approximate bulk water charges to Nyngan and Cobar (excluding Water NSW charges) are shown below:

Scenario	Nyngan		Cobar	
	Total cents/kL	Cost/year assuming residential usage of 400 kL/year	Total cents/kL	Cost/year assuming residential usage of 400 kL/year
Currently with Albert Priest Channel	+ 4.9c	+ \$19.60	+ 4.9c	+ \$19.60
New scheme without losses purchased	+ 10.7c	+ \$42.80	+ 10.7c	+ \$42.80
New scheme with losses purchased (proposed pricing structure)	- 4c	- \$16.00	+ 8.4c	+ \$33.60

RECOMMENDATION 3 – *That Council note the proposed water pricing structure, which includes the purchase of system losses by the scheme (as annual allocations) from the towns' Nyngan's and Cobar's entitlements, and that further discussions are required with Cobar Water Board and Cobar Shire Council to agree on the pricing structure.*

Issue 4 – Agreements with Cobar

There has been ongoing consultation with Cobar Water Board and Cobar Shire Council through the Project Steering Committee. As the project progresses and agreements are reached on various project elements, formal written agreements will be developed. Council may wish to delegate authority to the Mayor and General Manager to discuss and conclude these arrangements with Cobar Shire Council and Cobar Water Board.

RECOMMENDATION 4 – *That Council delegates authority to the Mayor and General Manager to hold talks with Cobar Shire Council and Cobar Water Board in regard to future service agreements, proposed water pricing proposed governance arrangements and to conclude the necessary agreements.*

Issue 5 - Retain or decommission the Albert Priest Channel

During the landholder consultation, several landholders asked if the Albert Priest Channel can be retained.

The APC includes many structures constructed in the 1940's and 1960's that are in variable condition. Some structures such as the syphon under Beleringar Creek require replacement. Whilst Council has progressively replaced some of the minor structures, a renewal plan that covers all structures will be necessary to continue the operation of the channel.

Further analysis and costing is required. Additional consultation with irrigators and stock & domestic users is recommended. The approach to this consultation includes the preparation of Facts Sheets, direct engagement with key stakeholders, and preparation of a risk assessment. The aim is to make a recommendation to Council at the March Council meeting on whether to partially retain, fully retain or decommission the APC.

The project's advisors recommended that Council engage a consultant to undertake additional consultation and evaluation to determine the future of the Albert Priest Channel.

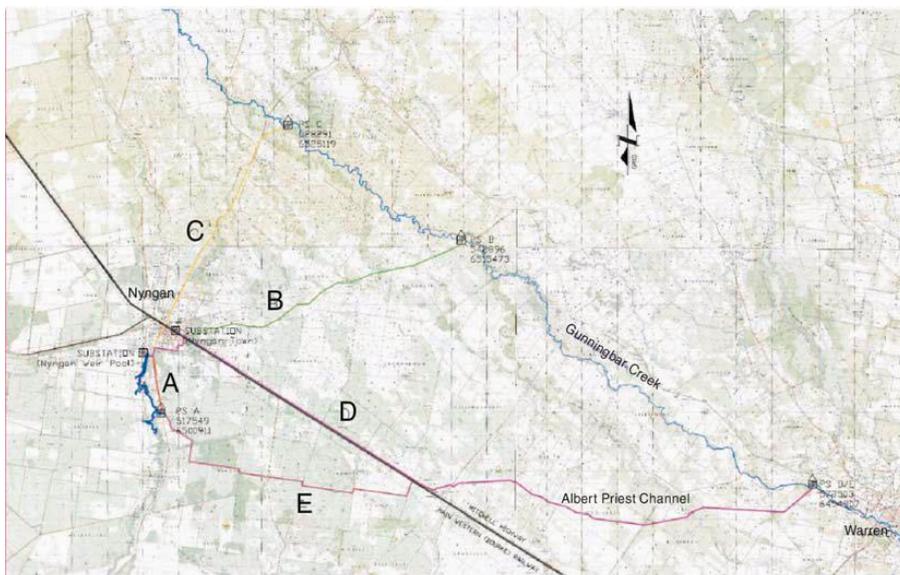
RECOMMENDATION 5 – *That Council engage a consultant to undertake additional consultation and evaluation to determine whether to partially retain, fully retain or decommission the Albert Priest Channel.*

Issue 6 - Revision of Business Case for alternate scheme options

During consultation with landholders on 12th December 2017, an alternate pipeline route was suggested for a more direct route from Nyngan to Gunningbar Creek.

The suggestion is very close to Option B and C, evaluated in the 2007 WaterBiz report (refer to Figure 1, which is an extract from the 2007 report). These options were described as:

- Option B - Gunningbar Creek above the Canonbar Overflow along the Old Warren Road;
- Option C - Gunningbar Creek below the Canonbar Overflow along Colane Road;



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

These options were rejected following the 2007 Report. Although the route of the pipeline would be shorter, water cannot be supplied downstream of the current offtake to the Albert Priest Channel during severe droughts.

The details are being confirmed with Water NSW and a desktop study is proposed to revisit the feasibility of Option B. Whatever the outcome, the Business Case will be updated to include an updated evaluation of alternative options.

RECOMMENDATION 6 – *That Council note that the Business Case will need revision to include the evaluation of an alternate pipeline scheme proposed by landholders at a consultation meeting held on 12 December 2017.*

Issue 7 - Proposed letter to Minister for Regional Water

A letter is proposed to the Minister for Regional Water to resolve a number of water policy issues that have arisen. The issues are:

- Management of replenishment flows to Bogan River and Beleringar Creek, if the Albert Priest pipeline is constructed.
- Maintaining the ability to trade town water if the new scheme is built.
- Maintaining eligibility for an increase in the town water licence, if there is a population increase.
- Impacts (if any) to water entitlements for an alternate location for the Gunningbar Creek offtake.

RECOMMENDATION 7 – *That Council writes to the Minister for Regional Water regarding water policy issues associated with internal water trading, replenishment flows to Bogan River and Beleringar Creek, impacts to water entitlements for alternate location for the Gunningbar Creek offtake and town water licencing;*

Issue 8 - Project funding

To date, Council has received funding of \$850,000 for investigation activities from the Commonwealth Government as part of the National Water Infrastructure Development Fund. This funding allocation will cover the current investigation activities associated with feasibility studies, consultation, water pricing and development of options.

An application to the State Government's Safe and Secure Water Program will be required to complete the options development to the point where the final option can be selected and the Business Case can be finalised. The funding process under the Safe and Secure Grant Program requires an Expression of Interest and Detailed Application, with a request for special consideration of 100% funding.

At the time of writing, there have been no announcements regarding construction funding. The Commonwealth funding applied for in September 2017 required that the project be construction-ready by August 2018. It is therefore important that the acceleration of pre-construction activities continue in order to meet the criteria of the Commonwealth funding program.

RECOMMENDATION 8 – That Council lodges an Expression of Interest and Detailed Application for grant funding under the NSW Government's Safe and Secure Water Program to fund the completion of the expanded options development activities and revised Business Case for the project.

3 VILLAGE MEETINGS

Summary:-

The purpose of this report is to inform Councillors of the Manex Meeting with representatives of the Shire's villages in 2017.

3.1 Introduction

The purpose of this report is to inform Councillors of the Manex meeting with representatives of the Shire's villages in 2017.

3.2 Background

Following recent practice, Managers held mid-year meetings with representatives of Coolabah, Girilambone and Hermidale on 12 December 2017 to follow up on matters raised during the annual meetings between villages and Councillors and to establish whether any new matters have arisen.

3.3 Discussion

Attached is an updated checklist for the information of Councillors.

3.4 Attachment

Village Checklist

3.5 Recommendation

That the Village Meeting Report from the Meeting held on 12 December 2017 be received for noting.

Coolabah

Bogan Shire Council

Key discussion points and actions:

Items for Action	Responsible Officer	Status
<p>Items for action from Meeting 16 April 2015</p> <p>i. Incorrect house identified – item still outstanding.</p>	<p>Manager Development & Environmental Services</p>	<p>Council to consider policy position.</p> <p>Correct property is identified as Lot 1 Sec 26 DP 758274 and is included in Council's list of unpaid rates for the upcoming auction.</p>
<p>Items for action from Meeting 12 April 2016</p>		
<p>i. Scrap metal – needs to be removed. (Price of scrap metal currently very low – contractors not available to remove).</p>	<p>Manager Development & Environmental Services</p>	<p>Contact has been made with scrap metal contractor.</p> <p>Contractors currently contracted to Nyngan Tip, will only collect full truckloads of scrap from the three tip sites due to decommissioning cost of plant at each site. Opportunity is available to undertake a back load from Bourke in the next Bourke collection and will be monitored for this to occur.</p>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

Items for Action	Responsible Officer	Status
ii. Awning at Hall – agreement to proceed.	Manager Development & Environmental Services	Works to be undertaken in 2018.
Items for action from Meeting 20 April 2017		
i Public Toilets – consider need for – to encourage travellers to stop.	Manager Engineering Services	
ii Grass Slashing – request to review program (highway and town)	Manager Engineering Services	
iii Tree – overhanging powerline outside residence	Manager Development & Environmental Services	
<u>Items for action from Meeting 12 December 2017</u>		
i Cladding on Hall – Cladding has been ordered. To be erected as soon as possible.	Manager Development & Environmental Services	



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

Items for Action	Responsible Officer	Status
ii Awning on Hall – to be manufactured & installed as soon as possible.	Manager Development & Environmental Services	
iii Water Supply – dirty.	Manager Engineering Services	

Girilambone

Bogan Shire Council

Key discussion points and actions:

Items for Action	Responsible Officer	Status
Items for action from Meeting 16 April 2015		
i. Playground – shade for consideration using 2015/16 village fund & community funds.	Manager Engineering Services	Unused shade frame from old BBM premises to be transferred to playground. Quotes to be obtained for shade sail. Frame delivered – not yet installed. Assistance needed with post holes.
ii. Playground – need to formalise arrangements for lawn mowing.	Manager Development & Environmental Services	Community volunteers to be inducted. Under review.
<u>Items for action from Meeting 9 December 2015</u>		
i. Sign for war memorial rather than brass plaque.	Manager Engineering Services	Agreed to proceed at meeting 6/12/2016.



General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018

Items for Action	Responsible Officer	Status
Items for action from Meeting 20 April 2017		
i. Village Tip – issues with people dumping on road – schedule regular cleanup.	Manager Development & Environmental Services	Still issues people from outside Village dumping indiscriminately.

Hermidale

Bogan Shire Council

Key discussion points and actions:

Items for Action – Previous Meetings	Responsible Officer	Status
Items for action from Meeting 24 November 2014		
<ul style="list-style-type: none"> i. Request for Council to reconsider, especially on dangerous bends. White lines on edges of road also needed for night time. Increased mine traffic & harvest traffic a concern. ii. Hermidale – Nymagee Road:- <ul style="list-style-type: none"> a. Request to start seal from Nymagee end → maximise benefit for residents. b. Straighten out chicane bends on Shire boundary when constructing – in the meantime ensure appropriate warning signs. 	Manager Engineering Services	<p>Not approved in 2015/16 estimates.</p> <p>2016/17 application to RMS was for the Northern End, and it was considered to be the area with greatest issues.</p> <p>Straightening of bends to be included in future applications and plans.</p>
Items for action from Meeting 12 April 2016		
<ul style="list-style-type: none"> i. Widening of sealed section of Hermidale – Nymagee Road. (No current funding) 	Manager Engineering Services	Not approved in estimates.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

Items for Action – Previous Meetings	Responsible Officer	Status
Items for action from Meeting 12 April 2017		
i. Park – upgrades needed to fence, clean up trees and lawn.	Manager Development & Environmental Services	To be considered in 2018/19 budget.
ii. Minimum lot size for rural properties – review.	Manager Development & Environmental Services	Any changes to the minimum lot size would be subject to a planning proposal to the NSW Department of Planning to amend the lot size of 600 hectares for all RU1 rural areas under the Bogan Local Environmental Plan 2011 unless a developer of land seeks to submit a planning proposal to Council on an individual rural land holding basis for Council to consider for support to the Department of Planning.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

4 JOINT ORGANISATIONS OF COUNCILS

Summary:-

This report is to provide Council with information relating to the establishment of Joint Organisations (JOs).

4.1 Introduction

The purpose of this report is to provide Council with information relating to the establishment of Joint Organisations (JOs).

4.2 Background

The General Manager's reports to Council in September 2015, June 2016 and November 2017 refer as well as the Mayor's Minute in December 2017.

In November and December 2017 the NSW Government released information concerning the establishment of JOs which they say will "provide a forum for local Councils and State agencies to collaborate, plan, set priorities and deliver important projects in regional NSW". The NSW Government says JOs will "focus on issues that matter most to regional communities such as building strong businesses, creating jobs, securing water supplies, improving regional transport, and developing community infrastructure, services and facilities".

4.3 Discussion

At its meeting held on 21 December 2017, Council resolved as follows:-

"That Council agree in principle to become part of the Orana Joint Organisation, subject to further discussions with OROC Councils, with a decision to be made at the 22 February 2018 Council Meeting".

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

The necessary enabling amendments to the Local Government Act commenced on 15 December 2017. A copy of which is available from the General Manager's office, on request.

Of particular note are the following provisions of the amended Act:-

Sec 400(2)(b)	JO to consist of 2 or more Council areas.
Sec 400P(a)	Council must approve inclusion in the JO.
Sec 400R(1)	Principal Functions of a JO:- <ul style="list-style-type: none"> - Establish strategic regional priorities as well as strategies and plans for delivering these; - Regional leadership and advocacy for these priorities; and - Identify and take up opportunities for inter-governmental cooperation.
Sec 400R(2)	JO is required to consider relevant strategic priorities and plans of member Councils and the State Government.
Sec 400S	Other functions of the JO include delivery of services / provision of assistance to member Councils as agreed with those Councils.
Sec 400T(1)	JO Board to consist of Mayors with one vote each.
Sec 400T(2)	Provision for non-voting representatives on the Board.
Sec 400U(5)(a)	Regulations may prescribe form and content of JO charter.
Sec400Z	Functions of the JO may be exercised by JO or others.
Sec400ZA(1)	Council cannot be required, by a decision of a JO, to delegate any of its functions to the JO.
Sec400ZC	Governor may, by proclamation, amend the membership of the JO.
Sec400ZF(1)	Regulations may make provision for financial contributions to JO by member Councils.

Within the existing Orana Regional Organisation of Councils group, the attitude on participation in a proposed Orana JO varies, at the time of writing, across a spectrum from unequivocal support, through to having no particular position, through to a resolution on not to become part of the JO. Part of the concern amongst OROC Councils appears to be the timeframe within which the NSW Government is seeking to implement the amendments and form JOs coupled with lack of clarity on the interpretation of certain provisions and the content of the accompanying regulations, yet to be made.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

Councils are being strongly encouraged by the NSW Government to become members of a JO to strengthen and facilitate cooperation and working arrangements between the Government and Councils.

Apart from an initial contribution from the NSW Government, JOs will rely on financial contributions from member Councils. As the Regulations, yet to be made, are to make provision for these, it is not possible to consider what financial contribution Council may be required to make to the JO. The JO is able to raise revenue from providing services to member Councils but this implies a business model that, so far, has not been supported by OROC Councils for a number of reasons including loss of capacity / jobs from Council areas.

Should any Council wish to withdraw from membership of a JO, this may only be done via proclamation of the Governor to amend the JOs Constitution. It is not known what criteria would be applied to a decision to allow this proclamation.

The Mayor and General Manager will report on further discussions with OROC Councils at the Council meeting.

The following model resolution on JO membership has been provided by the NSW Government for Council's guidance.

- 1. That the council inform the Minister for Local Government (Minister) of the Council's endorsement of the Minister recommending to the Governor the establishment of a Joint Organisation (Joint Organisation) in accordance with this resolution.*
- 2. To approve the inclusion of the Council's area in the Joint Organisation's area.*
- 3. That the Joint Organisation be established to cover the Council's area and any one or more of the following council areas:*
 - a) [INSERT A LIST OF ALL RELEVANT COUNCIL AREAS WITHIN THE RELEVANT STATE PLANNING REGIONS]*



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

4. *That, on the expiry of a period of 28 days from the making of this resolution, the General Manager provide the Minister:*
- a) with a copy of this resolution including the date on which Council made this resolution, and*
 - b) inform the Minister that this resolution has not been rescinded, for the purpose of the Minister issuing a certificate under section 400P of the Act.*

4.4 Recommendation

That Council considers whether or not to become part of the proposed Orana Joint Organisation at this stage, taking into account the content of this report and following further information from the Mayor and General Manager regarding the position of other OROC Councils to be provided at the Council meeting.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

5 REVISION OF COUNCIL POLICY AP004 TONGLING EXCHANGE PROGRAM

Summary:-

This report is to review Policy AP004 Tongling Exchange Program.

5.1 Introduction

The purpose of this report is to review Policy AP004 Tongling Exchange Program. The Policy was last reviewed on 27 March 2014, with amendments made to the Policy on 27 November 2014 and 24 March 2016, and is now due to be reviewed.

5.2 Background

Council resolved at its December 2011 meeting to formulate policy guidelines in relation to funding, interviews, programs and all other aspects for planning future Tongling delegations.

5.3 Discussion

Although the current focus of the agreement is on a schools exchange program, the original intention of the agreement was for wider community participation and the Policy has been worded to allow for some flexibility to cover this situation should the need arise.

Council has now received a request from the Nyngan High School to revise the current Policy with a view to increasing the delegation to China in 2018 and beyond. The School would like the opportunity to take 8-10 students and 2-3 teachers onwards. Whilst the Policy (paragraph 3) makes provision for variation in the size of delegation, Council has not previously favored allowing "additional" paying students.

Council allocates \$8,500 in the annual budget towards the cost of the trip, currently estimated at \$25,000.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

5.4 Attachment

1. The revised Tongling Exchange Program Policy AP004.
2. Correspondence received from the Nyngan High school.

5.5 Recommendation

That Council consider the request from the Nyngan High School and adopted Policy AP004 Tongling Exchange Program until February 2021.

**Derek Francis
General Manager**



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

POLICY AP004

TONGLING EXCHANGE PROGRAM





**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

Contents

<u>Overview</u>	46
<u>Policy Statement</u>	46
<u>Applicability</u>	46
<u>Purpose</u>	46
<u>Authority</u>	52
<u>Policy Owner / Further Assistance</u>	52
<u>Related Information</u>	52
<u>Review Date</u>	52
<u>Revision History</u>	52



General Manager's Report to the Ordinary Meeting of Bogan Shire Council held on 22 February 2018

Overview

An agreement on “establishing and developing friendly cooperation” was signed by Tongling City and Bogan Shire in 2000 (refer Appendix). The original intention of the agreement was to collaborate and promote exchanges for mutual social and cultural benefit as well as economic benefit, particularly in the areas of agriculture, tourism and mining, given the similarity in our respective economies.

Since 2003 the focus of the agreement has been on a friendship and schools exchange with students and teachers from Nyngan High School and No 15 Middle School, Tongling participating in annual exchanges.

Policy Statement

Council wishes to continue and strengthen the relationship with Tongling City as participants in exchanges have derived significant social and cultural benefit from it.

Notwithstanding the current focus on schools exchange the principal local body in the relationship with Tongling City is Bogan Shire Council as signatory to the cooperation agreement.

Applicability

This policy applies to all agreements that Bogan Shire Council Councillors and staff make with external parties as well as to internal arrangements in relation to the ongoing Tongling agreement.

Purpose

The purpose of this policy is to express and clarify Council's role in managing the Tongling agreement and to set out certain principles for managing exchanges.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

Principles

1 Agreement Lead

Bogan Shire Council as lead agency and signatory to the cooperation agreement with Tongling City will issue exchange invitations to Tongling City / No 15 Middle School following consultation with Nyngan High School and other stakeholders.

2 Frequency

Bogan Shire Council will support one exchange visit per year alternating, annually, between a visit to China and a visit to Australia. (In other words an Australian delegation visits China in Year 1, a Chinese delegation visits Australia in Year 2, an Australian delegation visits China in Year 3 and so on.)

Council considers that this is the optimal frequency for exchanges given the cost of exchanges and the desire to preserve the freshness of the experience and the sense of occasion for delegates and the community.

3 Composition of Delegations

Each year, Bogan Shire Council will work with Nyngan High School and other stakeholders to determine the size and composition of delegations and agree on funding strategies to meet the cost involved.

School students for the delegation shall be selected by a panel which includes two Council representatives being the Mayor and General Manager or their delegates, and the Principal and one teacher from the Nyngan High School. Council's representatives shall have input into the criteria used in the selection process.

4 Funding

To meet part of the delegation costs, currently estimated at approximately \$25,000, Bogan Shire Council will consider an allocation for the exchange program in its annual budget. For the 2016/17 financial year this allocation is \$8,500.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

5 Financial Report

After future visits to Tongling City and reciprocal visits to Bogan Shire Council, a Financial Report on all costs and monies raised be submitted to Council in conjunction with the Nyngan High School.

Council's allocation is to fund part or all of the following costs:-

 Delegation to China:-

- Airfares – Sydney to China return for students and teachers
- Airfares -Dubbo to Sydney return, or other alternate transport, such as coach and XPT Rail Services for students and teachers
- Visas for students and teachers
- Insurance for students and teachers
- Costs of internal China itinerary, students only, teachers pay own costs
- Gifts to – School / Council and students, main gift alternate each year, Bogan Shire Council/ Nyngan High School

 Delegation to Nyngan:-

- Cost of formal dinner
- Cost of any meals / expenses incurred by delegation
- Gifts – School / Council and students main gift alternate each year, Bogan Shire Council/ Nyngan High School
- Accommodation

With regard to the current school exchange program, Council strongly believes that no deserving school student from Years 9, 10 and 11, should be excluded from participating in the school exchange program as a result of their inability to meet the costs involved. To avoid any perception that ability to pay influences the choice of students, Council does not favour allowing "additional" paying students to join delegations.

Tritton Mines and local organisations have traditionally made a contribution towards the cost of the delegations and Bogan Shire Council will continue to request their support for future delegations.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

Any remaining shortfall in funding for the Nyngan High School delegation will be met by fundraising activities carried out by the Nyngan High School.

6 Coordination

A considerable amount of time and effort is required to develop and carry out a successful exchange program. Key to this is the coordination of efforts which is to be by a coordinating committee comprising:-

- Mayor, Bogan Shire Council
- General Manager, Bogan Shire Council
- Executive Assistant to the Mayor and GM, Bogan Shire Council
- Principal, Nyngan High School
- The assisting teacher who will travel with the delegation.

Depending on the composition of delegations, members representing other organisations may be brought onto the committee.

Current logistical arrangements are:

5.1 Bogan Shire will organise:-

Delegation to China:-

- Extend formal invitation to No 15 Middle School
- Liaise with No 15 Middle School
- Flights
- Visas
- Insurance
- Liaise with No 15 Middle School re internal China itinerary
- Main gift to School/ Council
- Gifts for delegations.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

 Delegation to Nyngan:-

- Accommodation whilst in Nyngan
- Main gift to School/ Council
- Gifts for delegations
- Formal dinner
- Media – photos.

6.2 Nyngan High School will organise:

 Delegation to China:-

- Student delegation
- Transport – Nyngan to Dubbo return
- Main gift to School / Council
- Gifts to students
- Fund raising.

 Delegation to Nyngan:-

- Availability of school bus – transport to and from Dubbo airport / pick up and drop offs in Nyngan, if school bus not available, alternate transport
- Students to accompany bus to pick up and drop off at Dubbo airport
- Students to farewell delegation at accommodation
- Teachers to inspect and ensure accommodation is left in an appropriate condition
- Main Gift for School /Council
- Gifts for delegation
- Itinerary in Nyngan
- Fund raising.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

Items for discussion when planning an exchange include:

 Delegation to China

- Delegation representatives, number of delegates
- Dates, including length of stay
- Flights (including Dubbo to Sydney return)
- Visas
- Insurance
- Passports
- Gifts
- Transport – to and from Dubbo airport.

 Delegation to Nyngan:-

- School Bus (or alternate transport if school bus not available)
- Driver for bus – forward and return journey to Dubbo airport and pickups in Nyngan
- School activities
- Gifts
- Other meals / menus, including formal meal
- Itinerary for delegation, including visits to Museum, Council etc
- Welcome parcel (fruit tray etc) at accommodation.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

Authority

Council Resolution No. 072/2014 dated 27 March 2014.

Policy Owner / Further Assistance

General Manager

Related Information

- Tongling Agreement (attached)

Review Date

March 2016

Revision History

Date	Description of Change	Sections Affected
23/02/2012	New policy drafted and adopted	All
27/03/2014	Revised policy drafted	All
27/11/2014	Amendment to Policy	All

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

**Agreement on Establishing and Developing Friendly
Cooperation between Tongling City, Anhui Province,
PR.China and Bogan Shire of NSW, Australia**

At the invitation of Mr. Ray Donald, mayor of Bogan Shire, NSW, Australia, a five-member delegation from Tongling City, Anhui Province, PR.China, headed by Mr. Shu Qingtao, vice mayor of Tongling, and acting as the plenipotentiary of Mr. Chen Songlin, mayor of Tongling City, pay a friendly visit to Nyngan from May 19th to May 23rd, 2000. Mr. Shu Qingtao, representing Tongling Municipal Government, and Mr. Ray Donald, representing Bogan Shire Council, after an in-depth talk, expressed the common wish of forming a formal friendly link between Tongling and Nyngan, an agreement was reached as follows:

1. The economies of Tongling & Nyngan are remarkably similar, given the abundant resources of mining, agriculture and tourism in both and a strong complementarity in products mix exists, therefore, a progressive exchange and collaboration in such fields is rather conducive to mutual economic growth and friendly partnership.
2. Apart from the intended exchange and cooperation, both agree to further their relations for the social & cultural benefit of residents of both their areas, and to deepen their mutual understanding and friendship, leading to a formal twinning arrangement.
3. Bogan Shire agrees to pay a reciprocal visit to Tongling in the year 2001, renewing the friendly relationship between Tongling & Nyngan, and carrying out the agreed cooperative items.
4. For daily liaison and future projects, it is decided that acting as the liaison officer of each authority, Mr. Zhang Shanglian, director of Tongling Foreign Affairs Office, and Mr. Paul Wearne, general manager of Bogan Shire Council, shall continue to execute them accordingly. It is also agreed that

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

both authorities will retain their contacts through Australian Consulate General in Shanghai and the Chinese Consulate General in Sydney.

5. This agreement is produced in Chinese & English and signed on 19th, May 2000 in Bogan Shire, each side retaining one original.

For

For

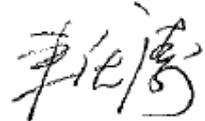
Representative of Bogan Shire

Representative of Tongling City



Councillor Ray Donald

Mr. Shu Qingtao



Mayor of Bogan Shire Council

Plenipotentiary of mayor of Tongling



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**



PO Box 156
Telephone 02 6832 1004
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Email: Nyngan-h.school@det.nsw.edu.au
Principal: M Gibson
Deputy: A Bush

NYNGAN HIGH SCHOOL

Mr Ray Donald and Mr Derek Francis
Bogan Shire Council

Re: Tongling Exchange policy

Dear Ray and Derek,

During some informal discussion in 2017, I raised a query with you regarding the possibility of revising the Tongling delegation in 2018. I understand that we have an agreed Tongling Exchange Program policy, which governs procedures for this exchange.

Following my experiences and requests from the Tongling Middle School, I am seeking the Bogan Shire Council to revise the current policy with a view to increasing our delegation to China in 2018 and beyond.

Ideally, we would like the opportunity to take 8-10 students and 2-3 teachers from 2018 onwards. An increased delegation would obviously require an increase in funding and support from the Bogan Shire Council, on a pro-rata basis, in line with the agreed funding and support in the current Tongling Exchange Program policy.

I ask that you table our proposal at the February meeting of the Bogan Shire Council and if required I would be happy to speak in support of this proposal and take questions.

Yours Sincerely,

Michael Gibson

Principal

REPORT TO THE ORDINARY MEETING OF COUNCIL – PEOPLE AND COMMUNITY SERVICES

Mayor and Councillors

The following report is submitted for consideration:-

1 LIBRARY REPORT

Summary:-

The purpose of this report is to provide Council with information both statistical and informative in regards to the Library's function.

1.1 Introduction

The purpose of this report is to provide Council with information both statistical and informative in regards to the Library's function.

1.2 Background

Historically the Library Manager has provided this report for the information of Councillors.

1.3 Discussion

Over the past 3 months the Library and staff have:-

- Provided the Library Meeting room as a venue for the local Red Cross organisation and APM and their clients;
- Held a Holiday Craft Activity Morning;
- Had parents (28) visit the Library spending time with children (50) reading and playing in children's area;
- Provided a position for a Nyngan High School student for the School to Work Program for 4 days;
- Entertained a group from the Early Learning Centre with a Christmas Story Time session and has future plans to invite and encourage the Nyngan Pre-school and the Early Learning Centre to come along to monthly Story Times in 2018; and
- Assisted young adults using the Wi-Fi, and study space.

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

The North Western Library held its AGM meeting on 6 December 2017 with Bogan Shire hosting the meeting this year. Reports were given by the North Western Library Manager, Pam Kelly, and each Shire Librarian. Councillor Pauline Serdity was voted in as Chair Person for 2018. A thank you to Councillor Julian Campbell AM from Warren who was Chair Person for the last 17 years and who is now deceased.

The Financial Statement was delivered by Darren Arthur from Warren Council. Council contributions for the 2017/2018 period is as follows:-

Operational Expenses:	\$23,543
Management and Administration:	\$11,025
Computer Software Maintenance:	\$11,862
Technical Support Officer:	\$8,031
Freight on Stock rotation:	\$702
Total:	\$55,163

IPART has determined the rate-pegging increase for 2018/19 at 2.3% which would equate to an increase of \$1,269.00 in the overall per Council contribution.

The Summer Reading Program commenced to encourage children to read over the summer holidays. This year's theme is "Game On". A good number of children have registered for the program.

North Western Library has joined a group of ten Libraries, Bathurst, Big Sky, Bourke, Broken Hill, Central West Libraries, Cobar, Lachlan, Mid-Western, Oberon and Weddin as a consortia in BorrowBox which offers our members an extensive range of books online. By collaborating, North Western Library has thousands instead of a few hundred in the collection, so there is now greater choice of reading materials.

Through the partnership with Bolinda Digital, the Library has a range of popular Australian authors and narrators who will delight and entertain adults and children. Members who own a smart phone or a tablet can easily load the Borrow Box app which will manage their loans from the Library. Each of the participating Libraries have a say in what goes into the collection which ensures the interests of their own members are reflected each time new stock is added to the Library.

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

Statistics

Statistics for the past quarter dating from 1.10.17 to 31.12.17 are as follows with a comparison of the previous year figures for the same period:

October 1st – December 31st, 2017		October 1st – December 31st, 2016	
Adult Fiction	780	Adult Fiction	601
Western Fiction	16	Western Fiction	110
Large Print	308	Large Print	479
Magazines	183	Magazines	94
Adult Non Fiction	74	Adult Non Fiction	62
Talking Books	71	Talking Books	58
Inter Library TBs	0	Inter Library TBs	40
Junior Fiction	253	Junior Fiction	285
Junior Non Fiction	8	Junior Non Fiction	5
Easy & Easy2 & RR	600	Easy & Easy2 & RR	336
Toys	9	Toys	9
Stories are Magic	44	Stories are Magic	54
Junior Talking Books	1	Junior Talking Books	15
Young Adult Fiction	59	Young Adult Fiction	49
Equipment	3	Equipment	2
DVD's	514	DVD's	471
TOTAL ISSUES	2923	TOTAL ISSUES	2670
TOTAL MEMBERS	2345	TOTAL MEMBERS	2546
New Members	8	New Members	18
Internet Usage hours	1684	Internet Usage hours	2448
IT Help	94	IT Help	121
Wi-Fi	208	Wi-Fi	362
People counter	2677	People counter	3414
Reference Inquiries	104	Reference Inquiries	79
North Western eBook and eAudio	11	North Western eBook and eAudio	0

Note: This report includes reference inquiries (searching for customer's requests), Wi-Fi usage and IT Help, which staff give to computer users. These figures have been added to show the hands on help staff provide to customers. Internet usage is now measured in half hour bookings rather than the 1 hour sessions.

As this report demonstrates, the Bogan Shire Library provides many services to our community and the community is keen to use the Library for their various needs.

1.4 Recommendation

That the Library Report October to December 2017 be received and noted.

2 BOGAN SHIRE EARLY LEARNING CENTRE

Summary:-

The purpose of this report is to advise Council of the activities and statistics of the operation of the Bogan Shire Early Learning Centre.

2.1 Introduction

The purpose of this report is to advise Council of the activities and statistics of the operation of the Bogan Shire Early Learning Centre.

2.2 Discussion

Statistics

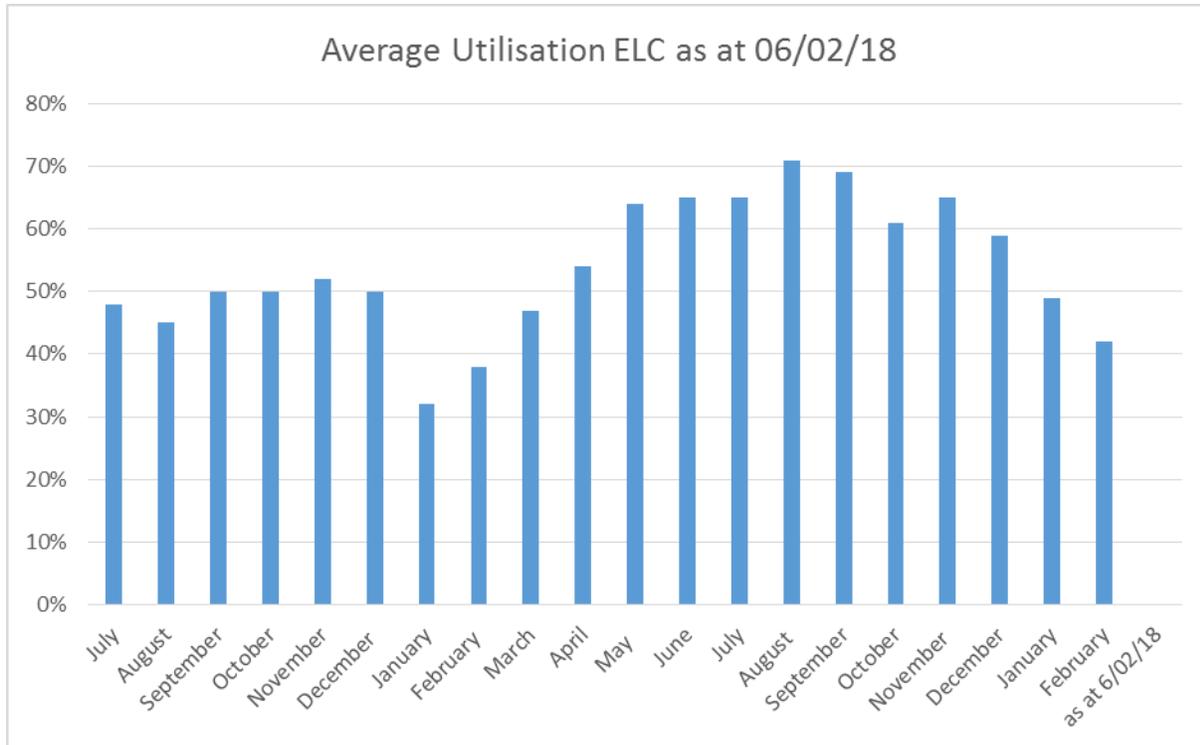
- Total children enrolled as at 6/02/2017: 79
- Total Children enrolled as at 10/02/2018: 74
- Total Children enrolled as at 07/11/2017: 87
- Total children scheduled to attend for the week ending 10/02/2017: 74
- Total children scheduled to attend for the week ending 10/02/2018: 103

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

Usage Capacity

	Monday	Tuesday	Wednesday	Thursday	Friday	Ave.
2017						
July	64%	69%	68%	62%	62%	65%
August	69%	77%	74%	65%	67%	71%
September	68%	77%	72%	63%	67%	69%
October	52%	69%	68%	66%	49%	61%
November	60%	78%	74%	60%	54%	65%
December	52%	68%	71%	53%	48%	59%
2018						
January	51%	53%	58%	45%	38%	49%
February (up to 6th)	41%	51%	45%	34%	39%	42%

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**



The Early Learning Centre is continuing to run smoothly. There has been a slight decrease in enrolments and utilisation, due largely to the holiday period and having 9 of the Joeys Room children starting school this year. As the year progresses the Joeys places will fill with Puggles children once they turn 3 throughout the year.

ELC Accreditation

The ELC team have been working on their QIP as changes to the National Standards have commenced this month. To date we have not heard from the National Office when the accreditation visit will occur, however the ELC team is continuing its work with quality improvement and are ready for the assessment and rating visit date.

Out of School Hours Care

The ELC Director and staff are currently in the process of reviewing its Outside School Hours Care (OSHC) Program, which is run in conjunction with the normal long day care and preschool programs.

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

Recent Events

The ELC hosted the AECG meeting on 29 November 2017. The ELC Educators presented an overview of how Aboriginal perspectives are delivered within our program. This was a positive meeting and gave our Educators an opportunity to discuss some of the initiatives they are practicing within their programs.

3.2 Recommendation

That the Early Learning Centre Report be received and noted.

3 BOGAN BUSH MOBILE – TERM 4 REPORT

Summary:-

The purpose of this report is to advise Council on the Term 4 activities of the Bogan Bush Mobile Service.

3.1 Introduction

The purpose of this report is to advise Council on the Term 4 activities of the Bogan Bush Mobile service.

3.2 Background

At the end of each term, the Director Children's Services provides a report to Council on the activities and statistics of the Bogan Bush Mobile service.

3.3 Discussion

Term 4:

10 October 2017 - 16 December 2017

Statistics:

Total km Term 4: 71,500- 81,967km

Total kms travelled in Term 4: 10,467km

Total Children Enrolled: 150. Official enrolments - 105 families. Some families still yet to enrol in the system.

Attendance for 2017 to date: 608 sessions - 168 children attending

Current Areas being visited:-

Marthaguy, Marra, Hermidale, Girilambone, Trangie, Collie, Collierreina, Tottenham, Mungery, Warren, Nyngan, Narromine and Duck Creek.

Term 4 Activities

Bogan Bush Mobile had a very busy last term of the year, organising Christmas parties between 5 and 16 December for all our venues. The Service Leader diligently made 30 photo books for each of the children that were heading off to "big school" for 2018. Staff and children kept nice and cool at the sessions with lots of water play being programmed due to the hot days out in the bush. Sessions were very busy in Term 4, with new families that had joined BBM in the last term and excited and looking forward to coming back in 2018.

Funding changes for BBM and Budget Based Funding (BBF) funded projects.

The CCCF application was submitted on 8 December 2017. It is expected that Council will be notified of the outcome of the application in March 2018. To date no feedback has been received.

3.4 Recommendation

That the Bogan Bush Mobile Term Report be received and noted.

4 REGIONAL ECONOMIC DEVELOPMENT STRATEGY

Summary:-

The purpose of this report is to inform Council of the preparation of the Regional Economic Development Strategy (REDS).

4.1 Introduction

The purpose of this report is to inform Council of the preparation of a Regional Economic Development Strategy (REDS).

4.2 Background

In 2017 the NSW Government announced a funding package for Regional NSW. Known as the Growing Local Economies Fund, it aims to provide vital infrastructure to activate regional economies and support local jobs and small businesses.

Regional economic areas (known as Functional Economic Regions or FERs) identified by the NSW Government after examining a range of economic factors including labour flows, population, market characteristics, communities of interest and supply chains.

**People and Community Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

Bogan, Bourke, Brewarrina, Cobar, Coonamble, Walgett and Warren LGA's have been identified as a FER and are working together with the NSW Government to develop a region wide economic development strategy. For the purposes of this work it will be known as the Western Plains Economic Development Region.

This region has been further divided into subgroups, with Bogan, Coonamble and Warren Shires forming one group.

4.3 Discussion

The Centre for Economic and Regional Development (CERD) is a part of the Department of Premier and Cabinet. It has engaged consultants to assist the Western Plains FER to develop a new strategy.

The program's objectives are to:

1. Build on existing strengths in the region and enhance those strengths,
2. Identify new opportunities to enhance the development, performance and competitiveness of the region,
3. Assist the region on the path towards sustainable economic development, and
4. Help prepare LGAs to access the investment the NSW Government is making in regional NSW.

In December 2017 the consultants surveyed local businesses based on information in the Australian Business Register.

This is to be followed up by a visit to Nyngan during the week 12-16 March (actual date yet to be confirmed). Council will be responsible for publicising the venue and time for this session.

The REDS aims to identify regional competencies and competitiveness and any inhibitors to economic growth. From this, infrastructure priorities and plans will be developed with the aim of applying for and benefitting from the available funding.

4.4 Recommendation

That the Regional Economic Development Strategy report be received and noted.

Debb Wood
Manager People and Community

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

**REPORT TO THE ORDINARY MEETING OF COUNCIL – MANAGER OF FINANCE
AND CORPORATE SERVICES**

Mayor and Councillors

The following reports are submitted for consideration:-

1 BANK RECONCILIATION

Summary:-

The report is to present the reconciliation of Council's Cash Book, Bank Statements and Ledger Bank Account as at 31 January 2018.

1.1 Introduction

The purpose of this report is to present the reconciliation of Council's cash book, bank statements and ledger bank account as at 31 January 2018.

1.2 Background

The presentation of the reconciliation of Council's cash book, bank statements and ledger bank accounts is not a requirement of any Act, however historically it has been provided for the information of Councillors.

Bank Reconciliation for January 2018		
Council General Fund		
Bank Statement Balance	\$	100,000.00cr
Add Deposits not yet receipted	\$	7,758.88cr
Less Unpresented Payments	\$	11,699.66dr
Balance as per Council	\$	96,059.22cr
Represented by the following in Council Ledgers		
Account		
19001.8000.8000	\$	96,059.22cr
Difference	\$	0.00

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

1.3 Recommendation

That the Bank Reconciliation Report as at 31 January 2018 be received and noted.

2 INVESTMENTS JANUARY 2018

Summary:-

The report is to outline the performance of Council's Investment Portfolio for the month of January 2018.

At the 31 January 2018 Council had \$10.3 million invested. There has been a decrease of \$583,000 due to payments made for major plant purchases and a large payment to the contractor for the Water Storage facility.

2.1 Introduction

The purpose of this report is to outline the performance of Council's Investment Portfolio for the month of January 2018.

2.2 Background

In accordance with Clause 212 of the Local Government (General) Regulation 2005 a report must be presented to the Council setting out details of all the money that the Council has invested under section 625 of the Act.

2.3 Discussion

The Investment Report for January 2018 is shown below. At the 31 January 2018 Council had \$10.3 million invested. There has been a decrease of \$583,000 due to capital plant purchases (eg: garbage truck) and a large payment to the contractor for the Water Storage facility and funds have not yet been reimbursed.

Consideration of this report means that Council is complying with the Local Government (General) Regulation 2005.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

Investment Movements for December 2017

It is hereby certified that these investments have been made in accordance with the Local Government Act 1993 and the Regulations thereto.

Bogan Shire - Investment movements for December 2017							
REF	Source	Maturity	Days	% rate	Interest	Bal 30/11/2017	Bal 31/12/2017
3204	NAB	11-Jun-18	365	2.580%	25,800	1,000,000.00	1,000,000.00
4608	NAB	1-July-18	303	2.570%	42,699	2,000,000.00	2,000,000.00
300023	Commonwealth	29-June-18	300	2.530%	58,224	2,800,000.00	2,800,000.00
516	NAB	29-June-18	304	2.550%	21,238	1,000,000.00	1,000,000.00
300023	Commonwealth	29-Jan-18	308	2.670%	23,289	1,000,000.00	1,000,000.00
6894	NAB Professional Funds		At Call	2.000%		3,184,501.51	2,244,934.82
	Balance securities held					10,984,501.51	10,044,934.82
	Ledger Balance					10,984,501.51	10,044,934.82
	Summary by institution						
	C'wealth					3,800,000.00	3,800,000.00
	NAB					7,184,501.51	6,244,934.82

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

Investment Movements for January 2018

It is hereby certified that these investments have been made in accordance with the Local Government Act 1993 and the Regulations thereto.

Bogan Shire - Investment movements for January 2018							
REF	Source	Maturity	Days	% rate	Interest	Bal 31/12/2017	Bal 31/01/2018
3204	NAB	11-Jun-18	365	2.580%	25,800	1,000,000.00	1,000,000.00
4608	NAB	1-July-18	303	2.570%	42,699	2,000,000.00	2,000,000.00
300023	Commonwealth	29-June-18	300	2.530%	58,224	2,800,000.00	2,800,000.00
516	NAB	29-June-18	304	2.550%	21,238	1,000,000.00	1,000,000.00
300023	Commonwealth	29-Jan-18	308	2.670%	23,289	1,000,000.00	0.00
6894	NAB Professional Funds		At Call	2.000%		2,244,934.82	3,501,508.08
	Balance securities held					10,044,934.82	10,301,508.08
	Ledger Balance					10,044,934.82	10,301,508.08
	Summary by institution						
	C'wealth					3,800,000.00	2,800,000.00
	NAB					6,244,934.82	7,501,508.08

2.4 Recommendation

That the Investment Reports for December 2017 and January 2018 be received and noted.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

3 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION

Summary:-

- *The report is to provide a comparison of rate collections as at 31 January 2018, with the same period last year.*
- *Total arrears have increased from \$379,103 as at 31 January 2017 to \$388,023 as at 31 January this year.*

3.1 Introduction

The purpose of this report is to provide a comparison of rate collections as at 31 January, 2018, with the same period last year.

3.2 Discussion

This report is provided for the information of Councillors.

Rate Collections	2017-2018	2016-2017
Arrears Prior to 01/07/2017	278,501	259,181
First Instalment in arrears as at 31/1/2018	44,027	47,112
Second Instalment in arrears as at 31/1/2018	65,496	72,811
Third Instalment Outstanding as at 31/1/2018	885,242	899,985
Fourth Instalment Outstanding as at 31/1/2018	959,746	942,436
Total Arrears	388,023	379,103
Total Outstanding	2,233,012	2,221,525
Monthly Transactions		
Amount Levied & B/Fwd	5,244,437	5,002,978
Add: Adjustments	18,813	12,908
Less: Payments to end of November	-2,952,340	-2,715,369
Less: Rebates	-80,796	-81,923
Add: Postponed	2,898	2,931
Gross Total Balance	2,233,012	2,221,525
Arrears of total amount levied %	7%	8%

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

Total arrears have increased from \$379,103 as at 31 January 2017 to \$388,023 as at 31 January this year. However, this equates to a decrease in the percentage due to more rates being levied in 2017/2018.

Each instalment amounts to approximately \$1,311,000.

(Total Rates, Waste, Water & Sewer Access Charges)

Council has collected \$236,971 more than at the same time last year.

4% of rates were unpaid on the first instalment.

5% of rates were unpaid on the second instalment.

Third instalment reminder notices have now been sent out. Council has instigated normal debt recovery procedures on any ratepayer who has not paid their first instalment and has prior arrears. This has seen the arrears of total amount levied decrease from 12% at the end of November 2017 to 7% at the end of January 2018.

3.3 Recommendation

That the Rates and Annual Charges Collection Report as at 31 January 2018 be received and noted.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

4 SECOND QUARTER 2017/2018 BUDGET REVIEW

Summary:-

- *Council remains in a sound financial position and is broadly on budget.*
- *Cash Balance is strong although decreasing as expected due to advance payments being expended.*
- *Second quarter adjustments to the year-end position are a net amount of \$0.*

4.1 Introduction

The purpose of this report is twofold:-

1. To review actual performance against budget for the first six months of the 2017/18 financial year up to 31 December 2017.
2. To adjust the budget in response to changes in the financial landscape and changes to Council's corporate goals.

4.2 Background

Clause 203 (1) of the Local Government (General) Regulation 2005 requires that Council complete a budget review within 2 months of the end of each quarter. More importantly the review should be completed to enable good financial management of Council's resources.

Referring to Appendix A, the Projected Year End Result has been adjusted to allow for second quarter recommended changes. The second quarter changes are shown in a separate column and discussed below and need to be approved at this meeting. A copy of the updated Capital Budget is shown in Appendix D.

The figures in the Projected Year End Result column are the estimate of income/spending at the end of the financial year. It is the sum of the originally adopted budget for 17/18, plus or minus approved changes made at the first quarter review, plus or minus recommended changes at this second quarter budget review.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

4.3 Discussion

Performance Against Budget

The year to date performance against budget is favourable, with net adjustments totalling \$0. Council budgeted cash surplus is still \$20,881.

The state of the individual funds is shown in Appendix C.

As always Councillors and staff need to be aware of decisions and their impact on Council's budget. It is important that corresponding savings are found when making decisions on additional spending.

The second quarter adjustments are divided into favourable and unfavourable, as set out in Appendix B.

Favourable adjustments are where Council has found that it is going to get more income than budgeted or expects to spend less than originally budgeted. Unfavourable adjustments are the reverse. These are where the program is going to cost more than originally budgeted or income is going to be less or Council has resolved to spend additional funds to the original budget. The budget is therefore adjusted accordingly to reflect these changes.

Council has a nil net result for recommended changes in December due to all adjustments being offset against savings identified within the current budget.

Council has a \$32,661 adjustment to its FAG – General Purpose Grant as it was budgeted for a 6% increase and Council has only received a 4.5% increase. This has been adjusted in this review against identified additional income in the original budget.

The Engineering Department have requested that an additional \$13 -15,000 be spent on the new grader to obtain a grader blade that was not in the original tender which was accepted by Council. The tender price for the grader came in \$24,000 under the original budget so they are requesting that the blade be purchased with these funds. If this is approved no adjustment to the budget will be required.

The Environmental Department have requested that they transfer \$8,023 remaining in the Capital Budget from the installation of the Shade Sail for the Liberty Swing, as this project is completed, to fund the work remaining to upgrade toilets at Rotary Park. In addition to this Council's own staff have been used to complete some Capital Works Projects and where necessary wages have been transferred from Operating to Capital to adjust costs for these projects as there are savings in the Operating Budget.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

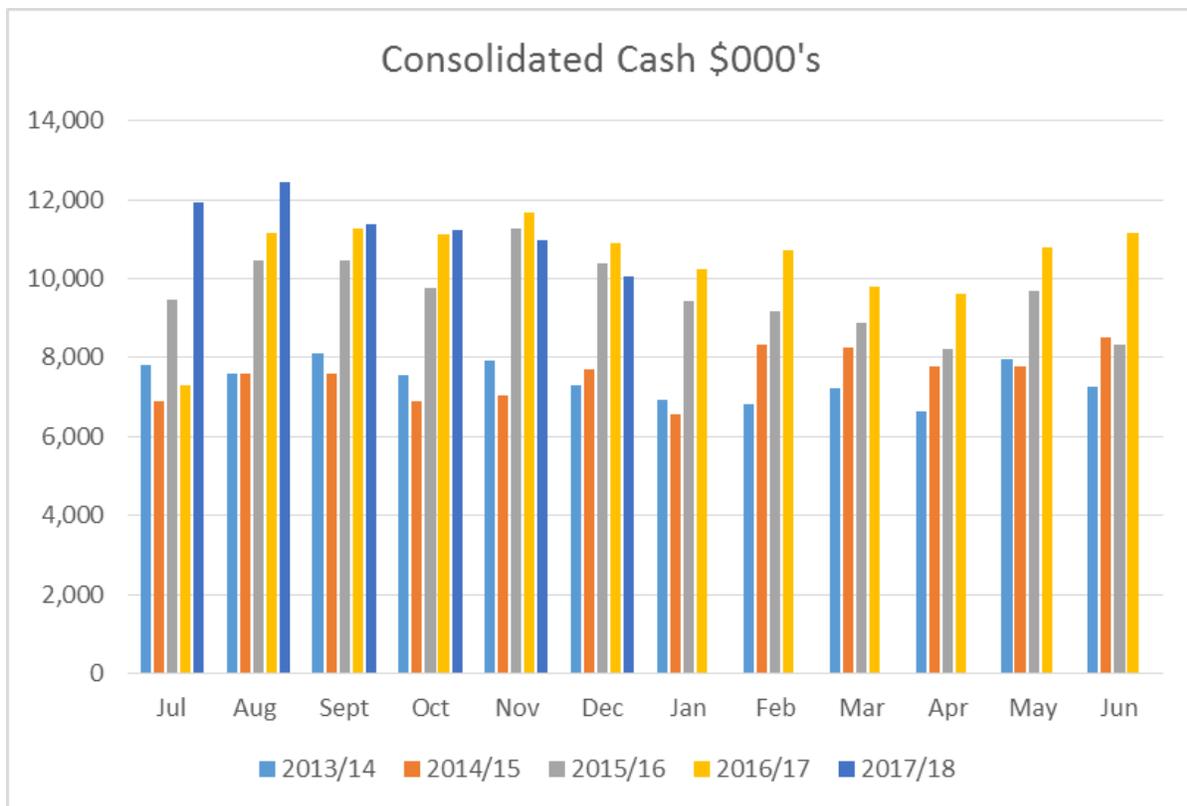
Council has also been advised and have verified that the Rural Fire Service did not spend all of its allocation in 2016/2017 therefore we have a carry forward of funds for this service of \$22,179. This has not been adjusted in this review and savings will need to be identified for the March 2018 review.

As per Councils resolution 263/2017 to consider costs of \$12,000 to realign the drain and construct and install two gutter crossings and pour a concrete footpath to the ELC, savings have been identified in the beautification of Pangee Street to cover this cost.

These have been summarised in Appendix B.

Cash

Council is still holding significant cash balances at the moment due to the prepayment of 2017/18 Financial Assistance Grants and the second Instalment of rates being paid. The cash balance is expected to decrease further over the next six months. The cash balance has decreased from \$11.3 million at the end of September 2017 to \$10 million at the end of December 2017.



**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

Consulting and Legal Expenses

The budgeted and actual spending on consultants and legal expenses is shown below. The consultancy expenditure has been spent on IT, WH&S, Town Planning, Development Control, Water, Sewer and other Engineering and Environmental services.

The budget has been revised in the Medical Centre to transfer from consultants to contractors and in Civic Leadership to offset expenditure in the same area.

CONSULTING & LEGAL EXPENSES			
Expense	Budget \$	Expenditure YTD \$	Revised
Consultancies	690,711	140,810	358,643
Legal	27,500	0	17,500

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for Bogan Shire Council for the quarter ended 31/12/17 indicates that Council's projected financial position at 30/6/18 will be *satisfactory* at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.



Signed: _____ date: 05/02/2018
Stephanie Waterhouse
Responsible Accounting Officer, Bogan Shire Council

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

4.4 Attachments

Appendix A - 2017/2018 First Quarter Budget Review Summary

Appendix B - 2017/2018 Budget Review Statement

Appendix C - 2017/2018 Cash Position of Funds Projected Operating Result

Appendix D - 2017/2018 Capital Budget Updated

5 Recommendation

1. That the Second Quarter 2017/2018 Budget Review report be received and noted.
2. That Council adopts the budget amendments shown on the Budget Review Statement (Appendix A) for the 2017/2018 Operating and Capital Budgets.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

5 NON-RESIDENTIAL SEWERAGE DISCHARGE FACTORS – SPORTING CLUBS

Summary:-

Council has received a letter from the Nyngan Golf Club requesting Council reduce its sewerage discharge factor from 90% to 10%.

Council could consider reducing discharge factors when there is evidence that the bulk of the water used is not discharged into the town water supply.

5.1 Introduction

Council has received a letter from the Nyngan Golf Club requesting Council reduce its sewerage discharge factor from 90% to 10%. The letter states that the major component of its water consumption goes to watering gardens and golf tees with the remainder utilised in the club house.

5.2 Background

Council introduced the Best Practice Intergrated Water Pricing Concept as required when the NSW Government made it mandatory for Councils to implement this concept if they were to receive funding for water and sewerage projects.

5.3 Discussion

Council's current approach to revenue raising is considered to be best practice and has served Council well however, there are cases such as this, where Council might consider an adjustment to ensure Council is levying an equitable charge on our sporting amenities when there is evidence that the majority of the water used by the club does not go into the towns sewer system and there is not a separate meter at the facility to measure this accurately.

Council's pricing structure is based on a formula and therefore no alteration to the structure is required other than to establish a lower discharge factor.

Council may also wish to consider making a donation to affected clubs, equivalent to what they would have been charged had a discharge factor of 10% been applied.

A review of all discharge factors will be undertaken by the Revenue Accountant and brought to Council at the Estimates Meeting in May 2018.

**Finance and Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 22 February 2018**

5.4 Recommendation

1. Council resolves to incorporate a lower discharge factor of 10% for the remainder of the 2017/2018 year be applied to Sporting Clubs where there is evidence that the majority of water is utilised on sporting grounds, fields, greens, ovals, etc. and there are no separate meters to accurately measure what goes into the town sewer system.
2. Council Staff conduct a review of its discharge factors in the Revenue Policy for 2018/2019 for Council to consider.
3. Council makes a donation to the Sporting Clubs that have been charged a higher amount due to a higher discharge factor for 2017/2018 equivalent to what they would have been charged had a discharge factor of 10% been applied.

Stephanie Waterhouse
Manager Finance and Corporate Services

REPORT TO THE ORDINARY MEETING OF COUNCIL – MANAGER OF ENGINEERING SERVICES REPORT

Mayor and Councillors

I submit the following report for consideration:-

1 OPERATIONAL REPORT

1.1 Civil Works

Work undertaken during the reporting period of 10 December 2017 to 2 February 2018 consisted of the following:-

- Undertaking repairs to the Beleringar Creek Syphon on the Albert Priest Channel;
- Replacing a section of concrete footpath in Cobar Street;
- Repairing the roadside toilets on the Barrier Highway at Hermidale near the Whiterock Road intersection;
- Completing maintenance at the Works Depot in Nymagee Street;
- Completing repairs at the Nyngan Airport;
- Completing painting of the new change rooms at Larkin Oval;
- Completing repairs and maintenance at the Sewerage Treatment Works;
- Assisting with the construction of the new playground at Rotary Park;
- Continuing work to repair the Mural Wall in Davidson Park;
- Completing the removal of the Christmas Banners in Pangee Street;
- Commencing the installation of the life-sized Big Bogan's at the Information Bays on the approaches to town;
- Completing maintenance at Larkin Oval; and
- Repairs to the War Memorial Park in Girilambone.

1.2 Community Facilities

Work undertaken by Council's Community Facilities during this reporting period consisted of the following:-

- Preparation for Australia Day Celebrations;
- Repairs to the irrigation system at Larkin Oval;
- Mowing and maintenance of ovals and reserves;
- Cleaning of town facilities;
- Cleaning and sweeping of the Nyngan CBD;

**Engineering Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018**

- Preparing for private functions;
- Cleaning and maintenance of town streets and nature strips;
- Cleaning of town streets gutters and culverts; and
- Digging and backfilling of graves.

1.3 Roads

The work undertaken during this reporting period by Rural Works Crews consisted of the following:-

No.	Name	Comments
42	Cooneybar Road	Maintenance grading completed.
8	Bobadah Road	Maintenance grading completed.
MR 461	Condo Cobar Road	Maintenance grading completed.
MR 461	Condo Cobar Road	Work on crests removing rock completed.
10	Pangee Road	Maintenance grading commenced.
48	Fords Road	Maintenance grading completed.
8	Bobadah Road	Work on crests removing rock completed.
9	Glenngariff Road	Maintenance grading completed.
81	Barrier Highway	Shoulder grading completed.
7	Warrah Road	Maintenance grading commenced.
40	Plummer's Road	Maintenance grading completed.
18	Elmore Road	Maintenance grading completed.
7514	Cockies Road	Maintenance grading commenced.
47	Parkers Road	Maintenance grading completed.
HW7	Mitchell Highway	Roadside slashing completed.
MR70	Arthur Hall VC Way	Roadside slashing completed.
	Sealed rural roads	Roadside slashing commenced.
HW7 & 8	Mitchell & Barrier Highways	Heavy patching commenced.

**Engineering Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018**

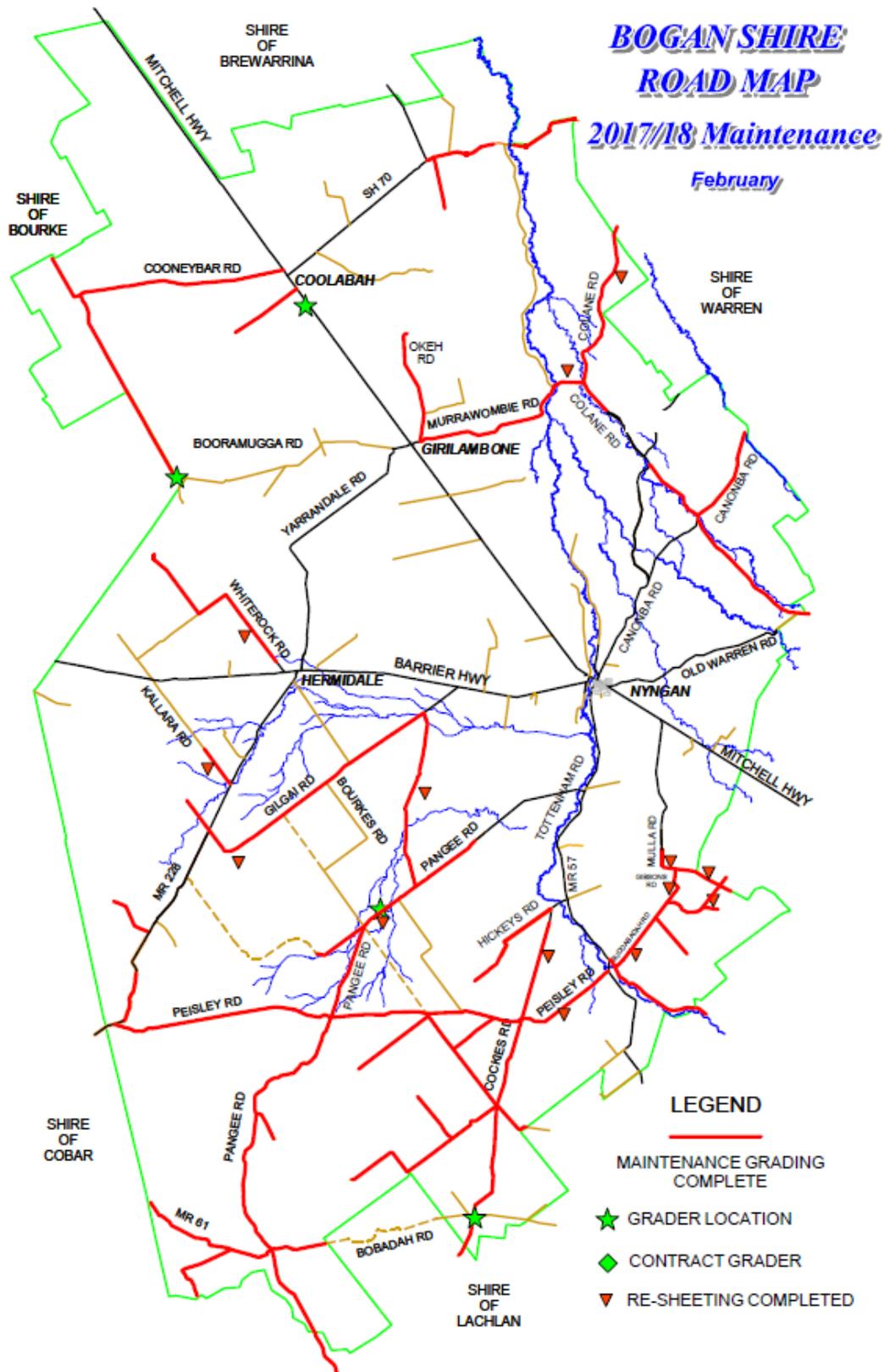
The Works Program for the remainder of February and March includes but is not limited to the following works:-

- Commencing construction of and sealing of the remaining unsealed section of Hermidale Nymagee Road;
- Continuing re-sheeting under R2R on Coffils Lane and Pangee Road;
- Commencing resealing on Tottenham, Canonba Road, Colane Road and Yarrandale Road;
- Commencing resealing on the Barrier Highway, Mitchell Highway and Arthur Hall VC Way;
- Completing heavy patching on Arthur Hall VC Way, Mitchell Highway and Barrier Highway;
- Commencing or continuing maintenance grading of the following roads - Bobadah Road, Coffils Lane, Honeybugle Road, Bourke's Road, Cockies Road, Warrah Road and Pangee Road;
- Commencing construction of new concrete footpath in Nymagee Street heading west past the Australian Hotel; and
- Commencing rehabilitation of a 1km section of the Mitchell Highway near the property 'Old Kidgery'.

1.4 Recommendation

That the Operational Report for the reporting period 10 December 2017 to 2 February 2018, including Civil Works, Community Facilities and Roads be received and noted.

**Engineering Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018**



2 NYNGAN SHOWGROUND AND RACECOURSE IMPROVEMENTS

Summary:

The purpose of this report is for Council to consider the requested improvements to the Nyngan Showground and Racecourse as discussed at the Showground Users Advisory Group Meeting held 20 November 2017.

2.1 Introduction

The purpose of this report is for Council to consider the requested improvements to the Nyngan Showground and Racecourse as discussed at the Showground Users Advisory Group Meeting held on 20th November 2017.

2.2 Background

At the October 2016 Showground Users Advisory Group Meeting, Council was asked to consider various improvements to the facilities from all users.

2.3 Discussion

Significant issues with the condition of the Jockey Rooms under the Grandstand were discussed. The rooms will require an extensive maintenance program over several years and Council building staff will meet with the Jockey Club and Duck Creek Races representatives to produce detailed estimates.

The Ag Expo have proposed modifications to the showground main gate entrance to move pedestrian traffic off the access road and separate them from vehicles. This improvement to the safety of pedestrians would also be aided by their suggestion to have all vehicles exiting the main gate turn left and leave the area via Oatley Street to reduce congestion in Hoskins Street (plan attached).

There were some items at the showground requiring minor maintenance and repairs discussed at the meeting. Repairs to the cattle loading ramp has been completed while painting of the pavilion fascia boards is continuing.

**Engineering Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018**

The requested items follow with estimated cost:-

Racecourse

Stage 1 Upgrade of Jockey Rooms	\$10,000
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Showground

Cattle yards – install latch chains on gates.	\$1,700
Permanent shelters at the three entrance gates.	\$10,000
Underground drainage – Ag Expo food area.	\$10,000
Purchase of additional aluminum picnic tables.	\$1,000 ea

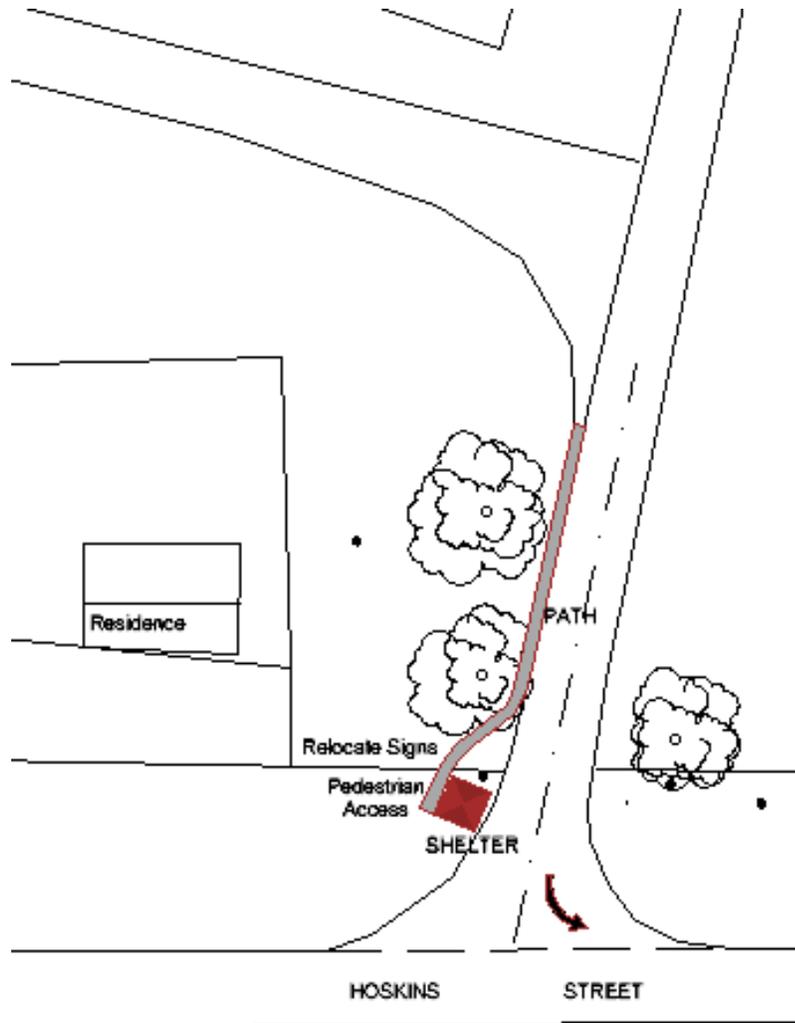
The three larger projects above would require a contribution from the respective user organisations.

The shelter at the middle gate could be constructed to be portable so it can be used at Larkin Oval for Rugby League and Rugby Union when not required at the showground.

2.4 Recommendation

For Councils consideration, including an adjustment to Councils current budget.

Engineering Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018



**Engineering Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018**



**Engineering Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018**

3 BIG BOGAN SIGNAGE

Summary:-

The purpose of this report is for Council to consider the installation of "Big Bogan" directional signage in Pangee Street Nyngan.

3.1 Introduction

The purpose of this report is for Council to consider the installation of "Big Bogan" directional signage in Pangee Street Nyngan.

3.2 Background

Council previously requested the investigation of "Big Bogan" directional signs on the Tourism Attraction Signposting Assessment Committee (TASAC), Mitchell Highway through town and was advised by Roads and Maritime Services that directional signs would not be approved on the highway unless they are the white on brown tourist signs approved by TASAC.

3.3 Discussion

Direction signs can be installed on private property off the road reserve or can be installed on local roads and streets. Visitors stopping at the Information Bays either side of town are able to see the location of the "Big Bogan" on the town map.

Directional signs could be installed in Pangee Street with a distance ahead to provide advanced warning to guide visitors and it would be advisable to have a sign pointing into the Teamsters Rest parking area for people heading west.

While considering signage to direct visitors to the "Big Bogan", it may be a good time to install a plaque at the location to provide some information on the 1990 Big Bogan River and the Bogan Shire.

The cost of directional signs is \$250 each installed and the cost of an information plaque is \$400.

3.4 Recommendation

For Council's Consideration.

**Engineering Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018**

4 TRAFFIC COMMITTEE MEETING RECOMMENDATIONS

Summary:-

The purpose of this report is to present the discussions of the Traffic Committee Meeting held on Wednesday 22 November 2017 and for Council to consider their recommendations.

4.1 Introduction

The purpose of this report is to present the discussions of the Traffic Committee Meeting held on Wednesday 22 November 2017 and for Council to consider their recommendations.

4.2. Background

The Traffic Committee meets quarterly to discuss traffic and pedestrian facilities and related issues, and to make recommendations to Council.

4.3 Discussion

The following issue was discussed:-

Presentation by John Fluerty CleanTeQ

Presentation document was tabled at the Meeting and distributed to attendees - Clean TeQ Sunrise Fifield NSW Construction Logistics Briefing.

The presentation outlined the process that was proposed to transport two autoclaves from South Australia Fifield in Lachlan Shire, travelling through Bogan Shire.

The points from the presentation were:-

- Transportation of two Autoclaves through Nyngan;
- 50m trailer + 4 prime movers at front and at rear - total length 138m;
- Has not been done before;
- Infrastructure modification required;
- Tyre loading on pavements <2 tonne per tyre;
- Bridges and paving assessment completed by RMS on route;
- Consultation with Shires;

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**Engineering Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018**

- Modifications costs to road features responsibility of Clean TeQ with minimal cost to local Shires;
- Road Survey conducted on route – Tottenham Road Option;
- Intersection of Moonagee Street and Highway has been assessed;
- Timing involved in using Moonagee Street intersection – planning, preparation, and infrastructure in place to do a night move and to have minimal impact or disruption to roads; and
- Required modifications can be returned to original or kept in place.

A follow up meeting was held 14 February 2018 with CleanTeQ to discuss preliminary infrastructure work by Council and bridge assessments. The company has called tenders for the transportation but is not expecting the move before this time next year.

4.4 Recommendation

That the Traffic Committee Meeting Recommendations Report be received and noted.

Graeme Bourke
Manager Engineering Services

REPORT TO THE ORDINARY MEETING OF COUNCIL – DEVELOPMENT AND ENVIRONMENTAL SERVICES

Mayor and Councillors

I submit the following reports for consideration:-

1 DEVELOPMENT APPLICATIONS

1.1 Introduction

Five (5) Applications have been approved since Council's December 2017 Meeting.

DA NUMBER	APPLICANT	ADDRESS	DESCRIPTION	VALUE (\$)	PROGRESS
2014/001	Dr Ryan Heggie	Canonba Road, NYNGAN	Hangar	64,000	Applicant advises that the DA will continue subject to lease negotiations.
2016/015	WR Nominees	Lot 101 Lawlor Street, NYNGAN	Change of Use	15,000	Amended Plans and New Report received 30/1/2018 for assessment and determination by Council Consultant.
Section 68 Application	Mr A Denovan	Various Locations	Mobile Food & Drink Vehicle	N/A	RMS will not grant concurrence to retailing within Information Bays. Approved with conditions for Park Areas under Council Control as requested.
Section 68 Application	Mr P Hamilton	Various Locations	Mobile Food and Drink Vehicle	N/A	RMS will not grant concurrence to RMS Check Station on Mitchell Highway. Approved with conditions for Park Areas under Council Control as requested.

**Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018**

2018/001	Mr P Boland	220 Mitchell Highway, Nyngan	Use of Land for Bus Parking	\$0	Approved.
2018/002	Ms L Battye	100 West Bogan Road, Nyngan	Shed	\$35,000	Approved.
2018/003	Mr L & V Pearce	51-57 Flashman Avenue, Nyngan	Shed	\$12,000	Approved.
2018/004	Mr G Pack	22 Bourke Street, Girilambone	Use of Existing Building as a Dwelling	15,000	Under assessment. Concurrent Building Certificate also submitted for assessment.

1.2 Recommendation

That the Development Applications Report since the December 2017 Council Meeting be received and noted.

2 OPERATIONAL REPORTS

2.1 Introduction

The purpose of this report is to outline the key works undertaken since Council's December 2017 meeting by the Parks and Gardens Team and the Weeds Officer.

2.2 Discussion

Key works that have been undertaken by the Parks and Gardens Team consisted of the following:-

Routine maintenance duties including manual watering (where required), whipper snipping, mowing, weed removal of Heritage Park (1 & 2), Nyngan Cemetery, Davidson Park, Vanges Park, Medical Centre, Teamsters Rest, Town Hall and Senior Citizens area, Flood Memorial Rest Area, Council Administration Building, Moonagee Street Park, Early Learning Centre, Rotary Park, Pioneer Park, Lions Park and Centenary Park. Parks and Garden and the Carpentry Team also assisted in the removal of Christmas decorations / lights within the CBD area.

Key Capital Works included:-

- Installation of new playground and soft fall at Rotary Park and the Davidson Park garden bed replacement and concrete walkway.

Key works that have been undertaken by the Weeds Officer consisted of:-

- Spraying of blue heliotrope on Hermidale/Nymagee Road, Gilgai Road and Arthur Hall VC Way;
- Spraying the edge break on Mulla Road;
- Spraying of the Cemetery;
- Road Inspections;
- Water Course Inspections; and
- Fourteen (14) Property Inspections

2.3 Recommendation

That the Operational Reports including Parks and Garden Team and the Weeds Officer be received and noted.

3 COUNCIL POUND PADDOCK

Summary:-

The purpose of this report is for Council to consider requests for the lease of the 'Pound Paddock' opposite the Nyngan Showground and Racecourse for the keeping of horses.

3.1 Introduction

The purpose of this report is for Council to consider two recent requests for a lease to be established over the vacant land, known as the 'Pound Paddock' opposite the Nyngan Showground and Racecourse.

3.2 Discussion

Two (2) requests have been received by Council regarding the establishment of a lease for the purposes of grazing horses within the Council owned land known as the 'Pound Paddock' immediately opposite the Nyngan Showground and Racecourse.

There is currently no lease in place for this land which covers two allotments of approximately 3.6 hectares. By establishing a lease over this land, Council is able to reduce maintenance costs over the land.

3.3 Recommendation

It is recommended that:-

1. Council place an 'Expression of Interest' advertisement in the Nyngan Observer for 21 days.
2. Following a review of all Expression of Interests received, Council delegate the Mayor and General Manager to negotiate a 12 month lease over the 'Pound Paddock' for the limited keeping of horses in the best interests of Council.

4 STREET TREES

Summary:-

The purpose of this report is for Council to consider the progressive removal of trees located under power lines or adjacent to electrical infrastructure and replace these trees with more suitable species with assistance from Essential Energy. Also to inform Councillors of Councils Tree Preservation Policy.

4.1 Introduction

The purpose of this report is for Council to consider the removal of street trees that have been pruned over the years by Essential Energy and / or their contractors in accordance with the resolution of Council from 23/11/2017 (Minute Number 376/2017) which states:-

Council evaluate the condition of the recently trimmed power lines in Nyngan and determine whether any of these should be replaced by more suitable species, with a report to Council.

Following progressive removal, it is considered replacement tree planting should be undertaken, where appropriate.

The report is also to inform Councillors of Councils Tree Preservation Policy.

4.2 Discussion

Following the trimming of street trees undertaken late in October and November 2017 by Essential Energy's contractors Savco, in accordance with Section 48 of the Electricity Supply Act 1995, concern was immediately raised regarding the excessive nature of the trimming and the timing of trimming, leading into summer.

A meeting and further discussions were held with Essential Energy's Vegetation Officer where confirmation was received that trimming is undertaken to allow regrowth on trees for a 12 -18 month cycle, however, greater clearance is required on high voltage power lines or where regrowth occurs more rapidly in the species of the tree. During this meeting, a tree replacement program was also discussed where it has been successfully undertaken in other areas including Cabonne and Lachlan Shires.

Visual inspection in January 2018 by both Council staff and Essential Energy's Vegetation Officer has shown 12 locations within Nyngan where up to 21 trees could be progressively removed including 1 small fig tree within the BP frontage. *Attachment 1* identifies these trees on a town map with photos.

Whilst the trees proposed to be removed are not presently considered a high risk to the public, concern is raised of their future structural soundness and ongoing maintenance when the next cycle of tree trimming is required to be undertaken by Essential Energy.

Essential Energy has confirmed that they are in a position to assist with the tree removal including negotiated costs of doing so. These trees would also be replaced if the location permits a replacement tree in the same area with more suitable species under the power lines.

Additionally, it is also important to bring to Council's attention that in August of 2016, Council adopted an updated Tree Preservation Policy (Trees on Public Land). The Policy was also placed on public exhibition for 28 days prior to final adoption. A copy of the Policy is included within *Attachment 2* and includes the approval process required to be undertaken for requests for tree removal (section 2.9) and tree replacement options (section 2.10).

Council staff regularly receive complaints about trees within the footpath area of their property, including complaints about trees that are sound and healthy at the time of inspection. Complainants are provided a copy of the Policy at this time as appropriate. Council staff however have witnessed the significant decline in certain of these trees as little as three to four weeks following the initial complaint.

Consequently, it is important to ensure the community is also aware that the street trees are a Council asset and provide significant amenity and visual interest to our town areas. It is also important to highlight to the community that destruction, poisoning or unlawful removal of trees in the road reserve, footpath, near recreational or park areas is an offence, with on the spot fines and / or further prosecution options available to Council in these circumstances.

4.3 Attachments

Attachment 1: Map locations and photos of proposed trees to be removed located under Essential Energy Infrastructure and replaced where possible.

Attachment 2: Tree Preservation Policy (Trees on Public Land).

4.4 Recommendation

It is recommended that:-

1. Council, in consultation with Essential Energy, progressively remove the 21 trees outlined within *Attachment 1* and replace trees with suitable species where possible.
2. Council also request written assistance from Essential Energy with respect to the 'wings' left on the larger figs and retained trees to also be trimmed back during each cycle of trimming by their contractors.
3. Council note the content of the Tree Preservation Policy (Trees on Public Land) adopted in August 2016.

**Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018**



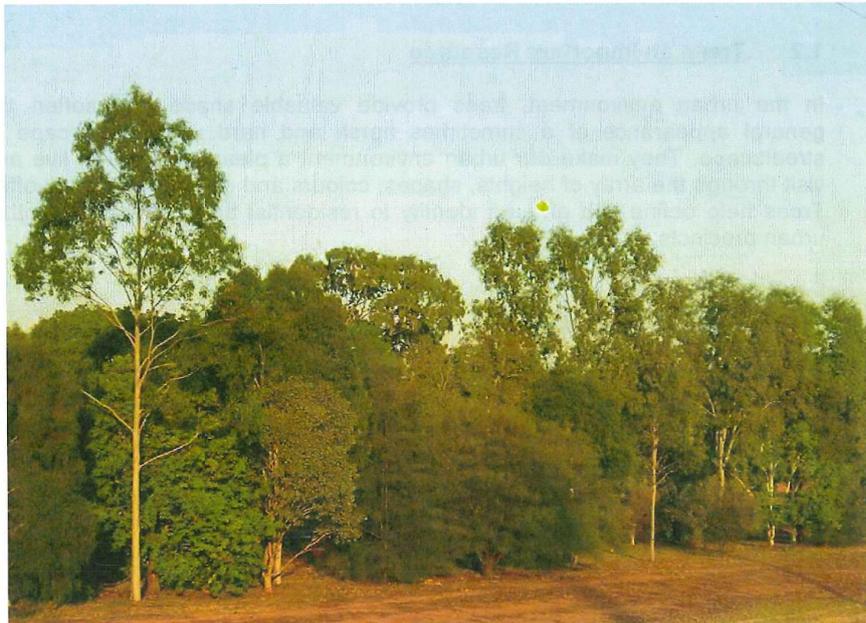
**Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018**





POLICY DES005

TREE PRESERVATION POLICY (Trees on Public Land)



**Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018**

1.0 PRELIMINARY

1.1 Objectives

The main objective of the Tree Preservation Policy (TPP) is the protection of valuable trees against unwarranted destruction by removal or damage. The policy binds the general community and Council staff. It is hoped that such an objective can be realised by promoting an awareness of the values of trees in our urban landscapes. In essence, the TPP aims to:

1. Promote an awareness of the value of trees;
2. Indicate the need for correct procedures for approval in removing, lopping or topping protected trees;
3. Prevent unwarranted and wilful destruction of protected trees due to non-compliance with the Policy;
4. Maintain the Environmental protection and amenity of trees throughout the urban and rural residential localities; and
5. Provide guidelines for planting of trees.

1.2 Trees an Important Resource

In the urban environment, trees provide valuable shade and soften the general appearance of a sometimes harsh and hard urban landscape or streetscape. They make our urban environment a pleasant place to live and visit through the array of heights, shapes, colours and general form they offer. Trees help define and give an identity to residential area, streets and other urban precincts.

1.3 Information and Advice

For guidance on choice of plants or most suitable locations, you are advised to contact Councils' Parks and Garden staff or State Forests of NSW. Guidance on selection of tree species and planting is provided in publications released by this Department.

Further advice on the requirements of the Tree Preservation Policy can be obtained by contacting Council.

**Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018**

2.0 REQUIREMENTS OF THE TPP - PROTECTED TREES

2.1 When is Approval Needed?

Under the provision of the TPP, approval is required for the removal, ring barking, lopping, topping or injuring of any trees in public places including road reserves, parks and other community land.

Trees must also not be planted on public land without the approval of Council.

2.2 Land to which the Policy Applies

The TPP applies to all public land under the control of Council including road reserves, parks and gardens and other community land located within the Township of Nyngan and the villages of Hermidale, Girilambone and Coolabah as identified in zones provided under the Bogan LEP 2011:

NYNGAN and VILLAGES Zones/areas

- Zone RU5 Village
- Zone R1 General Residential
- Zone R5 Large Lot Residential
- Zone B2 Local Centre
- Zone B6 Enterprise Corridor
- Zone IN1 General Industrial
- Zone SP2 Infrastructure
- Zone RE1 Public Recreation
- Zone RE2 Private Recreation
- Zone E1 National Parks and Nature Reserves
- Zone W2 Recreational Waterways
- Public land within 200 metres of all above zones

2.3 Legal Status

This Policy is prepared pursuant to Section 158 of the Local Government Act 1993. This policy binds the general community and Council staff.

2.4 Situations in which pruning or removal is permitted.

Minor pruning of trees or removal for the following purposes is permitted subject to Council approval:

1. Removal of dead branches. Trees which are apparently dying and suffering some form of stress should not be removed without assessment of the possibility of plant rehabilitation. Appropriate treatment may return the plant to a state of health.
2. Pruning for ornamental purposes where such pruning is a normal and accepted practice.

**Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018**

3. Removal of noxious or undesirable trees or shrubs identified in the Noxious Weeds Act, 1993.
4. Any tree which has a trunk less than 3 metres from the outmost projection of a building.
5. Removal of trees to give effect to a Council approved development. Tree removal or pruning is restricted to those specific areas where it is necessary to carry out earthworks, building works, service installation and pavement construction. Tree removal or pruning is to be restricted to an area which is no greater than 3 metres from construction works. Unnecessary clearing or damage to trees is to be avoided.
6. In accordance with Section 88 of the Roads Act 1993, a roads authority may remove or lop any tree or other vegetation that is on or overhanging a public road where this is necessary for the purpose of roadworks and traffic hazard reduction.
7. Where Council is the roads authority, consultation with the Parks and Garden Supervisor is required prior to tree removal or pruning within any road reserve. Unnecessary clearing, pruning or disturbance of vegetation is to be avoided and clearing confined to those activities necessary for roadworks and hazard reduction.
8. Trees which pose a real risk to public safety or which significantly increase the risk of damage to property. All reasonable measures must be taken to address the risk prior to removal.
9. The provisions of this Policy do not apply to trees required to be trimmed in accordance with Section 48 of the Electricity Supply Act, 1995, however Council requires Essential Energy and / or its contractors to liaise with Council prior to any trimming being done.

All work must be carried out by Council or a Council approved contractor under the direct supervision of Council staff.

2.5 Dangerous Trees

It is the responsibility of Council's Parks and Gardens Supervisor to determine the health of a tree, or the danger that such a plant poses, is such that it warrants removal or pruning. A report from Tree Surgeon or Arborculturalist may be required where significant uncertainty exists as to the integrity or safety of a tree and the tree is considered by the Council officer and the community to warrant preservation.

Where a tree is considered dangerous, all reasonable measures are to be made to seek the approval and/or advice of Council's Parks and Gardens Supervisor prior to removal or pruning.

**Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018**

2.6 Selection and Location of Trees

Remember, when selecting any trees and determining where they will be planted:-

- Make yourself aware of the estimated mature height and width of the plant. The correct choice of plant species and its location will minimise unwanted difficulties in the future.
- Estimate the extent of shadow cast from the fully grown tree and the possible impacts on neighbours. Avoid overshadowing of neighbours particularly in the winter months.
- Determine if the mature tree will interfere with overhead power lines. Where planting under powerlines is the only option, choose trees with appropriate heights.
- Avoid leaves falling into gutters. Avoid overhanging branches which will directly affect neighbours.
- Determine if the tree will affect underground services, foundations of buildings, fences or pavements. The location of underground services should be determined prior to planting. Council, telephone and electrical providers should be able to advise on service locations including water, sewer, electricity, and telecommunications lines.
- Setback of trees from buildings, other structures and services should be in accordance with the expected height, spread and root system of the plant. The Forestry Commission recommends that small trees/shrubs be at least 2m from buildings with larger species set back at least 10m. Trees such as poplars, willows, camphor laurels and figs should not be planted close to buildings since they have particularly penetrating or invasive and damaging root systems.
- Trees should be located following consideration of site drainage, access to sunlight and soil type.

2.7 Reasons for Removal or Pruning Trees

Circumstances where there is reason for removal or pruning of trees include:

1. Risk of personal injury;
2. Risk of damage to buildings, structures or service lines;
3. Creation of a traffic hazard by obstruction of vision; and
4. Other circumstances where it is evident that the adverse impact of the tree clearly outweighs its value and contribution to the amenity of the locality.

Development and Environmental Services' Report to the Ordinary Meeting of Bogan Shire Council held on 22 February 2018

In many circumstances the unwanted effects of the tree can be eliminated or significantly reduced by appropriate pruning. Correct pruning requires knowledge of tree growth, risk of damage including infection and requires expert guidance. In all cases attempts must be made to maintain the natural shape of the tree.

2.8 Reasons for Protecting Against Removal or Pruning

Particular importance will be placed on the preservation of a tree where it is considered that it:

- a) has historical or commemorative significance;
- b) makes a significant contribution to the landscape/streetscape and amenity of the area;
- c) is exceptionally old, large or rare;
- d) has notable aesthetic qualities; and/or
- e) has horticultural or scientific value.

2.9 Approval Process

Prior to removal or pruning of any tree on public land, Council's Parks and Gardens Supervisor must be contacted to allow inspection of the tree/s.

The person requesting the removal or pruning of tree/s must provide a written request specifying the location, type and size of the tree/s to be pruned or removed and the reasons for such work.

Approval will be granted or refused on the circumstances of the case. In granting approval to prune or remove a tree by Council staff, the following steps are implemented when deciding whether to retain or remove the tree/s:

1. Is the tree unsafe? – If so, arrange lopping or removal.
2. Determine individual and streetscape significance of the tree.
3. If the tree is in poor condition or is a poor specimen - remove and replace.
4. If the cost of the repairs is less than \$2,000 and the tree is significant then retain the tree.
5. If the repairs are greater than \$2,000 – survey the immediate residents.
6. If 100% of the residents want the tree retained then retain the tree and repair the damage.
7. If less than 100% consensus, report the matter to Council.

Should approval be granted, advice as to the removal or pruning procedure will be given.

All work will be carried out by Council staff or a Council approved contractor who must follow WH&S principles. Potentially affected neighbours will be advised of the nature of the work and times at which the work will be carried out.

**Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018**

2.10 Tree Replacement

Where tree removal is proposed, a general condition of any removal will be the replacement with an equivalent number of trees to be located at appropriate sites. Where appropriate, the use of indigenous Australian native trees is encouraged for the purpose of tree replacement.

Options such as the following can be considered for replacement:

Suitable beneath powerlines:

- Weeping Bottlebrush, *Callistemon viminalis* (and similar cultivars)
- Wilga, *Geijera parviflora*
- Willow Myrtle, *Agonis flexuosa*
- Carob, *Ceratonia siliqua*
- 'Swan Hill' Olive (fruitless), *Olea europaea*
- Golden Glow *Acacia Cultiformis*

Suitable away from powerlines:

- Lightwood, *Acacia implexa*
- Willow Myrtle, *Agonis flexuosa*
- Kurrajong, *Brachychiton populneus*
- Red Spotted Gum, *Eucalyptus mannifera* ssp. *Maculosa*
- Red Ironbark, *Eucalyptus sideroxylon* 'Rosea'
- Stone Pine, *Pinus pinea*
- Cork Oak, *Quercus suber*

2.11 Qualifications and insurance

Council's Officers may insist that tree removal or pruning be carried out by a qualified Tree Surgeon or Arborculturalist. This requirement will depend upon the nature and extent of work to be carried out and the significance of the tree/s.

Council will insist that the contractor has appropriate qualifications and appropriate personal injury, public liability and property insurance prior to commencing works.

The need for an experienced and approved workman in tree removal or pruning assists in;

1. Survival of the tree;
2. Minimising risk of personal injury or damage to property; and
3. Minimising exposure of Council to claims for damage.

**Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018**

2.12 Clearing for Bushfire Risk Reduction

Clearing in those zones to which this policy applies may be carried out where removal of vegetation is necessary to reduce the risk of injury or damage from bushfires. Where there is an immediate risk of bushfire damage, and circumstances do not permit Council notification and approval, a reasonable degree of risk will be considered in a defence against the provision of this Policy noting that this policy does not apply to private land. Consideration to Ecological Endangered Communities and Threatened Species must be undertaken when undertaking the removal of vegetation to reduce risks from a bushfire.

2.13 Penalties for Unlawful Removal or Trimming of Trees

Any person who contravenes, or causes or permits the contravention of this policy is guilty of an offence pursuant to s.629 of the *Local Government Act 1993*. An on-the-spot fine may be imposed for the injury or unnecessary disturbance of trees and vegetation on public land including road reserves without approval from Council. Prosecution may also follow or other remedies in accordance with s.690 of the *Local Government Act*.

3.0 DEVELOPMENT AND BUILDING APPROVAL

Council may specify in a Development Consent that certain trees may be removed or must be retained. Landscaping requirements may also be provided for as a condition of approval when Development consent is granted by Council.

Authority

Council Resolution 332/2016

Policy Owner

Manager, Development and Environmental Services

Consultation

Public Exhibition for 28 days from 7 September 2016, no comments received.

Review Date

August 2019

Revision History

Date	Description of Change	Sections Affected
25 March 2004	Adopted by Council.	
25 August 2016	Updated Policy from March 2004	All

5 STREET TREE REMOVAL

Summary:-

- *The purpose of this report is for Council to consider the request for the removal of a gumtree located away from power lines in Hoskins Street.*
- *The tree has been inspected and is in a sound, healthy condition however the property owner wishes to have the tree removed due to safety concerns.*

5.1 Introduction

The purpose of this report is for Council to consider the written request for the removal of a street tree located at the corner of Hoskins and Cobar Street. The written request for removal is included in Attachment 1 with a current photo of the tree located below in Figure 1.



Figure 1: Gum Tree – Corner of Hoskins and Cobar Street

5.2 Discussion

The tree has been inspected by Council Staff and is in a sound, healthy condition. There are limbs which may be trimmed however there are no power lines or other impediments to the health / and or growth of the tree and its foliage. Additionally, this tree was not included as a high or moderate risk tree during the Tree Risk Assessment conducted by a qualified arborist in October 2015.

The Tree Preservation Policy (Trees on Public Land) process has been followed however the landowner requests the tree be removed.

5.3 Attachment

Attachment 1: Written Request for Tree Removal – 130 Cobar Street

5.4 Recommendation

1. That Council undertake trimming of the gum tree limbs and advise the owner of 130 Cobar Street of Council's resolution.
2. That the tree be included in the next Tree Risk Assessment by Council's arborist to determine its condition/risk to 130 Cobar Street.

Kayla Volker

Acting Manager of Development and Environmental Services

Development and Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018

Bogan Shire Council

Cobar Street Nyngan

To whom it may concern

I would like to express my concerns regarding a large ghost gum on the corner of Hoskins and Cobar streets.

During our 16 years at 130 Cobar Street the tree has been pruned several times but I'm afraid the limbs are far too long for the tree structure and I'm sure the parks and garden clean up workers would attest, everytime there is any sort of windy weather at least one or two limbs ends up on the ground or road.

Around 2 years ago the corner of our carport was slightly damaged by a fairly large branch and about 8 months ago my son and I were very narrowly missed by a very large limb which completely covered our driveway.

The corner is also a pickup point for the mines bus and sees a lot of vehicle and pedestrian traffic.

I strongly urge Council to do something about this dangerous tree before something or someone gets seriously hurt.

Thank you

Tim Ryan

130 Cobar Street Nyngan

Mob. 0499591018



PRECIS OF CORRESPONDENCE

1 KEITH WHITE – CHINESE PORTION OF THE NYNGAN CEMETERY

Attached is a copy of correspondence and a sketch received from Keith White concerning the Chinese Portion of the Nyngan Cemetery. Part of Mr White's proposal is to have a plaque on a stand explaining why there is a Chinese portion.

1.1 Recommendation: For Council's Consideration.

2 NYNGAN SHOW SOCIETY

Attached is a copy of correspondence received from the Nyngan Show Society offering sponsors the opportunity to gain the naming rights to the Nyngan Show. The correspondence details what a naming rights sponsor is entitled too.

General Manager's note: Council's in kind sponsorship to the Nyngan Show 2017 was \$10,826.78.

2.1 Recommendation: For Council's Consideration.

1. Council advises the Nyngan Show it will continue to provide in kind sponsorship in the form of free use of the showground facilities, set up the event and other Council resources such as tables and chairs and that the in kind sponsorship provided to the 2017 Nyngan Show was \$10,826.78.

3 BREWARRINA NUCLEAR WASTE PROPOSAL

Attached is a copy of correspondence received from Trish Frail, Campaign Manager for the No Nuclear Bundabunda on Nyemba Land. This is a concept proposal by Brewarrina Shire Council considering the merits of developing a case to apply to establish a Medical Nuclear Waste Depot. Brewarrina Shire Council is in the very early stages of exploring the feasibility of applying for establishing a Medical Nuclear Waste Depot in their Shire, including writing to every ratepayer with the concept suggestion, including calling a public meeting for discussion.

3.1 Recommendation:

That Council resolves to note the report on a proposal for a Medical Nuclear Waste Depot at Brewarrina.

Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018

4 REGIONAL PLATTERS BUSINESS DEVELOPMENT PROGRAM

Attached is a copy of correspondence received from Dubbo Regional Council concerning Regional Platters Business Development Program.

Regional Platters was launched in 2017 using grant funding applied for jointly by Dubbo, Gilgandra, Warren, Mudgee, Narromine, Bogan, Warrumbungles and Wellington Councils. It is an agricultural trail guide that has been developed to connect producers in the region with a range of markets including the group visitor market, investors and special interest groups.

A guide was developed to be used as a tool for tour operators, government agencies, and agriculture and tourism industry stakeholders.

Agricultural businesses wanted to expand into tourism etc were invited to take part. Workshops were conducted to bring them up to speed with what was needed to be a successful tourism enterprise.

One business in the Bogan Shire participated in round one, namely, The Cocky's Wife ("Calubri" Nyngan).

The other Shires involved in the original project have all agreed to contribute the \$5000 for the next level.

Cobar Shire (not original member) have agreed to participate but not contribute the \$5000.

Recommendation: For Council's Consideration.

Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018

5 KEVIN HUMPHRIES MP

Attached is an email received from Kevin Humphries concerning the train speeds through Nyngan. Mr Humphries has spoken to the Minister for Roads, Melinda Pavey who has advised the running speed has now returned to its original level.

General Manager's Note: Please refer to the summary included in the email forwarded to Mr Humphries from the Minister.

5.1 Recommendation: That the correspondence received from Kevin Humphries concerning the train speeds through Nyngan be received and noted.

6 NYNGAN RUGBY UNION CLUB

Attached is a copy of correspondence received from the Nyngan Rugby Union Club seeking permission to locate their scrum machine on the bike track adjacent to the storage container on the south end of the Rugby Club. It is intended to build a light steel sheeted cover to be chained to the inside of the perimeter fence and removed and the end of each football season.

6.1 Recommendation: Four Council Consideration.

7 NYNGAN BAPTIST FELLOWSHIP CHURCH

Attached is a copy of correspondence received from Nyngan Baptist Fellowship Church, to acknowledge support and thanking Council for donation for hall upgrades.

7.1 Recommendation: That the correspondence received from Nyngan Baptist Fellowship Church be received and noted.

8 WEEKLY CIRCULARS

Weekly Circulars 15 December 2017/ 12 January 2018 / 19 January 2018 / 25 January 2018 and 2 February 2018 are tabled for Council's information. Copies of the Circulars Indices and Summary of Items have been dispatched to Councillors.

8.1 Recommendation: That the Local Government Weekly Circulars be noted.

**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018**

BOGAN SHIRE COUNCIL	
FILE	R/N
18 DEC 2017	
ASSIGNEE	

Keith White

73 Warren Street

Nyngan. 2825 12/12/2017

The General Manager

Bogan Shire Council

Cobar Street

Nyngan.

Dear Derek,

As it appears nothing can be done, because of Heritage Listing, I enclose a sketch of a suggestion as to how some dignity can be given to the Chinese Portion of the Cemetery.

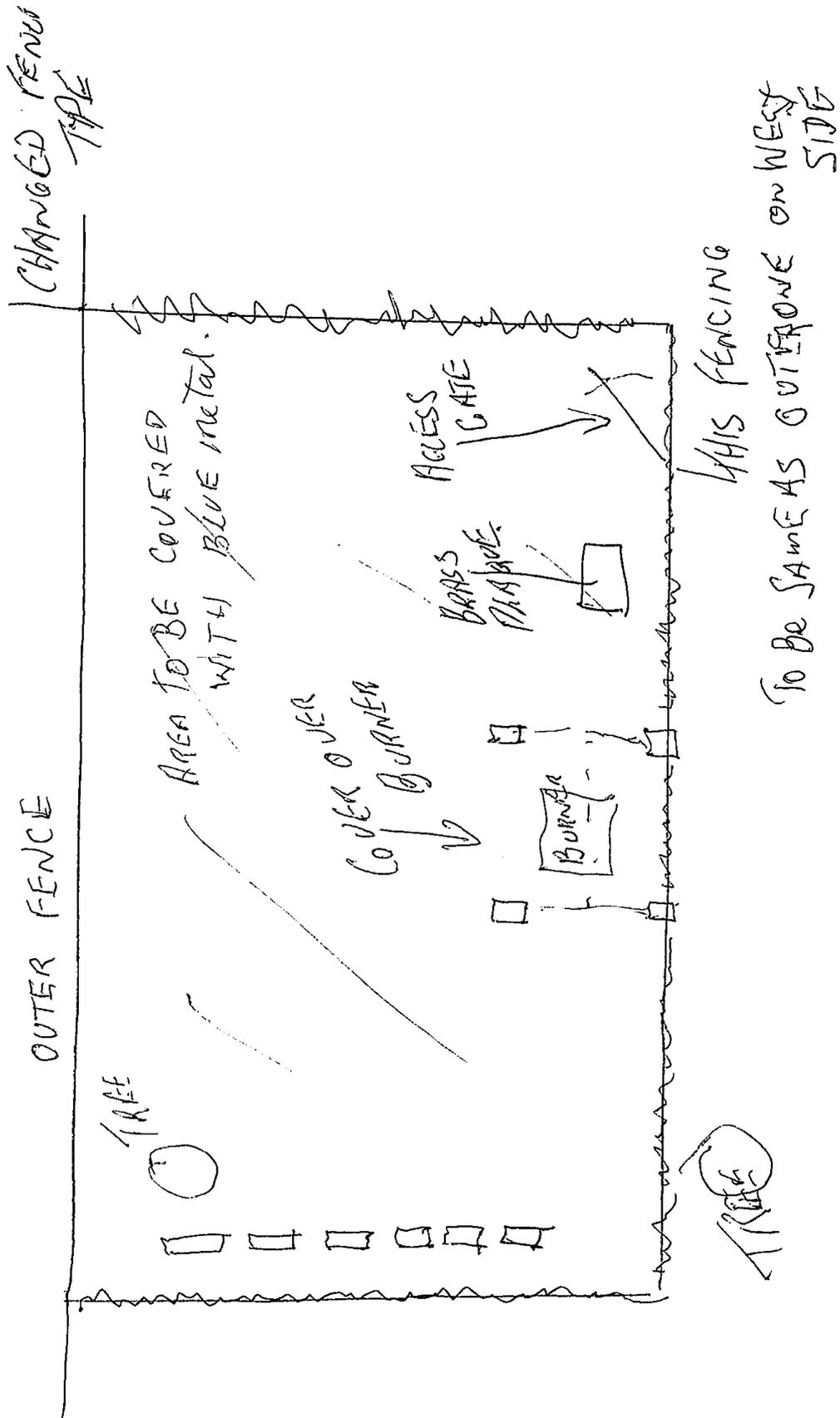
None of the proposal will affect the present situation and feel it might look more appealing. Part of the change would of course a Plaque, which could be on a stand, that would explain why we have a Chinese Portion.

Would you please bring this before Council and if further explanation is needed I would be happy to speak to the Mayor or whoever Council would appoint for the job.

Yours Faithfully



Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018



**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018**



President: Mr Will Marr
Treasurer: Mrs Cathy Lewis
ABN: 23 533 966 730

Secretary: Ms Kathy Korn
Telephone: 0439749814
W: www.nynganshow.com
E: nynganshowsociety@gmail.com
F: nyngan.show

Mr Derek Francis
Bogan Shire Council
P O Box 221
NYNGAN NSW 2825

Dear Mr Francis

This year will mark the 125th anniversary of the Nyngan Show, our Show has become the showpiece in which our community has an opportunity to display a full range of talents, it is the only true showing of local arts & crafts, our agriculturalists, horticulturalists and pastoralists. Children are encouraged to participate in all areas of the Show such as exhibiting, Junior Judging and the Junior Steward Competition.

Some of the sections that feature at our annual Show include, cattle and sheep with leading studs entering, wool and fat lambs, hoof & hook and speed shear competitions. Our horse events have featured Olympic and international riders, as well as our own local equestrians. The Side Show Alley is always great entertainment for the young and the young at heart.

In the past few years we have also supplied some great professional entertainment such as the action packed motorbike and bicycle displays and our very own monster rodeo and the spectacular fireworks that thrill the crowds.

For us to continue to present these high standards we must rely on the generosity of our sponsors, so we would like to give all our current sponsors and businesses the opportunity to gain the **naming rights** to the Nyngan Show.

If you are interested in becoming a **naming rights** sponsor and willing to secure the future of the Nyngan Show, we would include in this package:

- ↓ (Your name) NYNGAN SHOW
- ↓ A full page advertisement in our schedule
- ↓ Your name on our letterhead, website and facebook page
- ↓ Your name will be advertised with all our promotions which include Radio 2WEB and the Nyngan Observer
- ↓ Prominent signage at the Showground
- ↓ Announcement of your involvement over the PA system during the Show
- ↓ Invitation to official events such as the Opening Ceremony of the Show, the President's Luncheon and our Miss Showgirl Dinner
- ↓ Complimentary entry to the two days of the Show

The Nyngan Show Society is made up of community members that are all very keen to make sure the Nyngan Show continues to thrive and we hope that you are able to support us in making that happen, for further information regarding the terms of the sponsorship please contact **Mr Chris Elder – 0428675094 by Monday 19th February 2018.**

Yours Sincerely



K A Korn
SHOW SECRETARY

19 January 2018

BOGAN SHIRE COUNCIL	
FILE	R/N
22 JAN 2018	
ASSIGNEE	

Email from Trish Frail, Campaign Manager, No Nuclear Bundabunda on Ngemba Land

From: Trish Frail [mailto:trishfrail@hotmail.com]

Sent: Wednesday, 24 January 2018 12:36 PM

To: Admin

Subject: Brewarrina Nuclear Waste Proposal

Hello

My name is Trish Frail and I am the campaign manager for the No Nuclear Bundabunda on Ngemba Land - Bad Poison.

As we are all very new to this and were extremely shocked that our local council had approached the Federal Government and put up a proposal to build an Industrial Medical Nuclear Waste Facility in Brewarrina without the proper consultation to the community and no consultation with the Local Land Council or the Ngemba Community Working Party (NCWP), we were totally disregarded. Both the Land Council and the NCWP are in total support of this campaign.

We are aware that the local council has been trying to keep this information within the shire of Bre, however the nuclear waste will be travelling through local councils including Nyngan. If successful the transport of the nuclear waste will be travelling through Nyngan to arrive at Bre.

We are planning on having a community meeting on the 29 January at 2pm and send an invitation to any senior management from Bogan to attend.

As the campaign manager of the 'No Nuclear Bundabunda on Ngemba Land - bad poison, I have attached a media release to help give you a bit of a background of what is happening in Brewarrina.

We are be aiming to hold a peaceful rally in the near future, aiming for February however we will take into consideration of the weather

Please contact at anytime for additional information.

Regards

Trish Frail

No Nuclear Bundabunda on Ngemba Land - Bad Poison

Trish Frail a proud Ngemba woman

Author of 'First Nations of Australia Principals of Culture Bible'

Always was, always will be Ngemba Land

Respecting our;

- *Dreaming*
- *Culture*
- *Religion*
- *Land*
- *Elders both past and present and our children*

Walk with us, not against us

phone 0488 392 221

**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018**

Attachment to Email from Trish Frail, Campaign Manager, No Nuclear Bundabunda on Ngemba Land – MEDIA RELEASE

No Nuclear Bundabunda on Ngemba Land – Bad Poison

The community of Brewarrina were told to attend a community meeting held by the local Council to find out all the new proposals for the town, no further information was given only the fact that it will bring a lot of money into the town.

The Brewarrina community has a population of over 1600 people with the majority being First Nations people.

Approximately 80 people attended on the day and were informed that the local council has proposed to build an Industrial Medical Nuclear Waste Facility at Brewarrina, they gave out a bit of information mainly to do with costings and jobs then they wanted us to sign a survey confirming that we had been consulted with.

After the meeting a lot of people were dumfounded on what they had learnt and more importantly what they did not learn, yet the community was encouraged to tick the box giving the council approval to commence further negotiations with the Federal Government.

The Council has been informed that the community need further information before we can decide, yet our concerns have been ignored.

Concerned members of the community commenced an anti-nuclear campaign called 'No Nuclear Bundabunda on Ngemba Land -bad poison'.

Brewarrina is known worldwide for the oldest man-made structure in the world with Baiame's Ngunnhu Fish Traps and we want to keep it that way, not to be known as a nuclear waste facility.

Ngemba Community Working Party Chair Grace Gordon said she is concerned with the lack of detailed information of the proposal such as the transport of the waste and temporary higher-grade waste products which might be stored at the facility and the desecration of the environment, our culture and our scared land.

The Land Council said it is disappointing that the local Councillors and Council would even consider such an atrocity as a nuclear waste dump at Brewarrina nor have any negotiations with the Land Council or the Ngemba Community Working Party as required under the United Nations Declaration on the Rights of Indigenous Peoples Article 29.2 which states that governments must get consent from traditional owners to place any toxic substances on country.

Campaign manager, Trish Frail said that they do not want nuclear waste in their backyard, Government always promises everything and delivers nothing, this is just another form of Mission management with our health at risk.

Elder, Uncle Magoo said 'a nuclear waste dump is forever, Council can't ask people to make these decision without knowing all the information, we the Ngemba people have traditional obligations to our land and water, yes the waste has to be taken somewhere, but Brewarrina is not the suitable place for nuclear waste. It will not just affect our town but all other towns for example while it is being transported and the trucks had an accident, what would happen to the other towns, what if it leaked at the facility it would affect all the lands around Brewarrina.

**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018**

Elder Dave Gordon said ‘to find a practical solution to the management of Australia's radioactive waste, we need to explore all our options and stop expecting small rural and remote communities to bear the burden of Australia's radioactive waste. We have enough problems with the cotton industry, Brewarrina does not need a nuclear waste dump, there are other options to assist the economics of the town’.

As the Australia Nuclear Free Alliance co-chair Birrugan Dunn-Velasco stated in 2016, “There is a known consensus amongst the international scientific community that we do not fully understand of the long-term impacts of the nuclear chain to ecosystems, people and community. There are hazardous and insidious chemicals used that have very long-term impacts. The powers that instigate this violence upon people and our earth must be challenged and stopped. As Elder Dave Gordon said, nothing has changed since Birrugan Dunn-Velasco statement.

No Nuclear Bundabunda on Ngemba Land – bad poison is aiming to have a community meeting on the 29th January 2018.

For further information please contact email: nonuclear@outlook.com

Media Advisor	Campaign Manager	Ngemba Community Working Party
Dave Gordon 0434 253 376	Trish Frail 0488 392 221	Grace Gordon (Chairperson) 0408 669 410 Jason Ford (Co-chair) 0456 536 683

Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018

Email from Dubbo Regional Council

From: Edward Joshua [<mailto:Edward.Joshua@dubbo.nsw.gov.au>]

Sent: Wednesday, 31 January 2018 3:36 PM

To: cliggett@bourke.nsw.gov.au; Abigail McLaughlin; miranda.riley2@cobar.nsw.gov.au; angela.shepherd@cobar.nsw.gov.au; tourism@coonambleshire.nsw.gov.au; Josie Howard; rmedd@gilgandra.nsw.gov.au; pjohnston@narromine.nsw.gov.au; Alina.Azar@midwestern.nsw.gov.au; elw@warren.nsw.gov.au; aer@warren.nsw.gov.au; pschiller@walgett.nsw.gov.au; Aileen.Bell@warrumbungle.nsw.gov.au; angela.fairman@warrumbungle.nsw.gov.au; megan.dixon@rdaorana.org.au; oroc@oroc.com.au; kmccutcheon@narromine.nsw.gov.au; jodie@backobourke.com.au

Subject: regional platters business development program

Hi Economic Development Officers and Managers,

Dubbo Regional Council is currently developing the program for the new "Regional Platters" which will consist of the guide and a business development program with speakers, workshops, a pitchfest to compete for grants to assist the businesses achieve their goals and solve some of the identified issues.

Dubbo will conduct the program and produce the guide but we need your support to gather participating businesses, facilitate business development and \$5000 to partner the provision of the program. These funds can be spread over two financial years if you prefer.

Let me know if you are on board with this concept and your council agrees to fund the program, and if you are happy with one bill or two.

You can reply to this email or wait until I call you to ask the same question directly.

Yours sincerely Edward

Edward Joshua

Economic Development Officer

Dubbo Regional Council

P 02 6801 4125 **F** 02 6801 4259

M 0448 374 817

E Edward.Joshua@dubbo.nsw.gov.au



<http://dubbo.nsw.gov.au>



Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018

Email from Kevin Humphries

From: Melanie Elms [<mailto:Melanie.Elms@parliament.nsw.gov.au>]

Sent: Tuesday, 6 February 2018 12:17 PM

To: Allison Jenkins

Cc: Geoff Wise; Kevin Humphries

Subject: RE: Attn: Hon Kevin Humphries - Letter - Train Speeds through Nyngan

Further to your below communication regarding Train Speeds through Nyngan, Kevin has been speaking with Minister Pavey's office and has received the below summary:

"In summary we lifted a long standing temporary speed restriction and returned the running speed to its original level. The track speed which has been reinstated is consistent with the track infrastructure configuration and all engineering standards have been met. The work will not reduce the protection at level crossings.

The speed limit at Nyngan is currently 80km/hr. A temporary speed restriction was imposed (20km/hr) near the station and footbridge on 19 July 2012. This was removed in December 2017.

Improvement work to upgrade track near the station platform allowed the temporary speed restriction to be lifted. Removing the restriction allows trains not stopping at Nyngan to maintain a consistent speed. This reduces delays."

Kevin will be calling Bogan Shire Mayor, Ray Donald today to talk through the above response.

Kind regards,

Melanie

Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018



NYNGAN RUGBY UNION CLUB

(Incorporated - Y17375 - 12)

(ABN: 33 073 596 044)

PO Box 145

NYNGAN NSW 2825

Mr Derek Francis
General Manager
Bogan Shire Council

7 February 2018

Dear Sir

The Nyngan Rugby Union club is seeking permission to locate their scrum machine on the bike track adjacent to the storage container on the south end of the Rugby Club.

Due to the weight and cumbersome nature of the machine, which measures 2.2 x 2m, it is difficult to manoeuvre out of the container, down to the gates by the grandstand and onto the field.

It is intended to build a light steel sheeted cover to be chained to the inside of the perimeter fence – which would be removed at the end of each football season.

The Rugby Club would cover the cost of the construction.

I have discussed this in principle with Alistair Quarmby and Graham Bourke, and am looking for council's support.

Yours faithfully



Greg Moody – President
Nyngan Rugby Club
Ph: 0428 330 686

Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 22 February 2018

Email from Nyngan Baptist Fellowship Church

From: Nyngan Baptist [<mailto:nynganbaptist@gmail.com>]

Sent: Monday, 12 February 2018 9:18 PM

To: Admin

Subject: Attn: Council

Dear Bogan Shire Councillors,

I am writing to say thank you for your positive response to my letter late last year requesting assistance.

I received a letter from Derek Francis informing me that you resolved to make a donation of \$1000 towards the hall improvements, and we have received that donation with thanks.

I hope you have had a chance to see some of the work at the site. So far the large slab and pathways and ramp have been completed, and we are hoping to see the building work completed by the end of February ready for a bust few terms of Kids Club and Youth Group.

The hall is increasingly becoming a useful and comfortable and affordable space for community groups, with the Days for Girls group, the Pollets Martial Arts, the NSW Rural Fire Service, Youth group, Kids Club, Nyngan Baptist Fellowship Church, Wednesday night 'Soul' youth leadership group, Thursday night Men's Bible Study and the Seventh Day Adventist fellowship making use of the building.

We invite the community to use the space, and this allows us to continually improve the space.

I hope to see councillors to personally thank you for the support, but please accept this letter of thanks on behalf of Nyngan Baptist Fellowship Community Hall Reserve Trust.

Thankfully,

Richard Milligan

