



BOGAN SHIRE COUNCIL

Minutes

Date: Thursday, 23 May 2024

Time: 7.00pm

**Location: Bogan Shire Council
Council Chambers
81 Cobar Street
Nyngan**

**Derek Francis
General Manager**



Published Recording of Council Meeting

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**MINUTES OF BOGAN SHIRE COUNCIL
ORDINARY COUNCIL MEETING HELD AT THE BOGAN SHIRE COUNCIL,
COUNCIL CHAMBERS, 81 COBAR STREET, NYNGAN
ON THURSDAY 23 MAY 2024 AT 7.00PM**

PRESENT: Cr G Neill (Chairperson), Cr V Boag, Cr K Bright, Cr G Deacon, Cr J Douglas, Cr T Elias, Cr G Jackson, Cr R Milligan, Cr D Menzies,

IN ATTENDANCE: D Francis (General Manager), D Wood (Director People and Community Services), S Waterhouse (Director Finance and Corporate Services), G Bourke (Director Engineering Services), C Black (Director Development and Environmental Services), M Salter (Executive Officer)

- 1 **OPENING PRAYER**
- 2 **REMEMBRANCES**
- 3 **APOLOGIES**
- 4 **DISCLOSURE OF INTERESTS**

Cr Douglas

10.1 Checklist, Item 7 Banking Situation

Reason: Due to position at Commonwealth Bank, Nyngan

Cr Milligan Page 77

14.1 Development Applications Report

Reason: Development Application lodged by Cr Milligan

The following discussions and resolutions arose from decisions made in the Closed and Confidential Section of the Meeting, 23 May 2024:

Resolved 079/24

Moved: Jackson

Seconded: Menzies

EXCLUSION OF PRESS AND PUBLIC: Council move into a closed session of Council with the public excluded, in accordance with the *Local Government Act 1993* section 10A(2).

6.1 MINUTES OF CONFIDENTIAL MEETING – 23 APRIL 2024

The minutes of the Confidential Council Meeting held at the Bogan Shire Council, Council Chambers, 81 Cobar Street, Nyngan on 23 April 2024 have been circulated to Council.

Business Arising: Nil

Resolved 080/24

Moved: Cr Menzies

Seconded: Cr Jackson

That the minutes of the Confidential Council Meeting held at the Bogan Shire Council, Council Chambers, 81 Cobar Street, Nyngan on 23 April 2024, be received and noted.

Resolved 081/24

Moved: Cr Boag

Seconded: Cr Deacon

INCLUSION OF PRESS AND PUBLIC: That the meeting move into open Council.

5 CONFIRMATION OF MINUTES

6.2 MINUTES OF ORDINARY MEETING - 23 APRIL 2024

The minutes of the Ordinary Council Meeting held at the Bogan Shire Council, Council Chambers, 81 Cobar Street, Nyngan on 23 April 2024 have been circulated to Council.

Business Arising: Nil

Resolved 082/24

Moved: Cr Jackson

Seconded: Cr Bright

That the minutes of the Ordinary Council Meeting held at the Bogan Shire Council, Council Chambers, 81 Cobar Street, Nyngan on 23 April 2024, be received and noted.

6 NOTICE OF MOTION

Nil

7 MAYORAL MINUTES

Nil

8 COMMITTEE MEETING MINUTES

Nil

9 GENERAL MANAGER’S REPORTS

10.1 GENERAL MANAGERS CHECKLIST

Item	Date	Minute No	Matter	Action Required	Officer	Status
1	23/09/2021	249/2021	Increase of train speed through Nyngan	Prior to the next state Election, Council raise the issue of the Hoskins Street Level Crossing & Train Speeds with Barwon candidates.	GM	TfNSW has informed Council that it is considering trialing a Rail Active Crossing System at Hoskins Street crossing. This is a solar powered, wireless, flashing lights system. Discussed with Roy Butler 07/06/2023 – followed up 11/08/2023.
	23/11/2023	282/23		That Council respond to Minister Atchison, with a request that the train speed limit be reduced to 20km/hour, as Council is not in a position financially to provide rail crossing lights.		This matter was drawn to the attention of Minister Atchison on 12/01/2024 during her visit to Nyngan.

Item 10.1

Item	Date	Minute No	Matter	Action Required	Officer	Status
						UPDATE: Further letters sent to Minister Atchison and Roy Butler MP.
2	27/05/2022	122/2022	Nyngan Emergency Bore	Council seeks advice from the Minister for Water, as to a mechanism for periodic extraction of water for maintenance purposes, given that it is understood that Council is unable to extract water from the bore at this stage.	GM	Letter written to new Minister for Water, advising them of resolution 122/2022 and seeking clarification on funding. Minister for Water has advised that: <ul style="list-style-type: none"> • Work has begun on amendments to the Water Sharing Plan. • No further funding is available for the bore project.
	23/02/2023	010/2023		Council vote for a 200mm pipe instead of 375mm pipe, on the basis of water consumption.	GM	Public Works have provided an alternative cost estimate of \$5.092M, based on the 200mm pipeline.

Item 10.1

Item	Date	Minute No	Matter	Action Required	Officer	Status
	27/04/2023	081/2023		<p>A decision on the request for a meeting be deferred until Council receives a response from the NSW Government on whether the emergency bore hole project is to be funded.</p> <p>Virginia and Richard Woodlock be requested to provide Council with specific concerns of concerned landholders and rate payers in writing, so that responses can be prepared, and arrangements made for appropriate NSW Government staff to be available.</p>		<p>On hold pending response.</p> <p>Letter sent to Richard and Virginia Woodlock advising them of Council's resolution.</p>

Item 10.1

Item	Date	Minute No	Matter	Action Required	Officer	Status
	24/08/2023	184/23		<p>That Council prioritises remaining available grant funding of \$7,111,871 across the following projects:</p> <ul style="list-style-type: none"> a. Water purchases b. Belaringar Creek Syphon c. Nyngan Emergency Bore pipeline 		DPE advised accordingly.
3	27/05/2021 28/09/2023	126/2021	Addressing Local Job Vacancies	<p>Council delays the launch of the marketing campaign until progress is made with establishing more housing accommodation in Nyngan.</p> <p>Council provides a budget of \$25,000 for production of videos for the relocation campaign.</p>	DPCS	<p>Planning for new residential subdivision has commenced.</p> <p>Scheduled for 2024/25.</p>

Item 10.1

Item	Date	Minute No	Matter	Action Required	Officer	Status
4	23/06/2022	126/2022	New Water Treatment Plant Site	A further report to Council be considered for location of the New Water Treatment Plant, including the location as presented to Council, as well as other options outside/adjacent to the levy bank.	DES	Public Works to discuss with Crown Lands use of site adjacent to electricity sub-station at the end of Dandaloo Street.
	23/03/2023	011/2024		Council request NSW Public Works to provide a report to Council on the relative cost of the proposed substation and existing pump station sites, including relative pros and cons.		Public Works has been requested to prepare a report on comparing the Dandaloo Street site with the raw water pump station site when the funding deed has been signed. Site investigation in progress.
	23/04/2024	074/2024		That the General Manager enters into negotiations with the NSW Aboriginal Lands		UPDATE: Correspondence forwarded to the NSW Aboriginal Lands Council.

Item 10.1

Item	Date	Minute No	Matter	Action Required	Officer	Status
				Council for the compensation they require for the new water treatment plant on site 3, with a further report to Council on the outcome of those negotiations as soon as possible.		
5	28/07/2022	171/2022	Hoskins Street Subdivision	Council notes the proposed changes to the design and layout of the Hoskins Street subdivision and that Council staff progress detailed design and development of tender specifications accordingly. The General Manager be authorised to lodge a development application for Stage 1 of the Hoskins Street subdivision.	DES	UPDATE: Development Application in final stages of preparation.

Item 10.1

Item	Date	Minute No	Matter	Action Required	Officer	Status
	23/11/2023	279/23		The General Manager be authorised to proceed to final preparation of tender documents, based on the layout contained in the Concept Plan, attached to report 5.3, with a view to inviting tenders for construction on a “subject to DA” basis.		
	22/02/2024	005/24		That consideration be given in 2024-2025 budget discussions to cover any shortfall in available grant funding, with this to be recovered from land sales.		
6	23/03/2023	053/2023	Reclassification of Land – 8 Tabratong Street	Council submits a planning proposal under Section 28 of the Local Government Act to reclassify Lot 1	DDES	UPDATE: In progress.

Item 10.1

Item	Date	Minute No	Matter	Action Required	Officer	Status
				DP102113, Lot 2 DP355559 and Lot 3 DP 945184 from Community Land to Operational Land.		
7	22/06/2023 28/03/2024	139/2023 036/24	Banking Situation in Nyngan	<p>Council write to the National Australia Bank regarding the future of the Nyngan Branch of the National Australia Bank.</p> <p>That Council write to the National Australia Bank and follow-up Council's previous correspondence addressing earlier concerns and Council's disappointment in no response to previous request.</p>	GM	<p>Letter written.</p> <p>Further letter written, November 2023. No response.</p> <p>Additional letter forwarded to National Australia Bank, April 2024.</p>
8	27/07/2023	160/23	School Exchange Program	The General Manager commence discussions around the future of the	GM	Not yet commenced.

Item 10.1

Item	Date	Minute No	Matter	Action Required	Officer	Status
				Tongling Exchange Program, with a report to Council.		
9	28/09/2023	209/23	Relocation Marketing Campaign – Promotional Videos	Council investigates creating an artwork that acknowledges Country that can be used in the videos and other purposes, with a report to a future meeting of Council.	DPCS	Not yet commenced.
10	26/10/2023 22/02/2024	247/23 009/24	Before and After School Care, Nyngan	That the Before and After School Care matter be further pursued with the Department of Education, and if necessary the Minister.	GM	Verbal update given at Council Meeting 23/11/2023. Issue of lack of Before and After School Care in Nyngan be referred to Local Member. Correspondence sent to Local Member. UPDATE: Refer to Precis item.

Item 10.1

Item	Date	Minute No	Matter	Action Required	Officer	Status
11	23/11/2023	278/23	Nyngan Year-Round Fishery	That Council provide in principle support for the development of a Memorandum of Understanding with DPI Fisheries for a managed fishery in the Nyngan off-river storages, with a further report to Council to consider a draft Memorandum of Understanding.	DES	UPDATE: In Progress
12	28/03/2024	046/24	Crown Road Off Cockies Road	That the General Manager, Mayor and Deputy Mayor enter into discussions with the property owners, to determine what if any alternatives they have for accessing the property via Lachlan Shire and whether they have approached Lachlan Shire Council and have		UPDATE: Meeting held on 9 May 2024 with property owners, General Manager, Mayor and Deputy Mayor. Property owners are due to meet with Lachlan Shire in the last week of June 2024. Anticipate a report to Council in July 2024.

Item 10.1

Item	Date	Minute No	Matter	Action Required	Officer	Status
				<p>discussed this matter, or have any outcome from those discussions with Lachlan Shire Council.</p> <p>That Council contact Lachlan Shire Council to obtain information on their intention in relation to this matter.</p> <p>That the General Manager provides a report to Council in May or June, confirming:</p> <p>a Options for transferring the unformed Shire road, after transfer from the Crown is complete, into private ownership. Or alternatively if Lachlan Shire could take over the Crown land, either by transfer or purchase from Bogan Shire Council.</p>		

Item 10.1

Item	Date	Minute No	Matter	Action Required	Officer	Status
				<p>b The costs of clearing timber and forming the road to the minimum acceptable standard.</p> <p>c Mechanisms to ensure current and future owners of “Hopbush Valley” property are aware that Council has no intention of upgrading the road beyond the minimum acceptable standard.</p> <p>That Council defers any decision on this matter until the General Manager’s report comes to Council.</p>		

10.1 GENERAL MANAGERS CHECKLIST

Resolved 083/24

Moved: Cr Boag

Seconded: Cr Elias

That the report relating to the Monthly Checklist be received and those items marked at “Completed” be removed from the Checklist.

10.2 COUNCILLOR AND MAYORAL FEES

Resolved 084/24

Moved: Cr Boag

Seconded: Cr Menzies

That Council sets the fees payable to Councillors, Deputy Mayor and Mayor of Bogan Shire Council, effective from 1 July 2024, in line with the Local Government Remuneration Tribunal’s determination, as tabled below:

	Councillor Fee	Mayor Fee	Total Fee
Councillors	\$10,220	-	\$10,220
Deputy Mayor	\$10,220	\$4,466	\$14,686
Mayor	\$10,220	\$17,865	\$28,085

10.3 WATER TOWER ART

Resolved: 085/24

Clr Milligan

Clr Douglas

That Council seek community input for the style, concept/themes and subject matter of artwork to be placed on the water tower near the skate park, with a further report back to council for consideration.

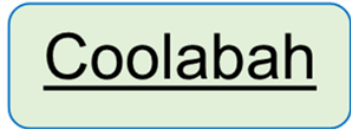
10.4 VILLAGE MEETING APRIL 2024

Resolved: 086/24

Clr Jackson

Clr Bright

That the Village Meeting April 2024 report be received and noted.



Bogan Shire Council

Key discussion points and actions:

Items for Action	Responsible Officer	Status
Items for action from Meeting 22 March 2022		
Signage directing people to new toilets at village entrances	DES	Awaiting design from RMS UPDATE: Signs in stock at depot were incorrect signs, new signs ordered
Playground equipment specifications – Committee to work with Director Engineering Services, including shade sails and Softfall	DES	Playground equipment in grant application Director Engineering Services to provide Committee with design examples and costings
Mowing – meeting to be held with Lynette Dunn, Bruce Jordan, Mayor, General Manager, Director Finance and Corporate Services and Director Engineering Services	GM	Meeting arranged for May 2022. Further discussions to be held. <ul style="list-style-type: none"> • Further Section 355 Committee discussions to be held in second quarter 2023 COMPLETED • Director Engineering Services to arrange induction on mower for volunteers, dates proposed to committee, with induction planned for 31May 2024.
Items for action from Meeting 12 November 2022		
Shire to assist with promoting tourism opportunities (and available grant funding) such as the Well	DPCS	To be included in 2023 planning for new VIC brochure. UPDATE: Village representatives encouraged to send ideas and photos to Shire, completed brochure to be made available at village shop.

Items for Action	Responsible Officer	Status
Items for action from Meeting 9 May 2023		
Hall maintenance – replace glass in kitchen and southern window	DES	COMPLETED
Low level crossing on Monkey Bridge Road impassable	DES	Representation to be made to local State Member following correspondence from NSW DPI Fisheries
Hall – culverts on entrance road be replaced / moved to allow buses to turn in more easily	DES	Not yet started. Council to cost.
Hall – handrail to be installed on steps	DES	COMPLETED
Items for action from Meeting 16 November 2023		
Boxthorn in playground to be removed	DDES	COMPLETED (Boxthorn has been sprayed, inspections ongoing.)
Request for communication from Shire when village slashing is to be done so that village representative can point out areas of concern	DES	COMPLETED
Concern about Mexican Poppy on rail corridor – request to UGL	DDES	Request made to UGL Mexican Poppy sprayed.
Tubbavilla Rd – causeway flooding	DES	Maintenance grading carried out
Firebreaks needed at eastern end of the village	DES	Included in program

Items for Action	Responsible Officer	Status
<p>Items for action from Meeting 11 April 2024</p>		
<p>Firebreak needed at the back of the tip</p>	<p>DES</p>	
<p>Priority for village funds is no longer playground equipment but improvements to the hall (kitchen, ramp to toilets, air conditioning, solar panels, painting). Committee to advise Council</p>	<p>GM</p>	<p>Awaiting feedback from Committee</p>

Girilambone

Bogan Shire Council

Key discussion points and actions:

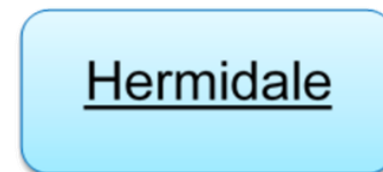
Items for Action	Responsible Officer	Status
Items for action from Meeting 12 August 2020		
Update list of priorities for spending from Village Capital Improvement Fund.	GM	Development of free camping area.
Items for action from Meeting 15 April 2021		
Shire to ask RMS to consider children crossing / bus stop sign on highway near shop.	DES	Discuss at Traffic Committee TfNSW investigating bus stop and people crossing signs. RMS asked to investigate
Shire to investigate and install signage for Murrawombie Road – large signage rather than finger board that can incorporate direction to other roads / locations as well as camping area symbol.	DES	Discuss at Traffic Committee TfNSW. Murrawombie Rd sign here RMS to provide design for highway sign. UPDATE: Signs in stock at depot five signs installed, have ordered additional sign.
Many overgrown properties – Shire to serve notices.	DES	Inspections being undertaking November 2023: Notices of intents for 12 properties to be cleaned up. UPDATE: 11 of the 12 properties have been cleaned up. COMPLETED Future Inspections planned.

Items for Action	Responsible Officer	Status
Items for action from Meeting 22 March 2022		
Plan for free camping area to be discussed with community – including input into the siting of the amenity block	GM	Further Community consultation planned for 2024.
Dump Point – can a dump point be included in the free camping area?	GM	Further Community consultation planned for 2024.
Powerpoints – can power points for caravans be included in free camping area?	GM	Further Community consultation planned for 2024.
Council owned blocks – please can they be cleaned up	DES	On works schedule
Items for action from Meeting 12 November 2022		
Free camping – specifications on duration of stay and location of camping area	DPCS	Further Community consultation planned for 2024.
Consider laying road base car park and footpath to allow “clean access” to the new public toilet block next to current toilet block	DES	To be completed with toilet construction Include gravel when sealing Myall Street
Items for action from Meeting 9 May 2023		
Slab and shed for mower to be constructed using village funds, where required, at the same time as new toilet is constructed.	DES	Slab completed
Further discussion to be had with Association about Sec 355 / Association activities	GM	Inductions yet to be completed UPDATE: awaiting confirmation of date with Committee, with induction planned for 31May 2024.

Items for Action	Responsible Officer	Status
Further information / letter requested regarding playground softfall	DES	No Progress
Items for action from Meeting 16 November 2023		
Gutter at school needs repair / clearing	DES	Not yet started. UPDATE: Inspection being undertaken
Highway batters remain a safety concern	DES	Referred to, and inspected by TfNSW
Park needs loam to encourage grass to grow	DES	Not yet started
Shire requested to take over park power bill	DFCS	COMPLETED
Unightly vehicles in roadway outside residences	DDES	Letter sent to resident (Ranger attended residence twice to discuss clean up. Some efforts have been made by the resident with a commitment to complete the clean-up.)
Items for action from Meeting 11 April 2024		
Hot water still not connected at new ablution block.	DES	Committee to assist with locating electrician and contact Shire.
Furniture for Train Station	GM	Committee to look at grants and/or donations of good quality period furniture.
Monkey Bridge by-pass	DES	Shire to send details to Carmel

Bogan Shire Council

Key discussion points and actions:



Items for Action – Previous Meetings	Responsible Officer	Status
Items for action from Meeting 9 May 2023		
Shire to complete slashing around tennis court area at the same time as other slashing in the area	DES	COMPLETED
Request for signage promoting village from a tourism perspective on either side of town – uniform for each village	GM	To be considered as part of Tourism Strategy (branding purposes)
Change of T-intersection at Park, including parking at the Park to be discussed at Traffic Committee.	DES	No objection from Hera mine, further discussion required. Change of T-intersection at Park, including parking at the Park to be discussed at Traffic Committee. – Change back to have stop sign for trucks coming from Hera Mine – to go to Traffic Committee meeting in 12 June 2024.
Reconciliation of funds available / committed – bearing in mind grant projects	DFCS	Provided. COMPLETED.
Items for action from Meeting 16 November 2023		
Hermidale / Nymagee Rd has some bad patches where seal has washed away.	DES	Heavy patching done. COMPLETED.
Consideration to be given to water storage tanks to supplement the emergency supply for fire fighting and stock / domestic use.	DES	Not yet started.

Items for Action – Previous Meetings	Responsible Officer	Status
Items for action from Meeting 11 April 2024		
Need for kids play area in unused part of tennis courts. Potential use of village funds.	DES	Community to decide on options and discuss with Shire
Showgrounds – needs a sign with visible address for visitors and emergency services. Also a fingerboard/s to direct people through the village.	DES	
Overhead water tanks – ongoing issues with water running out of full tanks. Telemetry issue?	DES	
Request to RFS to have 200,000 litre tank installed for firefighting.	DES	To be referred for discussion at next RFS Service Level Meeting. Anticipated to be held in June 2024.

10 PEOPLE AND COMMUNITY SERVICES REPORTS**11.1 LIBRARY TERM 1 OPERATIONAL REPORT****Resolved: 087/24**

Clr Douglas
Clr Elias

That the Library Term 1 Operational Report be received and noted, with thanks to the Library Staff for their efforts.

11.2 BUSH BURSARIES AND COUNTRY WOMEN'S ASSOCIATION SCHOLARSHIPS PROGRAM**Resolved: 088/24**

Clr Menzies
Clr Milligan

That Council provides funding of \$3,000 in the 2024/2025 budget for the work placements of up to two medical, nursing or midwifery students at the Bogan Shire Medical Centre under the Bush Bursaries and Country Women's Association Scholarships Program.

11.3 BIG BOGAN STREET FESTIVAL 2024**Resolved: 089/24**

Clr Menzies
Clr Elias

That The Big Bogan Festival 2024 Report be received and noted.

11.4 NEW RESIDENTS WELCOME**Resolved: 090/24**

Clr Jackson
Clr Elias

That:

1. Council holds a new residents welcome in March 2025.
2. Council provides a budget of \$5,000 in the 2024/24 budget for the new residents' welcome event with this amount being incorporated into the budget approved by Council at its meeting held in June 2024.

11 FINANCE AND CORPORATE SERVICES REPORTS

12.1 INVESTMENTS APRIL 2024

Resolved: 091/24

Clr Boag
 Clr Bright

That the Investments April 2024 report be received and noted.

12.2 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION

The Director of Finance and Corporate Services gave the following updates at the meeting:

Rate Collections	2023-2024	2022-2023
Arrears Prior to 01/07/2023	337,827	477,080
First Instalment in arrears as at 30/4/2024	(51,467)	-17,050
Second Instalment in arrears as at 30/4/2024	52,248	54,594
Third Instalment in arrears as at 30/4/2024	213,294	84,376
Fourth Instalment Outstanding as at 30/4/2024	739,662	946,551
Total Arrears	551,903	599,000
Total Outstanding	1,291,565	1,545,551
Monthly Transactions		
Amount Levied & B/Fwd	6,259,458	6,045,433
Add: Adjustments	100,587	42,185
Less: Payments to end of April	-4,990,520	-4,460,667
Less: Rebates	-74,281	-81,390
Add: Postponed	0	0
Gross Total Balance	1,527,415	1,545,551
Arrears of total amount levied %	9.8%	9.9%

Resolved: 092/24

Clr Deacon
 Clr Jackson

That the Summary of Rate and Annual Charges Collection report be received and noted.

12.3 LONG TERM FINANCIAL PLAN 2024-2034

Resolved: 093/24

Clr Menzies
 Clr Boag

That Council adopts the Long Term Financial Plan 2024-2034.

12 ENGINEERING SERVICES REPORTS

13.1 DEPARTMENTAL ACTIVITY REPORT

Resolved: 094/24

Clr Jackson

Clr Deacon

That the Engineering Departmental Report be received and noted.

13 DEVELOPMENT AND ENVIRONMENTAL SERVICES REPORTS

14.1 DEVELOPMENT APPLICATIONS REPORT

Resolved: 095/24

Clr Bright
Clr Douglas

That the Development Applications Report be received and noted.

14.2 BOGAN RIVER BUSHCARE REPORT

Resolved: 096/24

Clr Boag
Clr Deacon

That the Bogan River Bushcare Report be received and noted.

14 PRECIS OF CORRESPONDENCE**15.1 CORRESPONDENCE TO THE DEPUTY PREMIER FROM ROY BUTLER MP, MEMBER FOR BARWON****Resolved: 097/24**

Clr Milligan

Clr Bright

That the Correspondence forwarded to the Deputy Premier from Roy Butler MP, Member for Barwon, relating to Lack of Before and After School Care in Nyngan be noted.

15.2 NYNGAN RSL SUB-BRANCH REQUEST FOR A PLANTING OF AN AVENUE OF REMEMBRANCE**Resolved: 098/24**

Clr Menzies

Clr Elias

That Council investigate, in conjunction with the Nyngan RSL sub-Branch, a suitable location for an avenue of remembrance trees.

15.3 REQUEST FROM ANGIE ARMSTRONG, CALLUBRI STATION

Clr Milligan **MOVED** that Council defer a decision on the request from Callubri Station until the Community Strategic Plan considers Council priorities for future sealing of roads.

The Motion lapsed for want of a seconder.

Clr Menzies **MOVED** that Council advise Callubri Station that Council intends to honour its current position of prioritising school bus routes for bitumen sealing, with works in each year to be approved through the annual budget process.

It was **PUT** to Council and **CARRIED**.

Resolved: 099/24

Clr Menzies

Clr Jackson

That Council advise Callubri Station that Council intends to honour its current position of prioritising school bus routes for bitumen sealing, with works in each year to be approved through the annual budget process.

15 MEETING CLOSURE

There being no further business, the meeting closed at 7.50pm.

These minutes were confirmed by resolution at a meeting on and were signed as a true record.

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GENERAL MANAGER

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MAYOR