



BOGAN SHIRE COUNCIL

Ordinary Business Paper

I hereby give notice that an Ordinary Council Meeting will be held on:

Date: Wednesday, 23 April 2025

Time: 7:00pm

**Location: Bogan Shire Council
Council Chambers
81 Cobar Street
Nyngan**

**Derek Francis
General Manager**



Published Recording of Council Meeting

This Council Meeting is being recorded for publishing on Council's website as a public record. By speaking at the Council Meeting, you agree to being recorded and for this recording to be published. Please ensure that if and when you speak at this Council Meeting that you are respectful to others and use appropriate language at all times. Bogan Shire Council accepts no liability for any defamatory or offensive remarks made during the course of this Council Meeting.

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1 OPENING PRAYER**2 REMEMBERANCES****3 APOLOGIES****4 DISCLOSURE OF INTERESTS****5 CONFIDENTIAL MATTERS****5.1 CONFIRMATION OF CONFIDENTIAL MINUTES****MINUTES OF CONFIDENTIAL MEETING - 27 MARCH 2025**

The minutes of the Confidential Council Meeting held at the Bogan Shire Council, Council Chambers, 81 Cobar Street, Nyngan on 27 March 2025 have been circulated to Council.

Recommendation

That the minutes of the Confidential Council Meeting held at the Bogan Shire Council, Council Chambers, 81 Cobar Street, Nyngan on 27 March 2025, be taken as read and confirmed.

6 CONFIRMATION OF ORDINARY MINUTES**6.1 MINUTES OF ORDINARY MEETING - 27 MARCH 2025**

The minutes of the Ordinary Council Meeting held at the Bogan Shire Council, Council Chambers, 81 Cobar Street, Nyngan on 27 March 2025 have been circulated to Council.

Recommendation

That the minutes of the Ordinary Council Meeting held at the Bogan Shire Council, Council Chambers, 81 Cobar Street, Nyngan on 27 March 2025, be taken as read and confirmed.

7 NOTICE OF MOTION

Nil

8 MAYORAL MINUTES

Nil

9 COMMITTEE MEETING MINUTES

Nil

10 GENERAL MANAGER'S REPORTS**10.1 GENERAL MANAGERS CHECKLIST**

Item	Date	Minute No	Matter	Action Required	Officer	Status
1	21/12/2017 23/11/2023	392/2017 282/23	Increase of train speed through Nyngan	<p>Strong letter of concern and a request to address Council be sent to the relevant rail authorities and a copy to the local member.</p> <p>That Council respond to Minister Aitchison, with a request that the train speed limit be reduced to 20km/hour, as Council is not in a position financially to provide rail crossing lights.</p>	GM	<p>Refer below.</p> <p>This matter was drawn to the attention of Minister Aitchison on 12/01/2024 during her visit to Nyngan. Further letters sent to Minister Aitchison and Roy Butler MP. Discussed with Minister Aitchison on 15/07/2024 during her visit to Nyngan. Letter received from Minister Aitchison. TNSW has requested a review of train speeds from UGL.</p>

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Item	Date	Minute No	Matter	Action Required	Officer	Status
2	27/02/2025	012/25	Nyngan Emergency Bore	<p>That Council give the objectors to the present bore 14 days to negotiate various conditions with council and agree to its present location. If agreement is not reached within that time, Council proceed with Option 3 below:</p> <p>That Council seek tenders for the Nyngan Emergency Bore project as now proposed by NSW Public Works with the following scope of works:</p> <p>i. Installation of a new bore, with power supply, in the vicinity of the current bore that meets the boundary proximity requirements of the Water Sharing Plan.</p>	DIS	<p><u>UPDATE:</u></p> <p>DCCEEW & Public Works have been advised of Council's resolution.</p> <p>Design work has commenced.</p>

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Item	Date	Minute No	Matter	Action Required	Officer	Status
				ii. Installation of pipeline from the new bore site to Nyngan iii. Project design, project management and other associated costs		
3	27/05/2021 28/09/2023	126/2021 207/23	Addressing Local Job Vacancies	Council delays the launch of the marketing campaign until progress is made with establishing more housing accommodation in Nyngan. Council provides a budget of \$25,000 for production of videos for the relocation campaign.	DPCS	Refer below. Production of Employment video in progress.
4	25/07/2024	144/24	New Water Treatment Plant Site	That Council does not proceed with building the new Water Treatment Plant on the site adjacent to the substation at the end of Dandaloo Street.	DIS	In Progress

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Item	Date	Minute No	Matter	Action Required	Officer	Status
				That Council constructs the new Water Treatment Plant on the Council owned land at the Raw Water Pump Station at the upper weir.		
5	22/08/2024 20/01/2025	174/24 002/2025	Hoskins Street Subdivision	That Council seek the assistance of Local Member, Roy Butler to approach the Minister for Western NSW / Minister for Regional NSW for an extension of time within which to complete the Hoskins Street Subdivision Project. Council decline to accept any of the tenders submitted to the Council meeting on 28 November 2024 for the construction of lead in infrastructure for the 33 Lot Residential	GM	Local Member briefed – further action pending construction timeframes. UPDATE The procurement for construction closed on 8 April 2025 with four submissions received. These are currently under review.

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Item	Date	Minute No	Matter	Action Required	Officer	Status
				<p>Subdivision on Hoskins Street. The General Manager enter into negotiations with the remaining tenderers and other parties, starting with the next best ranked tenderer according to the report provided to the meeting on 28 November 2024, to undertake the project in the best interests of Council subject to financial constraints, being the remaining grant funds and borrowings authorised at Council's November meeting.</p> <p>A panel comprising the Deputy Mayor, General Manager, Director Infrastructure Services and Director Finance and</p>		

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Item	Date	Minute No	Matter	Action Required	Officer	Status
				Corporate Services be delegated the authority to determine the appointment of suitable contractors to undertake the project in the best interests of Council, based on recommendations from Lyons Project Management, and subject to financial constraints - being the remaining grant funds and borrowings authorised at Council's November meeting.		
6	24/10/2024	245/24	Reclassification of Land – 8 Tabratong Street	That Council resolve to: 1. Lodge the Planning Proposal to Reclassify Public Land at 8 Tabratong Street Nyngan with the Department of	DDES	The Planning Proposal has been lodged with the Department of Planning for Gateway Determination.

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Item	Date	Minute No	Matter	Action Required	Officer	Status
				Planning, Housing and Infrastructure for a Gateway Determination; and 2. Undertake community consultation in accordance with the Gateway Determination.		
7	27/07/2023	160/23	School Exchange Program	The General Manager commence discussions around the future of the Tongling Exchange Program, with a report to Council.	GM	Discussions held with Acting Principal, Nyngan High School.
	25/07/2024	146/24		That Council consider locations that may have economic/industry ties for the School Exchange Program, to enhance the student experience.		

Item	Date	Minute No	Matter	Action Required	Officer	Status
8	26/10/2023	247/23	Before and After School Care, Nyngan	That the Before and After School Care matter be further pursued with the Department of Education, and if necessary the Minister.	GM	Refer below.
	22/02/2024	009/24		Issue of lack of Before and After School Care in Nyngan be referred to Local Member.		Correspondence sent to Local Member.
	25/07/2024	147/24		That Council request the Local Member to make further contact with the Minister for Education about the lack of Before and After School Care in Nyngan.		Email sent to Local Member in August 2024. Contact, with reminder, made with Local Members Office October 2024. GM and DPCS met with officials of Department of Education to discuss community concerns.

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Item	Date	Minute No	Matter	Action Required	Officer	Status
						Local Member has written to Minister for Education and Early Learning and issued a press release.
9	23/11/2023	278/23	Nyngan Year-Round Fishery	That Council provide in principle support for the development of a Memorandum of Understanding with DPI Fisheries for a managed fishery in the Nyngan off-river storages, with a further report to Council to consider a draft Memorandum of Understanding.	DIS	UPDATE Department of Primary Industries and Regional Development have advised that preparation of a risk assessment and draft Memorandum of Understanding is in progress
10	27/06/2024	134/24	Nyngan Community Homes	That Council request that Nyngan Community Homes Association presents a satisfactory Business Plan and shows it has the capacity to build planned homes on the	GM	Email forwarded to Nyngan Community Homes with Council resolution and to contact the General Manager if further information is required. Business Plan received from Nyngan Community Homes,

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Item	Date	Minute No	Matter	Action Required	Officer	Status
				land, Council will consider an appropriate arrangement to facilitate the provision of the land which was formerly the Palais Theatre, on the basis of that plan.		01/12/2024 with a request to address Council at a future meeting. Date to be determined in consultation with Mayor.
11	22/08/2024	175/24	Nyngan Tennis Section 355 Committee	That Council: (Establishes a Nyngan Tennis Section 355 Committee. Adopts the attached Nyngan Tennis Section 355 Committee Instrument of Delegation effective from 23 August 2024. Becomes a member of Tennis NSW. Installs the Tennis NSW booking and locking systems for the Nyngan tennis courts and clubhouse.	GM	Meeting with Tennis Committee held on 02/12/2024. Further meeting scheduled for May 2025.

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Item	Date	Minute No	Matter	Action Required	Officer	Status
				That the General Manager has further discussions with the interim executive of Nyngan Tennis Club about membership, fees and other relevant matters with a further report to Council.		
12	24/10/2024	214/24	Nyngan Railway Fencing	That Council again write to Local State Member Roy Butler, seeking support for the urgent need for fencing to be erected by UGL	GM	<p>Email sent 23/10/2024. Further email sent 05/12/2024.</p> <p>Email received from UGL 18/12/24 advising that they are in the process of seeking quotes for the palisade fencing request.</p> <p><u>UPDATE</u> Email received from UGL advising that construction of palisade fencing is scheduled for April or May 2025.</p>

Item	Date	Minute No	Matter	Action Required	Officer	Status
13	24/10/2024	242/24	Vermont Hill Road	That Council defers a decision until a detailed report can be presented to Council on the design and costs associated with construction of this section of the road, and that the General Manager investigates the need to place "Road Closed" signage at either end of that section of road to deter through traffic from using it, if it is currently untrafficable.	DIS	Road closed signs erected.
14	28/11/2024	255/24	NSW Heritage Grants	Council notes that applications are open for the 2025-27 Local Government Heritage Grants to support, promote and realise the values of locally significant heritage.	DDES	Grant submitted

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Item	Date	Minute No	Matter	Action Required	Officer	Status
				<p>Council makes application under this grant scheme to prepare a heritage study for the Bogan Shire LGA.</p> <p>Council provides matching funding for the grant of up to \$25,000 with this amount to be included in the February Budget Review to be funded from identified savings.</p>		
15	28/11/2024	260/24	Nyngan Town Hall	<p>Council calls for a proposal from NSW Public Works for the preparation of a conservation management plan for the Nyngan Town Hall.</p> <p>The General Manager submits an application under the 2025-27 Local Government Heritage</p>	DIS	Grant submitted

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Item	Date	Minute No	Matter	Action Required	Officer	Status
				grants for the preparation of this Plan.		
16	28/11/2024	281/24	Nyngan RSL sub-Branch Avenue of Remembrance	<p>That Council agrees, in principle, to an Avenue of Remembrance on Cannonbar Street, between Hoskins Street and Cemetery Road.</p> <p>That the General Manager and staff work with the Nyngan RSL sub-Branch on a suitable design, including indigenous tree species.</p> <p>That an estimate of cost be prepared for consideration at a future meeting of Council, to help determine the extent of Councils financial contribution to the project.</p>	DDES	UPDATE: Nyngan RSL sub-Branch to discuss costings at their meeting after Anzac Day

Item	Date	Minute No	Matter	Action Required	Officer	Status
17	27/03/2025	043/25	Control of Pest Bird Species	<p>That the General Manager prepare a report for consideration at the April 2025 Ordinary Council Meeting, detailing the following:</p> <p>The role of State and Local Government in the management of pest Bird Species (Indian Myna). Actions undertaken by State Government in the management of pest Bird Species (Indian Myna). Any options available for external funding for Local Government and/or local community groups for eradication and management programs. Any options for programs to be developed that</p>	DDES	<p>UPDATE: Working in collaboration with Dubbo Regional Council, a report is expected for the May 2025 Council Meeting</p>

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Item	Date	Minute No	Matter	Action Required	Officer	Status
				could seek funding from Business owners in Nyngan for the management of Pest Bird Species.		
18	27/03/2025	045/25	Cobar Water Board Water Supply Agreement	That the General Manager enter into a lease agreement with the Cobar Water Board for Lot 1 DP803368 for a period of 10 years, at an agreed market related rental, with annual rent renew for the purposes of the installation of solar panels and a water pump station. This agreement is subject to a successful negotiation of a Water Supply Agreement with Cobar Water Board.	GM	In progress

1. Attachments

Nil

2. Recommendation

That the report relating to the Monthly Checklist be received and those items marked as “Completed” be removed from the Checklist.

10.2 DELIVERY PROGRAM 2026-2029

1. Introduction

The purpose of this report is for Council to consider approval of the draft 2025/26 to 2028/29 Delivery Program for exhibition.

2. Background

In accordance with the Integrated Planning and Reporting Framework prescribed by the New South Wales Government, Council adopts a long term (10 year) Community Strategic Plan and a medium-term (4 year) Delivery Program in addition to its annual Operational Plan and Budget.

3. Discussion

The Bogan Shire 2035 Community Strategic Plan (CSP) sets out the goals we want to achieve, the Outcomes that need to be attained if we are to meet those goals and the strategies that will help get us there.

In turn, our 2025/26 to 2028/29 Delivery Program sits beneath the Bogan Shire 2035 CSP and details the activities Council will undertake over the next four years to achieve the strategic priorities identified within the CSP.

Attachment 1 shows the structure of our draft Delivery Program for 2026-2029 including specific Activities. This is based on the draft Community Strategic Plan, updated where necessary, to take our recent community feedback into account.

4. Attachments

1. 2026-2029 Delivery Program Structure

5. Recommendation

That the draft 2025/26 to 2028/29 Delivery Program be advertised and exhibited for a period of 28 days.

1 - Social

Goal - An inclusive community that works together and can access services and opportunities to support our comfortable country living.

1.1 Social and Cultural

Outcome: Our community enjoys and actively participates in our rich culture and history, social environment and communal vibe.

Strategy 1.1.1

Support and create opportunities for community festivals, events and cultural activities through planning, marketing, direct involvement and various forms of assistance.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Provide community events, activities and venues to celebrate Australia Day	Ongoing	Ongoing	Ongoing	Director People and Community Services
ii	Seek sponsorship and organise the Christmas Lights and Rural Mailbox Competitions	Ongoing	Ongoing	Ongoing	Director People and Community Services
iii	Provide facilities for the Nyngan Show, Ag Expo, Anzac Day and Duck Creek and other community events at the Nyngan Showgrounds	Ongoing	Ongoing	Ongoing	Director Infrastructure Services
iv	Support a range of local community organisations and events.	Ongoing	Ongoing	Ongoing	Director People and Community Services
v	Support and encourage the Arts through annual membership of Outback Arts.	Ongoing	Ongoing	Ongoing	Director People and Community Services

Strategy 1.1.2

Promote, support and preserve connections to local heritage and culture recognising the role they play in tourism and economic development of the Shire.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Continue to support the Nyngan Museum, Fire Station Museum and Mid-State Shearing Shed Museum.	Ongoing	Ongoing	Ongoing	General Manager
ii	Continue to promote the Nyngan Museum and Mid-State Shearing Shed Museum	Ongoing	Ongoing	Ongoing	Director People and Community Services
iii	Liaise with the Nyngan Local Aboriginal Land Council on a range of issues including matters relevant to Culture	Ongoing	Ongoing	Ongoing	General Manager

Strategy 1.1.3
Identify, respect and preserve sites and items of historical significance.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Identify and develop plans to preserve Council owned historic buildings	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
ii	Investigate opportunities for grant funding for management plans and preservation of our historic buildings	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
iii	Update the Community Heritage Study.	-	-	Undertake a review of the Community Heritage Study	Director Development and Environmental Services

Strategy 1.1.4
Develop and support volunteer groups to carry out functions and projects for the benefit of the community and volunteers.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Work with volunteer groups to support their activities. (e.g. administrative support and assistance with grant applications)	Ongoing	Ongoing	Ongoing	Director People and Community Services
ii	Support National Tree Day with plantings	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
iii	Produce and update the Community Directory - both the hard copy and on Council's website	Ongoing	Ongoing	Ongoing	Director People and Community Services
iv	Administer Section 355 Committees of Council	Ongoing	Ongoing	Ongoing	Director Finance and Corporate Services

1.2 Community Spaces

Outcome: Our community utilise and values the educational, recreational and social opportunities provided by our community spaces.

Strategy 1.2.1
Provide, maintain and improve functional Nyngan Pool facilities to cater for a variety of users.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Maintain public pool facilities and best practice standards	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
ii	Continue to make the pool more accessible and encourage usage by the wider community	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services

Strategy 1.2.2 Maintain and improve our parks, gardens and playgrounds to promote their use and enjoyment by the whole community and our visitors.					
	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	-	Investigate the establishment of the community street tree planting program	Implement the community street tree planting program	Ongoing	Director Development and Environmental Services
ii	Continue to maintain and upgrade parks and reserves	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
iii	Management and maintenance of the cemetery in accordance with the Cemetery Policy	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services

Strategy 1.2.3 Maintain and improve our sports grounds and active recreational facilities through the diversity of sport and recreation on offer.					
	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Investigate and apply for appropriate grant funding to improve and develop existing buildings	Ongoing	Ongoing	Ongoing	Director Infrastructure Services
ii	Investigate and apply for appropriate grant funding to improve and develop existing grounds and facilities	Ongoing	Ongoing	Ongoing	Director Infrastructure Services
iii	Maintain sporting grounds to a high standard	Ongoing	Ongoing	Ongoing	Director Infrastructure Services
iv	Consult with user groups to ensure that facilities are maintained and improved to suit their requirements	Ongoing	Ongoing	Ongoing	Director Infrastructure Services

Strategy 1.2.4 Maintain and improve community halls and other similar facilities for community use.					
	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Investigate and apply for appropriate grant funding to improve all Shire halls and community facilities	Ongoing	Ongoing	Ongoing	Director Infrastructure Services
ii	-	Undertake a review of community halls and develop a plan of management with the view to support community activities -	Implement the plan of management -	Review Plan of Management	Director Infrastructure Services

Strategy 1.2.5
Maintain and improve Shire showground and equestrian facilities for community use.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Consult with Showground user groups on facility requirements and programming of events	Ongoing	Ongoing	Ongoing	General Manager
ii	Investigate opportunities for grant funding to improve existing ground facilities for all user groups	Ongoing	Ongoing	Ongoing	Director Infrastructure Services
iii	Maintain showground and equestrian landscape areas and buildings to acceptable standard	Ongoing	Ongoing	Ongoing	Director Infrastructure Services
iv	Investigate grant funding to develop a master plan for the Showgrounds	Develop a master plan for the Showgrounds	Implement Master Plan	Review Master Plan	Director Infrastructure Services

Strategy 1.2.6
Support operation of a youth and community centre that provides recreational, educational and cultural activities.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Work with schools, youth and community organisations to identify needs, and investigate provision of youth focused programs and employment of a youth worker at the Bogan Shire Youth and Community Centre.	Provide youth focused programs and employment of a youth worker at the Bogan Shire Youth and Community Centre.	Ongoing	Ongoing	Director People and Community Services

Strategy 1.2.7
Provide and promote quality Library services.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Provide and promote well maintained facilities and access to printed and online information and other resources.	Ongoing	Ongoing	Ongoing	Director People and Community Services
ii	Investigate ways to encourage greater numbers of both traditional and non-traditional library users	Ongoing	Ongoing	Ongoing	Director People and Community Services
iii	Maintain North Western Regional Library Service partnership and carry out all obligations under the partnership agreement.	Ongoing	Ongoing	Ongoing	Director People and Community Services

1.3 Inclusive Communities

Outcome: Children, older people and people with disabilities are supported, feel secure, valued and are engaged in our community.

Strategy 1.3.1

Provide and improve childcare facilities, preschools, after hours care and playgroups that meet the needs of the whole community.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Operate Bogan Shire Early Learning Centre	Ongoing	Ongoing	Ongoing	Director People and Community Services
ii	Continue to provide the Bogan Bush Mobile playgroup and childcare service.	Ongoing	Ongoing	Ongoing	Director People and Community Services
iii	Lobby Government to address the need for before and after school care, pre-school and play groups	Ongoing	Ongoing	Ongoing	General Manager

Strategy 1.3.2

Identify and support the social needs of young people in the community and provide programs and infrastructure to support social interaction.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Work with the community and Government agencies to understand issues and lobby Government to address them	Ongoing	Ongoing	Ongoing	General Manager
ii	Work with local schools and community groups to support youth events and activities as well as community education and awareness programs	Ongoing	Ongoing	Ongoing	Director People and Community Services
iii	Source funding for Youth Week activities and/or events	Ongoing	Ongoing	Ongoing	Director People and Community Services

Strategy 1.3.3

Identify and support the social needs of people with disabilities in the community and provide programs and infrastructure to support social interaction.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Work with the community and Government agencies to understand issues and lobby the appropriate Government to address them	Ongoing	Ongoing	Ongoing	General Manager
ii	Monitor and review the DIAP to support the community	Monitor and review the DIAP to support the community-	Monitor and review the DIAP to support the community-	Monitor and review the DIAP to support the community-	General Manager
iii	Implement actions contained within the DIAP, subject to funding.	Ongoing	Ongoing	Ongoing	Director Infrastructure Services

Strategy 1.3.4
Identify and support the social needs of older people in the community and provide programs and infrastructure to support social interaction as well as housing to support assisted and independent living.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Work with the community and Government agencies to understand issues and lobby the appropriate Government to address them	Ongoing	Ongoing	Ongoing	General Manager
ii	Develop a program of workshops and/or events in Seniors Week, depending on funding, including Senior Citizen of the Year Awards and Morning Tea	Ongoing	Ongoing	Ongoing	Director People and Community Services
iii	Investigate housing options for seniors, including grants for building funding	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services

1.4 Education

Outcome: Our community has access to opportunities for education at all levels.

Strategy 1.4.1
Provide a range of high quality primary and secondary education and vocational training facilities and opportunities.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Work with the schools, TAFE, community and Government agencies to understand issues and lobby Government to address them	Ongoing	Ongoing	Ongoing	General Manager
ii	Provide scholarships / awards to all schools at annual awards ceremonies	Ongoing	Ongoing	Ongoing	General Manager

Strategy 1.4.2
Provide support and encouragement for local people to obtain work in Bogan Shire after completing their education.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Work with the community and Government agencies to understand issues and lobby Government to address them	Ongoing	Ongoing	Ongoing	General Manager
ii	Provide a Gap Year employment program for local Year 12 school leavers	Ongoing	Ongoing	Ongoing	Director People and Community Services

1.5 Public Health

Outcome: Our community has access to the medical services, facilities and programs it needs to enhance and protect our health.

Strategy 1.5.1

Work with the community and the Government to ensure medical, dental, specialist, mental health and allied health services and facilities meet the needs of residents and visitors.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Work closely with community groups to lobby on behalf of the community	Ongoing	Ongoing	Ongoing	General Manager
ii	Work closely with Western NSW LHD and Nyngan MPS in the delivery of their health services to the community	Ongoing	Ongoing	Ongoing	General Manager
iii	Operate the Bogan Shire Medical Centre	Ongoing	Ongoing	Ongoing	Director People and Community Services
iv	Provide and maintain facilities for Dental services in Nyngan	Ongoing	Ongoing	Ongoing	Director Infrastructure Services

1.6 Emergency Services

Outcome: Our emergency services provide effective and efficient services to the community to protect property and the safety of our community.

Strategy 1.6.1

Protect people and property from fire related incidents.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Support the activities of Fire and Rescue NSW, SES and RFS and lobby in response to community issues and concerns	Ongoing	Ongoing	Ongoing	General Manager
ii	Implement hazard reduction program for villages	Ongoing	Ongoing	Ongoing	Director Infrastructure Services

Strategy 1.6.2

Provide an appropriate level of ambulance services for the community.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Liaise with NSW Health for availability of a 24 hour Ambulance Service for the Shire	Ongoing	Ongoing	Ongoing	General Manager

Strategy 1.6.3

Improve community safety and maintain low crime levels.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Participate in regular meetings with NSW Police to discuss and address any issues	Ongoing	Ongoing	Ongoing	General Manager
ii	Lobby NSW Police for appropriate numbers in response to community concerns	Ongoing	Ongoing	Ongoing	General Manager
iii	Support the recruitment of Police through provision of housing at market rental to NSW Police	Ongoing	Ongoing	Ongoing	General Manager

2 - Infrastructure

Goal - Construct and manage fit for purpose community assets that provide access to quality services.

2.1 Transport Networks

Outcome: Our well-constructed and maintained transport network enables safe and efficient movement of people and freight throughout the Shire.

Strategy 2.1.1

Efficient local and regional transport networks that meet community and business needs.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Undertake traffic counts on all Shire roads	Ongoing	Ongoing	Ongoing	Director Infrastructure Services
ii	Adopt and implement the asset management plan for all shire roads	Ongoing	Ongoing	Ongoing	Director Infrastructure Services
iii	Maintain Shire Roads in accordance with standards expressed in our asset management plan and our annual maintenance program	Ongoing	Ongoing	Ongoing	Director Infrastructure Services
iv	Develop and adopt a Shire road sealing strategy	Ongoing	Ongoing	Ongoing	Director Infrastructure Services
v	Maintain supporting infrastructure such as parking, footpaths, kerbs and gutters, and street furniture to current standards.	Ongoing	Ongoing	Ongoing	Director Infrastructure Services

Strategy 2.1.2
Maintain state road networks to ensure provision of efficient transport links.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Maintain State Roads on behalf of TfNSW	Ongoing	Ongoing	Ongoing	Director Infrastructure Services
ii	Work with the TfNSW to ensure current standards of road safety are maintained	Ongoing	Ongoing	Ongoing	Director Infrastructure Services

Strategy 2.1.3
Provide, maintain and improve bike paths and walking tracks.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Work with the community to understand the need for improved bike paths and walking tracks and prepare a Plan.	Implement Plan	Ongoing	Ongoing	Director Infrastructure Services
ii	Carry out maintenance of bike paths and walking tracks	Ongoing	Ongoing	Ongoing	Director Infrastructure Services
iii	Continue implementation of projects outlined in the Bogan Shire Active Transport Plan	Ongoing	Ongoing	Ongoing	Director Infrastructure Services

2.2 Rail Services

Outcome: Our rail connection remains the preferred mode of transporting bulk agricultural and mining freight safely and reliably.

Strategy 2.2.1 –
Advocate for continued use of the rail line for transporting agricultural and mining products.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Work with and lobby State Government and UGL Linx to maintain and improve reliable freight transport network	Ongoing	Ongoing	Ongoing	General Manager
ii	Work with UGL Linx, TfNSW and NSW Police to ensure current standards of rail and crossing safety are maintained and promoted within the community	Ongoing	Ongoing	Ongoing	General Manager

Strategy 2.2.2 –
Advocate for improved safety, environmental management and amenity in the rail corridor.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Advocate for an improved rail crossing at Hoskins Street	Ongoing	Ongoing	Ongoing	General Manager
ii	Advocate for improved maintenance, secure and aesthetic corridor within Nyngan and Villages	Ongoing	Ongoing	Ongoing	General Manager

2.3 Water

Outcome: We have access to secure water to provide Nyngan with reliable, cost effective, potable water as well as raw water supply to villages.

Strategy 2.3.1

Provide a financially viable, efficient, permanent potable water supply for Nyngan and raw water supply for the villages that meets best practice and has sufficient capacity for current and projected growth requirements.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Continue implementation of the 2017 Strategic Business Plan for Water and Sewerage	Ongoing	Ongoing	Ongoing	Director Infrastructure Services
ii	Implement an ongoing program of capital works improvements and enhancements and asset management to ensure the responsible management of water supply to the area and surrounding villages.	Ongoing	Ongoing	Ongoing	Director Infrastructure Services
iii	Maintain water supply infrastructure to relevant Department of Health and Department of Primary Industries (NSW Office of Water) Standards, and in accordance with sustainability	Ongoing	Ongoing	Ongoing	Director Infrastructure Services

Strategy 2.3.2

Enhance the security of our water supply, ensuring long term drought management plans are developed and water losses are minimised.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Continue investigations to ensure security of Nyngan's water supply, subject to government funding	Ongoing	Ongoing	Ongoing	Director Infrastructure Services
ii	Construct infrastructure to ensure security of Nyngan's water supply, subject to government funding	-	-	-	Director Infrastructure Services

2.4 Sewerage

Outcome: We have a reliable, safe and cost effective sewerage service.

Strategy 2.4.1

Provide a financially viable and efficient sewerage system that has sufficient capacity for current and projected growth requirements.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Continue implementation of the 2017* Strategic Business Plan for Water and Sewerage	Ongoing	Ongoing	Ongoing	Director Infrastructure Services
ii	Ensure our compliance with the EPA license by regularly testing the treated effluent for re-use and disposal.	Ongoing	Ongoing	Ongoing	Director Infrastructure Services
iii	Ensure our compliance with the EPA license by regularly testing the effluent irrigation area	Ongoing	Ongoing	Ongoing	Director Infrastructure Services

Strategy 2.4.2 Ensure effective management of liquid trade waste.					
	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Review implementation of Trade Waste Policy, including licencing practices and inspections	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services

Strategy 2.4.3 Ensure effective management of on-site sewage treatment plants					
	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Monitor and review the development of a database of all sewerage management systems within the Local Government Area	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services

2.5 Communication Networks

Outcome: The community has access to current and reliable communications infrastructure and technology to facilitate communications for safety, learning, business and providing services to our community.

Strategy 2.5.1 Maximise the coverage and availability of telecommunications infrastructure across the Shire.					
	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Lobby service providers and government on behalf of the community	Ongoing	Ongoing	Ongoing	General Manager

3 – Environmental

Goal - To support, enhance and preserve the environment of our shire through sound planning and management practices to ensure a sustainable, attractive, healthy and safe community.

3.1 Built Environment

Outcome: Our Shire is enhanced through relevant planning processes in accordance with statutory requirements.

Strategy 3.1.1

Conduct periodic reviews of Council's planning instruments to ensure that land use planning supports the long term sustainability of our local communities and our economy.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Review of LEP 2011	Review of LEP 2011	-	-	Director Development and Environmental Services
ii	Define and prioritise plans of management for public land	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
iii	Endeavour to identify and purchase parcels of Crown Land that may be of value for development	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
iv	-	Review DCP 2012	Review DCP 2012	-	Director Development and Environmental Services
v	Investigate the potential for a Rural Residential Strategy, including funding	Prepare a Rural Residential Strategy, subject to funding	Implement the Rural Residential Housing Strategy	-	Director Development and Environmental Services
vi	Implement the Residential Housing Strategy	-	-	Review the Residential Housing Strategy	Director Development and Environmental Services
vii	Respond effectively to rezoning applications	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services

Strategy 3.1.2
Development complies with relevant Planning legislation, Local Government Act, National Construction Code and Local Council Policies.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Ensure all development complies with LEP and DCP	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
ii	Effectively manage development applications, construction certificate process, Principal Certifying Authority process, and orders processed for unlawful development	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
iii	Respond to reforms in planning processes and advocate on behalf of Council	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
v	Develop and review local council policies	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services

Strategy 3.1.3
Ensure our community's buildings are safe, healthy and maintained.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Ensure all building owners are having essential services inspected annually where applicable	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
ii	Develop an asset management plan for Council's buildings	Ongoing	Ongoing	Ongoing	Director Infrastructure Services
iii	Maintain essential services register	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
iv	Issue planning and building certificates and maintain effective customer service	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
v	Investigate concerns or complaints in relation to overgrown allotments and buildings in a state of disrepair	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services

Strategy 3.1.4
Develop and implement flood requirements for all urban flood plain areas.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Maintain stormwater management infrastructure	Ongoing	Ongoing	Ongoing	Director Infrastructure Services
ii	Review requirements under LEP and DCP for Flood Management	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
iii	Apply for grant funding to further understand flood risks	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services

3.2 Waste and Recycling

Outcome: Our waste is effectively managed by reducing waste to landfill and maximising resource recovery through recycling.

Strategy 3.2.1

Provide cost effective and efficient kerbside collection of waste.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Monitor and review kerbside waste service collections and volumes	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
ii	Review and monitor kerbside recycling service collections in order to reduce contamination rates	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services

Strategy 3.2.2

Operate the Bogan Shire waste facilities to comply with regulations and license requirements, ensuring it is environmentally sound.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Implement and review Waste Facility Operations Management Plan	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
ii	Maintain fire breaks to all waste facilities every 6 months	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
iii	Monitor and encourage waste separation procedures within the Nyngan Waste Facility	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services

3.3 Natural Environment

Outcome: Our open space areas are appropriately managed and maintained for community use and to preserve their biodiversity value whilst minimising the impact of pollution and weeds on the environment.

Strategy 3.3.1 Provide safe, high quality, well serviced and maintained parks.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Develop master plans for all park areas	Implement the Park Master Plan	Ongoing	Ongoing	Director Infrastructure Services
ii	Develop a playground upgrade program	Ongoing	Ongoing	Ongoing	Director Infrastructure Services
iii	Seek grant funding for improvement and/or expansion of all parks and playground areas.	Ongoing	Ongoing	Ongoing	Director Infrastructure Services

Strategy 3.3.2 Protect and improve the amenity of the river corridor to enhance and increase utilisation for a range of recreational activities.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Involve and support the local community in the rehabilitation and improvements of the river corridor	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
ii	Develop and support the Bogan River Bushcare Group and community nursery subject to funding	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
iii	Identify locations and programs to reduce waste along the river corridor	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services

Strategy 3.3.3 Provide a clean and pleasant streetscape, ensuring regular street sweeping and cleaning of public spaces.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Monitor Cleaning Program for all public areas	Ongoing	Ongoing	Ongoing	Director Infrastructure Services
ii	Review street bin containers and emptying procedures	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
iii	Review existing garden beds in Pangee Street and investigate options for improvements	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
iv	-	Develop a street tree planting program	-	-	Director Development and Environmental Services

Strategy 3.3.4
Implement programs which foster responsible and protective behaviours towards reducing waste and illegal dumping.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Engage the community to report on areas of concern regarding litter control and illegal dumping	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
ii	Enforce breaches of environmental legislation to reduce the incidence of littering and illegal dumping	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services

Strategy 3.3.5
Protect, preserve and enhance Bogan Shire’s natural environments, waterways, flora and fauna through responsible development and management.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Enforce all development to comply with conditions of DA Consents, including environmental protection	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
ii	Engage with and support Local Land Services and other government bodies	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services

Strategy 3.3.6
Meet Council’s obligations under the Biodiversity Act 2015 in respect of maintenance of invasive weeds.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Council to meet Priority Weeds Control obligations	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
ii	Ensure Council operations are undertaken in accordance with the endorsed Regional Strategic Weed Management Plan.	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
iii	Undertake enforcement activities on private property for priority weeds as required	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services

3.4 Health, Safety and Regulation

Outcome: Council meets its compliance and regulatory obligations.

Strategy 3.4.1

Liaise with Local Liquor Accord to ensure compliance strategies are maintained to maximise public health and safety.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Provide information regarding new Liquor License applications, and make submissions on new applications to the State Government as required	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
ii	Provide advisory services to the Liquor Accord as required	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services

Strategy 3.4.2

Ensure compliance with Food Safety Standards.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Monitor and review food premises register	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
ii	Undertake annual food premises Inspections to ensure food handlers compliance with standards	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services

Strategy 3.4.3

Continue ongoing management and control of companion animals and encourage owner compliance with NSW Companion Animals Act 1998.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Improve public awareness of companion animal control including lifetime registration.	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
ii	Carry out enforcement activities and control measures in accordance with legislation.	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services
iii	Data entry of lifetime registrations and fee reconciliation.	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services

4 - Economic

Goal - A vibrant economy with a diversity of successful businesses that provides opportunities to live, work and visit that contribute to a prosperous community.

4.1 Local Industry

Outcome: Industries in our community continue to grow and prosper, positively contributing to the success of our economy.

Strategy 4.1.1

Support and promote local industry, to identify gaps and develop initiatives for sustainable economic growth and local employment opportunities.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Work with local businesses to identify ways to support them	Ongoing	Ongoing	Ongoing	Director People and Community Services
ii	Identify Economic Development opportunities for Bogan Shire	Ongoing	Ongoing	Ongoing	Director People and Community Services
iii	Encourage the sharing of information and resources to build the capacity of local business and industry.	Ongoing	Ongoing	Ongoing	Director People and Community Services
iv	Continue Council's commitment to shop locally for services and products wherever possible and in the best interests of Council.	Ongoing	Ongoing	Ongoing	Director Finance and Corporate Services
v	Work with local businesses to ensure sustainable, well designed and visually appealing premises which meet the needs of our community and visitors	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services

Strategy 4.1.2

Support agricultural businesses so that they have the capacity to be a significant contributor to the local, regional and national economy.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Maintain relationships with local agricultural businesses and lobby on behalf of local issues	Ongoing	Ongoing	Ongoing	General Manager

Strategy 4.1.3

Work in conjunction with mining companies to obtain mutual benefit from an abundance of natural mining resources which provide our shire with opportunities for local economic growth and employment.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Maintain relationships with mining companies to explore opportunities for mutual benefit and lobby on behalf of local issues	Ongoing	Ongoing	Ongoing	General Manager

4.2 Tourism

Outcome: Bogan Shire is regarded as a welcoming and attractive place to visit, providing a diversity of services, cultural experiences and recreational opportunities.

Strategy 4.2.1
Develop and implement a tourism strategy which includes the identification of potential opportunities for growth and new tourism products through consultation with stakeholders.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Investigate and develop a tourism strategy.	Implement the tourism strategy	Ongoing	Review the tourism strategy	Director People and Community Services
ii	Identify tourism opportunities for Bogan Shire	Ongoing	Ongoing	Ongoing	Director People and Community Services
iii	Provide and maintain a quality Visitor Information Centre which encourages and supports growth across many sectors of the local economy.	Ongoing	Ongoing	Ongoing	Director People and Community Services
iv	Continue to update, produce and distribute the Bogan Shire Visitors Guide to local businesses and VICs in neighbouring shires	Ongoing	Ongoing	Ongoing	Director People and Community Services
v	Continue to advertise Nyngan and Bogan Shire in print media, on appropriate websites and via relevant social media platforms.	Ongoing	Ongoing	Ongoing	Director People and Community Services

Strategy 4.2.2
Provide a welcoming aesthetic for the town.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Investigate options for beautification along approaches to Nyngan and villages and along main roads in Nyngan	Ongoing	Ongoing	Ongoing	Director Infrastructure Services

Strategy 4.2.3
Develop the availability of visitor and short-term accommodation to support local tourism

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Work with the community and businesses to understand the needs for visitor and short-term accommodation	Ongoing	Ongoing	Ongoing	Director People and Community Services

4.3 Public Transport

Outcome: Access to reliable, cost-effective and regular transport services linking the Shire to larger centres.

Strategy 4.3.1
Identify gaps and opportunities and engage with stakeholders, to investigate options for improved public transport.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Talk to existing operators about issues and potential strategy to address these issues	-	Talk to existing operators about issues and potential strategy to address these issues	-	General Manager

Strategy 4.3.2
Maintain airport facilities to meet required and expected standards.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Undertake regular maintenance activities on the runway and surrounding areas to CASA regulations	Ongoing	Ongoing	Ongoing	Director Infrastructure Services
ii	Maintain airport buildings to acceptable standards	Ongoing	Ongoing	Ongoing	Director Infrastructure Services
iii	Install pilot activated lighting, subject to government funding	-	-	-	Director Infrastructure Services
iv	Protect the Obstacle Limitation Surfaces through Town Planning controls	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services

4.4 Housing

Outcome: Access to a variety of sustainable, affordable and flexible living options for all residents

Strategy 4.4.1
Develop and support the implementation of a Residential Housing Strategy

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Support the outcomes of the Residential Housing Strategy	Ongoing	Ongoing	Ongoing	Director Development and Environmental Services

Strategy 4.4.2 Enable and support opportunities for residential housing development in the Bogan Shire					
	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Commence preparations for sale of Hoskins St Residential subdivision sites.	-	-	-	General Manager
ii	Sale of Hoskins St Residential subdivision sites	Ongoing	Ongoing	Ongoing	Director Finance and Corporate Services

5 – Civic Leadership

Goal - Fair, transparent and effective leadership and governance with a strong focus of engaging our community to ensure Council remain relevant and responsive.

5.1 Leadership, Advocacy and Governance

Outcome: Proactive, fair and transparent local government.

Strategy 5.1.1 Facilitate purposeful engagement and consultation with the community and other stakeholders to progress the outcomes of the Community Strategic Plan.					
	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Maintain a community consultation database (from CSP implementation)	Ongoing	Ongoing	Ongoing	Director People and Community Services
ii	Undertake community engagement regarding major Council plans and projects	Ongoing	Ongoing	Ongoing	General Manager
iii	-	-	-	Review and produce a Community Engagement strategy	Director People and Community Services

Strategy 5.1.2
Provide accountability to the community by regularly reporting on Council activities through the publication of statutory reports, business papers, meeting minutes and general information.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Provide accurate and timely meeting agendas and minutes	Ongoing	Ongoing	Ongoing	General Manager
ii	Proactively release appropriate Council information e.g. Council Business Paper and Minutes through the website and council column	Ongoing	Ongoing	Ongoing	General Manager
iii	Complete Annual Report	Ongoing	Ongoing	Ongoing	Director Finance and Corporate Services
iv	Complete statutory financial accounts	Ongoing	Ongoing	Ongoing	Director Finance and Corporate Services
v	Produce Council's quarterly reports, delivery program and budget and operational plans	Ongoing	Ongoing	Ongoing	Director Finance and Corporate Services

Strategy 5.1.3
Councillors represent the interests of the community through strong and positive leadership and advocacy.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Hold regular Council meetings	Ongoing	Ongoing	Ongoing	General Manager
ii	Ensure Councillors make all reasonable efforts to acquire and maintain the skills necessary to perform the role of a councillor to meet statutory requirements	Ongoing	Ongoing	Ongoing	General Manager

Strategy 5.1.4
Maintain effective partnerships through regional and industry bodies to collaborate on matters of mutual interest and lobby collectively on behalf of the community.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Maintain regional partnerships including Western Alliance of Councils and Country Mayors Association	Ongoing	Ongoing	Ongoing	General Manager
ii	Undertake lobbying as appropriate	Ongoing	Ongoing	Ongoing	General Manager
iii	Continue contracting alliance with TfNSW	Ongoing	Ongoing	Ongoing	Director Infrastructure Services

Strategy 5.1.5
Councillors take pride in our community, are inclusive and respectful, work together to get achieve goals and outcomes and contribute positively to our culture.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Ensure that Councillors are aware of the Code of Conduct and Council's Values	Ongoing	Ongoing	Ongoing	General Manager

5.2 Managing our Business

Outcome: Effective and responsible management of Councils resources and initiatives to achieve our strategic goals and outcomes.

Strategy 5.2.1

Undertake sound financial planning, management and reporting to fulfil our responsibilities and ensure that Bogan Shire Council remains financially viable.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Develop and implement Council’s Long Term Financial Strategy	Ongoing	Ongoing	Ongoing	Director Finance and Corporate Services
ii	Prepare and present Council’s Operational Plan and Budget to Council for Approval within set timeframes	Ongoing	Ongoing	Ongoing	Director Finance and Corporate Services
iii	Prepare and present quarterly budget reviews to Council for approval within set timeframes	Ongoing	Ongoing	Ongoing	Director Finance and Corporate Services
iv	Accurately record all Council’s financial transactions	Ongoing	Ongoing	Ongoing	Director Finance and Corporate Services
v	Present periodic financial reports to assist with monitoring budget performance	Ongoing	Ongoing	Ongoing	Director Finance and Corporate Services
vi	Maximise recovery of all revenue due to Council in accordance with policy	Ongoing	Ongoing	Ongoing	Director Finance and Corporate Services

Strategy 5.2.2

Manage our people effectively to ensure Council meets its goals and can implement its mission and deliver on its vision.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	-	-	-	Review and develop Council’s Workforce Management Strategy	Director People and Community Services
ii	Develop a Workplace Health and Safety improvement plan	Ongoing	Ongoing	Ongoing	Director People and Community Services
iii	Conduct effective staff recruitment and induction processes.	Ongoing	Ongoing	Ongoing	Director People and Community Services
iv	Continuously develop and maintain Council’s organisational structure, salary system and related processes	Ongoing	Ongoing	Ongoing	Director People and Community Services
v	Manage Council’s Employee Development Planning process	Ongoing	Ongoing	Ongoing	Director People and Community Services
vi	Promote Council’s Values and Code of Conduct to ensure staff uphold and contribute positively to our social environment and culture	Ongoing	Ongoing	Ongoing	General Manager

Strategy 5.2.3
Implement sound asset management practices to ensure adequate provision is made for the maintenance and long-term replacement of Council’s infrastructure assets.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Review and adopt Council’s Asset Management Strategy and Asset Management Policy	-	-	Review and adopt Council’s Asset Management Strategy and Asset Management Policy	Director Finance and Corporate Services
ii	Review and implement, subject to budget, Asset Management Plans for the major categories of Council’s assets: Transport and Stormwater, Water Supply and Sewerage and Buildings	Ongoing	Ongoing	Ongoing	Director Finance and Corporate Services
iii	Provide periodic asset management reports to inform decision-making	Ongoing	Ongoing	Ongoing	Director Finance and Corporate Services
iv	Budget funds and seek grant funding to maintain assets at community expectations	Ongoing	Ongoing	Ongoing	Director Finance and Corporate Services

Strategy 5.2.4
Manage Council’s operations effectively and on business-like principles to maximise service delivery for the community.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Revise and implement a customer service charter to meet community expectations	-	-	-	General Manager
ii	Monitor Council’s customer request management system to record, identify and rectify issues	Ongoing	Ongoing	Ongoing	Director Finance and Corporate Services
iii	Identify and manage Council’s risks or liability, including insurance cover	Ongoing	Ongoing	Ongoing	Director Finance and Corporate Services
iv	Manage Council’s record management system to support our business	Ongoing	Ongoing	Ongoing	Director Finance and Corporate Services
v	Manage Council’s interactions with the community through a variety of communications including print, website and social media	Ongoing	Ongoing	Ongoing	General Manager
vi	Manage Council’s ICT resources to effectively support our business	Ongoing	Ongoing	Ongoing	Director Finance and Corporate Services
vii	Manage Council’s procurement system to ensure probity and best value for money	Ongoing	Ongoing	Ongoing	Director Finance and Corporate Services
viii	Review and update Council’s policies and procedures	Ongoing	Ongoing	Ongoing	General Manager
ix	Maintain adequate measures to manage cyber security risks	Ongoing	Ongoing	Ongoing	Director Finance and Corporate Services
x	Review and update Council’s Business Continuity Plan	Maintain the Business Continuity Plan	Ongoing	Ongoing	General Manager

5.3 Disaster Management

Outcome: We have the capability to plan, arrange, and implement measures for the prevention of, preparation for, response to and recovery from disasters.

Strategy 5.3.1 – Facilitate the Local Emergency Management Committee to ensure a co-ordinated response by all agencies having responsibilities and functions in emergencies.

	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Continue to fulfil Councils statutory obligations relevant to the State Emergency & Rescue Management Act 1989	Ongoing	Ongoing	Ongoing	General Manager
ii	Provide a support role through the LEMC to the SES and other involved agencies	Ongoing	Ongoing	Ongoing	Director Infrastructure Services

Strategy 5.3.2– Ensure that Bogan Shire Council retains a high level of responsiveness for emergencies					
	Activities 2025/26	Activities 2026/27	Activities 2027/28	Activities 2028/29	Council Lead
i	Regularly maintain the Nyngan levee bank and associated infrastructure to ensure protection from potential flooding	Ongoing	Ongoing	Ongoing	General Manager
ii	Retain adequate staff, plant and equipment to respond to emergency situations	Ongoing	Ongoing	Ongoing	Director Infrastructure Services

10.3 VILLAGE MEETING APRIL 2025**1. Introduction**

The purpose of this report is to record matters raised during the April 2025 Village Meeting, as well as progress made with items raised in previous meetings with community members.

2. Background

Councillors and management staff met with the local communities of Coolabah, Girilambone and Hermidale on Tuesday 1 April 2025 as part of Council's regular annual meeting program.

3. Discussion

At the start of each meeting the Mayor informed community members of a number of matters of interest in the Bogan Shire area and the General Manager then gave a report back on outstanding items from previous meetings.

An opportunity was provided to all community members present to raise questions or matters of concern.

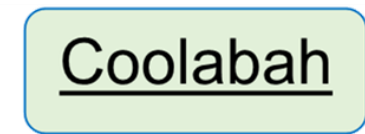
The village checklist was updated with all items raised requiring action and is attached.

4. Attachments

1. Village Checklist

5. Recommendation

That the Village Meeting Report be received and noted.



Bogan Shire Council

Key discussion points and actions:

Items for Action	Responsible Officer	Status
Items for action from Meeting 22 March 2022		
Signage directing people to new toilets at village entrances	DIS	UPDATE: March 2025 Raised with TfNSW
Items for action from Meeting 9 May 2023		
Low level crossing on Monkey Bridge Road impassable	DIS	Representation to be made to local State Member following correspondence from NSW DPI Fisheries UPDATE: March 2025 Representations were made. DPI Fisheries issued an Order requiring removal of crossing by 18 March 2025. Council has been successful in obtaining a grant from AG to install a box culvert crossing, however this project could not be completed by 18 March 2025. Council have negotiated an extension of time to comply with the Fisheries Order, but it is subject to neither Council or anyone else attempting to rehabilitate or repair the existing crossing.
Hall – culverts on entrance road be replaced / moved to allow buses to turn in more easily	DIS	Not yet started. Council to cost.
Items for action from Meeting 19 November 2024		
Rail corridor is a major source of weeds spreading onto local properties. UGL maintenance insufficient	DDES	A request has been made to UGL to send through their weed maintenance plan for BSC including the disused line that runs through Girilambone and Coolabah – waiting for response

Items for Action	Responsible Officer	Status
Width of highway still of concern where steep batters are encountered. Request for Council to again raise this matter with TfNSW and Local Member.	DIS	UPDATE: March 2025 Section of highway approx. 5km south of Girilambone raised with TfNSW during March 2025 inspection
Low water pressure in public toilets at bus stop.	DIS	UPDATE: March 2025 Pressure is largely determined by the height of the reservoir. However, a larger diameter service will be installed to the toilets. This should improve the volume of water available.
Sign on highway needed to direct people to public toilets. TfNSW to approve location.	DIS	UPDATE: March 2025 Raised with TfNSW
Request for letters to be sent to owners of overgrown properties in village – start of fire season	DDES	Letters were sent in 2024 as requested. Villages to be inspected prior to the fire season and letters to be issued where required.
Items for action from Meeting 1 April 2025		
Town water tank really low, water quality bad. Are there issues with pumping water from Wilga Tank?	DIS	
Toilet cleaning – request to remunerate the person who cleans the toilets	DIS	
Town slashing – could Council consider purchase of a ride-on mower.	DIS	
Properties surrounding village currently part of Western LLS – could Council consider alternative acquiring this land.	GM	
Tubbavilla Rd – water ponding in some areas	DIS	



Bogan Shire Council

Key discussion points and actions:

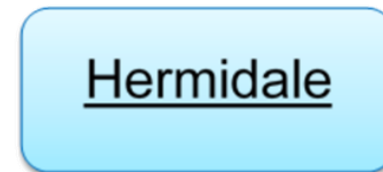
Items for Action	Responsible Officer	Status
Items for action from Meeting 15 April 2021		
Shire to ask RMS to consider children crossing / bus stop sign on highway near shop.	DIS	Discuss at Traffic Committee TfNSW investigating bus stop and people crossing signs. RMS asked to investigate <u>UPDATE: March 2025</u> Raised at March 2025 Traffic Committee meeting
Items for action from Meeting 12 November 2022		
Free camping – specifications on duration of stay and location of camping area	DPCS	Further Community consultation planned for 2024.
Items for action from Meeting 16 November 2023		
Gutter at school needs repair / clearing	DIS	Not yet started. <u>UPDATE:</u> Inspection undertaken and cleaning to be carried out.
Highway batters remain a safety concern	DIS	Referred to, and inspected by TfNSW <u>UPDATE:</u> Raised again during March 2025 joint inspection with TfNSW

Items for Action	Responsible Officer	Status
Park needs loam to encourage grass to grow	DIS	Not yet started
Unightly vehicles in roadway outside residences	DDES	Letter sent to resident (Ranger attended residence twice to discuss clean up. Efforts have been made by the resident with a commitment to complete the clean-up.)
Items for action from Meeting 11 April 2024		
Furniture for Train Station	GM	Committee to look at grants and/or donations of good quality period furniture.
Items for action from Meeting 19 November 2024		
Community to nominate a suitable date and format for function at Train Station – opportunity to mark the opening of the building and include community consultation on use and free camping area. (Tentative feedback March/April 2025)	GM	UPDATE: Formal Opening of Girilambone Railway Station Saturday 12 April 2025
Items for action from Meeting 1 April 2025		
Signage off highway to free camping needed	DIS	
Gravel required at free camping area.	DIS	
Refer 70km/h zone through village to the RMS to become 50km/h zone	DIS	

Items for Action	Responsible Officer	Status
Water supply – issue with odour	DIS	
Can the scrap metal be removed from the waste pit	DDES	

Bogan Shire Council

Key discussion points and actions:



Items for Action – Previous Meetings	Responsible Officer	Status
Items for action from Meeting 9 May 2023		
Request for signage promoting village from a tourism perspective on either side of town – uniform for each village	GM	To be considered as part of Tourism Strategy (branding purposes)
Items for action from Meeting 11 April 2024		
Showgrounds – needs a sign with visible address for visitors and emergency services. Also a fingerboard/s to direct people through the village.	DIS	Sign with street address (15 Currans Road) installed at entry to Showgrounds
Request to RFS to have 200,000 litre tank installed for firefighting.	DIS	To be referred for discussion at RFS Service Level Meeting.
Items for action from Meeting 1 April 2025		
Town water tanks are dry – can Council investigate clearing drains or other issues		
Truck turning lane off highway on to Nymagee Rd needed.		

11 PEOPLE AND COMMUNITY SERVICES REPORTS

11.1 BOGAN BUSH MOBILE TERM 1 REPORT

1. Introduction

The purpose of this report is to advise Council on the Term 1 2025 activities of the Bogan Bush Mobile service.

2. Background

At the end of each term, a report is provided to Council on the activities and statistics of the Bogan Bush Mobile service.

3. Discussion

Term 1 – 2025

14 January – 11 April

Statistics:

Total Children Enrolled: Children 67, Families 55

Term 4 Attendance: 53 Children

Term 4 Sessions: 46

Term 4 Total KM'S: 9,920

Current areas being visited:

Marthaguy, Marra, Mungery, Trangie, Girilambone, Tottenham, Duck Creek, and Collie.

Term 1 Activities:

Staffing arrangements

In Term 1 we were pleased to welcome Amy Motley as the relief Service Leader for 12 months. Amy brings a wealth of experience, holding a Certificate III qualification and actively working towards her Diploma in Early Childhood Education and Care. We are excited to have Amy on board and look forward to the continued success of our team under her leadership.

The return for 2025

Bogan Bush Mobile were closed from 19 December 2024 and returned on 3 February 2025 eager for another year of fun and learning. Day care sessions resumed from the week of 13 January 2025 with the team traveling weekly to both Marra and Collie.

Easter Celebrations 2025

Towards the end of the Term, the team have been celebrating Easter with the BBM families through activities and craft experiences as well as the famous Easter egg hunts at each session to finish off for the Term. We wish everyone a fulfilled, safe Easter long weekend.

Changes to BBM play session and day-care sessions

Councillors may recall the Term 4 report presented at the February 2025 meeting stating that under the direction of the Manager Children's Services, the BBM team were reviewing the locations being visited, with venue changes based on need and attendance coming into effect during Term 1 2025.

The new / revised locations visited in Term 1 will now be assessed by staff. Information about future venues and scheduling coming into effect for the remainder of 2025 will be communicated to parents through the online OWNA app that all families have access to.

4. Attachments

Nil

5. Recommendation

That the Bogan Bush Mobile report be received and noted.

11.2 BOGAN SHIRE EARLY LEARNING CENTRE

1. Introduction

The purpose of this report is to advise Council of the activities and statistics of the operation of the Bogan Shire Early Learning Centre (ELC).

2. Background

At the end of each term a report is provided to Council on the activities and statistics of the Bogan Shire Early Learning Centre (ELC).

3. Discussion

Usage Capacity

	Monday	Tuesday	Wednesday	Thursday	Friday	Ave
January 2025	84.3	88.37	93.2	108.14	93.2	93%
February 2025	78	90.2	93.2	98.3	91.2	90%
March 2025	80	90	91.5	101	90.3	90%

These numbers are based on the daily licensed places of 59, with the increase to 59 being utilised since January. Councillors will note that on certain days there is more than 100% capacity. This is where a permanently enrolled child has not attended on the day but is still charged the full fee, leaving an available casual vacancy. A casual placement has then been utilised by another family, as is standard procedure within the childcare industry.

Staffing

ELC staffing remains consistent with a high number of educators now actively studying their Diplomas with even more staff having completed their Certificate III's. We have had a high number of students from the high school express their interest in completing their School Based Traineeship with the ELC and discussions have been held between Council staff and Nyngan High School on the available opportunities. We look forward to onboarding and welcoming up to three School Based Trainees in the following financial year.

Waitlist

The waitlist is now down to zero children for immediate placement. A small number of children have been placed on a waitlist and will remain there until their families are ready for them to start in the next financial year. Offers continue to be made regularly, with new enrolments and new children starting at the Service each month.

Departmental Approvals - Assessment and Rating (A&R)

NQA ratings, part of the National Quality Framework (NQF), assess the quality of early childhood education and care services. These ratings range from "Excellent" to "Significant Improvement Required," with "Excellent" being the highest achievable rating. The NQA assessment process uses an instrument to evaluate services against the National Quality Standard in seven key areas.

The ELC underwent their Assessment and Rating process in March. This requires the Department of Education to visit the Service, inspect and observe the educators and their interactions with the children, ensuring the physical environment is appropriate and the Educational Program is up to standard. The assessor also spoke directly with the Manager Children's Services about specific National Quality Areas focussing on governance, leadership, and management.

Since opening in 2016, the ELC has consistently received an overall rating of "Meeting", except for the last A&R, which was conducted in July 2023, where the Service received a "Working Towards" rating.

Council has received a draft A&R report back, and this year, the ELC has once again attained a "Meeting" rating for all national Quality Areas, with some exceeding factors within Quality Areas 1 and 2, which is a fantastic result and demonstrates significant improvements in our Service delivery over the past 7 months. However, this is not considered the final report or end of the process, and Management will be reviewing the draft and providing comment and input back to the Department as part of the process before the final report is approved and sent back to Council.

Feedback received on the day and through subsequent communications with the assessor is that the staff did an amazing job and she had many kind words to share, even stating she *"had a beautiful day at the service."*

A brief overview of the draft report which covers the seven National Quality Areas, fifteen Standards and forty Elements that are assessed has been provided below:

QUALITY AREA 1 Educational program and practice

- *STANDARD 1.1 The educational program enhances each child's learning and development.*
 - ELEMENT 1.1.1 Approved learning framework
 - ELEMENT 1.1.2 Child-centred
 - ELEMENT 1.1.3 Program Learning opportunities
- *STANDARD 1.2 Educators facilitate and extend each child's learning and development.*
 - ELEMENT 1.2.1 Intentional teaching
 - ELEMENT 1.2.2 Responsive teaching and scaffolding
 - ELEMENT 1.2.3 Child directed learning

- *STANDARD 1.3 Educators and co-ordinators take a planned and reflective approach to implementing the program for each child.*
 - ELEMENT 1.3.1 Assessment and planning cycle
 - ELEMENT 1.3.2 Critical reflection
 - ELEMENT 1.3.3 Information for families

QUALITY AREA 2 Children's health and safety

- *STANDARD 2.1 Each child's health and physical activity is supported and promoted.*
 - ELEMENT 2.1.1 Wellbeing and comfort
 - ELEMENT 2.1.2 Health practices and procedures
 - ELEMENT 2.1.3 Healthy lifestyle
- *STANDARD 2.2 Each child is protected.*
 - ELEMENT 2.2.1 Supervision
 - ELEMENT 2.2.2 Incident and emergency management
 - ELEMENT 2.2.3 Child protection

QUALITY AREA 3 Physical environment

- *STANDARD 3.1 The design of the facilities is appropriate for the operation of a service.*
 - ELEMENT 3.1.1 Fit for purpose
 - ELEMENT 3.1.2 Upkeep
- *STANDARD 3.2 The service environment is inclusive, promotes competence and supports exploration and play-based learning.*
 - ELEMENT 3.2.1 Inclusive environment
 - ELEMENT 3.2.2 Resources support play-based learning
 - ELEMENT 3.2.3 Environmentally responsible

QUALITY AREA 4 Staffing arrangements

- *STANDARD 4.1 Staffing arrangements enhance children's learning and development.*
 - ELEMENT 4.1.1 Organisation of Educators
 - ELEMENT 4.1.2 Continuity of staff
- *STANDARD 4.2 Management, educators and staff are collaborative, respectful and ethical.*
 - ELEMENT 4.2.1 Professional collaboration
 - ELEMENT 4.2.2 Professional standards

QUALITY AREA 5 Relationships with children

- *STANDARD 5.1 Respectful and equitable relationships are maintained with each child.*
 - ELEMENT 5.1.1 Positive educator to child interactions
 - ELEMENT 5.1.2 Dignity and rights of the child
- *STANDARD 5.2 Each child is supported to build and maintain sensitive and responsive relationships.*
 - ELEMENT 5.2.1 Collaborative learning
 - ELEMENT 5.2.2 Self-regulation

QUALITY AREA 6 Collaborative partnerships with families and communities

- *STANDARD 6.1 Respectful relationships with families are developed and maintained and families are supported in their parenting role.*
 - ELEMENT 6.1.1 Engagement with the service
 - ELEMENT 6.1.2 Parents views are respected
 - ELEMENT 6.1.3 Families are supported
- *STANDARD 6.2 Collaborative partnerships enhance children's inclusion, learning and wellbeing.*
 - ELEMENT 6.2.1 Transitions
 - ELEMENT 6.2.2 Access and participation
 - ELEMENT 6.2.3 Community engagement

QUALITY AREA 7 Governance and Leadership

- *STANDARD 7.1 Governance supports the operation of a quality service.*
 - ELEMENT 7.1.1 Service philosophy and purpose
 - ELEMENT 7.1.2 Management systems
 - ELEMENT 7.1.3 Roles and responsibilities
- *STANDARD 7.2 Effective leadership builds and promotes a positive organisational culture and professional learning community.*
 - ELEMENT 7.2.1 Continuous improvement
 - ELEMENT 7.2.2 Educational leadership
 - ELEMENT 7.2.3 Development of professionals

Summary comments provided in the draft report state:

“Your service is acknowledged for its achievements in meeting the National Quality Standard and striving for quality outcomes for children. In particular, the planned and reflective approach to implementing positive changes at the service in order to uplift quality and compliance. The establishing of trusting respectful relationships between educators, families and children that promotes each child’s well-being and belonging, demonstrates the commitment to quality by management and educators.”

Recent Activities

The staff at the ELC continue to push their knowledge when it comes to planning and implementing programs, ensuring they meet the needs and interests of each individual child and work towards the families’ goals. STEM is always a topic perceived as harder to teach, though the ELC staff have found a way to make it appropriate, engaging, and interesting for the children.



The Staff at the ELC continue to critically reflect on the spaces in the rooms by working on creating “Spaces within our Spaces”. This ensures that the children have a multitude of options to engage in, while not being overwhelmed within the openness that can sometimes become obvious within rooms.



Children and Families

The ELC is continually looking for ways to encourage family and community feedback in all aspects of the service. With the new enrolments that are set to continue, the families will be given the opportunity to provide feedback on our enrolment and orientation process once the children have settled into the service. This will assist the staff in their reflection on enrolment and orientation practice throughout the year.

Family and community feedback and involvement continues to grow at the service. This is demonstrated by more families interacting with the Parent app (OWNA), more verbal

feedback being given to educators and general communication being much more positive and open.

The direct debit system that was implemented at the start of the year is working effectively. Families can better manage their fees and in turn, fees are being paid on time. Whilst there were a few teething problems in the beginning they were fixed quickly, and things were running smoothly after a couple of weeks. Families have even been pointing out how much easier it is to “set and forget”.

4. Attachments

Nil

5. Recommendation

That the Bogan Shire Early Learning Centre operational report be received and noted.

11.3 VISITOR INFORMATION CENTRE OPERATIONAL REPORT

1. Introduction

The purpose of this report is to provide information to Council on the operations of the Visitor Information Centre (VIC).

2. Discussion

General

The VIC is currently operated by Council staff seven days a week, Monday to Friday from 8.30am until 4.00pm, and on weekends from 10am until 2pm, in line with the NSW Accredited Visitor Information Centre (AVIC) Network's accreditation requirements.

Many visitors have been calling in to Nyngan either on their way to or from Broken Hill, South Australia, and Western Australia. During the months of January and March 2025 there were a lot of travellers from Queensland stopping in at the VIC.

There continues to be a strong demand for free camping and many Nyngan residents who go walking in the early morning have commented on the number of vans overnighing in the Flood Memorial car park with some nights almost no spaces available. Usually these have moved on by the time the VIC is open.

Travellers have expressed their delight and appreciation of the Upper Weir free camping area with several extending their stay instead of only overnighing. Visitors to Nyngan have been very impressed with the cleanliness of the town, the welcoming green spaces and many have commented how attractive the town is.

A Regional Visitor Information Centre recently requested photos and information on free camping locations throughout the Bogan Shire to support their efforts in guiding travellers who plan to stop in the region as part of their journey. Staff are currently drafting information to highlight key free camping spots, including photos and relevant details to assist with trip planning. Once finalised, this information will be distributed to all surrounding Visitor Information Centres within our regular network, ensuring consistent and up-to-date promotion of Bogan Shire as a welcoming destination for self-contained travellers and campers wishing to utilise the free camping spaces.

Update on the Bogan Shire Visitor Guide Launch

Since the launch of the Bogan Shire Visitor Guide in October 2024, we've been pleased with the positive response and growing interest from visitors and tourism partners alike.

The guide has been very well received, attracting positive feedback, compliments, and helpful suggestions for future editions. There has been strong demand for the booklet from a variety of sources, including other visitor information centres, local accommodation providers, tourism businesses, and visitors to the Information Centre.

The first release of the guides in October 2024, was for 1,500 printed copies. By the end of March 2025, only 300 remain, indicating over 1,200 copies have been distributed within just

six months across our region. Considering the guide’s popularity, Council staff have obtained quotes for printing 2,500 copies for consideration in the 2025/2026 budget.

While the A5 booklet featuring the ever-popular “20 Things To-Do” list has been widely appreciated, we also received feedback that not all travellers prefer to carry a full booklet on their journey.

In response, staff have developed a streamlined “20 Things To-Do in the Bogan Shire” pamphlet, which includes a QR code linking directly to the full digital version of the Visitor Guide. This one-page option caters to visitors who value convenience, minimal paper waste, and easy access to information on the go. Each explorer has their own preference, and this addition ensures we’re providing for a variety of needs while promoting sustainable travel.

Merchandise

The VIC’s range of merchandise has continued to be popular, especially the Big Bogan stubby holders which have been the highest selling item consistently for years. Postcards, magnets, Bogan singlets and Bogan flannelette shirts have also been popular items.

Merchandise Statistics

Most popular items sold (November 2024 to March 2025):

Stubby Holders:	85
Postcards:	52
Magnets:	46
Bogan Singlets:	27
Big Bogan Hat Badges:	11
Flannelette Shirts:	10

Statistics

The total number of visitors through the centre (November 2024 to March 2025) and / or enquiries was as follows:

Visitors:	1,208
Phone:	35
Email:	9

3. Attachments

Nil

4. Recommendation

That the Operational Report for the Visitor Information Centre be received and noted.

11.4 BUSH BURSARIES AND COUNTRY WOMEN'S ASSOCIATION SCHOLARSHIPS PROGRAM

1. Introduction

The purpose of this report is to recommend that Council provides funding in the 2025/2026 budget towards two medical, midwifery or nursing students work placements at the Bogan Shire Medical Centre under the Bush Bursaries and Country Women's Association Scholarships Program.

2. Background

NSW Rural Doctors Network (RDN) Bush Bursaries and Country Women's Association of NSW (CWA of NSW) Scholarships provide selected medical, midwifery and nursing students in NSW/ACT with \$1,500 each to assist with costs associated with their studies. Recipients also spend two weeks on a rural placement in country NSW during their university holidays. The placement combines the enjoyable aspects of country life and rural medicine.

The Bush Bursaries are funded by individual NSW rural Councils, scholarships are funded by the CWA of NSW and both are administered by the RDN. Placements are coordinated by the rural Councils.

The two-week placements are usually undertaken in late November / early December.

Applicants must demonstrate:

- an interest in rural practice and lifestyle;
- an understanding of the realities of rural medical practice; and
- the motivation to undertake a placement in a rural area as part of the scheme.

Council resolved at its meeting in July 2022 to consider, at its annual estimates meeting, ongoing funding of up to four medical students per year at a cost of \$6,000 per year (based on current Bush Bursary amounts) under the Bush Bursaries and Country Women's Association Scholarships Program (166/2022).

Feedback from Bogan Shire Council staff working with RDN on this program has indicated that taking on two students per year instead of four would be more beneficial for all involved. Accommodating four students during a short window of time (November and December) requires additional resources that are already limited during this busy period, and places extra responsibility on the staff involved. Additionally, keeping our load to two students will allow staff to focus more time and resources on each student, maximising their positive experience in Bogan Shire.

3. Discussion

The role of Council

Rural Councils and Council-assigned community contacts are encouraged to work collaboratively with RDN to facilitate placement programs, which may include:

- Working with RDN and students to work out an appropriate time to undertake the placement, including confirming exact dates;
- Linking with health care providers and services within their Shire/community to engage in the Bush Bursary Program;
- Collaborating with RDN and respective health services to develop a 14-day schedule for the placement;
- Linking with social and community groups to engage in the Bush Bursary Program and arrange time for students to meet respective groups and individuals to increase their social and community engagement;
- Organising accommodation for students while in the town. If payment is required, students are to pay for up to \$150 of their accommodation using their scholarship money. If non-Council and non-health service accommodation is required, RDN is to pay the difference;
- Ensuring the services, groups, accommodation, and social/community engagement the student is engaged with are safe; and
- Providing on the ground support and be the point of call within the community in unforeseen circumstances, for example, a student locking themselves out of their accommodation.

The role of healthcare facilities and providers

Healthcare facilities and health care providers are encouraged to engage with the Bush Bursary students by sharing their knowledge, skills, attitudes and experiences, and assisting in the learning career development of the student by:

- Providing clinical experience during placement that is appropriate to the student's levels of knowledge and competency;
- Creating opportunities for the student to interact with other health providers in the community;
- Providing information, guidance, and constructive comments; and
- Monitoring progress and providing feedback.

The role of RDN

RDN facilitates the Bush Bursary Program. This is achieved by overseeing student, Council, legal and mentoring obligations to ensure the Program runs effectively.

RDN's role includes the following in relation to students and Council/community contacts:

Students

- Interviewing and selecting students who show an interest in rural health and embody the qualities required to undertake a placement in a rural and remote location.
- Allocate students to specific rural locations and partner students who will undertake the placement simultaneously.
- Mentor and provide advice to students in the lead up to and during their clinical placement.
- Ensure all students are compliant and safe to walk into all healthcare services and facilities in an observational role.

Council

- Liaise with and support councils in allocating a council/community contact to arrange placement logistics on the ground in respective locations.
- Provide support in connecting council/community contact with a range of health services if required.
- Connect council/community contact with student/s.
- Ensure all parties involved are communicated with and aware of arrangements - including placement plan, accommodation, travel requirements and social/community activities.
- Assist with any concerns regarding placement logistics the students or council/community contact may have.

4. Attachments

Nil

5. Recommendation

1. That Council provides funding of \$3,000 in the 2025/2026 budget for the work placements of up to two medical, nursing or midwifery students at the Bogan Shire Medical Centre under the Bush Bursaries and Country Women's Association Scholarships Program.

12 FINANCE AND CORPORATE SERVICES REPORTS

12.1 INVESTMENTS MARCH 2025

1. Introduction

The purpose of this report is to outline the performance of Council's investment portfolio for the month of March 2025.

2. Background

In accordance with Clause 212 of the Local Government (General) Regulation 2005 a report must be presented to the Council setting out details of all the money that the Council has invested under section 625 of the Act.

3. Discussion

The Investment Report for March 2025 is shown below. At the 31st March 2025 Council had \$29.7 million invested. There has been a decrease of \$623 thousand due to expenditure of current year grants, as well as outstanding claims for TfNSW ordered works and flood grant claims.

Consideration of this report means that Council is complying with the Local Government (General) Regulation 2005.

Investment Movements for March 2025

It is hereby certified that these investments have been made in accordance with the Local Government Act 1993 and the Regulations thereto.

REF	Source	Maturity	Days	% rate	Bal Feb 25	Bal Mar 25
42-150-6894	NAB - Professional Funds	4/05/2016	At Call	4.350%	11,505,890.90	10,883,009.44
11271016	Westpac	17/12/2024	17/12/2025	5.010%	6,000,000.00	6,000,000.00
87-912-8864	NAB	22/02/2024	21/02/2025	5.080%		
41-459-6828	NAB	22/02/2024	21/02/2025	5.080%		
76-111-0458	NAB	10/05/2024	9/05/2025	5.250%	2,800,000.00	2,800,000.00
76-135-1489	NAB	10/05/2024	9/05/2025	5.250%	2,000,000.00	2,000,000.00
88-392-4994	NAB	29/05/2024	29/05/2025	5.200%	2,000,000.00	2,000,000.00
32-556-4779	NAB	5/11/2024	5/11/2025	5.050%	2,000,000.00	2,000,000.00
98-544-4756	NAB	30/01/2025	30/01/2026	4.850%	2,000,000.00	2,000,000.00
98-568-5779	NAB	30/01/2025	30/01/2026	4.850%	2,000,000.00	2,000,000.00
	<u>Balance securities held</u>				26,305,890.90	29,683,009.44
	Balance Ledger 19010.8200.8200				26,305,890.90	29,683,009.44
	Summary by institution					
	Commonwealth				0.00	0.00
	NAB				24,305,890.90	23,683,009.44
	Westpac				6,000,000.00	6,000,000.00
					30,305,890.90	29,683,009.44

4. Attachments

Nil

5. Recommendation

That Council receives and notes the Investment Report for March 2025.

12.2 RATES AND ANNUAL CHARGES COLLECTION

1. Introduction

The purpose of this report is to provide a comparison of rate collections as at 31st March, 2025, with the same period last year.

2. Background

This report is provided for the information of Councillors.

3. Discussion

<u>Rate Collections</u>	2024-2025	2023-2024
Arrears Prior to 01/07/2024	256,976	374,760
First Instalment in arrears as at 31/3/2025	-18,552	-8,584
Second Instalment in arrears as at 31/3/2025	51,089	63,639
Third Instalment in arrears as at 31/3/2025	105,135	247,194
Fourth Instalment Outstanding as at 31/3/2025	1,038,224	989,608
Total Arrears	394,648	677,009
Total Outstanding	1,432,872	1,666,617
Monthly Transactions		
Amount Levied & B/Fwd	6,248,285	6,259,0330
Add: Adjustments	62,627	96,383
Less: Payments to end of March	-4,803,266	-4,614,922
Less: Rebates	-74,174	-74,174
Add: Postponed	0	0
Gross Total Balance	1,432,872	1,666,617
Arrears of total amount levied %	6.3%	10.8%

Total arrears have decreased from \$677,009 at the 31st March 2024 to \$394,648 as at 31st March this year.

Each instalment amounts to approximately \$1,563,000 (Total Rates, Waste, Water & Sewer Access Charges).

The first instalment shows it is in credit due to payments made in advance by some ratepayers however there would be ratepayers that owe money on the first instalment; therefore this is not indicative of the amount owed.

Council has 3.2 % in arrears on the second instalment.

Council has 6.7 % in arrears on the third instalment.

As at the 31st of March, Council had collected \$188,344 more than at the same time last year. At the time of writing this report council has collected an additional \$50,500 reducing

the arrears on the third instalment to 5.5% and the arrears overall to \$351,914 and the arrears of total amount levied to 5.6%.

4. Attachments

Nil

5. Recommendation

That Council receive and note the Rate and Annual Charges reports for March 2025.

12.3 CURRENT DELIVERY PROGRAM PROGRESS REPORT

1. Introduction

The purpose of this report is to provide information regarding progress with respect to the principal activities detailed in Council's adopted Delivery Program.

2. Background

Under the Local Government Integrated Planning and Reporting Guidelines the General Manager must ensure that progress reports are provided to the council, with respect to the principal activities detailed in Council's Delivery Program, at least every 6 months.

Council has previously resolved that these reports be provided in October and April.

3. Discussion

A full Delivery Program Report listing each strategy and activity in the Delivery Program is available on request from the General Manager or on Council's website. Attached to this report, however, is an extract of the full Delivery Program Report showing those activities which are marked as:-

- Not started
- Not progressing
- Progressing with issues
- Completed

All other activities are marked as "Progressing – No Issues".

The Report mirrors the layout of Council's Delivery Program and 2024/2025 Operating Plan and Budget. Directors responsible for each of the activities listed under the Strategies and Outcomes have indicated the current status of the activity and, where appropriate, have included comments.

4. Attachments

1. Extract of Delivery Program Report - 2024/2025 Activities

5. Recommendation

That Council receive and note the Current Delivery Program Progress Report.

Key - Status

NS: Not Started

NP: Not Progressing

PWI: Progressing with Issues

C: Completed

Strategy 1.1.1

Continue to support and create opportunities for community festivals, events and cultural activities through direct involvement and various forms of assistance.

Activities 2024/25	Status	Action Comments	Council Lead
Hold Australia Day and ANZAC Day events and activities.	C		Director People and Community Services
i Seek sponsorship for and organise the Christmas Lights and Rural Mailbox Competitions	C		Director People and Community Services

Strategy 1.1.3

Identify, respect and preserve sites and items of historical significance.

Activities 2024/25	Status	Action Comments	Council Lead
Maintain and preserve Council owned historic buildings	PWI	Nyngan Town Hall currently requires significant structural repair and is unusable. An engineering report has been commissioned which forms the basis for a grant application to undertake a report to guide the restoration and management the Town Hall building.	Director Development and Environmental Services

Strategy 1.2.1

Provide and maintain Nyngan Pool facilities to cater for a variety of users.

Activities 2024/25	Status	Action Comments	Council Lead
Operate the Nyngan Pool and maintain best practice standards	PWI	Water Leak at Pool -Maintenance carried out during 2024 off season appears to have decreased water loss from the pool. Pool Structure - A section of the pool floor has lifted and requires maintenance in the off season to rectify the issue.	Director Development and Environmental Services

Strategy 1.3.1

Provide childcare facilities, preschools, after hours care and playgroups that meet the needs of the whole community.

Activities 2024/25	Status	Action Comments	Council Lead
ii Lobby Government to address the need for before and after school care	NP	Matter with Local Member, Roy Butler to address with Minister for Education and Early Learning.	Director People and Community Services

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Strategy 1.3.4				
Identify and support a range of recreational, sporting and other opportunities for personal development, interaction and healthy lifestyle for seniors through education, support				
	Activities 2024/25	Status	Action Comments	Council Lead
	Work with community organisations to develop a program of workshops and/or events in Seniors Week, depending on funding.	C		Director People and Community Services
i	Sponsor and organise Senior Citizen of the Year Awards, Morning Tea and Concert in Seniors Week	C		Director People and Community Services
Strategy 2.2.1				
Encourage increased use of rail for transporting agricultural and mining products.				
	Activities 2024/25	Status	Action Comments	Council Lead
i	Work with UGL Linx, the RMS and NSW Police to ensure current standards of rail and crossing safety are maintained and promoted within the community	NP	The safety of the Hoskens Street level crossing remains a concern. Issue has been referred to Local Member, Roy Butler. Concerns around fence safety at Big Bogan Car Park Extension have also been raised with UGL.	General Manager
Strategy 2.4.2				
Ensure effective management of liquid trade waste.				
	Activities 2024/25	Status	Action Comments	Council Lead
	Continue implementation of Trade Waste Policy, including licencing practices and inspections	NS	Policy currently under review.	Director Development and Environmental Services
Strategy 3.2.1				
Provide efficient and cost effective kerbside collection of solid and recyclable waste.				
	Activities 2024/25	Status	Action Comments	Council Lead
i	Provide, monitor and review kerbside recycling service in order to reduce contamination rates	PWI	Kerbside recycling contamination is ongoing	Director Development and Environmental Services
Strategy 3.2.2				
Provide Bogan Shire waste facilities to comply with standards, regulations and licence requirements.				
	Activities 2024/25	Status	Action Comments	Council Lead
ii	Operate village landfill sites to meet requirements	PWI	Hermidale Facility is reaching capacity	Director Development and Environmental Services

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Strategy 4.1.1				
Support and promote our local business and industry, to identify gaps and develop initiatives for sustainable economic growth and local employment opportunities.				
	Activities 2024/25	Status	Action Comments	Council Lead
ii	Prepare an Economic Development Plan for Bogan Shire	NS	BSC operates under the Western RED Strategy	Director People and Community Services
Strategy 4.2.1				
Develop and implement a tourism strategy which includes the identification of potential opportunities for growth and new tourism products through consultation with				
	Activities 2024/25	Status	Action Comments	Council Lead
	Develop a tourism strategy	NS	Scheduled for development in 2025/26	Director People and Community Services
Strategy 5.2.3				
Implement sound asset management practices to ensure adequate provision is made for the maintenance and long-term replacement of Council's infrastructure assets.				
	Activities 2024/25	Status	Action Comments	Council Lead
ii	Provide periodic asset management reports to inform decision-making	NS	Asset management systems are still under development	Director Finance and Corporate Services
Strategy 5.2.4				
Manage Council's operations effectively and on business-like principles to maximise service delivery for the community.				
	Activities 2024/25	Status	Action Comments	Council Lead
i	Initiate a customer service training program	NS	To be integrated into 2025/26 activities	General Manager

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12.4 QUARTERLY BUDGET REVIEW STATEMENT - MARCH 2025

1. Introduction

The purpose of this report is for Council to:

- Receive and note the March 2025 Quarterly Budget Review Statement Report prepared in accordance with the Local Government (General) Regulation, 2005.
- Amend the 2024/25 Operating and Capital Budgets in accordance with the recommended variations listed in the Attachments to this Report.

2. Background

Clause 203(1) of the Local Government (General) Regulation 2005 requires that Council complete a Budget Review Statement not later than 2 months after the end of each quarter (except the June quarter). The Regulation requires the Statement to show, by reference to the estimate of income and expenditure included in the operational plan for the relevant year, a revised estimate of the income and expenditure for that year.

The Review considers changes in the financial landscape as well as changes in Council's priorities and goals and is a key mechanism for maintaining sound financial management of Council's resources.

3. Discussion

Performance Against Budget

The year-to-date performance against budget now shows \$122,113 adjustment to the original projected balance. Council budgeted for a cash surplus of \$75,070 overall and the net effect of recommended variations to the budget now show a cash deficit of \$47,043 across all funds.

Council should note, in the 2024/2025 original budget, an amount of \$8,938 was transferred from cash reserves to balance the Sewer Fund and \$606,104 was transferred in from accumulated Plant Fund Reserves.

The General Fund shows a cash deficit of \$15,347 which is a \$22,113 change to the original surplus. Not all changes to the budget for the second quarter have been able to be offset against other changes within the budget. It is estimated that there will be \$15,347 that will need to come from unallocated cash.

The Sewer Fund additional costs have been offset again additional income within the budget.

The Water Fund shows a cash deficit of \$31,696 which is a \$100,000 change to the original surplus. Not all changes to the budget for the second quarter have been able to be offset against other changes within the budget. It is estimated that there will be \$31,696 that will need to come from the Water Reserve.

As always Councillors and management need to be aware of decisions made and the impact of these decisions on Councils budget. It is always important that corresponding savings are

found when making decisions on additional spending and this is not always possible, therefore funds overspent will need to come from any available surplus cash.

Attachments 1 and 2 (Operating Budget) with 3 and 4 (Capital Budget) detail the effect of budget review changes for the financial year to date as well as recommended changes for this quarter.

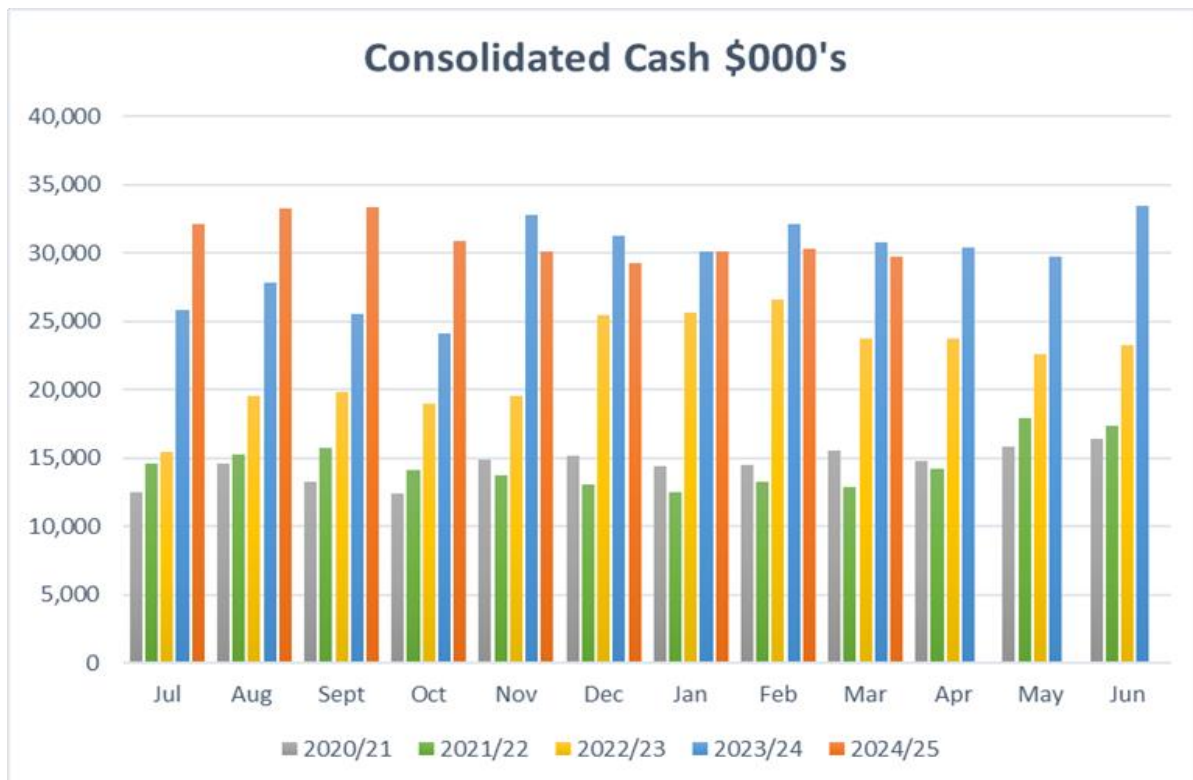
All changes to the budget reflect where costs are more or less than originally budgeted, or income received is going to be increased or reduced. Other changes to the budget are where Council has resolved to spend additional funds to the original budget. The budget is therefore adjusted accordingly to reflect these changes.

Cash

Council is still holding significant cash balances due to the prepayment of Grant Funds. These are reducing as funds are expended and various grant projects wind up during 2024/2025. Significant amounts of this cash are also restricted to the Water & Sewer Funds as well as many grant projects and can only be used for this purpose.

As at 30th June 2024 Council had \$6,074,000 in unrestricted cash.

The cash position of individual funds is shown in Attachment 5 which also details the cash effects of budget review changes. There are changes in this budget review that effect Councils cash and the cash amount fluctuates throughout the year as cash is paid out and income is received.



Consulting and Legal Expenses

Attachment 6 shows contractor payments exceeding \$100,000, as well as expenditure on consultants and legal expenses for the March Quarter 2025.

Statement by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for Bogan Shire Council for the quarter ended 31/03/2025 indicates that Council's projected financial position at 30/6/25 will be *satisfactory* at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.



Signed: _____ date: 12/04/2025

Stephanie Waterhouse, Responsible Accounting Officer, Bogan Shire Council

4. Attachments

1. Budget Review Income and Expenditure Statement - March 2025
2. Budget Review Income and Expenditure Statement - Notes
3. Budget Review Capital Budget - March 2025
4. Budget Review Capital Budget - Notes
5. Budget Review Cash Position - March 2025
6. Budget Review Contracts - March Quarter 2025

5. Recommendation

That Council

1. Receive and note the March 2025 Quarterly Budget Review Report.
2. Amend the 2024/25 Operating and Capital Budgets in accordance with the recommended variations listed in the Attachments to this Report

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Bogan Shire Council

Budget Review for the quarter ended 31 March 2025

Attachment 1

Budget Review Income and Expenditure Statement

Operational Plan and Budget Outcome	Original Budget 2024/25 \$	Approved Changes			Revised Budget 2024/25 \$	Recommended Changes Third Quarter Review		Projected Year End Result 2024/25 \$	Actual YTD 2024/25 \$
		Carry Forwards \$	First Quarter Review \$	Second Quarter Review \$		\$	Note		
Income									
Theme 1 - Social									
1.1 Social & Cultural	1,750		700	43,216	45,666	49,905	1	95,571	45,666
1.2 Community Centres	116,600		3,029	30,553	150,182			150,182	696,535
1.3 Inclusive Communities	1,717,281		100,000	17,484	1,834,765			1,834,765	1,386,275
1.4 Education	-				-			-	
1.5 Public Health	1,357,660				1,357,660			1,357,660	903,090
1.6 Emergency Services	91,000			1,587	92,587			92,587	92,587
Theme 2 - Infrastructure									
2.1 Transport Networks	7,211,199		-20,156	1,411,017	8,602,060	280,765	2	8,882,825	3,222,146
2.2 Rail Services	-				-			-	
2.3 Water	2,410,878			51,582	2,462,460			2,462,460	2,007,783
2.4 Sewer	682,924			18,000	700,924	1,818	3	702,742	538,463
2.5 Communication Networks	-				-			-	
Theme 3 - Environmental									
3.1 Built Environment	188,800			25,834	214,634			214,634	168,281
3.2 Waste & Recycling	1,107,464			5,000	1,112,464	16,998	4	1,129,462	1,075,161
3.3 Natural Environment	42,000			1,718	43,718	34,690	5	78,408	3,058
3.4 Health & Safety Regulation	202,098			2,000	204,098	4,000	6	208,098	154,440
Theme 4 - Economic									
4.1 Local Industries & Business	236				236			236	236
4.2 Tourism	12,500				12,500			12,500	13,707
4.3 Public Transport & Air Services	1,836				1,836			1,836	998
Theme 5 - Civic Leadership									
5.1 Leadership, Advocacy & Governance	100,836				100,836			100,836	75,627
5.2 Managing Our Business (Inc Plant)	12,343,274		122,222	54,912	12,520,408	64,018	7	12,584,426	8,002,893
5.3 Disaster Management	-				-			-	
Labour Overheads	1,070,389				1,070,389	70,000		1,140,389	934,816
Total Income	28,658,725		205,795	1,662,903	30,527,423	522,194		31,049,617	19,321,762
Expenses									
Theme 1 - Social									
1.1 Social & Cultural	181,339	92,663	700	73,216	347,918			347,918	277,217
1.2 Community Centres	1,329,193		3,029	25,553	1,357,775	8,101	8	1,365,876	926,214
1.3 Inclusive Communities	2,143,104			17,484	2,160,588	54,995	9	2,215,583	1,477,902
1.4 Education	1,800				1,800			1,800	1,800
1.5 Public Health	1,853,634				1,853,634			1,853,634	1,630,020
1.6 Emergency Services	329,515	36,568	-16,606	1,587	351,064			351,064	290,515
Theme 2 - Infrastructure									
2.1 Transport Networks	9,516,288	6,084,629	83,675	1,371,911	17,056,503	274,449	10	17,330,952	9,436,423
2.2 Rail Services	-				-			-	
2.3 Water	2,413,574			26,582	2,440,156	100,000	11	2,540,156	1,879,523
2.4 Sewer	901,862				901,862	1,818	12	903,680	677,697
2.5 Communication Networks	-				-			-	
Theme 3 - Environmental									
3.1 Built Environment	1,845,836	219,569			2,065,405			2,065,405	1,589,387
3.2 Waste & Recycling	1,065,301			5,000	1,070,301	16,998	13	1,087,299	792,449
3.3 Natural Environment	311,079			1,718	312,797	34,690	14	347,487	308,483
3.4 Health & Safety Regulation	891,298	117,596	11,180	2,000	1,022,074	4,000	15	1,026,074	548,119
Theme 4 - Economic									
4.1 Local Industries & Business	84,104	25,000			109,104			109,104	68,105
4.2 Tourism	149,253		6,883	5,000	161,136	450	16	161,586	113,858
4.3 Public Transport & Air Services	69,053				69,053			69,053	54,601
Theme 5 - Civic Leadership									
5.1 Leadership, Advocacy & Governance	941,658	50,000	16,344		1,008,002			1,008,002	745,915
5.2 Managing Our Business (Inc Plant)	5,435,707		4,483		5,440,190	18,547	17	5,458,737	3,990,579
5.3 Disaster Management	8,000			12,000	20,000			20,000	18,385
Labour Overheads	1,070,389				1,070,389	70,000		1,140,389	998,472
Total Expenses	30,541,987	6,626,025	109,688	1,542,051	38,819,751	584,048		39,403,799	25,825,664

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Bogan Shire Council

Attachment 2

Budget Review for the quarter ended 31 March 2025

Budget Review Income and Expenditure Statement - Notes

Note	Budget Adjustments		
	\$	Budget Effect	Description
1	49,905		
	910	Increase income	Grant for Davidson Park garden beds
	-20,501	Decrease income	User Fees and Charges from ELC
	44,285	Increase income	Increase to Revenue from Child Care Subsidy
	25,211	Increase income	Paid Parental Leave
2	280,765		
	230,000	Increase income	Private Works
	50,765	Increase income	Hazard Reduction Revenue from Rural Fire Service
3	1,818		
	1,818	Increase Income	Private Works - Sewer Fund
4	16,998		
	15,000	Increase Income	Waste Depot Facility - User Fees
	1,998	Increase Income	Waste Depot - Sale of Scrap Metal
5	34,690		
	33,120	Increase Income	Invasive Weeds Grant Funding
	1,570		Private Works - Invasive Weeds
6	4,000		
	4,000	Increase Income	Donation from RSL Fishing Club for fingerlings
7	64,018		
	10,000	Increase Income	Fuel Rebate
	10,000	Increase Income	Legal Costs Recovered - Rates
	11,518	Increase Income	Statewide Motor Vehicle Discount on Claims
	9,091	Increase Income	Wage Subsidies
	23,409	Increase Income	Insurance Claim - Plant
8	8,101		
	18,500	Increase Expenses	Operating Expenses Parks & Gardens
	-8,500	Decrease Expenses	Operating Expenses Showgrounds
	-1,899	Decrease Expenses	Operating Expenses Historic Buildings
9	54,995		
	25,211	Increase Expenses	Paid Parental Leave ELC
	23,784	Increase Expenses	Operating Expenses ELC
	6,000	Increase Expenses	Operating Expenses Seniors Living
10	274,449		
	50,764	Increase Expenses	Hazard Reduction Expenditure
	210,000	Increase Expenses	Private Works Expenditure
	1,200	Increase Expenses	Operating Expenses - Engineering Administration
	185	Increase Expenses	Operating Expenses - Parking Facilities
	12,300	Increase Expenses	Operating Expenses - Civil Works
11	100,000		
	45,000	Increase Expenses	Operating Expenses - Water Infrastructure - Chemicals
	55,000	Increase Expenses	Operating Expenses - Water Infrastructure - Village Water Supply - Hemridale
12	1,818		
	1,818	Increase Expenses	Operating Expenses - Sewer - Electricity
13	16,998		
	16,998	Increase expenditure	Operating Expenses - Waste & Recycling - Recycling Contracts
14	34,690		
	34,690	Increase Expenditure	Operating Expenses - Invasive Weeds
15	4,000		
	4,000	Increase Expenditure	Program Expenses - Environmental - Fingerlings
16	450		
	450	Increase Expenditure	Operating Expenses -Oother Culture - Electricity
17	18,547		
	10,000	Increase Expenditure	Rates Collection Fees
	8,547	Increase Expenditure	Procurement Software - Vendor Panel

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Bogan Shire Council
Budget Review for the quarter ended 31 March 2025

Attachment 3

Budget Review Capital Budget

Operational Plan and Budget Outcome	Original Budget 2024/25 \$	Approved Changes			Revised Budget 2024/25 \$	Recommended Changes Third Quarter Review		Projected Year End Result 2024/25 \$	Actual YTD 2024/25 \$
		Carry Forwards \$	First Quarter Review \$	Second Quarter Review \$		\$	Note		
Income									
Theme 1 - Social									
1.1 Social & Cultural	-				-			-	
1.2 Community Centres	-				-			-	393,254
1.3 Inclusive Communities	-		39,229		39,229			39,229	816,481
1.4 Education	-				-			-	
1.5 Public Health	-				-			-	
1.6 Emergency Services	-				-			-	
Theme 2 - Infrastructure									
2.1 Transport Networks	1,841,944		227,885	7,834,000	9,903,829			9,903,829	4,373,649
2.2 Rail Services	-				-			-	
2.3 Water	-			1,805,000	1,805,000			1,805,000	1,815,170
2.4 Sewer	-				-			-	80,910
2.5 Communication Networks	-				-			-	
Theme 3 - Environmental									
3.1 Built Environment	-				-			-	272,990
3.2 Waste & Recycling	-				-			-	
3.3 Natural Environment	-				-			-	
3.4 Health & Safety Regulation	-				-			-	
Theme 4 - Economic									
4.1 Local Industries & Business	-				-			-	122,124
4.2 Tourism	-				-			-	
4.3 Public Transport & Air Services	-				-			-	
Theme 5 - Civic Leadership									
5.1 Leadership, Advocacy & Governance	-				-			-	
5.2 Managing Our Business (Inc Plant)	476,000				476,000			476,000	320,737
5.3 Disaster Management	-				-			-	
Total Income	2,317,944	0	267,114	9,639,000	12,224,058	0		12,224,058	8,033,495
Expenses									
Theme 1 - Social									
1.1 Social & Cultural	-				-			-	
1.2 Community Centres	202,000	908,101	3,500	35,290	1,148,891	20,000	1	1,168,891	882,016
1.3 Inclusive Communities	171,271	941,579	49,036	22,562	1,184,448			1,184,448	496,245
1.4 Education	-				-			-	
1.5 Public Health	89,530				89,530			89,530	85,193
1.6 Emergency Services	-				-			-	
Theme 2 - Infrastructure									
2.1 Transport Networks	1,968,384	6,060,966	270,685	7,834,000	16,134,035			16,134,035	3,347,758
2.2 Rail Services	-				-			-	
2.3 Water	499,000			1,830,000	2,329,000			2,329,000	3,161,158
2.4 Sewer	30,000			18,000	48,000			48,000	21,898
2.5 Communication Networks	-				-			-	
Theme 3 - Environmental									
3.1 Built Environment	108,900	701,311	40,000	20,000	870,211	6,500	2	876,711	485,374
3.2 Waste & Recycling	46,969	120,647			167,616			167,616	46,967
3.3 Natural Environment	10,000	51,731			61,731			61,731	63,463
3.4 Health & Safety Regulation	-	370,521			370,521			370,521	203,889
Theme 4 - Economic									
4.1 Local Industries & Business	24,000	303,669			327,669			327,669	21,531
4.2 Tourism	5,000				5,000			5,000	3,247
4.3 Public Transport & Air Services	40,000	40,000			80,000	10,350	3	90,350	10,350
Theme 5 - Civic Leadership									
5.1 Leadership, Advocacy & Governance	-				-			-	
5.2 Managing Our Business (Inc Plant)	2,381,100	21,492			2,402,592	23,409	4	2,426,001	1,904,105
5.3 Disaster Management	-	75,000			75,000			75,000	49,733
Total Expenses	5,576,154	9,595,017	363,221	9,759,852	25,294,244	60,259		25,354,503	10,782,927

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Bogan Shire Council

Attachment 4

Budget Review for the quarter ended 31 March 2025

Budget Review Capital budget - Notes

Note	Budget Adjustments		
	\$	Budget Effect	Description
1	20,000		
	20,000	Increase Expenditure	Capital Cost to repair concrete in front of Wye Pavilion
2	23,409		
	23,409	Increase Expenditure	Capital Costs to replce Plant in Insurance claim
3	6,500		
	6,500	Increase Expenditure	Capital to Cost to finish off shed at Works Depot
4	10,350		
	10,350	Increase Expenditure	Capital cost to Reline Water Tank at Aerodrome for Fire Fighting purposes

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Bogan Shire Council
Budget Review for the quarter ended 31 March 2025

Attachment 5

Budget Review Cash Position

1 General Fund	Revised Budget 2024/25 Including	Third Quarter Review Recommended Changes	Projected Year End Result 2024/25
Operating Income	27,364,039	520,376	27,884,415
Less: Operating Expenditure	28,851,708	482,230	29,333,938
	- 1,565,521	38,146	- 1,449,523
Add back depreciation	3,791,500		3,791,500
Cash from current year available to fund Capital	2,225,979	38,146	2,341,977
Add: Loans to fund Capital Projects			
Add: Contributions to fund Capital Projects			
Add: Capital Grants to fund Capital Projects	9,943,058		9,943,058
Add: Sale of Capital Plant items	476,000		476,000
Add: Transfer from Plant Fund Reserves	606,104		606,104
Less: Gross Capital Spending as per Draft Capital Budget	13,157,117	60,259	13,217,376
Less: Loan repayments on Capital projects	165,110		165,110
	- 599,338	- 22,113	- 621,451
Transfer from Reserves	-	-	-
Cash Balance	6,766	- 22,113	- 15,347

2 Sewer Fund	Revised Budget 2024/25	Second Quarter Review Recommended Changes	Projected Year End Result 2024/25
Operating Income	700,924	1,818	702,742
Less: Operating Expenditure	901,862	1,818	903,680
	- 218,938	-	- 200,938
Add back depreciation	240,000		240,000
Cash from current year available to fund Capital	21,062	-	39,062
Gross Capital Spending as per Draft Capital Budget	48,000		48,000
Transfer In from Sewer Reserve	8,938		8,938
Cash Balance	-	-	-

3 Water Fund	Revised Budget 2024/25	Second Quarter Review Recommended Changes	Projected Year End Result 2024/25
Operating Income	2,462,460		2,462,460
Less: Operating Expenditure	2,440,156	100,000	2,540,156
	- 2,696	- 100,000	- 77,696
Add back depreciation	570,000		570,000
Cash from current year available to fund Capital	567,304	- 100,000	492,304
Add Capital Grants to fund Capital Projects	1,805,000		1,805,000
Gross Capital Spending as per Draft Capital Budget	2,329,000		2,329,000
Transfer In from Water Reserve	-		-
Transfer In from Sewer Reserve	-		-
Cash Balance	68,304	- 100,000	- 31,696

4 Consolidated	Consolidated		Consolidated
Operating Income	28,864,520	522,194	29,386,714
Less: Operating Expenditure	30,651,675	584,048	31,235,723
	- 1,787,155	- 61,854	- 1,849,009
Add back depreciation	4,601,500	-	4,601,500
Cash from current year available to fund Capital	2,814,345	- 61,854	2,752,491
Add Loans to Fund Capital Projects	-		-
Add Contributions to fund Capital Projects	-		-
Add Capital Grants to fund Capital Projects	2,109,058	-	2,109,058
Add Sale of Plant	476,000	-	476,000
	-		-
Gross Capital Spending as per Draft Capital Budget	5,774,265	60,259	5,834,524
Less loan repayments used to fund capital projects	165,110	-	165,110
	-		-
Transfer from Sewer Fund Reserve	8,938	-	8,938
Transfer from Plant Fund	606,104	-	606,104
Cash Balance	75,070	- 122,113	- 47,043

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Bogan Shire Council

Budget Review for the quarter ended 31 March 2025

Attachment 6

Budget Review Contracts and Other Expenses

Part A Contracts Listing

	Contractor	Contract detail & purpose	Contract value (\$) Incl GST for the Quarter	Commencement date	Duration of contract	Budgeted (Y/N)
1	Tracserv	2 Isuzu Tipper Trucks	\$ 150,010	13/03/2025	13/03/2025	Y
2	Inland Petroleum	Deisel, Unleaded	\$ 135,809	1/07/2023	30/06/2025	Y
3	Countrywide Asphalt	Asphalt	\$ 218,618	1/07/2023	30/06/2025	Y
4	DOB Enterprises/Watchout Traffic Control	Hire Traffic Control	\$ 138,776	1/01/2024	12 Months	Y
5	Neill Earthmoving	Gravel Haulage	\$ 138,208	1/07/2024	12 months	Y
6	Neill Earthmoving	Crushed Rock	\$ 338,800	1/07/2024	12 months	Y
7	Neill Earthmoving	Equipment Hire	\$ 212,638	1/07/2024	12 months	Y
8	Neill Earthmoving	Roadworks	\$ 455,475	1/07/2024	12 months	Y
9	Built Environment Collective	Contract Management Flood Claim	\$ 333,924	28/10/2020	31/03/2025	Y
10	Western Tree Management	Tree Management on Highways and Streets	\$ 123,339	30/06/2023	12 months	Y
11	Carlin Built	Library Refurbishment and extension	\$ 119,955	17/06/2024	28/02/2025	Y
12	THE Stabilising	Heavy Patching Highways	\$ 128,921	1/01/2025	31/12/2026	Y

Notes

1. Minimum reporting level is 1% of estimated income from continuing operations or \$100,000 whichever is the lesser.
2. Payments listed are those entered into during the quarter on contracts which have yet to be fully performed at the end of the quarter.

Part B Consultancy and Legal Expenses

Expense	Expenditure YTD (\$)	Budgeted (Y/N)
Consultancies	256,758	Y
Legal Fees	4,976	Y

Definition of consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision-making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

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13 INFRASTRUCTURE SERVICES REPORTS

13.1 DEPARTMENTAL ACTIVITY REPORT

1. Introduction

The purpose of this report is to provide Council with information regarding the activities of the Infrastructure Services Department.

2. Background

A regular activity report is provided for the information of Councillors.

3. Discussion

Roads

Road work undertaken for the reporting period 13 March 2025, to 9 April 2025 consisted of the following:

No.	Name	Comments
	Local Roads	
51	Curran’s Road	4km of re-sheeting under Infrastructure Betterment Fund continuing
77	Tubba Villa Road	4km of re-sheeting works under Regional Emergency Road Repair Fund commenced
5	Peisley Road	5km of re-sheeting continuing
10	Pangee Road	5km of construction under Infrastructure Betterment Fund completed. Signage to be finalised.
92	Colane Road	Maintenance grading completed
10	Pangee Road	Maintenance grading commenced
9	Glengariff Road	2km of re-sheeting commenced
84	Budgery Road	1km of re-sheeting under Infrastructure Betterment Fund continuing
12	Coffills Lane	5km of re-sheeting under Infrastructure Betterment Fund continuing
18	Elmore Road	Maintenance grading completed
2	Gibsons Road	Maintenance grading completed

	Regional Roads	
MR228	Hermidale Nymagee Road	Pothole repairs commenced and continuing

	State Highways	
HW7	Mitchell Highway	Resealing works commenced
HW8	Barrier Highway	Resealing works commenced
MR70	Arthur Hall VC Way	Resealing works commenced
HW7	Mitchell Highway	Pothole repairs completed
HW8	Barrier Highway	Pothole repairs completed

Council has completed pothole repairs on the following roads:

<ul style="list-style-type: none"> • Old Warren Road 	<ul style="list-style-type: none"> • Pangee Road
<ul style="list-style-type: none"> • Nyngan Town Streets 	<ul style="list-style-type: none"> • Moonagee Road

The upcoming works program for Council’s Rural Works teams includes, but is not limited to the following works:

- Maintenance grading, and re-sheeting on the following roads:
 - 4km of re-sheeting on Tubba villa Road
 - 3km of re-sheeting on Monkey Bridge Road
- Completion of works funded under Infrastructure Betterment Funding for Coffils Lane and Currans Road.
- Sealing of car park near Nyngan Lower Weir (opposite mine village) under Resources for Regions Round 9 grant funding
- Patch Grading on Plummers Road and Shannonvale Road

Works and Services

The work undertaken during this reporting period consisted of the following:

Civil Works

- Installed concrete footings and erected steel sculptures at Girilambone Railway Station
- Installed four of five storm water pump stations (within levee)
- Continued works on footpath replacement in Wambiana Street
- Continued works on extension to Welding Bay at Bogan Shire Council Workshop

- Carried out repairs to horse stalls at the Pony Club stables
- Repaired damaged bin surrounds Rotary Park
- Carried out maintenance and repairs on the Rodeo Yards at the Showground

Community Facilities

- Mowing/slashing and maintenance of Ovals, Reserves and Highway approaches to Nyngan
- Carried out works in preparation for Girilambone Railway Station opening
- Weed spraying lane ways and culverts
- Continued preparing Racecourse for Anzac Race meeting
- Picking up illegal dumping from outskirts of town
- Assisted Hermidale Gymkhana Committee in preparation for Easter event
- Carried out works in preparation for StormCo
- Added additional sand to Tennis Courts

Water & Wastewater

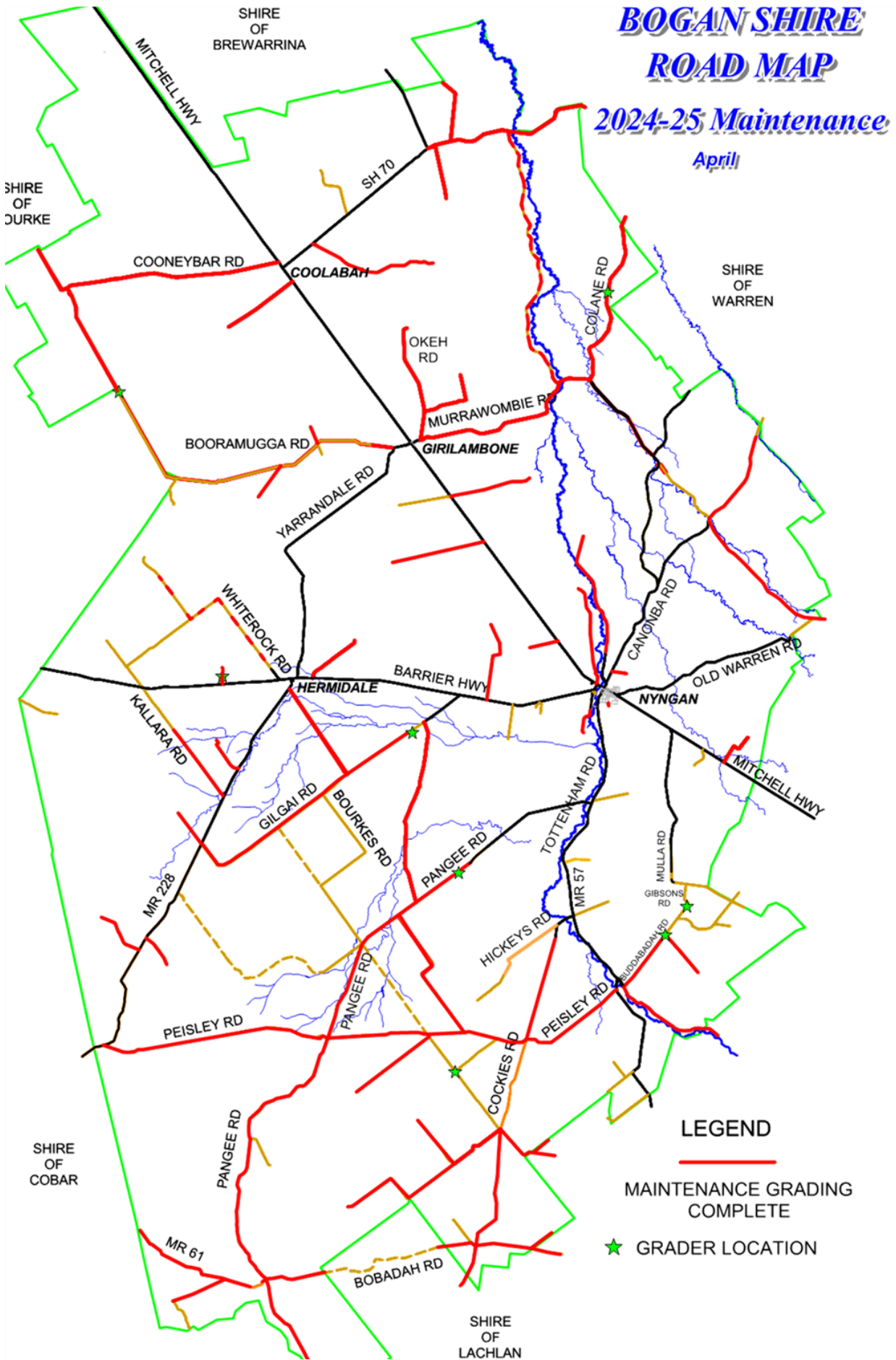
- Carried out maintenance on the septic system at Hermidale Sports Ground
- Repaired broken water main in Wambiana Street
- Pumping from Wilga Tank to Coolabah ground tank
- APC Scheduled to run from 21st April to 30th June
- Carried out 1st Quarter meter reads
- Assisted NBN in service locations
- Desilted No 1 sludge lagoon
- Repaired faulty Fire Hydrant, corner of Cathundril & Mudal Street
- Repaired leak on Cemetery Road
- Removed blockage from Lawlor Street Pump Station

4. Attachments

1. Roads Maintenance Map

5. Recommendation

That the Infrastructure Departmental Report be received and noted.



13.2 NYNGAN EMERGENCY BORE PIPELINE

1. Introduction

The purpose of this report is for Council to consider the pipe sizing for the Nyngan Emergency Bore Pipeline.

2. Background

With the recent Council decision regarding the bore, the Department of Public Works have commenced works on the design of the project. This has included a review of the pipeline to Nyngan.

In 2023, Council 10/2023 resolved that *“Council vote for a 200mm pipe instead of a 375mm pipe, on the basis of water consumption.” (10/2023).*

It is understood that in 2022/23 a larger 375mm diameter pipeline was being considered by the State to integrate with a possible bore field to the north east.

3. Discussion

Councillors may recall that in the February 2025 Council Meeting when discussing the bore, the preferred option in the NSW government’s Groundwater Assessment Advice was Scenario 6 which was 37 litres a second for four hours per day. This flow rate and duration achieved the target 200ML per annum and is also the preferred minimum flow rate through the water treatment plant. Modifications to the water treatment plant can be made to allow treat of lower flow rates, if the new bore will not yield, or the NSW Department of Natural Resources Access Regulator approval doesn’t allow 37l/s.

Public Works will continue the design development and optimisation process but have advised that 37l/s in a 200mm diameter pipe over 15km will have a head loss of approximately 170m. They have advised that the preferred pipe diameter for 37l/s is 225mm.

The preferred flow rate for a 200mm diameter pipeline is 25l/s.

As the flow rate in a given pipe diameter is increased, the greater the head required. This impacts pump size, and the motor required. A larger motor will have flow on effects on the electricity connection required, and the operational cost.

Similarly, increasing the pipe diameter will increase the cost of pipe supply, and a marginal increase in pipe laying cost.

As mentioned above 37l/s is the preferred minimum flow rate through the water treatment plant.

Public Works will continue with project design and optimisation, but it would be beneficial to allow this process to continue without limiting the pipe diameter to 200mm.

4. Attachments

Nil

5. Recommendation

That Council endorse a pipe diameter of up to 225mm for the Nyngan Emergency Bore pipeline.

13.3 COOLABAH TOILETS

1. Introduction

The purpose of this report is for Council to consider:

- a) whether they wish to provide some form of payment to a community volunteer for the cleaning of the public toilets at Coolabah;
- b) the nature and amount of this payment; and
- c) whether this should be extended to other community volunteers in Hermidale, Girilambone, Collierreina and Nyngan (Tennis and Museum).

2. Background

At the Coolabah Village meeting held on 12 August 2020, the construction and operation of a new village toilet at the Coolabah BBQ area was discussed (Council Business Paper 27 August 2020 refers). At this meeting the community representatives present agreed that if/when a new toilet was constructed there was an undertaking from the community to keep it clean.

In 2021/22 the toilets were constructed, and a particular community member has consistently volunteered to clean and maintain the public toilets, ensuring they remain in a sanitary condition for users.

With the passage of time, absence of other volunteers, and the lack of hygiene shown by some users of the public toilets, the volunteer has recently initiated discussions with Council regarding compensation for the cleaning.

3. Discussion

Where public toilets are provided by Council, users expect that they are kept serviceable and clean. There are significant reputational and public health risks when amenities are not serviceable or are not clean.

Some options for cleaning include:

- i. A member of Council's current staff travelling to Coolabah on a daily basis.
- ii. Employment of the volunteer, or another local person, as a member of Council staff to clean the Coolabah toilets
- iii. Seeking quotations for cleaning from a contractor, or
- iv. Making a payment to the current volunteer.

There is no doubt that the volunteer has demonstrated a significant commitment to the community's well-being, and there is a desire to recognise and support the contribution made by this individual to maintain hygiene and sanitation standards in Coolabah.

Examining each option above:

- i. Current Council staff do not have the capacity to travel to Coolabah on a daily basis especially if consideration was to be given to Council staff cleaning the facilities at Hermidale and Girilambone as well.
- ii. Employment of an additional person to undertake the cleaning of the Coolabah toilets would have significant cost implications for Council, (estimated to be at least \$12,000 depending on travel time and frequency of cleaning – no travel time has been allowed for in this estimate).
- iii. No attempts to gain contractor quotations have been made at this stage but the cost is expected to be considerable
- iv. Given Council's status as a government organisation, there are limits to the extent Council can make payments without appropriate governance arrangements such as invoices, insurances and contracts to satisfy community and audit expectations. There are also Australian Tax Office considerations. One option open to Council could be the payment of a volunteer honorarium.

This volunteer's efforts have greatly benefited the local area by providing a clean and hygienic facility. Recognising his contribution through an honorarium would show appreciation, encourage continued community involvement, and support the ongoing maintenance of public facilities in a remote area.

Council has historically paid an honorarium to the Nyngan Museum Coordinator, which is a volunteer role, with the Coordinator being selected by Council following a public Expression of Interest process. The Nyngan Museum Coordinator currently receives \$4,800 per annum.

There are potential tax implications for any individual receiving a volunteer honorarium and the attached document from Volunteering Australia provides information on payments to volunteers and considerations for payments of honoraria.

Should Council wish to proceed with the payment of an honorarium then the quantum of that payment will need to be determined and the considerations contained in the attached should be discussed with the potential recipient.

Should this option be selected, Council will continue to supply cleaning materials and toilet supplies to Coolabah as required.

Council currently has no budget for cleaning of the toilets in the villages, other than cleaning materials and toilets supplies.

4. Attachments

1. Volunteering Australia

5. Recommendation

That Council considers the payment of an honorarium to the volunteer who cleans and maintains the Coolabah toilet, in recognition of their service to the community.

Volunteers and tax

This document describes the most recent information available from the Australian Taxation Office (ATO) publication *'Non-profit organisations and volunteers'* (2004). Volunteering Australia recommends organisations and volunteers contact the ATO directly for advice relating to the taxation rights and responsibilities of volunteers.

There is no legal definition of a volunteer for tax purposes.

Volunteering Australia defines formal volunteering as an activity which takes place through not for profit organisations or projects and is undertaken:

- to be of benefit to the community and the volunteer;
- of the volunteer's own free will and without coercion;
- for no financial payment; and
- in designated volunteer positions only.

If you engage in unpaid work that does not fit this definition you may wish to clarify your situation with the Australian Taxation Office (ATO).

Payments to Volunteers

Volunteering is generally unpaid, and entered into without the expectation of financial reward. However, occasionally payments are made to volunteers in the form of reimbursements, allowances and honoraria.

The ATO has outlined the difference between payments to volunteers and the financial remuneration paid employees receive. The term 'assessable income' is used to refer to income that is subject to tax.

A payment to a volunteer that is not assessable will have many of the following characteristics:

- *the payment is to meet expenses incurred or expected to be incurred*
- *the payment has no connection to the recipients income-producing activities or services rendered*
- *the payment is not received as remuneration or as a consequence of employment*
- *the payment is not relied upon or expected by the recipient for day to day living*

- *the payment is not legally required or expected*
- *there is no obligation on the part of the payer to make the payment;*
and
- *the payment is a token amount compared to the services provided or expenses incurred by the recipient*¹

The ATO has ruled on which types of volunteer payments will be treated as assessable income. The following section outlines the types of payments that are sometimes made to volunteers, and whether they are subject to income tax.

Honoraria

Honoraria are financial payments intended as honorary rewards for voluntary services.

Whether an honorarium is treated as assessable income depends on which of the following two categories best describe the circumstances of the payment.

- *an honorary reward for voluntary services, or*
- *a fee for professional services voluntarily rendered.*²

Honoraria are not generally considered assessable income unless they are received for professional services voluntarily rendered.

For example, an electrician who receives a \$200 honorarium for electrical services voluntarily rendered is required to declare this payment as assessable income.

Allowances

The ATO defines allowances as definite, predetermined payments intended to cover an anticipated expense. Allowances are paid regardless of how much the volunteer actually spends in the course of their volunteering activity.

Volunteering Australia does not endorse the use of allowances for volunteers because, where they are not tied to expenses actually incurred and vouched for, they are likely to be treated as assessable income by the tax office. By receiving payments that are not tied to specific expenses, volunteers are burdened with responsibilities to the ATO that they may not be aware of.

¹ Australian Taxation Office 2004, *Non-profit organisations and volunteers*

² As above



Reimbursements

The simplest way for volunteers to recoup out of pocket expenses is for the organisation they volunteer with to reimburse them directly. A reimbursement is a payment that covers the precise amount of expenses incurred by a volunteer.

Reimbursements are not treated as assessable income and are therefore not subject to income tax. Organisations should require volunteers to vouch expenses with receipts.

A payment is a reimbursement for tax purposes where the recipient is compensated exactly (meaning precisely, as opposed to approximately), whether wholly or partly, for an expense already incurred.³

Claiming income tax deductions

At present there are no provisions for volunteers to claim expenses as income tax deductions. The ATO is explicit in its advice in this respect:

Voluntary work is usually unpaid and, if an individual receives a payment in their capacity as a volunteer, it is generally not assessable income. Most expenses incurred in undertaking voluntary work are therefore not tax deductible.⁴

³ Australian Taxation Office 2004, *Non-profit organisations and volunteers*
⁴ As above

For further information about volunteering and tax, contact the Australian Taxation Office:

For volunteers: 13 28 61
 For organisations: 1300 130 248
www.ato.gov.au

Volunteering Australia Inc.
 Suite 2, Level 3
 11 Queens Road
 Melbourne Victoria 3004
 Australia

P: +61 (0)3 9820 4100
 F: +61 (0)3 9820 1206
 E: volaus@volunteeringaustralia.org
 W: www.volunteeringaustralia.org

ARBN: 062 806 464

14 DEVELOPMENT AND ENVIRONMENTAL SERVICES REPORTS

14.1 DEVELOPMENT APPLICATIONS REPORT

1. Introduction

The purpose of this report is to advise Council of Development Applications that have been submitted to Council for approval.

2. Discussion

Development Applications

Development Applications that have been received during the reporting period are indicated in the table below:

DA NUMBER	APPLICANT	ADDRESS	DESCRIPTION	VALUE (\$)	PROGRESS
2022/040	A.T & B.M Burton	24 Pangee Street, Nyngan	New Serviced Apartments	\$700,000	Public Exhibition completed. No submissions received. Under Assessment
2024/004	Mr I Bennett	60 Nymagee Street, Nyngan	New Awning	\$35,000	Additional Information Required
2025/001	Mr G Irving	2-4 Old Warren Road, Nyngan	Subdivision	\$5,000	Referred to NSW Rural Fire Service. Public Exhibition completed. No submissions received.
2025/002	Mr G Moody	8 Cobar Street, Nyngan	New Private Shed	\$17,270	Approved
2025/003	Mrs C Watt	73 Terangion Street, Nyngan	New Dual Occupancy	\$320,000	Public Exhibition completed. No submissions received. Under assessment

Council staff continue to receive enquiries and assist the public in relation to Development Applications and the complexity of their lodgment on the NSW Planning Portal. Attachment 1 contains statistical and historical information in relation to applications received.

3. Attachments

- 1. Development Applications Statistics

4. Recommendation

That the Development Applications Report be received and noted.

	Application Type							Application Value
	Totals		Breakup					
	DA	CDC	Dwellings	Shed/Garage/ Patio/Awning	Pool	Sub- division	Other	
July 2024	1	0	0	1	0	0	0	\$60,000.00
August 2024	3	0	1	0	0	1	1	\$2,306,884.00
September 2024	1	0	1	0	0	0	0	\$500,000.00
October 2024	0	0	0	0	0	0	0	\$0.00
November 2024	2	0	0	2	0	0	0	\$206,795.00
December 2024	2	0	0	1	1	0	0	\$76,100.00
January 2025	2	0	1	1	0	0	0	\$191,820.00
February 2025	1	0	0	0	0	1	0	\$5,000.00
March 2025	2	0	1	1	0	0	0	\$337,270.00
April 2025								
May 2025								
June 2025								
Total 2024/25	14	0	4	6	1	2	2	\$3,683,869.00
Total 2023/24	27	0	8	14	1	0	4	\$7,576,651.00
Total 2022/23	33	1	7	12	5	2	8	\$ 7,443,708.00
Total 2021/22	26	0	13	8	2	1	5	\$ 6,354,396.00
Total 2020/21	34	3	5	14	3	5	9	\$ 4,107,610.00
Total 2019/20	24	0	0	10	1	3	10	\$ 11,294,300.00

14.2 NYNGAN WAR MEMORIAL POOL ACTIVITY REPORT

1. Introduction

The purpose of this report is to advise Council of the activities and statistics relating to the Nyngan War Memorial Pool.

2. Background

The Nyngan War Memorial Pool (the Pool) was in operation from 5 October 2024 to 30 March 2025 for the 2024/2025 season.

3. Discussion

The Nyngan War Memorial Pool had a successful season with a total of 21,765 visitors, which is an increase of 1,913 visitors compared to the 2023/2024 season as identified in the table below.

Nyngan War Memorial Pool	
	Number of Visitors
October 2024	2,867
November 2024	3,945
December 2024	5,132
January 2025	4,925
February 2025	3,051
March 2025	1,845
April 2025	Closed
Total 2024/25	21,765
Total 2023/24	19,852
Total 2022/23	18,064
Total 2021/22	18,202

The Pool played host to several swimming carnivals and activities throughout the 2024/2025 season. These included swimming carnivals for the local Nyngan schools, as well as Girilambone, Hermidale and The Marra small schools.

Other carnivals included the Nyngan Amateur Swim Club (NASC) annual carnival and championships. There was regular NASC Friday evening swimming activities, swimming lessons, morning and afternoon swimming training, water aerobics, and the regular Sunday morning Splashers group also took advantage of the pool precinct.



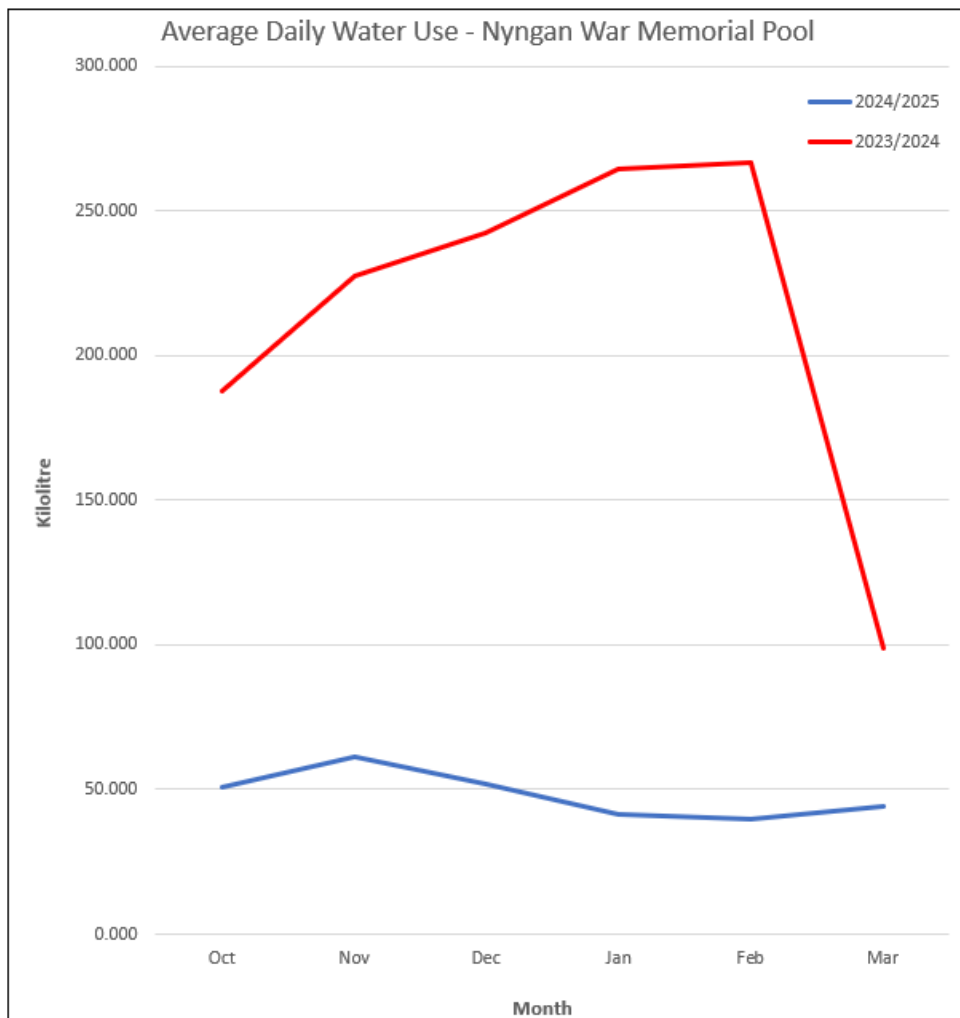
Free entry to the Pool was provided on Australia Day, with a total of 142 visitors which allowed patrons to escape the heat and enjoy the pool facilities.

The new fully accessible amenities block was operational for the 2024/2025 season. The Pool Manager noted that the new amenities block was well utilised throughout the season and proved to be very popular amongst families and those wanting a warm shower after swimming.

The leak at the Pool has improved since work was completed during the off season. Daily water meter readings were taken throughout the 2023/2024 season and again in the 2024/2025 season and are reflected in the graph and table displayed. Although there is continued water loss, (including evaporation and backwashing), a substantial improvement is evident. A total of 8,579KL of water was used for the 2024/2025 season compared with 28,387KL for the 2023/2024 season.

Average daily water use at the Nyngan War Memorial Pool.

2023/2024	KL	2024/2025	KL	Difference KL
October	187.74	October	50.55	137.18
November	227.66	November	61.10	166.56
December	242.16	December	52.03	190.12
January	264.38	January	41.67	222.71
February	266.65	February	39.62	227.03
March	98.64	March	44.45	54.19



Graph 1: Pool water usage displaying average daily water use data from the 2023/2024 season and 2024/2025 season.

General maintenance and repair works will be completed during the off season. These works include:

- Repair and replace broken tiles around the pool edge
- Repaint lines on the basketball court
- Paint older style table and chairs
- Pool cleaner and equipment to be serviced
- Bubble in pool floor rectified (pending budget approval)

Overall, the 2024/2025 Pool season was successful with minimal disruptions to daily operations. This season’s success is reflected in the increased visitor numbers and general positive comments received from the public regarding the Pool grounds, splash park and free water slide.

4. Attachments

Nil

5. Recommendation

That the Nyngan War Memorial Pool Activity Report be received and noted.

15 PRECIS OF CORRESPONDENCE

15.1 CORRESPONDENCE FROM GR & KM CURRANS, PRICKLY PEAR IN BOGAN SHIRE COUNCIL DISTRICT

Correspondence received from GR and KM Currans, regarding Prickly Pear in Bogan Shire Council District.

Attachments

1. Correspondence from GR & KM Currans

Recommendation

For noting.

GR & KM Currans
"Box Flat"
153 Hermidale Nymagee Rd
HERMIDALE
NSW 2831

Mob: [REDACTED]

26th March 2025

Mr Glen Neill
Mayor
Bogan Shire Council
NYNGAN NSW

Dear Glen

Re: Prickly Pear in BSC district

We refer to our recent conversation regarding the rapid spread of prickly pear in the BSC district which is spreading from untreated plants on routes and around towns within the shire.

Upon trying to report this or to have this issue addressed, I have been informed that the LLS Weeds Officer position has been vacant for approximately 3 years, and the BSC Weeds Officer covers such a large area that he simply does not have the time to treat all the weeds that are present.

There is pear around the Hermidale township which I reported years ago to both BSC and LLS, as it is a 'priority weed' and is spreading rapidly. It was isolated to the township area but has now spread to the route area along the railway line to the West, the tip to the South, and has even been found on 2 x of our neighbouring properties, with 20 odd plants in one group located on the Eastern side. Landholders have a Biosecurity duty to control and eradicate these isolated plants, which in this case, we have been assured that they will. The BSC and the LLS also have the responsibility of eradicating the plants that are in the townships and the routes (public lands) where the spread is coming from.

This is also the case around Miandetta, Girilambone and Nyngan, etc. There are established plants behind the truck stop on the Barrier Hwy just before the Mitchell Hwy intersection, multiple plants on the Tottenham Rd just South of Nyngan that are spreading rapidly and invading private land. These are just what I have noticed, there would be more.

There are 3 x different species of prickly pear around Hermidale alone. The moth only does one and is too slow to control the spread in these wet years. Spot spraying isolated plants needs to be a priority to control the rapid spread.

These prickly pear plants need to be controlled urgently before they spread out of control throughout the shire, devaluing land (which will decrease BSC & LLS rateable income), causing harm to livestock, etc. The window to act is closing.

We would greatly appreciate the BSC and LLS assurances that they will eradicate and control the plants on public land, as well as educate private landholders and townsfolk their Biosecurity duty to do the same.

Kindest regards
Greg & Kylie

GR & KM Currans
"Box Flat"
Hermidale NSW 2831

Ph: [REDACTED]
E: [REDACTED]

15.2 HARRINGTON CIRCUS SHOW

Correspondence received from Harrington Circus Show

Attachments

1. Correspondence Received from Harrington Circus Show

Recommendation

For Councils Consideration.

Natalie Lis
Manager, Harrington Circus Show

manager_

08 April 2025

To the Bogan Shire Councillors,
81 Cobar Street
P.O. Box 221
Nyngan, 2825
New South Wales

Dear Bogan Shire Council,

Request for Consideration of Revised Hire Fees – Nyngan Showground for Harrington Circus Show, February–March 2026

I am writing on behalf of the Harrington Circus Show to formally request a consideration for a revision of the hire fees associated with our proposed use of the Nyngan Showground from the 26th February to 1st March 2026.

We are a small, family-operated circus that provides a wholesome and affordable entertainment experience for regional communities. Our show typically includes an 80-minute family-friendly performance, along with a fun-fair operating an hour prior to showtime. We pride ourselves on delivering memorable, community-focused events at low ticket prices (ranging from \$14–\$28), making it accessible for families of all sizes.

We kindly request Council's consideration of a reduced hire fee due to the nature and scale of our event. We have a max capacity of 200-220 seats (and we don't often sell out). We will only run 6 shows. As a small, self-funded touring operation, the current rate of \$500 per day presents a significant challenge to our budget. We are proposing a flat rate of **\$1,000 total for the duration of our stay** (Monday 24th February – Monday 2nd March), including bump-in and bump-out days. We would also cover the cost of any electricity used.

In return, we believe our event will bring great benefit to the local community, particularly families and young people, while also encouraging local economic activity during our stay. We are confident our presence would contribute positively to the vibrancy of Nyngan over the event weekend.

We would be incredibly grateful for Council's support in helping make this event a reality. Please don't hesitate to reach out if further information is needed.

Thank you for your time and consideration.

Warm regards,

Natalie Lis

Manager – The Harrington Circus Show

15.3 COUNTRY WOMEN'S ASSOCIATION OF NSW (NYNGAN BRANCH)

Correspondence received from The Country Women's Association (CWA) Nyngan Branch, regarding Companion Animals Act 1998. No 87, desexing and containment of pet cats.

Attachments

1. Correspondence received from CWA (Nyngan Branch)

Recommendation

For noting.



Country Women's Association of N.S.W.

Incorporated in 1931 by an Act of NSW Parliament

All Communications to be addressed to the "Secretary" ... Nyngan Branch/Group
ABN 82 318 909 926

PO Box 198
Nyngan 2825
raydidonald@gmail.com
25th March, 2025

RE: Companion Animals Act 1998.No 87, Desexing and Containment of Pet Cats

The Bogan Shire General Manager & Councillors

Dear Derek,

I am writing to you on behalf of Nyngan Branch of the CWA of NSW to express our support for the Association's position on responsible pet cat management in NSW.

At the 2023 CWA of NSW State Conference, members agreed: "That the policy of the CWA of NSW shall be to urge the state government to (a.) mandate a state-wide pet cat curfew and provide all NSW Councils with the power to enforce containment; and (b.) advocate for the enforced desexing of pet cats across NSW."

The increasing number of free-roaming domestic cats in NSW has led to significant environmental & social impacts. Unsupervised cats are responsible for the predation of native wildlife, the spread of diseases, and nuisance behaviours. These issues have raised serious concerns in our communities and highlight the need for stronger legislative measures.

The CWA of NSW has advocated for a state-wide pet curfew that requires all pet cats to be contained on their owner's property during specified hours. Such a measure would protect native wildlife & ecosystems.

In addition, the enforced desexing of pet cats is a critical step in managing cat populations and reducing the number of unwanted kittens. Desexing helps prevent the proliferation of stray & feral cats and promotes responsible pet ownership. Too many unwanted kittens are abandoned or surrendered to animal shelters, placing a strain on already limited resources.

We urge the State Government to amend current legislation to mandate the desexing of pet cats, introduce a pet curfew, and grant local councils the authority to enforce these measures. Providing councils with the power to act will ensure consistency across the state and equip them with the necessary tools to address non-compliance effectively.

Yours sincerely, Dianne Donald, Secretary, Nyngan Branch

BOGAN SHIRE COUNCIL	
FILE	R/N
25 MAR 2025	
ASSIGNEE	

- Pride in our Past - Faith in our Future -

16 MEETING CLOSURE