



BOGAN SHIRE COUNCIL

Business Paper

25 November 2021



Published Recording of Council Meeting

This Council Meeting is being recorded for publishing on Council's website as a public record. By speaking at the Council Meeting you agree to being recorded and for this recording to be published. Please ensure that if and when you speak at this Council Meeting that you are respectful to others and use appropriate language at all times. Bogan Shire Council accepts no liability for any defamatory or offensive remarks made during the course of this Council Meeting.

Table of Contents

COMMITTEE MEETING MINUTES.....	9
REPORT TO THE ORDINARY MEETING OF COUNCIL – MAYORAL MINUTE	11
REPORT TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER’S REPORT.....	14
1 CHECKLIST.....	14
2 DELEGATION TO THE MAYOR.....	21
3 DELEGATIONS TO THE GENERAL MANAGER	22
4 END OF TERM REPORT	25
REPORT TO ORDINARY MEETING OF COUNCIL – DIRECTOR PEOPLE AND COMMUNITY SERVICES.....	27
1 SECTION 355 COMMITTEE – BOGAN SHIRE YOUTH AND COMMUNITY CENTRE.....	27
REPORT TO THE ORDINARY MEETING OF COUNCIL – DIRECTOR OF FINANCE AND CORPORATE SERVICES	29
1 INVESTMENTS OCTOBER 2021	29
2 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION.....	31
3 ANNUAL REPORT 2020/2021.....	32
REPORT TO THE ORDINARY MEETING OF COUNCIL – DIRECTOR OF ENGINEERING SERVICES.....	33
1 DEPARTMENTAL ACTIVITY REPORT	33
REPORT TO ORDINARY MEETING OF COUNCIL – DIRECTOR OF DEVELOPMENT & ENVIRONMENTAL SERVICES REPORT.....	38
1 DEPARTMENTAL ACTIVITY REPORT	38
2 PROPOSED INTRODUCTION OF EMPLOYMENT ZONES.....	44
PRECIS OF CORRESPONDENCE	46
1 THE HON. SHELLEY HANCOCK MP	46
2 THE HON. PAUL TOOLE MP,.....	46
3 NYNGAN AMATEUR SWIMMING CLUB	46
4 NYNGAN CWA.....	46
5 DAWN HOPWOOD	46

17 November 2021

COUNCIL MEETING NOTICE

The next Ordinary Meeting of Council will be held on Thursday 25 November at 10.30am.

AGENDA

1. Opening Prayer
2. Remembrances
3. Apologies
4. Declarations of Interest
5. Confirmation of the Closed and Confidential Minutes of the Council Meeting held on 28 October 2021.
6. Confirmation of the Ordinary Minutes of the Council Meeting held on 28 October 2021.
7. Committee Meeting Minutes
8. Mayoral Minute
9. General Manager's Report incorporating reports from:-
 - People and Community Services
 - Finance and Corporate Services
 - Engineering Services
 - Development and Environmental Services
10. Correspondence

Your attendance at this meeting would be appreciated.

Yours sincerely

Melissa Salter
Executive Assistant

Committee Meeting Minutes to the Ordinary Meeting
of Bogan Shire Council held on 25 November 2021

COMMITTEE MEETING MINUTES

Nyngan Museum Meeting Date: 3 November 2021|

Present:

Glad Eldridge, Leonie Montgomery, Anna Corby, Collin Parady, Yvonne Parady, Anne Quarmby
Val Keighran, Ray Donald, Vince Wren, Gwen, Neville, Linda

Apologies:

Veneta

Guests:

Minutes last meeting: Move: Anna
second: Collin

Business arising from previous minutes:

The new park on the town side of the river, will be named in honour of Jack Hargreaves
On Friday at 2.30 a plaque will be unveiled to acknowledge his Olympic achievements.
Ray has provided more sand for the completion of the cement work around the copper.

John Holland has begun the repairs on the damage caused by the storms.

Ray will follow up on starting dates for welding on the church pew.

A finance meeting will be held with the museum committee members and the Shire, to
discuss finance arrangements. A Shire staff member should be included in this meeting,
so that both parties have a contact person, and both are kept up to date on changes.

Treasurers Report attached: read and moved: Collin 2nd: Leonie

Museum has received a donation from the scouts

Correspondence In:

Correspondence Out:

Contact with relatives of John McLean in Horsham

Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council held on 25 November 2021

Co Ordinator's Report and General Business

Dawsons still have not delivered the display cabinets, they are waiting for a load in this area that they can add to ours. No idea of a delivery date as yet.

The Inglis medical case was made by Avery, and they have one on display. 1870 - 1910

The mirror from the California Café has been mounted and hung.

The mink stole has been displayed with an accent hat. They are on a bust in the refreshment rooms.

Three toast racks have been cleaned. Dorothy said the sisters always had breakfast with the full service. The parasol and other Brooklyn pieces have also been put on display.

Steve Spicer has donated some timber for future projects.

The water damaged ceiling is now beginning to peel

The new air conditioners in the refreshment rooms still don't work. We had to close all that section last year as the room was too hot to enter and visitors were uncomfortable.

The Flick man has been, but he did not do the sheds.

A stand is still needed for the scales from Turley's store.

Annie would like a huge thank you to go to Leonie and Stewart. While covid has kept the museum closed, these two have laid bricks, adjusted and moved furniture, and worked on all the building projects that were crying out to be done. They finished painting and then rebuilt the platform seat and photographed and added donations to the data base. Leonie has also been doing research, and writing a weekly newspaper article. Well done and thank you both.

A cleaning bee will be held tomorrow to remove dust, webs and cockroaches. Please donate some time if you are able.

Please indicate if you are able to be put on the volunteer roster. We have lost two of our volunteers to illness, and we need to redo our availability.

Our December meeting on 1st December will be our Christmas morning tea.

Meeting Closed: 10.15am

**Mayoral Minute to the Ordinary Meeting
of Bogan Shire Council held on 25 November 2021**

REPORT TO THE ORDINARY MEETING OF COUNCIL – MAYORAL MINUTE

Councillors

The following report is submitted for consideration:

1. MAYORAL MINUTE

I am writing this report (my last!) to provide some suggestions for the new Council to consider, being part of Bogan Shire Council Annual Roadworks Program and become part of the next five year plan, which I believe the new Council has to create.

As members of the former Council would know, roadworks and related machinery and staff make up the largest part of our annual budget. Rates paid by our rural ratepayers and families make up approximately 70% of our general fund revenue. The condition of their road to town, particularly all-weather access on unsealed roads, provides their means to commute to the towns amenities, schools and services, provide school bus and emergency access sport and socially interact, transport produce to market and deliver on-farm requirements to operate their business and have those who they employ travel. Our roads provide an essential part of our infrastructure, encourage tourism and make an important contribution to our districts economic viability. Many rural ratepayers equate the condition of their road to the rates they pay.

I believe a good balance has been kept between construction, gravel resheeting, bitumen reseals and maintenance grading during the over five years of the previous Council. The condition of our roads, particularly our unsealed roads, has greatly improved by using better gravel to resheet, improved work practices and a lot of extra government money for roadworks. Keeping traffic off unsealed roads when they are wet always remains a challenge, and can cause a lot of damage, costly to repair and avoidable! On the attached map, I have made some suggestions for further construction and sealing of our main local roads through the shire. A number smaller local roads feed into them. I don't think we should endeavor to seal these main local roads to the Shire boundary, but continue the existing seal for a reasonable distance. These roads are Old Warren Road (already sealed), Canonba Road (already sealed to Canonba), Colane Road, Yarrandale Road (already sealed), Pangee Road and Mulla Road.

We are responsible for the maintenance of the three State Highways through Bogan Shire funded by RMS. (Barrier, Mitchell and Arthur Hall VC Way).

Two of our five Regional Roads (works funded principally by State Government Block Grant), the Tottenham and Hermidale Nymagee Road, are sealed to the shire boundary. Portion of Monkey Bridge Road at the top of the Shire and Cobar Condobolin Road at the southern end are unsealed. Most of Cockies Road is also

**Mayoral Minute to the Ordinary Meeting
of Bogan Shire Council held on 25 November 2021**

unsealed. The highways and some regional roads join the main local roads that can be seen on the map as the main direct access roads into Nyngan.

My suggestion is for Council to seal some local roads to connect with some of our main local roads to provide some “loops” and this provides some extra all-weather access to adjacent properties and landholders.

As per the map, I would recommend over a period of time (depending on funding), sealing Merryanbone Road between Canonba and Old Warren Road. Extending the seal on Colane Road to the river and sealing Murrawombie Road across to Girilambone. Yarrandale Road, already sealed, provides a good loop across to Hermidale. Continuing the seal on Pangee Road to Coffills Lane, and then sealing Coffills lane across to Gilgai Road, which is sealed to Miandetta. Continuing the seal on Cockies Road to its junction with Piesley Road, and perhaps to Collierina hall and continuing the seal on Mulla Road to its junction with Gibson’s Road.

Some reconstruction is needed on parts of the Tottenham Road, and start of the Pangee Road, however with regular bitumen reseals (required about every 15 years) the need for reconstruction should be minimised.

Once a road is constructed and sealed (current cost \$150,000 per km), the maintenance cost is reduced to a periodic bitumen reseal as opposed to the cost of an annual maintenance grade and periodic gravel resheeting whilst it remains a gravel road.

Council is due to receive \$1.8M in another Local Roads and Community Infrastructure Grant. The criteria for this grant has just been received and is similar to previous grants, so becomes available for roadworks.

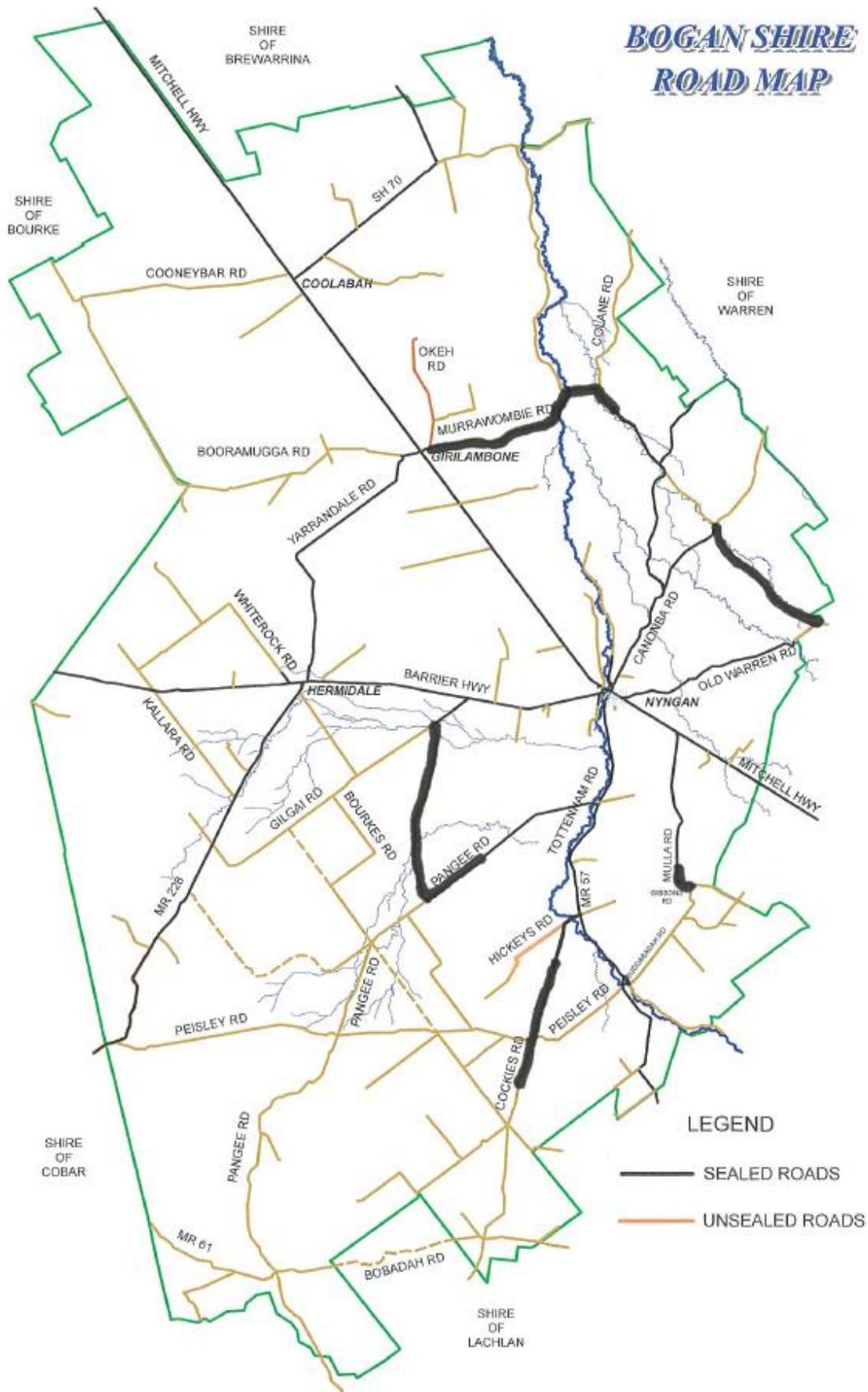
The criteria for a lot of previous Federal and State Grants has required funding projects in town, for the benefit of all residents of Bogan Shire, project which we could never have otherwise afforded.

I suggest Council consider using a large portion of this LRCI grant for construction/roadworks.

I request this full report and map be included in the Business Paper for the February meeting of Council

1.1 Recommendation: For Councils Consideration.

**Mayoral Minute to the Ordinary Meeting
of Bogan Shire Council held on 25 November 2021**



**General Manager’s Report to the Ordinary Meeting of Bogan Shire Council
held on 25 November 2021**

REPORT TO ORDINARY MEETING OF COUNCIL – GENERAL MANAGER’S REPORT

Mayor and Councillors

The following report is submitted for consideration:

1 CHECKLIST

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
1	23/09/2021	249/2021	Increase of train speed through Nyngan	Prior to the next state Election, Council raise the issue of the Hoskins Street Level Crossing & Train Speeds with Barwon candidates.	GM	Pending discussions closer to State Elections.
2	24/04/2019	117/2019	Cobar Water Board	Whilst Council is prepared to have discussion with CWB to explore options for delivery of water to minor users within the Bogan Shire LGA, it does not agree to the Board’s proposal at this stage.	GM	Further correspondence sent to CWB. UPDATE: New water supply agreement sent to CWB. Meeting date TBA.

General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 November 2021

3	25/02/2021	010/2021	Regional Water Supply Pipe Network	<p>Council seeking urgent clarification from the Minister on: Issuing of the licence for the Nyngan Emergency Bore and licence. Size of the pipe from this bore to Nyngan. Response to be given to those who lodge objections to the bore. Cobar emergency water.</p> <p>What guarantee is there for the \$4.3M funding to be retained for this pipeline 2.</p>	GM	<p>Awaiting determination from NRAR and direction from NSW Government.</p> <p>UPDATE: Verbal report to Council Meeting.</p>
4	28/11/2019	368/2019	Repairs to Nyngan & Cobar Emergency Water Storage	<p>The General Manager be authorised to procure sufficient quantities Geosynthetic Clay Liner & Geotextile material to complete</p>	DES	<p>Remediation work postponed due to wet weather and soft floor.</p> <p>Floor continues to be wet and soft from rain.</p>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 November 2021**

				the remediation works, according to specifications provided by NSW Public Works. The procurement be carried out by way of quotations.		UPDATE: Requires warm weather to dry out sub- base
5	17/12/2020	373/2020	Lack of Vacation Care/Before and After School Care in Nyngan	Council approach both primary schools in Nyngan. Council bring this matter to the attention of local State Member and Hon. Sam Farraway MLC.	DPCS	Meetings held with Principals of Nyngan Public and St Joseph's Schools. Letter sent to Hon. Bronnie Taylor MLC, Minister for Mental Health, Rural Youth and Women. Response received from Hon. Bronnie Taylor, indicating support for funding application by Nyngan Public School to the Department of Education for the construction of a purpose built building for Before and After School Care.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 November 2021**

					<p>The Department of Education, BASC (Before and After School Care) Team have provided written confirmation to Principal of Nyngan Public School that the Community of Nyngan will have access to Before and After School Care by the end of the school year. This may depend on if a standalone building is to be provided or if the program can be housed within the current school building.</p> <p>The BASC Team will communicate further with the principal of Nyngan Public School to determine if there is a need for a standalone building or if such a program can be accommodated within the current Nyngan Public School building.</p>
--	--	--	--	--	---

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 November 2021**

8	27/05/2021	126/2021	Addressing Local Job Vacancies	Council delays the launch of the marketing campaign until progress is made with establishing more housing accommodation in Nyngan.	GM	Awaiting approval of funding for establishment of new residential subdivision.
9	24/06/2021	149/2021	Resources for Regions	General Manager negotiates the purchase of land consistent with discussions at June 21 Council meeting for Council's Resources for Regions project.	GM	Offers made to owners. Report to be prepared for future Council Meeting
10	24/06/2021	168/2021	Safety Factors of Rehabilitation & Reconstruction Roadworks	Council request RMS consider the safety factor of all rehabilitation and reconstruction work, including the current Mitchell highway at the	DES	Letter sent to TfNSW advising of resolution. UPDATE: No reply to date

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 November 2021**

				Mulla Road Intersection, and suggest the following action be taken: that where possible the table drains be extended out from the shoulder and that material be used to widen and flatten the batters of the road shoulder.		
11	24/06/2021	162/2021	Section 355 Committee – Nyngan Museum	General Manager to proceed with discussions to formalise a constitution and associated delegations for Nyngan Museum Committee as a Section 355 Management Committee of Council with a further report to Council.	GM	<u>UPDATE:</u> Initial meeting held with Museum Committee. Work on constitution can now progress.

1.1 Recommendation

That the report relating to the Monthly Checklist be received and those items marked as "Completed" be removed from the checklist.

2 DELEGATION TO THE MAYOR

Summary:

The purpose of this report is to delegate to Mr Ray Donald the authority to carry out civic and ceremonial functions of the Mayoral office, between election day and the holding of the Mayoral election after the election.

2.1 Introduction

The purpose of this report is to delegate to Mr Ray Donald the authority to carry out civic and ceremonial functions of the Mayoral office, between election day and the holding of the Mayoral election after the election.

2.2 Background

Council has been advised that under the Local Government Act (1993), all current Councillors and Mayors elected by Councillors cease to hold their civic offices on election day 4 December 2021. This means Council will be without a governing body from 4 December 2021 until the declaration of the election occurs, which will be between 21 and 23 December 2021 at the earliest.

2.3 Discussion

As a consequence of the above, the NSW Government has advised that Councils that elect their mayors will not have a mayor in the period between election day and the first meeting after the election when the mayoral election is held.

Correspondence from the Office of Local Government states as follows:

There is nothing to prevent councils from authorising the general manager to exercise the civic and ceremonial functions normally exercised by the mayor during this period in the absence of a mayor.

The Office of Local Government is aware that some councils that elect their mayors have expressed a preference that the outgoing mayor should continue to exercise the functions of mayor in the period between election day and the holding of the mayoral election after the election.

There is nothing to prevent councils from authorising the outgoing mayor to continue to exercise the civic and ceremonial functions normally exercised by the mayor during this period in the absence of a mayor should they wish to do



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 November 2021**

so, (even though the outgoing mayor will have ceased to hold any civic office in the council as of the day of the election).

Given the possibility that the outgoing mayor may not be re-elected at the election and may therefore cease to be accountable to the council and the community, councils should refrain from making any delegations to the outgoing mayor.

The role of the Mayor is as per section 226 of the Local Government Act (1993) includes as s226(l):

to carry out the civic and ceremonial functions of the mayoral office,

Notwithstanding the caution referred to above, it is considered desirable that Mayor Ray Donald continues to exercise the civic and ceremonial functions of the Mayor in the period between election day and the holding of the Mayoral election after the election. This will provide some continuity for Council and the community of representation from the elected body.

2.4 Recommendation: That Council delegate to Mr Ray Donald the authority to carry out civic and ceremonial functions of the Mayoral office, between election day and the holding of the Mayoral election.

3 DELEGATIONS TO THE GENERAL MANAGER

Summary:

The purpose of this report is to delegate to between election day and the holding of the Mayoral election after the election.

3.1 Introduction

The purpose of this report is to delegate to between election day and the holding of the Mayoral election after the election.

3.2 Background

Council has been advised that under the Local Government Act (1993), all current Councillors and Mayors elected by Councillors cease to hold their civic offices on election day 4 December 2021. This means Council will be without a governing body from 4 December 2021 until the declaration of the election occurs, which will be between 21 and 23 December 2021 at the earliest.

3.3 Discussion

As a consequence of the above, the NSW Government has advised that Councils that elect their mayors will not have a mayor in the period between election day and the first meeting after the election when the mayoral election is held.

Correspondence from the Office of Local Government states as follows:

Prior to the election, councils should ensure that appropriate delegations are in place for their general managers so that they can continue to exercise the functions of the council as required in the period between election day and the first meeting of the council following the election.

Councils may wish to consider delegating all delegable functions to the general manager at the last meeting before the election for the period between election day and the first meeting of the council following the election.

Section 377 of the Local Government Act (1993) lists certain functions of Council which may not be delegated:

- (a) the appointment of a general manager,*
- (b) the making of a rate,*
- (c) a determination under section 549 as to the levying of a rate,*
- (d) the making of a charge,*
- (e) the fixing of a fee,*
- (f) the borrowing of money,*
- (g) the voting of money for expenditure on its works, services or operations,*
- (h) the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment),*
- (i) the acceptance of tenders to provide services currently provided by members of staff of the council,*
- (j) the adoption of an operational plan under section 405,*
- (k) the adoption of a financial statement included in an annual financial report,*
- (l) a decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6,*

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 November 2021**

- (m) the fixing of an amount or rate for the carrying out by the council of work on private land,*
- (n) the decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work,*
- (o) the review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the Environmental Planning and Assessment Act 1979,*
- (p) the power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194,*
- (q) a decision under section 356 to contribute money or otherwise grant financial assistance to persons,*
- (r) a decision under section 234 to grant leave of absence to the holder of a civic office,*
- (s) the making of an application, or the giving of a notice, to the Governor or Minister,*
- (t) this power of delegation,*
- (u) any function under this or any other Act that is expressly required to be exercised by resolution of the council.*

Other than the above, all other functions may be delegated to the General Manager during this period.

3.4 Recommendation

That all functions of the Council which can be delegated, be delegated to the General Manager from election day, 4 December 2021 until the first meeting of the Council following the election.



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 November 2021**

4 END OF TERM REPORT

Summary:

The purpose of this report is to report on the Council's progress in implementing the Community Strategic Plan over the previous five years.

4.1 Introduction

The purpose of this report is to report on the Council's progress in implementing the Community Strategic Plan over the previous five years.

4.2 Background

The End of Term Report is part of Council's Integrated Planning and Reporting (IP&R) framework and reports on the Council's progress in implementing the Community Strategic Plan over the previous term of Council which has been extended from four to five years because of the impacts of the COVID-19 Pandemic.

Council has a legislative requirement under s428(2) of the Local Government Act 1993 to table this report at the last meeting of the outgoing council and include it in the Annual Report due by 30 Nov in a year in which an ordinary election is held.

4.3 Discussion

This report looks at outcomes, i.e. what have been the results for the community and council as a result of the activities undertaken. It provides an assessment of the social, economic and environmental state of the Shire and is part of the feedback loop to assess whether our community is moving towards its 2027 vision, as outlined in the Community Strategic Plan adopted in April 2017.

The End of Term Report is enclosed with this Business Paper in hard copy to Councillors, on Council's website and is available from the office of the General Manager on request.

4.4 Recommendation

That Council:

1. Adopts the 2021 End of Term Report.
2. Includes the End of Term Report in the Annual Report 2020-2021.

Derek Francis
General Manager



**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 25 November 2021**

BLANK PAGE

REPORT TO ORDINARY MEETING OF COUNCIL – DIRECTOR PEOPLE AND COMMUNITY SERVICES

Mayor and Councillors

The following reports are submitted for consideration:-

1 SECTION 355 COMMITTEE – BOGAN SHIRE YOUTH AND COMMUNITY CENTRE

Summary:

The purpose of this report is to recommend that Council accepts certain nominations for membership of the Bogan Shire Youth and Community Centre Section 355 Committee of Council.

1.1 Introduction

The purpose of this report is to recommend that Council accepts certain nominations for membership of the Bogan Shire Youth and Community Centre Section 355 Committee of Council.

1.2 Background

A full report was submitted to the October Council meeting on the establishment of a Bogan Shire Youth and Community Centre Section 355 Committee.

Section 355 Committees are a useful mechanism that benefits both Council and the community by providing interested persons with an opportunity to have an active role in the delivery / management of Council services / facilities.

At the October meeting of Council it was resolved that:

1. Council agrees in principle to the creation of a Section 355 Bogan Shire Youth and Community Centre Management Committee.
2. Council staff have initial discussions with individuals to gauge their interest in becoming members of the Committee.
3. A draft constitution and associated delegations be prepared for the Bogan Shire Youth and Community Section 355 Management Committee of Council with a further report to Council.

1.3 Discussion

Council staff have discussed Committee membership with the Principal of the Nyngan High School and the Nyngan Community Hub Coordinator and the following are suggested as members:

- Nyngan High School Captain 1
- Nyngan High School Captain 2
- Nyngan High School Principal/Delegate
- Nyngan High School Staff Member
- Nyngan Aboriginal Education Consultative Group Member
- Nyngan Community Hub Coordinator
- Bogan Shire Councillor
- General Manager Bogan Shire Council
- Director People and Community Services Bogan Shire Council

Should Council agree to this membership, Council staff will commence informal discussions with members in February 2022, prior to the adoption of a formal Committee Constitution in March 2022. This will allow some consultation and pre-planning before the Centre opens in April 2022.

1.4 Recommendation

That Council determines the nine members of the Bogan Shire Youth and Community Centre Section 355 Committee to be:

- i. Nyngan High School Captain 1
- ii. Nyngan High School Captain 2
- iii. Nyngan High School Principal/Delegate
- iv. Nyngan High School Staff Member
- v. Nyngan Aboriginal Education Consultative Group Member
- vi. Nyngan Community Hub Coordinator
- vii. Bogan Shire Councillor
- viii. General Manager Bogan Shire Council
- ix. Director People and Community Services Bogan Shire Council

Debb Wood
Director People and Community Services

REPORT TO THE ORDINARY MEETING OF COUNCIL – DIRECTOR OF FINANCE AND CORPORATE SERVICES

The following reports are submitted for consideration:-

1 INVESTMENTS OCTOBER 2021

Summary:

The report is to outline the performance of Council's Investment Portfolio for the month of October 2021.

At the 31st October 2021 Council had \$4.15 million invested. There has been a decrease of \$1.5 Million due to TfNSW works being undertaken and no claim received as yet for both Ordered Works and Flood Damage and purchase of some plant items from the 2022 budget.

1.1 Introduction

The purpose of this report is to outline the performance of Council's investment portfolio for the month of October 2021.

1.2 Background

In accordance with Clause 212 of the Local Government (General) Regulation 2005 a report must be presented to the Council setting out details of all the money that the Council has invested under section 625 of the Act.

1.3 Discussion

The Investment Report for September 2021 is shown below. At the 31st October 2021 Council had \$4.15 million invested. There has been a decrease of 1.5 Million due to TfNSW works being undertaken and no claim received as yet for both Ordered Works and Flood Damage and purchase of some plant items from the 2022 budget.

Consideration of this report means that Council is complying with the Local Government (General) Regulation 2005.

**Finance & Corporate Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 25 November 2021**

Investment Movements for October 2021

It is hereby certified that these investments have been made in accordance with the Local Government Act 1993 and the Regulations thereto.

Bogan Shire - Investment movements						
REF	Source	Maturity	Days	% rate	Bal Sep 21	Bal Oct 21
37908808	Commonwealth	02/03/2022	365	0.440%	2,800,000.00	2,800,000.00
6894	NAB - Professional Funds	At Call		0.200%	12,945,959.69	11,353,794.57
	Balance securities held				15,745,959.69	14,153,794.57
	Balance Ledger 19010.8200.8200				15,745,959.69	14,153,794.57
	Summary by institution					
	Commonwealth				2,800,000.00	2,800,000.00
	NAB				12,945,959.69	11,353,794.57
					15,745,959.69	14,153,794.57

1.4 Recommendation

That the Investments Report be received and noted.

**Finance & Corporate Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 25 November 2021**

2 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION

Summary:

The report is to provide a comparison of rate collections as at 31st October 2021, with the same period last year.

Total arrears have increased from \$759,388 as at the 31st October 2020 to \$971,494 as at 31st October this year.

2.1 Introduction

The purpose of this report is to provide a comparison of rate collections as at 31st October, 2021, with the same period last year.

2.2 Discussion

This report is provided for the information of Councillors.

Rate Collections	2021-2022	2020-2021
Arrears Prior to 01/07/2021	812,964	611,426
First Instalment Arrears as at 31/10/2021	158,531	147,962
Second Instalment Outstanding as at 31/10/2021	997,064	999,439
Third Instalment Outstanding as at 31/10/2021	1,052,713	1,059,142
Fourth Instalment Outstanding as at 31/10/2021	1,069,727	1,074,224
Total Arrears	971,494	759,388
Total Outstanding	4,090,999	3,892,193
Monthly Transactions		
Amount Levied & B/Fwd	6,162,843	6,047,480
Add: Adjustments	12,020	20
Less: Payments to end of September	-2,006,518	-2,076,638
Less: Rebates	-77,346	-78,669
Gross Total Balance	4,090,999	3,892,193
Arrears of total amount levied %	16%	12.5%

Total arrears have increased from \$759,388 at the 31st October 2021 to \$971,494 as at 31st October this year.

Each instalment amounts to approximately \$1,539,000

(Total Rates, Waste, Water & Sewer Access Charges)

**Finance & Corporate Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 25 November 2021**

As at the 31st October 2021 Council had collected \$212,106 less than at the same time last year, an additional \$178,039 had been collected at the time of writing this report.

2.3 Recommendation

That the Rates and Annual Charges collection report be received and noted.

3 ANNUAL REPORT 2020/2021

Summary

Within 5 months after the end of each year, a council must prepare its annual report for that year reporting as to its achievements in implementing its delivery program and the effectiveness of the principal activities undertaken in achieving the objectives at which those principal activities are directed.

The purpose of this report is to table to Council the Annual Report for the financial year 1 July 2020 to 30 June 2021.

3.1 Introduction

In accordance with Section 428 of the Local Government Act 1993 Council must, within 5 months of the year end, prepare an Annual Report. This report must be submitted to the Minister.

3.2 Discussion

The Annual Report has been prepared and will be tabled at this meeting. This report showcases Council to the public and is another mechanism by which a Council is made accountable for its actions.

The report is available for inspection from the Director Finance & Corporate Services prior to the Council meeting.

Preparation of this report means that Council is complying with the Local Government Act 1993.

3.3 Recommendation

That the report be received and noted.

Stephanie Waterhouse
Director Finance and Corporate Services

**REPORT TO THE ORDINARY MEETING OF COUNCIL – DIRECTOR OF
ENGINEERING SERVICES**

Mayor and Councillors

I submit the following report for consideration:

1 DEPARTMENTAL ACTIVITY REPORT

Summary:

The purpose of this report is to provide Council with information that is both statistical and informative in regards to the activities of the Engineering Services Department.

1.1 Introduction

The purpose of this report is to provide Council with information that is both statistical and informative in regards to the activities of the Engineering Services Department.

1.2 Background

A regular activity report is provided for the information of Councillors.

1.3 Discussion

Roads

Road work undertaken for the reporting period 18th October 2021, to the 12th November 2021 consisted of the following:

No.	Name	Comments
	Local Roads	
4	Dandaloo Road	R2R re-sheet completed.
25	Merryanbone Road	Emergency flood damage repairs continuing.
1	Mulla Road	R2R re-sheet completed.
66	Days Road	Emergency flood damage repairs completed.
2	Gibsons Road	Maintenance grading completed.
24	Canonba Road	Emergency flood damage repairs completed.
14	Gilgai Road	Emergency flood damage repairs completed.

**Engineering Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 25 November 2021**

18	Elmore Road	Emergency flood damage repairs continuing.
24	Canonba Road	R2R re-sheet completed.
60	Whiterock Road	Emergency flood damage repairs commenced.
16	Yarrandale Road	Heavy patching completed.
51	Currans Road	Emergency flood damage repairs commenced.
5	Piesley Road	Emergency flood damage repairs continuing.
79	New Bogan Road	Emergency flood damage repairs commenced.

	Regional Roads	
461	Condo Cobar Road	Emergency flood damage repairs completed.
424	Monkey Bridge Road	Emergency flood damage repairs completed.
7514	Cockies Road	Flood damage repairs continuing.
	State Highways	
HW7	Mitchell Highway	Pothole patching continuing.
HW7	Mitchell Highway	Mulla Road rehabilitation continuing.
HW7	Mitchell Highway	Tree trimming near Byrock completed.
HW7	Mitchell Highway	Heavy Patching commenced

Council's jet patching truck has completed work on the following roads:

- Nyngan Town Streets
- Yarrandale Road
- Murrawombie Road
- Hermidale/Nymagee Road
- Tottenham Road
- MR70
- Hermidale Streets
- Old Warren Road
- Monkey Bridge Road
- Gilgai Road
- Pangee Road
- HW7 & HW8

**Engineering Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 25 November 2021**

The upcoming works program for Council's Rural Works teams includes, but not limited to the following works:-

- Commencing, or continuing maintenance grading, re-sheeting, or flood damage repairs of the following roads:- Piesley Road, Warrah Road, Gongolgon Road, Merryanbone Road and Benah Road
- Completing its annual crushing program for 2021-22
- Completing line marking on Yarrandale Road
- Completing tree clearing on the Mitchell Highway ahead of the 2021-22 sealing program
- Completing heavy patching on the Mitchell and Barrier Highways near Byrock
- Beginning the resealing program on the Mitchell and Barrier Highways

Works and Services

The work undertaken during this reporting period consisted of the following:

Civil Works

- Replaced 200 metres of footpath Bogan St, from Dandaloo to Tabratong St
- Installed new grandstands Frank Smith Oval
- Started construction of levee flood gates walkways
- Installed storm water drainage nature trail
- Carried out ongoing repairs of Aerodrome runway lighting system
- Installed dish drain Nymagee St storm water catchment
- Installed new play equipment Hermidale Park
- Erected pool fencing around play equipment Hermidale Park (contractors)
- Erected eight new stables Hermidale Sports Ground

Community Facilities

- Mowing and maintenance of ovals, reserves and highway approaches to Nyngan
- Cleaning of town facilities
- Cleaning and sweeping of the Nyngan CBD
- Cleaning and maintenance of town streets and nature strips
- Cleaning of town streets gutters and culverts
- Carried out planting of twenty six conifers for cemetery plot extension
- Slashing & spraying carried out on town levee bank
- Assisted in repairs carried out at town pool
- Weed spraying carried out in laneways (ongoing)
- Assisted in clean up after vehicle accident on corner of Derrybong & Bogan Streets



**Engineering Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 25 November 2021**

Water & Wastewater

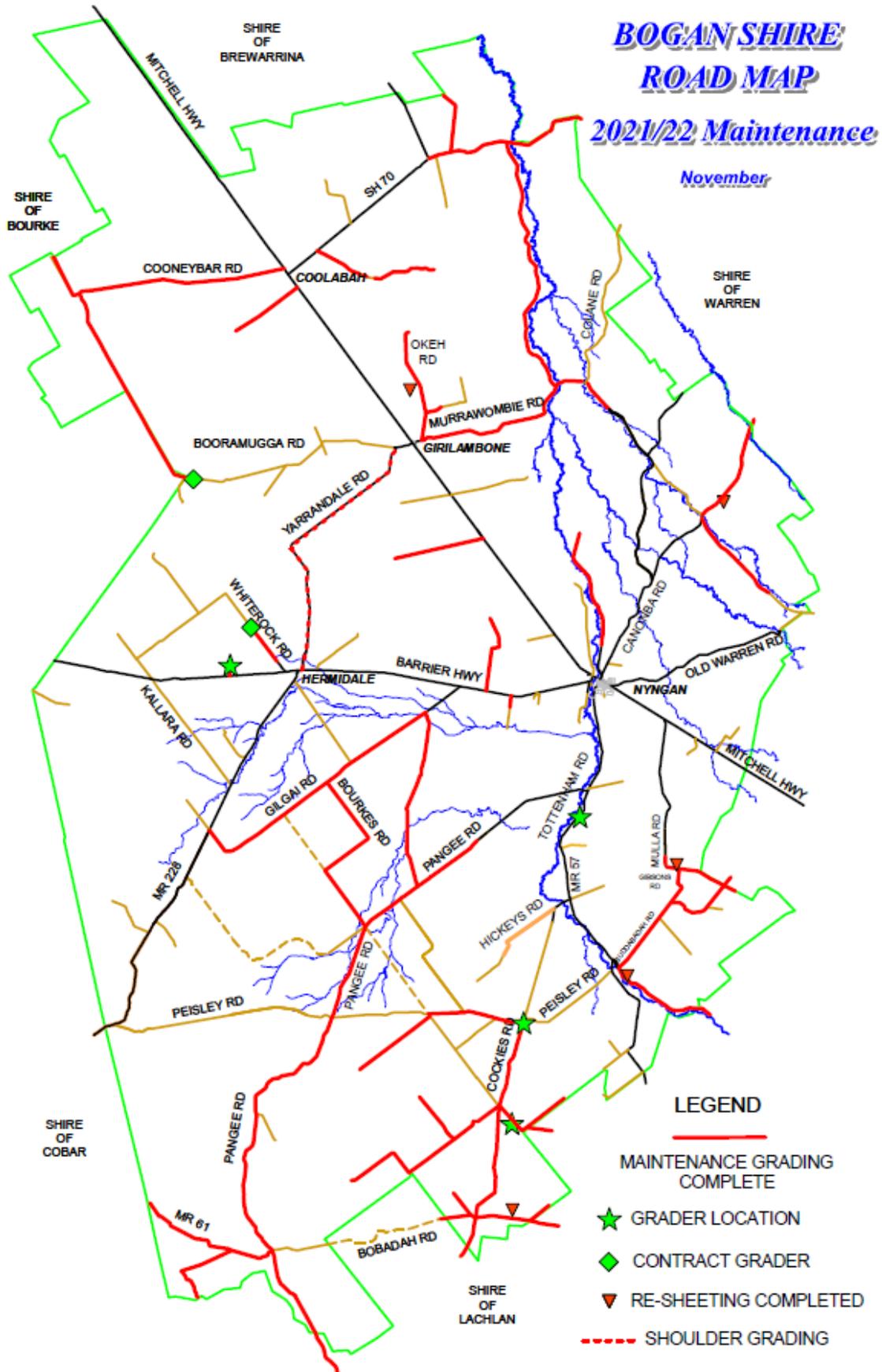
- Carrying out ongoing sewer sampling for covid testing
- Weeds spraying & slashing carried out A.P.C (ongoing)
- Installed new irrigation & dripper lines at the cemetery
- Started annual de-silting program A.P.C
- Replaced sewer main Rotary Park
- Installed new water service to 8B Dandaloo St
- Additional water treatment required due to high turbidity & colour in Bogan River at present (ongoing)
- Flushing of reticulation system being carried out (ongoing)
- Replaced two culvert crossings A.P.C
- Carried out annual cleaning of filtration plant sludge lagoons

1.4 Recommendation

That the Engineering Services Department Activity Report be received and noted.

Graeme Bourke
Director Engineering Services

Engineering Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 25 November 2021



REPORT TO ORDINARY MEETING OF COUNCIL – DIRECTOR OF DEVELOPMENT & ENVIRONMENTAL SERVICES REPORT

Mayor and Councillors

I submit the following report for consideration:

1 DEPARTMENTAL ACTIVITY REPORT

Summary:

The purpose of this report is to provide Council with information that is both statistical and informative in regards to the activities of the Development and Environmental Services Department.

1.1 Introduction

The purpose of this report is to provide Council with information that is both statistical and informative in regards to the activities of the Development and Environmental Services Department.

1.2 Background

A regular activity report is provided for the information of Councillors.

1.3 Discussion

Development Application Statistics

Three (3) applications require additional informational and one (1) application is under assessment since Council's meeting of 28 October 2021 as indicated in the table below:

DA NUMBER	APPLICANT	ADDRESS	DESCRIPTION	VALUE (\$)	PROGRESS
2021/019	Taylor Made Buildings Pty Ltd	4026 Cockies Road, Five Ways	New Transportable Dwelling	\$266,235	Additional Information Required
2021/020	Barnson Pty Ltd	8-10 Lawlor Street, Nyngan	New Concrete Batching Plant	\$300,000	Additional Information Required
2021/021	Mr M A Jeffress	411 Colbain Road, Five Ways	New Single Storey Dwelling	\$621,578	Additional Information Required
2021/024	Taylor Made Buildings Pty Ltd	Parish of Kidgery, Nyngan	New Transportable Dwelling	\$715,635	Under Assessment

**Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 25 November 2021**

Included as **Attachment 1** is statistical/historical information in relation to applications received including Development Applications, for information.

Council's Development and Environment Officer has taken a number of pre-Development Application enquiries during the reporting month. Assistance continues to be provided to the community regarding lodgment of applications on the NSW Planning Portal.

Waste Management

The easing of COVID-19 restrictions has allowed the Gilgandra Materials Recycling Facility to reopen and resume usual processing of kerbside recyclables.

The Nyngan waste facility is operating as normal, following the required NSW Health protocols.

Statistics relating to the Council waste management functions are contained in **Attachment 2**.

Compliance

Council's Waste and Compliance Officer duties were completed at full capacity with the ongoing easing of COVID-19 restrictions during the reporting month.

Statistics relating to these functions are contained in **Attachment 3**.

Biosecurity

Council's Biosecurity and Weeds Officer duties were completed at full capacity due to ongoing easing of COVID-19 restrictions during the reporting month.

Statistics relating to these functions are contained in **Attachment 3**.

Town Gardens

With the ongoing easing of COVID-19 restrictions, the team has been able to fully carry out duties at all their routine areas of responsibility. Regular works and maintenance were carried out during the reporting period.

1.4 Attachments

1. Development Application Statistics
2. Waste Management Statistics.
3. Compliance and Biosecurity Statistics

1.5 Recommendation

That the Development and Environmental Services Departmental Activity Report be received and noted.

**Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 25 November 2021**

Attachment 1

Building Statistical / Historical Information

Table 1: Building and Development

	ApplicationType							Application Value
	Totals		Breakup					
	DA	CDC	Dwellings	Shed/Garage/ Patio/Awning	Pool	Sub- division	Other	
July 2021	5		2	2			1	\$ 800,620.00
August 2021	1						1	\$ 100,000.00
September 2021	2		1				1	\$ 566,200.00
October 2021	3		3					\$ 1,882,013.00
November 2021								
December 2021								
January 2022								
February 2022								
March 2022								
April 2022								
May 2022								
June 2022								
Total 2021/22	11	0	6	2	0	0	3	\$ 3,348,833.00
Total 2020/21	34	3	5	14	3	5	9	\$ 4,107,610.00
Total 2019/20	24	0	0	10	1	3	10	\$ 11,294,300.00

**Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 25 November 2021**

Attachment 2

Waste Management Statistics

Table 2: Kerbside Waste Collection

	No of Premises with Service	Services Provided (Bins Emptied)	Tonnes Collected
July 2021	1,031	5,398	41.10
August 2021	1,031	6,883	94.50
September 2021	1,031	5,903	98.20
October 2021	1,031	6,061	96.10
November 2021			
December 2021			
January 2022			
February 2022			
March 2022			
April 2022			
May 2022			
June 2022			
Total 2021/22	1,031	24,245	329.90
Total 2020/21	1,029	N/A	302.10

Note 1 - August figures are higher than usual due to temporary closure of Gilgandra MRF for two weeks of the reporting period.

Note 2 - September figures are higher than usual due to temporary closure of Gilgandra MRF for the whole of the reporting period.

Table 3: Kerbside Recycling Collection

	No of Premises with Service	Services Provided (Bins Emptied)	Tonnes Collected	Tonnes Recycled	% Contam-ination
July 2021	898	1,062	10.30	3.08	29.89
August 2021	898	158	5.20	1.54	29.60
September 2021	898	0.00	0.00	0.00	0.00
October 2021	898	902	8.80	6.2	29.5
November 2021					
December 2021					
January 2022					
February 2022					
March 2022					
April 2022					
May 2022					
June 2022					
Total 2021/22	898	2,122	0.00	0	44.50
Total 2020/21	896	N/A	117.50	90.92	22.53

Note 1 - August figures are lower than usual due to temporary closure of Gilgandra MRF for two weeks of the reporting period.

Note 2 - September figures are nil due to temporary closure of Gilgandra MRF for the whole of the reporting period.

Note 3 - October figures are lower than usual due to temporary closure of Gilgandra MRF for one week of the reporting period.

**Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 25 November 2021**

Table 4: Nyngan Landfill - Disposal, Recycling and Resource Recovery

	Mixed Waste (Tonnes)	Recoverable Materials (Tonnes)			Recyclable Materials (Tonnes)		
		Organic	Masonry	Soil	Paper / Cardboard	Metal / eWaste	Other
July 2021	112.97	100.47	36.00	-	4.14	12.67	0.80
August 2021	146.74	33.71	4.58	-	3.06	3.30	1.58
September 2021	146.54	17.76	21.60		4.32	6.53	0.93
October 2021	237.12	54.22	7.22	-	7.02	1.59	0.77
November 2021							
December 2021							
January 2022							
February 2022							
March 2022							
April 2022							
May 2022							
June 2022							
Total 2021/22	643.37	206.16	69.40	-	18.54	24.09	4.08
Total 2020/21	1,921.52	680.78	452.54	-	56.28	78.96	34.84

Note 1 - Other materials recycled include: used engine oil, batteries, gas bottles, fire extinguishers and cleaned chemical drums.

Note 2 - All weights are nominal weight converted from CuM or assumed tare weights.

**Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 25 November 2021**

Attachment 3

Compliance and Biosecurity Statistics

Table 6: Compliance

	Animals Impounded	Animals Released		Complaints
		To Owner	Rehomed	
July 2021	2	3	4	16
August 2021	4	2	2	10
September 2021	3	1	4	14
October 2021	6	0	6	11
November 2021				
December 2021				
January 2022				
February 2022				
March 2022				
April 2022				
May 2022				
June 2022				
Total 2021/22	15	6	16	51

Note - Includes dog, cat, straying stock, dead animals, and general matters

Table 7: Biosecurity

	Inspections (Weeds Action Program)					Weed Control Spraying
	Private Land	Council Land	Roads (Km)	Waterways	Rail (Km)	
July 2021	14	6	715	1		25
August 2021	3	0	535	3		18
September 2021	9		143		25	
October 2021	10	2	336		52	16
November 2021						
December 2021						
January 2022						
February 2022						
March 2022						
April 2022						
May 2022						
June 2022						
Total 2021/22	36	8	1,729	4	77	59

2 PROPOSED INTRODUCTION OF EMPLOYMENT ZONES

Summary: *The purpose of this report is to relay information to Council regarding reforms carried out by the Department of Planning, Industry and Environment (the Department). The department is introducing employment zones which will result in changes to the Bogan Local Environmental Plan 2011.*

2.1 Introduction

The purpose of this report is to relay information to Council regarding reforms carried out by the Department of Planning, Industry and Environment (the Department). The department is introducing employment zones which will result in changes to the Bogan Local Environmental Plan 2011.

2.2 Background

The Department is undertaking a number of reforms which aim to deliver a simplified employment zones framework. The intended outcome will see a new employment zones framework replace the current Business and Industrial zones to better respond to the future flexibility of work, to support productivity and job growth while managing contemporary land use conflicts.

2.3 Discussion

The proposed framework means that the Local Environmental Plan will have fewer zones that determine the type of business activities allowed on local sites. Although there are fewer zones, the zones are more diverse and not as restricting as existing business and industrial zones.

An intended key outcome of the project will be to ensure employment zones provide clear strategic intent, include clarity around the application of the provisions and increase flexibility around land uses.

The five core proposed employment zones are:

- **E1 Local Centre**: provides for a range of retail business, entertainment, community uses that service a local area;
- **E2 Commercial Centre**: large-scale commercial, retail, business and service development in strategic centres;
- **E3 Productivity Support**: mix of industrial, commercial, creative, warehousing and emerging new industries that need larger floor space;
- **E4 General Industrial**: light and general industrial and warehousing uses providing important urban services like waste management and concrete batching plants;
- **E5 Heavy Industrial**: hazardous and industries with odour and noise impacts that need to be separated from other urban areas.

**Environmental Services' Report to the Ordinary Meeting of
Bogan Shire Council held on 25 November 2021**

The Department believes that the proposed changes will be beneficial and allow for a more legible suite of zones, greater flexibility within the proposed zones, innovation for emerging land uses and unique precincts that require a flexible planning response, managing industrial land use conflicts and amenity impacts, responding to the changing nature of industry and business, reduce need for a spot rezoning and reduce administrative costs and complexity of future application processes.

In addition to the introduction of employment zones, the Department has also resolved to amend “Environmental Zones” to “Conservation Zones.” This has been implemented to avoid any confusion in future when using the “E” prefix for employment zones which if left unchanged would cause confusion with the current “E” prefix used for environmental zones.

The objectives and land use tables remain the same across all zones. Only the prefix and zone category are changing. This change comes into effect on 1 December 2021 and are outlined in the below table.

Current name	New name
Zone E1 – National Parks and Nature Reserves	Zone C1 – National Parks and Nature Reserves
Zone E2 – Environmental Conservation	Zone C2 – Environmental Conservation
Zone E3 – Environmental Management	Zone C3 – Environmental Management
Zone E4 – Environmental Living	Zone C4 – Environmental Living

A review of the proposed employment zones and associated land use will be undertaken by Council staff who will provide feedback to the department by 28 January 2022. It is then expected that the Department will provide a response outlining final details to land use tables which will need to be updated in the existing LEP. Upon receiving this correspondence a report will be prepared for Council to advise of proposed changes to the LEP. Once endorsed by council the LEP will be required to go on public exhibition.

2.4 Recommendation

That this report be received and noted.

Cathy Black
Director Development and Environmental Services

PRECIS OF CORRESPONDENCE

1 THE HON. SHELLEY HANCOCK MP

Attached is correspondence received from The Hon. Shelley Hancock MP, Minister for Local Government.

1.1 Recommendation: Correspondence be received and noted.

2 THE HON. PAUL TOOLE MP,

Attached is correspondence received from The Hon. Paul Toole MP, Deputy Premier, Minister for Regional New South Wales, Minister for Regional Transport and Roads.

2.1 Recommendation: Correspondence be received and noted.

3 NYNGAN AMATEUR SWIMMING CLUB

Attached is correspondence received from Nyngan Amateur Swimming requesting Councils consideration for sponsorship for their Annual Swimming Carnival to be in Nyngan.

General Managers Note: In 2020/21 Council donated \$500.00

3.1 Recommendation: For Council's Consideration.

4 NYNGAN CWA

Attached is correspondence received from Nyngan CWA.

4.1 Recommendation: Correspondence be received and noted.

5 DAWN HOPWOOD

Attached is correspondence received from Dawn Hopwood.

General Managers Note: Last year Council spent \$1,950 on new flags (banners) for the main street. In addition, window decorations for the Council Chambers building and Bogan Shire Medical Centre were purchased for \$1,000. Council has purchased window decorations for these premises since 2017. From a budget of \$3,000 Council has spent \$1,036 this financial year which was for window decorations leaving \$1,946 available for other purchases should Council wish to nominate some.

5.1 Recommendation: For Council's Consideration.

Precis of Correspondence
Meeting of Bogan Shire Council held on 25 November 2021



The Hon. Shelley Hancock MP
Minister for Local Government

Ref: A794311

Mr Derek Francis
General Manager
Bogan Shire Council

Email: admin@bogan.nsw.gov.au

Dear Mr Francis

COVID-19 Pandemic Support Funding

I am writing to you to advise that the New South Wales Government is providing funding, through the Office of Local Government and in conjunction with Multicultural NSW, to 33 small rural councils and councils that adjoin state and territory borders.

The purpose of the funding is to assist the councils in their immediate and short-term COVID-19 support programs for vulnerable members of their communities.

As one of the 33 councils, I am pleased to advise that Bogan Shire Council is to be provided with a grant of \$90,000.00 from the NSW Government by direct deposit to Council's nominated bank account.

The funding will be provided on the condition that Council complies with the attached "NSW Partnerships: Local Councils - Stage 2 - Guidelines". Among other things, the guidelines specify how the funding is to be used and provides for the manner in which it is to be acquitted.

Also attached to this letter is a Grant Acknowledgement Schedule. I ask that you sign the Schedule and return it to the Office of Local Government as soon as possible. Upon receipt, the grant will be paid to Council.

Should you have any questions please contact Mr Keith Baxter, Director, Emergency Recovery on (02) 4428 4100 or by email at Keith.Baxter@olg.nsw.gov.au.

Yours sincerely



The Hon. Shelley Hancock MP
Minister for Local Government

Precis of Correspondence
Meeting of Bogan Shire Council held on 25 November 2021

NSW Partnerships: Local Council Funding – Stage 2 | Guidelines

1. Program Objectives

The *NSW Partnerships: Local Councils Program – Stage 2* will provide funding for Council led initiatives to support communities to respond to the COVID 19 pandemic.

The program will provide funding to small rural councils (classification 8 & 9 as defined by the Office of Local Government) and councils that border state and territory borders.

The program aims to assist councils with the least capacity to respond to COVID-19 impacts and those impacted by border closures.

The program will provide funding to the following councils:

Albury, Balranald, Bega Valley, Berrigan, Bogan, Bourke, Brewarrina, Broken Hill, Carrathool, Central Darling, Coolamon, Coonamble, Federation, Gilgandra, Greater Hume Shire, Gwydir, Hay, Inverell, Kyogle, Lockhart, Moree Plains, Murray River, Murrumbidgee, Queanbeyan-Palerang Regional, Snowy Monaro Regional, Snowy Valleys, Tenterfield, Tweed, Walcha, Walgett, Warren, Weddin, Wentworth.

2. Available Funding

There is \$3 million available. Each Council will receive \$90 000 to use consistent with the guidelines.

To ensure a streamlined approach to funding Councils in a timely manner, no application process is required. Funding will be provided upfront to councils. Councils will be required to acquit the funding consistent with these guidelines.

Funding will be provided upon signature and return of the agreed funding deed, which will include agreement to abide by the program guidelines.

3. Program Focus

The focus of the program is for **immediate and short-term support programs** that assist councils and communities to **respond** to the pandemic.

The impact of COVID-19 on young people should be considered in the allocation of program funding.

Activities should assist with:

- Building community resilience to respond effectively to the impacts of the pandemic
- Building capacity to support and deliver effective communication initiatives across a broad range of groups
- Decreasing the transmission of COVID-19
- Increasing the number of individuals testing for COVID-19
- Increasing the vaccination rates for COVID-19, especially for vulnerable groups

4. Examples of Program Activities

Activities may include:

- Surge capacity for specialised staff - caseworkers, bilingual workers, mental health support, expertise to support vulnerable cohorts

Precis of Correspondence Meeting of Bogan Shire Council held on 25 November 2021

- Support to provide communications across a broad range of target groups
- Support to local community groups and volunteer groups, for example to provide emergency meals, or transport to vaccination hubs
- Enabling activities that have proven effective to support response efforts to be scaled up
- Support to assist small business – for example, tourism and hospitality

Activities should demonstrate culturally sensitive, inclusive, collaborative and responsive approaches.

Councils must be able to demonstrate that funds have directly contributed to increasing council's capacity to respond to the pandemic challenges.

5. Priority target Groups

Activities that enable council to support:

- Young people (particularly those under the age of 24 years)
- Seniors with additional vulnerabilities such as increased need for care, mobility support and experiencing social isolation
- People with disability
- Carers
- Women who are experiencing hardship
- Families whose children are experiencing difficulties learning from home due to a range of vulnerabilities and barriers
- People who are experiencing domestic and family violence
- People who may be working in precarious employment
- Aboriginal communities
- Migrant and refugee communities
- People with lower digital literacy and other barriers to accessing information

6. What will not be Funded

Funding is not available to be used for:

- Activities that are inconsistent with health directions and advice.
- Grant administration
- Council business as usual operating costs
- Expenditure incurred prior to 1 July 2021
- Activities that are not related to COVID-19 response activities
- Individual brokerage and support models, such as payment of bills or provision of vouchers
- Covering existing debts or budget deficits of a community organisation
- Party-political activities
- Purchase of alcohol, tobacco products, gaming services, computer software, entertainment streaming
- Commercial or fundraising activities
- Celebrations of national or independence days
- Cash prizes or gifts
- Religious festivals, rituals, religious events or religious promotion.

7. Acquittal of Funding

Funding is to provide immediate support to councils in line with the objectives of the program.



Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council held on 25 November 2021

Eligible Councils will receive funding of \$90 000 (exc GST) subject to their endorsement of the funding agreement.

The NSW Government requires consistent and accurate reporting of funding expenditure to ensure accountability.

Councils are required to:

- Provide a report that details outcomes from grant funding
- Provide a letter of acquittal, signed by the General Manager (or suitable delegate), stating how the funds have been expended, that expenditure is consistent with the purposes intended and providing details of expenditure.
- Forward the acquittal letter to the Coordinator General, Planning Delivery and Local Government.

Councils will be asked to acquit their use of the funds by **31 December 2021**.

Further information may be sought by the Office of Local Government to support acquittal and overall reporting.

8. Funding Agreements

Councils will be required to:

- adhere to the NSW Government's Public Health Orders and perform the requirements of the project in a COVID safe way
- have a current COVID Safe Plan
- distribute COVID-19 public health information and key messaging consistent with NSW Government advice to community members as part of this program
- participate in meetings with Multicultural NSW, Office of Local Government and other relevant State Government agencies as required to share updates, insights and learnings.

The Office of Local Government will distribute the funding agreement to councils.

Grant funding recipients will be required to:

- review the Terms and Conditions and declare that they have read and understood them
- acknowledge that an agreement based on the Terms and Conditions will apply to the grant
- agree to comply with the Terms and Conditions in acquitting the grant.

The acceptance of the grant funding acknowledges that the program must be delivered on time and on budget. No extensions to the completion deadline will be provided.

Office of Local Government, in conjunction with Multicultural NSW and Resilience NSW, would like to partner with councils to work through community issues and co-develop solutions to the ongoing challenges of COVID-19. This may come in the form of ongoing dialogue, forums and meetings that will connect grant recipients with each other and government to ensure that solutions are developed with and informed by community.

Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 25 November 2021



The Hon. Paul Toole MP

Deputy Premier
Minister for Regional New South Wales
Minister for Regional Transport and Roads

Our Ref: 01323507

Mr Roy Butler MP
Member for Barwon
PO Box 219
NARRABRI NSW 2390

Dear Mr Butler

Thank you for your correspondence on behalf of Councillor Ray Donald, Mayor of Bogan Shire Council, Nyngan, about the closure of the John Holland Rail works depot at Nyngan.

I note your further comments and acknowledge your strong feelings on this matter.

I am advised that consistent with the terms of their contract, UGL Regional Linx (UGL) has listened to the concerns raised by staff and the community at the Nyngan depot. To accommodate these concerns UGL adjusted its employment plan and made offers of employment to all employees operating out of the Nyngan depot.

One employee took up the offer and elected to move to Dubbo. The other existing John Holland Rail staff declined the offer of employment within UGL.

As a result, UGL have gone back to their original proposal.

Otherwise, the advice in my letter of 8 September 2021 remains current. As such, there is nothing further I can add at this time.

I trust this information is of assistance.

Yours sincerely

A handwritten signature in black ink that reads "Paul Toole". The signature is written in a cursive style with a large, looped initial "P".

04/11/2021

THE HON PAUL TOOLE MP

**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 25 November 2021**

From: Nyngan Swimming Club [mailto:nynganswimmingclub@gmail.com]
Sent: Tuesday, 2 November 2021 2:43 PM
To: Admin <admin@bogan.nsw.gov.au>
Subject: Fwd: NASC

**Nyngan Amateur
Swimming Club**



PO Box 208, Nyngan NSW 2825
ABN 56 796 876 365
nynganswimmingclub@gmail.com
2 November 2021

Bogan Shire Council

NYNGAN NSW 2825

Dear Derek

The Nyngan Amateur Swimming Club holds its annual carnival as part of the Western Area swimming competition. The carnival enables swimmers aged 5 and up from Nyngan and surrounds an opportunity to swim competitively.

Our carnival has been a great success in previous years and this year we are expecting to attract over 150 competitors both locally and from away.

In previous years we have been very grateful for the sponsorship provided by the local businesses in our community and the carnival could not go ahead without such support. This year we are holding our swimming carnival on 19 December and we are currently seeking sponsorship.

In sponsoring our carnival your business would be associated with a great community event that promotes a healthy active lifestyle. For many of our young swimmers this will be their first opportunity at competition swimming.

We promote our major sponsors in a range of ways which include, placing logos in the carnival program, promotional announcements throughout the day and through our social media platforms. We are also happy to put on display any logos or banners that may promote your business.

Financial donations can be made by direct deposit with an invoice on request. Bank details are as follows. Nyngan Amateur Swimming Club: BSB: 062586 Account: 10096175.

Please do not hesitate to contact me if you have any questions on 0438 339968.

Yours sincerely|

Jodie Stewart

Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 25 November 2021



Jenifer Milligan
Secretary CWA Nyngan
9 Cobar Street
Nyngan 2825
jeni@exemail.com.au

2 November 2021

Mr Derek Francis
General Manager
Bogan Shire
81 Cobar Street
Nyngan 2825
admin@bogan.nsw.gov.au

RE: APPRECIATION OF SHIRE WORK

Dear Mr Francis,

Following a resolution at a meeting of Nyngan CWA, I am writing to ask you to convey our appreciation and congratulations to all involved in the care of public areas, especially Davidson Park.

The work makes the town welcoming to visitors and increases public amenity for residents.

Yours sincerely,

Jeni Milligan
Secretary



**Precis of Correspondence to the Ordinary Meeting of
Bogan Shire Council held on 25 November 2021**

From: Dawn Hopwood [mailto:dhopwood2@hotmail.com]
Sent: Thursday, 11 November 2021 8:52 AM
To: Admin <admin@bogan.nsw.gov.au>
Subject: To whom this email needs to go to.ie Xmas lights

Hi

With Xmas fast approaching and the Xmas light comp being advertised again , could the Shire please make an effort to put Xmas into our CBD and park at back of museum...(name escapes me).

Instead of those ghastly old flags that have outlived their time and gives absolutely no cheer to town why not string lights up high.... LOTS of other towns can do it so we should be able....and why can't we also have a BIG Xmas tree..even if U make something.
..I noticed last year the shire did zilch.. Not even outside of the office.....only Xmas cheer in the street were in the shops ..the few that made the effort.

Come on Bogan Shire give Nyngan some Christmas cheer.....

Regards Dawn Hopwood|

