



# **BOGAN SHIRE COUNCIL**

Business Paper

Extraordinary Meeting

**14 March 2019**



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**6 March 2019**

## **COUNCIL MEETING NOTICE**

An Extraordinary Meeting of Council will be held in the Council Chambers, Nyngan on Thursday 14 March 2019 at **8.30am**.

A training session will be provided to Councillors at 10.30am on the new Model Code of Conduct.

### **AGENDA**

1. Opening Prayer
2. Remembrances
3. Apologies
4. Declarations of Interest
5. Director People and Community Services Confidential Report
  - Bogan Shire Medical Centre

In accordance with the provision of Section 10A (2) (a) of the Local Government Act 1993, the General Manager is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: for personnel matters concerning particular individuals (other than Councillors); and

in accordance with the provision of Section 10A (2) (c) of the Local Government Act 1993, the General Manager is of the opinion that consideration of this item is likely to take place when the meeting is closed to the public for the following reason: due to commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

6. General Manager's Report

Your attendance at this meeting would be appreciated.

Yours sincerely

*Cathy Ellison*

**Executive Assistant**

## REPORT TO THE EXTRAORDINARY MEETING OF COUNCIL – GENERAL MANAGER

### Mayor and Councillors

The following report is submitted for consideration:-

### 1 CODE OF CONDUCT

#### **Summary:-**

*The purpose of this report is to present to Council for consideration and adoption a new draft of the Model Code of Conduct and Procedures prepared by the Office of Local Government*

#### 1.1 Introduction

The purpose of this report is to present to Council for consideration and adoption a new draft of the Model Code of Conduct and Procedures prepared by the Office of Local Government.

#### 1.2 Background

The 2018 Model Code of Conduct for Local Councils in NSW and the associated Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW were prescribed on 14 December 2018.

#### 1.3 Discussion

Councils have six months from the date of prescription (until 14 June 2019) to adopt a code of conduct and procedures based on the prescribed Model Code of Conduct and Procedures.

The Office of Local Government advises that, in adopting a new code of conduct and procedures, councils may include provisions that are supplementary to those contained in the Model Code of Conduct and Procedures. Councils may also impose more onerous requirements under their adopted codes of conduct than those prescribed



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under the Model Code of Conduct. However, councils must not dilute the standards prescribed under the Model Code of Conduct in their adopted codes of conduct.

Because of changes to the Model Code and to ensure currency, Code of Conduct training has been arranged for all Council staff between 12 and 14 March. Training is being provided to Councillors at 10:30am as part of this extraordinary meeting.

The Model Code refers, in clause 7.2 (c), to a Councillor and Staff Interaction Policy. A draft policy is presented for Council's consideration.

#### **1.4 Attachments**

1. Model Code of Conduct for Local Councils in NSW.
2. Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW.
3. AP013 Councillor and Staff Interaction Policy.

#### **1.5 Recommendation**

That Council adopts the:-

1. Model Code of Conduct for Local Councils in NSW.
2. Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW.
3. AP013 Councillor and Staff Interaction Policy.

**Derek Francis  
General Manager**

