



# **BOGAN SHIRE COUNCIL**

## **Minutes**

**28<sup>th</sup> April 2010**





**Minutes of the Ordinary Meeting of Bogan Shire Council held in the Council Chambers  
on 28<sup>th</sup> April 2011 at 9.30am**

**PRESENT:** Councillors RL Donald, JL Douglas, LH Dutton, HJ Griffiths, JE Hampstead OAM, AM Kennedy, EM McLaughlin, GRJ Neill and KM Ryan.

Also present were Mr MJ Brady (General Manager), Ms Theresa Haley (Manager of Corporate Services), Mr Michael Ryan (Acting Manager of Engineering Services), and Mrs CJ Ellison.

**DECLARATION OF PECUNIARY INTEREST:** Nil

**The following resolutions arose from decisions made in the Closed and Confidential Section of the Meeting held on 28<sup>th</sup> April 2011.**

**110/2011 EXCLUSION OF PRESS AND PUBLIC: RESOLVED** that the Committee move into a closed and confidential section of the Council Meeting because information provided and discussed involves matters concerning particular individuals other than Councillors. **(Neill/Griffiths)**

**111/2011 RESOLVED** that the Minutes of the Closed and Confidential Section of the Ordinary Meeting of Council held on 24<sup>th</sup> March 2011, copies of which had been circularised to Councillors be taken as read and confirmed. **(Hampstead/McLaughlin)**

**112/2011 INCLUSION OF PRESS AND PUBLIC: RESOLVED** that the meeting move into open Council. **(Ryan/Douglas)**

**113/2011 RESOLVED** that the Minutes of the Ordinary Meeting of Council held on 24<sup>th</sup> March 2011, copies of which has been circularised to Councillors be taken as read and confirmed. **(Griffiths/Kennedy)**

**Business arising from the Minutes**

- Ambulance Station

**114/2011 RESOLVED** that a strong letter be sent to the Minister of Health, with copies of previous Council correspondence, stating Council is willing to purchase the ambulance station in its current condition. **(Ryan/Hampstead)**



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At 10.00am Mr Ian Perkins addressed Council.

Discussion

- New business in Pangee Street.

At 10.15am Mr Perkins was thanked for attending the meeting.

## **MAYORAL MINUTE**

**Item 1 of the Mayoral Closed and Confidential Report was now discussed.**

### **1 GENERAL MANAGER**

The General Manager, Michael Brady tendered his resignation from Council on 29<sup>th</sup> March 2011. He will finish employment on Friday 29<sup>th</sup> April 2011. He has accepted a Senior Manager's position at Cessnock City Council.

His resignation was received after our March 2011 Council Meeting, I thought it necessary to immediately commence proceedings to recruit a replacement and seek Council's formal endorsement of actions taken. Enclosed is the proposal for Senior Executive Recruitment from Local Government Management Solutions, and a print out of remuneration details, percentile details and how we currently compare.

#### **1.1 Recommendation**

1. Council engage Local Government Management Solutions to assist us with recruiting a replacement General Manager at a fee of \$12,000 – Christian Morris.
2. Offer one of our two four bedroom residence, or one of the duplexes' as accommodation.
3. Increase our total remuneration package for the General Manager's position to the medium percentile. (\$150,000 to \$155,000 range negotiable).
4. Appoint Mike Ryan as Acting General Manager.
5. Fund the advertising of the position in the Sydney Morning Herald, Australian, Local Government Jobs Directory and various internet outlets at estimated costs of \$14,000. Advertisements commenced on 16<sup>th</sup> April 2011 and close on 9<sup>th</sup> May 2011.

For endorsement by Council.



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**115/2011 RESOLVED** that

1. Council engage Local Government Management Solutions to assist us with recruiting a replacement General Manager at a fee of \$12,000 – Christian Morris.
2. Offer one of our two four bedroom residence, or one of the duplexes' as accommodation.
3. Increase our total remuneration package for the General Manager's position to the medium percentile. (\$150,000 to \$155,000 range negotiable).
4. Appoint Mike Ryan as Acting General Manager.
5. Fund the advertising of the position in the Sydney Morning Herald, Australian, Local Government Jobs Directory and various internet outlets at estimated costs of \$14,000. Advertisements commenced on 16<sup>th</sup> April 2011 and close on 9<sup>th</sup> May 2011. **(Ryan/Griffiths)**  
**Unanimous**

**2 ANNUAL CONFERENCE**

The Annual Conference of the Shires Association of NSW will be held on 30<sup>th</sup> and 31<sup>st</sup> May 2011 and 1<sup>st</sup> June 2011. Council will need to appoint delegates to the Conference. Seven resolutions from Bogan Shire Council, endorsed by the Western Division and C Division Conferences have been included in the Category One Motions for debate at the Annual Conference.

**2.1 Recommendation**

For Council's Consideration.

**116/2011 RESOLVED** that the Mayor, Acting General Manager, Councillors Dutton, Griffiths, and Neill attend the Annual Shires Conference. **(Hampstead/Kennedy)**

**3 WARREN- 150<sup>th</sup> BIRTHDAY**

Warren Township is currently celebrating its 150<sup>th</sup> Birthday and as they are our closest neighbours, I suggest we send a congratulatory message to the Mayor, Councillors and community wishing them well for their celebrations during 2011.

**3.1 Recommendation**

For Council's Consideration.

**117/2011 RESOLVED** that Council send a congratulatory message to the Mayor, Councillors and community of Warren wishing them well for their celebrations during 2011. **(Dutton/Kennedy)**



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#### 4 AUSTRALIA DAY 2012

Following our request for community feedback on where to hold Australia Day celebrations in the future, we received the following. A strong vote to continue at Davidson Park was given by the members of the Better Health Club.

##### 4.1 Recommendation

For Council's Consideration.

**118/2011 RESOLVED** that the Australia Day 2012 formalities (introduction of the Ambassador, barbecue breakfast and presentation of Awards) be held at Davidson Park, with coordinators to arrange activities at the Swimming Pool. (**Hampstead/Griffiths**)

#### Australia Day Ideas – 2012

- Move to 'Pool Park'
- Have a 'festival feel' to it
  - Games for kids (three legged races, egg & spoon, sack race, etc)
  - Lamington & scone baking competition (get CWA ladies or guest to judge)
  - Have a lamington drive – get P&F or club to run it
  - Homebrew competition
  - Best dressed 'bogan' or bushie' or ladies hat
  - Australian themed market stalls (i.e. bush tucker; honey; wool spinning demos/knitting)
  - BBQ run by a local club
  - Australian themed 'bags' with tattoos etc
  - 'Bushman Challenge' - Yabby races; whip cracking; coo-ee
  - Move to pool – free entry for the day and a club run a BBQ lunch (people buy)
- Australian themed photo competition.
- Open air movie night in the park – bring picnic and/or local club run BBQ and sell soft drinks, etc.
- Have Australian themed products to sell, flags, blow up balls, glow sticks, etc.

<u>Votes for</u>	Pool Park	2
	Davidson Park	3
	Rotary Park	0



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**119/2011 RESOLVED** that Council send a thank you letter to Stormco commending their work and offer to assist with any expenses. Council to arrange for a suitably engraved small plaque to be forwarded to Stormco for their contribution to the Nyngan community. **(Dutton/Kennedy)**

Council adjourned for morning tea at 10.35am and resumed at 10.55am.

Mr Chad Bliss – Principal of Nyngan High School now addressed Council.

Discussion

Delegation visit to Tongling City.

**120/2011 RESOLVED** that Council pay the charge for rescheduling the forward journey Dubbo to Sydney. **(Ryan/Hampstead)**

Mr Bliss was thanked for attending the meeting.

Other Matter

- Anzac Day Races

Very successful / Congratulations for the upgrade of the Grandstand/ staff to be thanked for their work.

- Easter Rugby League Football Challenge

Positive comments received / one issue with accommodation / staff to be thanked for their work.

- Anzac Day Ceremony

Loud speaker – major problem / to be fixed and to be retained for Council use only.

**121/2011 RESOLVED** that Council purchase another set of loud speakers to be available for borrowing. **(McLaughlin/Griffiths)**

**122/2011 RESOLVED** that Council obtain a quote for four marquees, same size as the Bogan Bush Mobile Marquee, with Council's name written on them. **(McLaughlin/Ryan)**



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- Delta Electricity – Proposed Trial Combustion of INS

**123/2011 RESOLVED** that Council support in principle the proposed trial and invite Mr Chris Horner, Director of Delta Electricity and representatives from Catchment Management Authority to address Council. **(Dutton/Griffiths)**

- Estimate Meeting

**124/2011 RESOLVED** that the estimates meeting be held on Thursday 26<sup>th</sup> May 2011, with the May Council meeting being held the same day. The Estimates to be adopted at a Special Meeting on Friday 24<sup>th</sup> June 2011. **(Douglas/Kennedy)**

- Manager of Environmental Services

Council was advised Mr Tim Riley has been offered the position of Manager of Environmental Services.

**125/2011 RESOLVED** Council endorses the actions of the General Manager. **(Douglas/Dutton)**

Councillors Hampstead, McLaughlin and Ryan wished their dissent be recorded.



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**REPORTS TO ORDINARY MEETING OF COUNCIL - GENERAL MANAGER'S REPORT**

**1 CHECKLIST**

Date	Minute No	Matter	Action Required	Responsible Officer	Status
24/03/2011	89/2011	Library	Install suitable electronic doors in conjunction with installation of disabled access.	H & B	<b>UPDATE: Electronic doors to be installed with the disabled access.</b>
23/08/2007 25/02/2010 22/07/2010	500/2007 371/2007 370/2007 20/2010 244/2010	Housing Residential & Aged Care Accommodation	Feasibility of developing Council owned land, subdivide, establish further aged care accommodation.	Mayor / GM	<p>Manager of Environmental Services to provide a report on suitable land to commence this project.</p> <p>GM met with Nyngan Community Homes and they will write to Council on the matter.</p> <p>Surveys have been sent. Survey tables located at each of the Supermarkets.</p>
		Aged Care Facility	Nyngan Community Homes Committee to meet with Council.	GM	GM speaking to View Clubs and CWA.

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					<b><u>UPDATE: Flashmans engaging specialist tax lawyer to for advice on transfer of assets to Council and set up of the appropriate structure.</u></b>
13/12/2007 25/11/2010 16/12/2010 25/02/2011	543/2007 369/2010 426/2010 33/2011	LEP	Draft LEP be prepared for purpose of reclassifying public lands.	H & B	<b><u>UPDATE: Report to April 2011 Council Meeting.</u></b>
24/01/2008 26/11/2009	438/2008 466/2009	Swimming Pool	Report to February Council Meeting- assessment of pool structure / cost to repair existing pool / repairs not feasible cost to construct a new pool.	H & B	<p>To have community meeting, source funds State and Federal.</p> <p>Community meeting held Wednesday 22nd September 2010. Consultant in the process of updating pool concept plan.</p> <p>Councillors need to commit to time frame to visit other pools.</p> <p>Visit Cobar 18<sup>th</sup> March 2011. Forbes pool yet to be visited by Cr Kennedy.</p> <p><b><u>Carry out visits in March 2011.</u></b></p> <p><b><u>UPDATE: Recommended changes forwarded to consultant.</u></b></p>



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25/02/2011					<b><u>Provision for adequate shade at the pool will be funded from the Estimates.</u></b> <b><u>No change.</u></b>
24/04/2008 16/12/2010	140/2008 421/2010	Main Street	Advertise preliminary street plans & seek community comment.	Eng	<b><u>UPDATE: Working party be convened following receipt of main street designs for Dubbo &amp; Tamworth Councils.</u></b>
28/08/2008	309/2008	Phillip Dutton Rest Area	Council approach Hermidale Gymkhana Committee, RTA & Traffic Committee to have a rest area sign posted along the highway on both sides.	Mayor	<b><u>UPDATE: RTA / Traffic Committee approved signs. Signs have been ordered.</u></b>
28/08/2008 16/12/2010	435/2008 420/2010	Raw Water	Investigate expanding raw water to ovals, parks, gardens & cemetery.	Eng	To be considered in the 2011/2014 Management Plan.  <b><u>UPDATE: No change.</u></b>
23/10/2008	447/2008	Residences- Pangee Street	Council to speak to residents.	H & B	<b><u>UPDATE: Waiting on report from building consultant.</u></b>



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<p>25/02/2011 24/03/2011</p>	<p>09/2009 467/2009 164/2010 384/2010 80/2011</p>	<p>Ambulance Station</p>	<p>Council express interest in acquiring the former ambulance station premises.</p>	<p>Mayor</p>	<p>Council write to Health Minister asking to acquire station at no cost to be used for community purposes.</p> <p>Reply received. Letter in November 2010 Precis.</p> <p>Council request that allotment 9 be transferred to Council.</p> <p>Letter sent to Minister requesting transfer of allotment 9 only.</p> <p>No response from Minister.</p> <p><b><u>UPDATE: Mens Shed has acquired lease of both allotments at ambulance station.</u></b></p> <p><b><u>Letter sent to NSW Ambulance requesting lots 9 &amp; 10 be transferred to Council free of charge.</u></b></p> <p><b><u>Reply in Précis April 2011.</u></b></p> <p><b><u>Station not to be demolished until Council has received environmental assessment.</u></b></p>
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25/11/2010	23/2009	Community Hall Renewal Fund	Council lodge an application with the Community Hall Renewal Fund for a grant to upgrade the Town Hall.	H & B	Waiting on Government decision.  <b><u>UPDATE: No change.</u></b>
26/02/2009 24/09/2009 16/12/2010	41/2009 398/2009 395/2010	Businesses in Residential Areas	Advise all residents of the need to adhere to Legislation and Regulations relating to the conduct of businesses in residential areas.	H & B	<b><u>UPDATE: Owners have lodged DA.</u></b>
26/03/2009 16/12/2010 24/03/2011	99/2009 410/2010 90/2011	Waste Depot	Make representations to the Minister to expedite acquiring more land for a new tip cell from Livestock Pest & Health Authority.	H & B	No cells available on existing site. Waste has been pushed back, estimating another 6 months life in existing cells. Approved project with funding up to \$350,000 to be fund by a loan.  <b><u>UPDATE:</u></b> <b><u>Letter sent to Land &amp; Property Management Authority requesting to secure the land by acquisition, licence or lease.</u></b> <b><u>Council resolved to create a new cell on the existing tip site.</u></b>
25/08/2009	339/2009	Campervan & Motor Home Rally	Apply for the tender to hold the 2012 Rally in Nyngan	CPO	<b><u>UPDATE: Motorhomes' board considering proposal this week. General Manager to advise Council Meeting February 2011. Decision in June 2011.</u></b>

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<p>24/09/2009 16/12/2010</p>	<p>391/2009 196/2010</p>	<p>Caloundra RSL – Helicopter</p>	<p>Council offer no objection to the proposal, providing a replacement helicopter is simultaneously, &amp; one used during the flood evacuation.</p>	<p>Mayor</p>	<p>Endorse mounting the helicopter on a pole as per specifications. Helicopter to be painted camouflage. To contact Caloundra re current position. Helicopter in process of being repaired, photos received re progress.</p> <p>Advise Caloundra Council will be proceeding with mounting the helicopter on a pole(s).</p> <p><b><u>UPDATE: Work now in progress. New helicopter to arrive May 2011.</u></b></p>
<p>26/11/09</p>	<p>460/2009 223/2010</p>	<p>APC</p>	<p>Letters to surrounding Councils advising of EOI to improve water delivery.</p> <p>Contact Fed Govt to ensure \$12m remains.</p> <p>Try and obtain more Government funding to complete the piping of the APC project.</p>	<p>GM  Mayor</p>	<p>Mark Coulton has been contacted to organise a meeting with Ministers Burke &amp; Crean. A meeting held with State Water Office who received a copy of quote from Irritek.</p> <p><b><u>UPDATE: Regional Development Australia met with BSC and Cobar Shire Council and is assisting with efforts to obtain funding from the Federal Government.</u></b></p>

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17/12/09	531/2009	Mitchell Highway	Letter to RTA CEO & Minister re condition of Highway between Nyngan and Nevertire. Council not accepting explanation from RTA CEO.	Mayor	Letters sent to RTA CEO & John Cobb MP re condition of Highway.  Contacted RTA Monday 13 <sup>th</sup> September 2010 re pot holes in road.  Acting Manager of Engineering Services to speak to the Regional Manager  <b><u>UPDATE: RTA offered no solution. Further letter to be written.</u></b>
17/12/09	539/2009	Noxious Weed	Approach Minister for Lands to service notice on African Box Thorn weed for Crown lands.	H & B	Referred to Macquarie Valley Weeds for action.  <b><u>UPDATE: Bourke Shire has provided instruction to BSC staff.</u></b>
25/02/2010	19/2010	Doctor at Hospital	Letters to Minister & CEO of GWAHS re no VMO in Dr Chan's absence.	Mayor	Locums available until June 2011.  <b><u>UPDATE:</u></b>
27/05/2010	171/2010	Lower Weir User	Council write to user asking for documentation regarding water entitlement & advise Council is further investigating matter.	GM	Letter sent. Documentation received. Refer to State Water.  <b><u>UPDATE: Waiting on advice from Flashmans. Meeting arranged for 28<sup>th</sup> April 2011.</u></b>

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24/06/2010 16/12/2010	181/2010 302/2010 366/2010 419/2010	Recycling	Council ask JR Richards & Sons for a quote to establish kerb side recyclable pick up in Nyngan. Proposal be advertised and survey sent to residents.	Eng	<b><u>UPDATE: Proposal to be included in the draft budget.</u></b>
22/07/2010	229/2010	SES	Approach SES in Dubbo seeking funds for improvements to the local SES building.	Mayor	Quotes to be forwarded to Council for consideration for improvement.  <b><u>UPDATE: SES Local Controller obtaining quotes.</u></b>
22/07/2010	236/2010	Tritton Mines	Council write to Tritton Mines asking for photos for the displays in Pangee Street and inquire about the introduction of mine tours.	GM	Mines waiting on photos to be created in high definition.  <b><u>UPDATE: Photographs yet to be received. No change.</u></b>
22/07/2010	238/2010	Toilets	Obtain quotes for major upgrades of the toilets in Davidson and Rotary Parks.	H & B	Contractor commencing Rotary Park project 13 <sup>th</sup> Dec 2010 and Davidson Park to follow immediately afterwards.  <b><u>UPDATE: Davidson Park expected to be finished by the time of the Council Meeting.</u></b>
26/08/2010	257/2010	Air Services	Council approach the mines & together approach Brindabella Air Services to consider delivering an air service into Nyngan.	Mayor	GM spoke to Airlink, expressing desire to bring plane into Nyngan.  <b><u>UPDATE: No change.</u></b>

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23/09/2010	289/2010	Houses – Flashman Avenue	Organise meeting to discuss designs.	H & B	<b><u>UPDATE: Received a draft specification and schedule for tender process to be review by Council. Draft sent back for advertising.</u></b>
23/09/2010	295 & 296/2010 383/2010	Ambulance Services	Make further representations to the NSW Ambulance regarding patient transfers & unavailability of ambulances. Approach the Government to provide backup ambulance services so as to have a ambulance on call at all times and to be paid overtime rates.	Mayor	Letter sent to the Operational Manager with same concerns.  <b><u>UPDATE: Letter to be sent to the District Emergency Committee setting our unsatisfactory responses to the ambulance situations in Nyngan.</u></b>
25/02/2011	55/2011				
28/10/2010	331 & 332/2010	Palais Theatre	Repairs to Palais Theatre to be completed asap. Investigate making the outdoor area a venue for community use.	H & B	<b><u>UPDATE: Repairs completed.</u></b>  Investigate upgrading toilet blocks after building repairs have been completed.  Final inspection to be carried out.
25/11/2010	381/2010	Arthur Hall VC Highway	Wall memorial to be relocated, citation suitably inscribed beside the wall memorial, signs on the edge of the highway, officially unveiled on 11 <sup>th</sup> November 2011.	Eng	<b><u>UPDATE: Mayor to update at Council Meeting.</u></b>

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16/12/2010 25/02/2011	397/2010 32/2011	Advertising Signs	Draft Policy placed on exhibition for period of 28 days.	GM	<b><u>UPDATE:</u></b> <b><u>General Manager's Report April 2011.</u></b>
16/12/2010	422/2010	Liquid Trade Waste	Council adopt the draft policy for the discharge of liquid trade waste into Council's sewer and a further report be presented to Council detailing costs and options resulting from the policy.	Eng	<b><u>UPDATE:</u></b> <b><u>To be included in Draft Management Plan for 2011-2014</u></b>
22/02/2011	22/2011	Australia Day Celebrations	Advertise for community feedback for 2012 venue.	GM	<b><u>UPDATE:</u></b> <b><u>Decision at April 2011 Council Meeting.</u></b>
22/02/2011	25/2011	Showground	Obtain quote for upgrade of showers & urinals.	H & B	<b><u>UPDATE: Work to commence after the Nyngan Show.</u></b>
25/02/2011	34/2011	Draft Smoke Free Policy	Place on exhibition for period of 28 days.	GM	<b><u>UPDATE:</u></b> <b><u>General Manager's Report April 2011.</u></b>
25/02/2011	43/2011	RFS	Letter to BSC Bush Fire Captains meeting recommending BS join the other three Councils to become members of the North West Zone.	Mayor	<b><u>UPDATE: Letter sent.</u></b>
25/02/2011	71/2011	Yarrabin	Consider eaves, roof and internal & external painting in Estimates.	MCS	<b><u>UPDATE:</u></b> <b><u>To be considered in the Estimates.</u></b>
25/02/2011		Clean Up Australia Day	Postponed to a later date.	CDO	



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24/03/2011	83/2011	Cinema	Investigate the recommencement of movies.	CDO	
24/03/2011	83/2011	Youth Worker	Support employment of a part time Youth workers at the NHS.	CDO	
24/03/2011	108/2011	Western Area Health Network	Request a Councillor representative be on the selection panel for the Manager of MPS.	Mayor	Letter sent.
24/03/2011	109/2011	RTA – HVIS	Council write a strong letter to RTA requesting extra days be allocated to Nyngan to accommodate bookings.	Mayor	Letter sent.

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**1.1 Recommendation:** That the report relating to the Monthly Checklist be received and those items marked as “Completed” be removed from the checklist.

**126/2011 RESOLVED** that Council send a letter to the Coroner concerning the recent fatality on the Mitchell Highway and of Council’s previous requests concerning the availability of Ambulance Services in our town. **(Hampstead/Dutton)**

- Pony Club

**127/2011 RESOLVED** that the Pony Club be advised that all other Showground users fully support the upgrade to the complex and Council would greatly appreciate their contribution to upgrade. **(Ryan/Neill)**

## **2 RURAL DOCTOR’S NETWORK**

### **2.1 Introduction**

The purpose of this report is to ask Council to reconsider its decision at the February 2011 Ordinary Council Meeting not to participate in the sponsorship program.

### **2.2 Background**

Council resolved not to provide sponsorship for the program.

### **2.3 Issues**

At some stage in the future Council will lose one or both of its current doctors with no certainty that replacements will be forthcoming. It is suggested that sponsorship is a way of advertising the benefits of Nyngan as a preferred location for trained doctors. A representative from the network did indicate during discussions that should Council require a doctor it would also be a useful contact point in securing a replacement (no guarantees were given that a replacement would be forthcoming). The Rural Doctor’s Network does provide a number of scholarships to those training to be doctors with the proviso that they must spend (on completion of their studies) two years in country NSW.

### **2.4 Assessment**

**2.4.1 Strategic Implications:** - Council does need to consider a strategy that will improve its chance of securing a replacement doctor (s) when the need arises in the future.

**2.4.2 Statutory and Policy:** - Nil

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- 2.4.3 Consultation:** - Rural Doctors Network
- 2.4.4 Technical assessment:** - Nil
- 2.4.5 Financial Implications:** - \$3,000 per annum.
- 2.4.6 Tables and graphs** - Nil

## **2.5 Conclusion**

Nil

## **2.6 Recommendation**

That Council agree to provide sponsorship of \$3,000 to the Rural Doctor's Network.

**128/2011 RESOLVED** that Council defer this item for another month.  
(Hampstead/Kennedy)

## **3 OUTBACK NSW REGIONAL TOURISM CONTRIBUTION**

### **3.1 Introduction**

The purpose of this report is to review the contribution to the Outback NSW Regional Tourism Organisation.

### **3.2 Background**

Council in 2010-2011 did make a contribution to the above named organisation as part of its strategy to encourage tourists to visit our Shire.

### **3.3 Issues**

A contribution of \$3000 was provided in 2010-2011 and the view taken to date is that the organisation has not provided value for money. It is suggested that a far better result would be achieved if the same contribution were to be made to the Bogan Community Tourism and Business Group (referred to later as BCTBG) where the funds would be applied wholly towards developing local events and tourism. Office bearers in that organisation do not receive any remuneration and therefore all funds would be directed into tourism type events.

### **3.4 Assessment**

- 3.4.1 Strategic Implications:** The contribution if it were made to the BCTBG would be applied locally.
- 3.4.2 Statutory and Policy:** - Nil

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- 3.4.3 Consultation:** - Nil
- 3.4.4 Technical assessment:** - Nil
- 3.4.5 Financial Implications:** - \$3,000 per annum.
- 3.4.6 Tables and graphs** - Nil

### **3.5 Conclusion**

Nil

### **3.6 Recommendation**

That the contribution to the Outback NSW Regional Tourism organisation be redirected to the Bogan Community Tourism and Business Group.

**129/2011 RESOLVED** that the contribution to the Outback NSW Regional Tourism Organisation be discontinued and considered in the Estimates to be redirected to the Bogan Community Tourism and Business Group. **(Hampstead/Neill)**

## **4 INTEGRATED PLANNING & REPORTING FRAMEWORK (IPR)**

### **4.1 Introduction**

The purpose of this report is to provide an update on the progress of IPR and how council is progressing toward Group 3 implementation in June 2012.

### **4.2 Background**

Bogan Shire signed an MOU with Pittwater Council in late 2009 to provide IPR framework assistance and a corporate reporting system. Pittwater has assisted Bogan Shire in developing a methodology for its suite of long-term and short term strategic documents as required by the Division of Local Government.

### **4.3 Issues**

A new Planning and Reporting Framework from the Division of Local Government has been developed over the past 20 months. The *Local Government Amendment (Planning and Reporting) Act 2009* (the Act) was assented to by the Governor on 9 October 2009 and commenced on and from that date. The amendments to the Act give effect to the Integrated Planning and Reporting framework that has been developed.

The overarching aim of the IPR framework is to:

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- Improve the integration of various statutory planning and reporting processes undertaken by Councils as required by the *Local Government Act 1993* and the *Environmental Planning and Assessment Act 1979*;
- strengthen Councils' strategic focus so that Councils have a long-term strategic focus and vision for delivering services into the future;
- streamline monitoring and reporting processes and procedures; and
- ensure that the *Local Government Act 1993* and the Department's guidelines support a strategic and integrated approach to planning and reporting by local Councils.

The current IPR framework allows Councils to develop a range of responses that directly reflect the nature and characteristics of their LGA. Bogan Shire Council in this way has the ability, within the legislation, to develop a strategic framework that responds to regional attributes that can ultimately be implemented over the life of the framework.

After discussion it is envisaged that Bogan Shire's strategic framework is focused on practical issues that the region deals with on an ongoing basis. Future issues for the region should also be addressed; these would be reflected in the long-term nature of the strategic framework. The strategic framework and the issues that it deals with should be able to be monitored and reported on, on a 6 monthly basis as well as annually. Monitoring and reporting should be aligned around the main issues as highlighted in the strategic framework.

The strategic framework should be built around sustainability principles of environment, social, economic and governance. Quadruple bottom line reporting in this way can be easily implemented at a later date.

### **Proposed Project Scope**

The scope of works below has been broken down into seven manageable phases. Effectively this will allow each phase to be scoped properly and budgeted for accurately. The proposed project scope below is a high level view. A number of these phases can be moved around to meet specific requirements of the Act as well as to meet potential resourcing issues.

It has been agreed that there are three ways Pittwater will be involved;

- Pittwater will develop certain aspects of the framework and then assist Bogan Shire in updates and further versions;
- Bogan Shire asks Pittwater to provide technical assistance in a particular phase, here Bogan Shire would manage and deliver each phase; and
- Pittwater provides community facilitation and or Business Analysis and facilitation to Bogan Shire, here Bogan Shire would manage and deliver each phase

## **Project Scope and Phases**

### **1 Develop a Community Engagement Strategy**

- a. Facilitate a staff workshop  
Develop and choose engagement techniques and strategies to
- b. be used during the development of the CSP
- c. Identification of community partners, groups and organisations
- d. Develop a high level engagement timeline
- e. Develop an engagement strategy

### **2 Develop Community Strategic Plan (CSP)**

- a. Develop and create community forum
- b. Regional issue identification with community
- c. Facilitate community discussion around each regional issue
- d. Facilitate staff discussion around each regional issue
- e. Develop and draft CSP

### **3 Develop a Resourcing Strategy**

- a. Establish an Asset Management Strategy
- b. Establish a Workforce Planning Strategy
- c. Develop a Long-Term Financial Model/Strategy

### **4 Develop a Delivery Plan**

- a. Perform functional analysis of each business area
- b. Identify operational vs legislative priorities
- c. Link delivery plan actions to CSP
- d. Facilitate staff workshop
- e. Integrate financials into Delivery Plan
- f. Develop Strategic Budgets

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**5 Develop Operational Plans**

- a. Further develop Delivery Plan into detailed operational plan
- b. Facilitate staff workshops
- c. Finalise Operational plans

**6 Develop a Strategic Reporting Framework**

- a. Identify key regional issue to report on  
  
Develop 6 monthly and Annual Reporting templates and
- b. frameworks
- c. Develop a set of achievable key performance indicators for the CSP & Delivery Plan

**7 Implement Integrated Reporting System – by Pittwater**

- a. Facilitate the implementation of an integrated reporting system that will be able to track and report on the progress of the CSP
- b. Develop reports for Delivery + Operational Plan

Attached to this report is a schedule/timeline in order to meet the requirements of being a Group 3 Council.

There has been a considerable amount of work done already in developing the IPR Framework for Bogan Shire. It is important to ensure that the IPR Framework is Bogan Shire specific and that it reflects the character of the Shire. Pittwater Council has spent a lot of time at Bogan Shire working with Councillors and staff to start developing the framework. The time spent so far has ensured that the unique characteristics of the Shire have been captured and that all management planning in the past is captured effectively into the new strategic planning regime. Pittwater is providing guidance and technical assistance to council throughout this process and foresee this relationship continuing into the future.

**4.4 Assessment**

- 4.4.1 Strategic Implications:** IPR will help determine and manage the future of the Shire.
- 4.4.2 Statutory and Policy:** IPR is a statutory requirement
- 4.4.3 Consultation:** Extensive community consultation is going to be undertaken over the next 6 months
- 4.4.4 Technical assessment:** Nil

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**4.4.5 Financial Implications:** There will be an associated cost for the implementation of this statutory requirement

**4.4.6 Tables and graphs** Nil

#### **4.5 Conclusion**

Council has a very good working relationship with Pittwater Council and their 'simple is best' approach suits our needs. The work that has already taken place will position Bogan Shire very well into the future and ensure that Council is compliant by 30 June 2012 with the IPR legislation. Attached at the end of this report is a schedule of when each of the IPR documents will be completed and delivered.

#### **4.6 Recommendation**

That the report be received and noted.

**130/2011 RESOLVED** that the report be received and noted. **(Ryan/Hampstead)**

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**Integrated Planning & Reporting Schedule – Bogan Shire (Group 3)**

	<b>Description</b>	<b>Responsibility</b>	<b>May 11</b>	<b>Jun 11</b>	<b>Jul 11</b>	<b>Aug 11</b>	<b>Sep 11</b>	<b>Oct 11</b>	<b>Nov 11</b>	<b>Dec 11</b>	<b>Jan 12</b>	<b>Feb 12</b>	<b>Mar 12</b>	<b>Apr 12</b>	<b>May 12</b>	<b>Jun 12</b>
<b>Community Strategic Plan</b>	Community Engagement Strategy	Bogan/Pittwater														
	Community Engagement	Bogan Shire														
	Development of Plan	Bogan/Pittwater														
	Exhibition of Plan	Bogan														
	Adoption of Plan	Council														
<b>Delivery Program</b>	Program Development	Bogan/Pittwater														
	Exhibition of Program	Bogan														
	Adoption of Program	Council														
<b>Operational Plan</b>	Plan Development	Bogan/Pittwater														
	Adoption of Plan	Council														
<b>Long Term Financial Plan</b>	Development of LTFP	Bogan/Pittwater														
	Adoption of LTFP	Council														
<b>Asset Management Strategy</b>	Development of Strategy	Bogan Shire														
	Adoption of Strategy	Council														
<b>Workforce Plan</b>	Development of Plan	Bogan Shire														
	Adoption of Plan	Council														



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## **5 FIT FOR WORK POLICY**

### **5.1 Introduction**

The purpose of this report is to recommend some changes to the existing policy.

### **5.2 Background**

Councillors will recall that the existing policy was adopted at the February 2011 Council Meeting.

### **5.3 Issues**

Following on from the introduction of the policy and more specifically the commencement of baseline testing, a number of issues came to notice. One issue related to the result of a urine drug analysis report received from Douglass Hanly Moir Pathology and the second issue related to employees leaving the work site.

It is suggested where low levels of urine creatinine (indicator for specimen integrity) are detected that retesting occurs at a suitable time dominated by the General Manager. Furthermore where an employee leaves the work site when a tester is present that it is considered a deemed refusal to test by an employee and therefore will be subsequently dealt with under Clause 11.6 (Test Refusal) as outlined in the Fit for Work Policy.

### **5.4 Assessment**

- |                                      |   |
|--------------------------------------|---|
| <b>5.4.1 Strategic Implications:</b> | - The need for the proposed amendments to the policy arose as a result of recent testing. |
| <b>5.4.2 Statutory and Policy:</b>   | - Nil   |
| <b>5.4.3 Consultation:</b>           | - Advanced Drug Solutions   |
| <b>5.4.4 Technical assessment:</b>   | - Nil   |
| <b>5.4.5 Financial Implications:</b> | - Nil   |
| <b>5.4.6 Tables and graphs</b>       | - Nil   |

### **5.5 Conclusion**

Nil



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## **5.6 Recommendation**

That the Fit for Work Policy be amended as follows:

Clause 13.5 (Negative Result) to read as follows:-

1. Where an initial urine test result is below the maximum level prescribed the individual will return immediately to their normal duties without loss of pay, provided, normal levels of creatinine ( indicate specimen integrity ) are measured. However, where a low level of creatinine is measured and a dilution of urine is suspected the employee is to be retested at a time determined by the General Manager.

Clause 11.6 (Test Refusal) insert the following paragraph:-

2. Where the employee leaves the work site when it is generally acknowledged a test is about to occur or is underway, such action by an employee is considered a deemed refusal to test. The employee must obtain permission to leave the work site.

**131/2011 RESOLVED** that the Fit for Work Policy be amended as follows:

Clause 13.5 (Negative Result) to read as follows:-

1. Where an initial urine test result is below the maximum level prescribed the individual will return immediately to their normal duties without loss of pay, provided, normal levels of creatinine ( indicate specimen integrity ) are measured. However, where a low level of creatinine is measured and a dilution of urine is suspected the employee is to be retested at a time determined by the General Manager; and

Clause 11.6 (Test Refusal) insert the following paragraph:-

2. Where the employee leaves the work site when it is generally acknowledged a test is about to occur or is underway, such action by an employee is considered a deemed refusal to test. The employee must obtain permission to leave the work site. **(Hampstead/Ryan)**



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## 6 DRAFT LEP

### 6.1 Introduction

The purpose of this report is to advise Council of a grant approved for the project and the current status of the draft LEP.

### 6.2 Background

Councillors will recall a gateway determination was imminent and that this was a precursor to exhibition and community consultation.

### 6.3 Issues

Advice has been received from NSW Planning indicating approval of a joint grant with Narromine Shire amounting to \$148,400 for the purposes of developing Council's LEP.

At the time of preparing this report an advertisement was being prepared for the purposes of exhibiting the draft LEP from the 27<sup>th</sup> April 2011 for a period of not less than 28 days. The advertisement will also contain the date and venue of proposed community information sessions.

### 6.4 Assessment

- |                                      |   |
|--------------------------------------|---|
| <b>6.4.1 Strategic Implications:</b> | A new LEP is vital to the future of the Bogan Shire Council Community.  |
| <b>6.4.2 Statutory and Policy:</b>   | The draft LEP is being prepared in accordance with the EP & A Act 1979. |
| <b>6.4.3 Consultation:</b>           | Department of Planning.   |
| <b>6.4.4 Technical assessment:</b>   | - Nil   |
| <b>6.4.5 Financial Implications:</b> | - Nil   |
| <b>6.4.6 Tables and graphs</b>       | - Nil   |

### 6.5 Conclusion

Nil

### 6.6 Recommendation

That Council endorse the actions of the General Manager in advertising the draft LEP proposal.

**132/2011 RESOLVED** that Council endorse the actions of the General Manager in advertising the draft LEP proposal. **(Kennedy/Dutton)**



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## **7 DRAFT BOGAN SHIRE COUNCIL SMOKE FREE POLICY**

### **7.1 Introduction**

The purpose of the report is to re-present the Draft Smoke Free Policy for Council's consideration.

### **7.2 Background**

Council at its February 2011 Ordinary Meeting resolved to exhibit the draft policy for a period of not less than 28 days.

### **7.3 Issues**

Following exhibition of the draft policy four submissions were received expressing support for this important initiative.

Submissions were received from:-

- Heart Foundation of NSW;
- Australian Drug Foundation;
- A private citizen from Bathurst; and
- Action on Smoking and Health Australia

### **7.4 Assessment**

- |                                      |  |
|--------------------------------------|--|
| <b>7.4.1 Strategic Implications:</b> | The policy has the potential to contribute to a cleaner and safer environment. |
| <b>7.4.2 Statutory and Policy:</b>   | Council has a legal obligation to protect its community.                       |
| <b>7.4.3 Consultation:</b>           | Public exhibition, Cancer Council.   |
| <b>7.4.4 Technical assessment:</b>   | Nil  |
| <b>7.4.5 Financial Implications:</b> | \$3,000 was received in grant funding.   |
| <b>7.4.6 Tables and graphs</b>       | - Nil  |



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**7.5 Conclusion**

Nil

**7.6 Recommendation**

That the Draft Bogan Shire Council Smoke Free Policy be adopted.

**133/2011 RESOLVED** that the Draft Bogan Shire Council Smoke Free Policy be adopted in principle and Council continue to promote smoke free areas. **(Neill/Dutton) Carried**

To be recorded in the Minutes:

Our Senior Managers are not designated Senior Staff under the Local Government Act and therefore the General Manager not required to seek Council's approval to appoint Senior Staff (not designated under the Local Government Act) in this Council.

Council adjourned for lunch at 12.35pm and resumed at 1.50pm.



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## 8 DRAFT ADVERTISING SIGN POLICY

### 8.1 Introduction

The purpose of this report is to re-present the draft Advertising Sign Policy for Council's consideration.

### 8.2 Background

Council at its February 2011 Ordinary Meeting resolved to exhibit the draft policy for a period of not less than 28 days

### 8.3 Issues

Following the exhibition of the draft policy no submissions were received.

### 8.4 Assessment

- 8.4.1 **Strategic Implications:** Signage issue presents as an opportunity for Council to take a strategic approach to advertising signage.
- 8.4.2 **Statutory and Policy:** - Nil
- 8.4.3 **Consultation:** - Public exhibition, Geolyse and staff.
- 8.4.4 **Technical assessment:** - Nil
- 8.4.5 **Financial Implications:** - Nil
- 8.4.6 **Tables and graphs** - Nil

### 8.5 Conclusion

Nil

### 8.6 Recommendation

That the draft advertising sign policy be adopted.

**134/2011 RESOLVED** that the draft advertising sign policy be adopted. **(Hampstead/Griffiths)**



## REPORTS TO ORDINARY MEETING OF COUNCIL - MANAGER OF CORPORATE SERVICES' REPORT

### 1 BANK RECONCILIATION

#### 1.1 Introduction

The purpose of this report is to present the reconciliation of Council's cash book, bank statements and ledger bank account as at 31<sup>st</sup> March 2011.

#### 1.2 Background

The presentation of the reconciliation of Council's cash book, bank statements and ledger bank accounts is not a requirement of any Act but has historically been provided for the information of Councillors.

#### Bank Reconciliation for March 2011

##### Council General Fund

Bank Statement Balance	\$110,189.03
Plus Deposits not presented at bank	106,781.38
<b>Balance as per Council</b>	<b>\$3,407.65</b>

##### Represented by the following in Council Ledgers

Account	
<b>19001.8000.8000</b>	<b>\$3,407.65</b>

<b>Difference</b>	<b>\$0.00</b>
-------------------	---------------

#### 1.3 Issues

Nil

#### 1.4 Assessment

1.4.1 Strategic Implications Nil

1.4.2 Statutory & Policy Nil



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<b>1.4.3</b>	<b>Consultation</b>	Nil
<b>1.4.4</b>	<b>Financial Implications</b>	Nil
<b>1.4.5</b>	<b>Technical Assessment</b>	Nil
<b>1.4.6</b>	<b>Graphs &amp; Charts</b>	Nil

**1.5 Conclusion**

Nil

**1.6 Recommendation**

That the report be received and noted.

**135/2011 RESOLVED** that the report be received and noted. (Ryan/Douglas)

**2 INVESTMENTS**

**2.1 Introduction**

The purpose of this report to is to outline the performance of Council's investment portfolio for March 2011.

**2.2 Background**

In accordance with Clause 212 of the Local Government (General) Regulation 2005 a report must be presented to the Council setting out details of all the money that the Council has invested under section 625 of the Act.

**2.3 Issues**

The Investment report for March 2011 is attached. At the end of March, Council had \$4.220 million invested a decrease of \$300k on the previous month, this relates to movement on the St George Investment due to payments relating to Yarrandale Road, this will be replaced on receiving the Government Grant for Yarrandale Road for \$750k in the next quarter.



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### Investment Movements for March 2011

Source	B/Fwd from	Interest	Matured	Renewal	New	Rate	Maturity	Days	Balance @
	30/06/2011	Earned		Funds	Funds	%	Date		31/03/2011
Westpac - Max-i Direct	472,377.91	9,393.10	(750,000.00)		327,480.38	4.00	On call	N/A	59,251.39
IMB Society	176,682.86	5,394.73	(182,077.59)	500,000.00		6.00	03/05/2011	180	500,000.00
IMB Society	823,317.14	25,138.69	(848,455.83)	500,000.00		6.00	03/05/2011	180	500,000.00
St George Bank	950,000.00	-	(850,000.00)		300,000.00	6.20	On call	N/A	400,000.00
NAB	820,000.00					6.21	14/07/2011	180	820,000.00
Bankwest	500,000.00	4,595.89	(504,595.89)	500,000.00		5.70	30/05/2011	90	500,000.00
Credit Union Australia	1,000,000.00			0.00		5.86	21/05/2011	110	1,000,000.00
Westpac	500,000.00				0.00	6.13	15/06/20211	180	500,000.00
	<b>5,242,377.91</b>	<b>44,522.41</b>	<b>(3,135,129.31)</b>	<b>1,500,000.00</b>	<b>627,480.38</b>				<b>4,279,251.39</b>

It is hereby certified that these investments have been made in accordance with the Local Government Act 1993 and the Regulations thereto.



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<b><i>SUMMARY</i></b>	
Bankwest	500,000.00
IMB Society	1,000,000.00
NAB	820,000.00
Credit Union Australia	1,000,000.00
St George Bank	400,000.00
Westpac	500,000.00
Westpac - Max- i Direct	59,251.39

<b><i>RECONCILIATION WITH GENERAL LEDGER</i></b>	
Balance per above	4,279,254.39
Less Max-i Direct account included with Cashbook reconciliation	(59,251.39)
	<b>4,220,000.00</b>



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## 2.4 Assessment

2.4.1 Strategic Implications Nil

### 2.4.2 Statutory & Policy

Consideration of this report means that Council is complying with the Local Government (General) Regulation 2005.

2.4.3 Consultation Nil

2.4.4 Financial Implications Nil

2.4.5 Technical Assessment Nil

2.4.6 Graphs & Charts Nil

## 2.5 Conclusion

Nil

## 2.6 Recommendation

That the report be received and noted.

**136/2011 RESOLVED** that the report be received and noted. (Neill/Douglas)

## 3 SUMMARY OF RATE COLLECTIONS

### 3.1 Introduction

The purpose of this report is to provide a comparison of rate collections as at March 2011, with the same period last year.

### 3.2 Background

Nil

### 3.3 Issues

Historically Bogan Shire staff has provided this report for the information of Councillors.



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**March 2011**

	<b>2010/2011</b>	<b>2009/2010</b>	<b>2008/2009</b>
Arrears as at 30th June previous year	465,334.13	460,020.62	379,727.16
Plus Levy	3,535,436.29	3,353,623.94	3,190,889.37
<b>Gross Levy</b>	<b>4,000,770.42</b>	<b>3,813,644.56</b>	<b>3,570,616.53</b>
Less Pensioner Concession (State)	-42,256.84	-42,448.22	-43,359.12
Pensioner Concession (Council)	-34,576.80	-34,733.40	-35,479.77
Movements to Postponed	-3,388.13	-3,347.62	-3,251.10
Abandoned	-17,741.55	-11,174.52	-17,311.53
Levy Rebate	-16,105.91	-10,009.97	-18,697.68
<b>Net Total Levy for Year</b>	<b>3,886,701.19</b>	<b>3,711,930.83</b>	<b>3,452,517.33</b>
Less Payments to the 28 <sup>th</sup> February 2011	-2,629,018.12	-2,560,861.08	-2,336,012.97
Plus Refunds	0.00	247.01	911.05
<b>Net Total Balance</b>	<b>1,257,683.07</b>	<b>1,151,316.76</b>	<b>1,117,415.41</b>
Plus Postponed	35,322.47	30,450.56	35,920.07
<b>Gross Total Balance</b>	<b>1,293,005.54</b>	<b>1,181,767.32</b>	<b>1,153,335.48</b>
<b>Collection % of Total Receivable</b>	67.64%	66.99%	67.66%
<b>Arrears % of Total Receivable</b>	32.36%	33.01%	32.34%

**3.4 Assessment**

<b>3.4.1 Statutory &amp; Policy</b>	Nil
<b>3.4.2 Consultation</b>	Nil
<b>3.4.3 Financial Implications</b>	Nil
<b>3.4.4 Technical Assessment</b>	Nil
<b>3.4.5 Graphs &amp; Charts</b>	Nil
<b>3.4.6 Strategic Implications</b>	Nil



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**3.5 Conclusion**

Nil

**3.6 Recommendation**

That the report be received and noted.

**137/2011 RESOLVED** that the report be received and noted. **(Ryan/Griffiths)**

## **REPORTS TO ORDINARY MEETING OF COUNCIL – ACTING MANAGER OF ENGINEERING SERVICES REPORT**

### **1 STRATEGIC BUSINESS PLANS (SBP) FOR WATER SUPPLY AND SEWERAGE SERVICES**

#### **1.1 Introduction**

This report is provided to Council with a view to adopting a Strategic Business Plan for Water and Sewer prior to consideration of variations in water and sewer charges in the 2011/2012 Business Plan.

#### **1.2 Background**

Council is required by the NSW Office Water to prepare a Strategic Business Plan for Water and Sewer every 3 years to satisfy Best Practice Criteria.

The Strategic Business Plan has a 30 year horizon in relation to capital works and asset management.

DLM Environmental Consultants were engaged for this purpose and copies of their Draft Plan have been distributed to Councillors.

#### **1.3 Issues**

The major issue in both water and sewer funds, more particularly in the water fund, can probably be best summarised in this paragraph from the Executive Summary of the Strategic Business Plan:

##### **a) Water**

The financial models indicate that the current income stream is not sufficient to sustain the business, which is supported by operating losses in the past two years. Under the current billing levels, the business exhibits a progressive decline in equity as assets depreciate and insufficient investment is made in renewals. Once the water treatment upgrades proposed for 2017 are required, the business moves into an unserviceable debt position.

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The capital works program required some modification, deferring the replacement of the 1942 era water treatment plant to 2037. To allow this to occur, \$0.5m was provided in 2017 for repairs to the existing structure. This significantly improved the financial position, but increased typical bills are still required.

Under the base case, income needs to be increased by 75% plus inflation from 2010/11, to achieve a positive economic real rate of return in most years. This has been applied as \$200 steps each year. Once these increases are implemented the level of cash and investments remains steady over the modelling period. Major renewals works are debt financed, leaving the business in a position of significant net debt by 2039/40.

The base case models indicate that typical bills for the water supply business need to increase by 75% in real terms. This price path needs to be reviewed if the rate of renewals required is shown to be higher than currently allowed for in the capital works plan.

#### **b) Sewerage**

The sewerage business has a reasonable level of cash reserves and an asset base that is in a reasonably good condition. The business will need to invest significantly in renewals in the latter part of the model period, consuming accumulated reserves and moving into a period of debt.

However the need to service this debt in the latter years means that typical bills need to be increased by 37% above inflation. This has been allowed for through two \$75 increases. Once this occurs the business generally achieves a very slightly positive economic real rate of return.

A further scenario was developed to determine the minimum typical bill required to service debt only. The minimal operating surplus available means that the typical bill still needs to be increased by 35% above inflation for debt to be serviced, and a slight decline in total equity results.

## **1.4 Assessment**

### **1.4.1 Strategic Implications**

The implementation of the recommendations contained in the Strategic Business Plan will have considerable impact on ratepayers, particularly in a year when it is proposed to introduce a kerb side recycling service with an accompanying charge.

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A number of matters are being examined to ameliorate the impact of increased charges in the water fund:

- Presently not all Council owned properties including parks, tree watering etc. are metered and this problem is currently being rectified so that those facilities that are used by all ratepayers in the shire will be charged for water use.
- It is a NSW Government requirement that Councils collect revenue from water charges on the basis of **75% usage charge and 25% access charge**. Bogan Shire Council presently charges on a ratio of **43% usage and 57% access**. By partly correcting this ratio simultaneously with increased charges the burden is carried more by the higher volume users.
- A detailed examination is being made of the water operations including a water loss identification program, power costs in both water and sewer areas and a review of work practices. However any benefits from this work probably won't be achieved until the 2012/2013 budget year.

#### **1.4.2 Statutory and Policy**

As stated above it is a requirement of the Office Of Water that the income mix be a ratio of **75% usage to 25% access** and a number of case studies have been carried out on the reduction of usage resulting from a higher usage charge. This reduction factor is used when calculating charges so that the required total income is achieved.

In the case of this Council if increased charges for water of **\$200** per average residential bill were applied in 2011/2012 with this increase applied to usage charges only the present usage charge of **\$0.91/kl** would increase to **\$1.60/kl**. There is an anticipated reduction in usage of **10%** resulting from higher charges of this magnitude.

The resultant increase in income is **\$197 per average residential bill** and the income mix becomes **59% usage and 41% access** which is closer to the Office Of Water target than is presently the case.

The access charge would remain the same at **\$260** for a standard 20mm residential service.

**1.4.3 Consultation Nil**

**1.4.4 Technical Assessment Nil**

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**1.4.5 Financial Implications**

Consideration of the proposed increased charges will be carried out at the draft 2011/2012 Management Plan meeting.

**1.4.6 Tables and Graphs Nil**

**1.5 Conclusion**

Nil

**1.6 Recommendation:**

That Council adopt the Strategic Business Plan for Water and Sewer and include increased charges contained in the report for Council's consideration in the 2011/2012 Draft Budget.

**138/2011 RESOLVED** that Council adopt the Strategic Business Plan for Water and Sewer and include increased charges contained in the report for Council's consideration in the 2011/2012 Draft Budget. (Dutton/Neill)

## REPORTS TO ORDINARY MEETING OF COUNCIL – ACTING MANAGER OF ENVIRONMENTAL SERVICES REPORT

### 1 DEVELOPMENT APPLICATIONS

#### 1.1 Introduction

Since the last Council meeting on 24<sup>th</sup> March 2011 one Development Application and Complying Development Certificate has been approved:

DA CERT NUMBER	APPLICANT	ADDRESS	DESCRIPTION	VALUE
2011/005	Bogan Farms	93-101 Pangee Street NYNGAN	Internal/External Building works & change of use for Stage 1 being for a Café and associated Kitchen & Arcade	\$20,000

#### 1.1 Background

Nil

#### 1.2 Issues

Nil

#### 1.3 Assessment

1.3.1 Strategic Implications Nil

1.3.2 Statutory & Policy Nil

1.3.3 Consultation Nil

1.3.4 Financial Implications Nil

1.3.5 Technical Assessment Nil

1.3.6 Graphs & Charts Nil

#### 1.4 Conclusion

Nil

#### 1.5 Recommendation

That the report be received and noted.

**139/2011** RESOLVED that the report be received and noted. (Douglas/Kennedy)

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**PRECIS OF CORRESPONDENCE**

**1 WESTERN FARM MACHINERY**

Attached is a copy of correspondence received from the Western Farm Machinery advising Council that they have leased the old shell depot in Nymagee Street from Australian Rail Corp.

**1.1 Recommendation:** That the report be received and noted.

**140/2011 RESOLVED** that the report be received and noted. **(Griffiths/Kennedy)**

**2 LIFELINE CENTRAL WEST**

Attached is a thank you letter for Council's donation received from Lifeline Central West.

**2.1 Recommendation:** That the report be received and noted.

**141/2011 RESOLVED** that the report be received and noted. **(Griffiths/Kennedy)**

**3 AMBULANCE SERVICE OF NSW SOUTH WALES**

Attached is a copy of correspondence received from Ambulance Service of NSW regarding the former Nyngan Ambulance Station and that Council's request has been referred to the Assets and Infrastructure Department for advice.

**3.1 Recommendation:** That the report be received and noted.

**142/2011 RESOLVED** that the report be received and noted. **(Griffiths/Kennedy)**

**4 NYNGAN SHOW SOCIETY INC**

Attached is a copy of correspondence received from the Nyngan Show Society Inc expressing their pleasure at the lovely appearance of the showground and advising Dick Smith will be opening this year's show.

**4.1 Recommendation:** That the report be received and noted.

**143/2011 RESOLVED** that the report be received and noted. **(Griffiths/Kennedy)**

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**5 NYNGAN JOCKEY CLUB**

Attached is a copy of correspondence received from the Nyngan Jockey Club advising the Club has agreed to make a contribution of \$7,000 towards the improvements and upgrades of the Nyngan Showground.

**5.1 Recommendation:** That the report be received and noted.

**144/2011 RESOLVED** that the report be received and noted. **(Griffiths/Kennedy)**

**6 THE SALVATION ARMY**

Attached is a copy of a thank you letter for Council's donation in response to the Queensland flood appeal received from The Salvation Army.

**6.1 Recommendation:** That the report be received and noted.

**145/2011 RESOLVED** that the report be received and noted. **(Griffiths/Kennedy)**

**7 MEDIA RELEASE – KEVIN HUMPHRIES MP**

Attached is a copy of a media release from Kevin Humphries MP advising of State Government funding for flood damaged roads in Bogan Shire. Council is to receive \$228,000.

**7.1 Recommendation:** That the report be received and noted.

**146/2011 RESOLVED** that the report be received and noted. **(Griffiths/Kennedy)**

**8 AUSTRALIAN RURAL ROAD GROUPING INC**

Attached is a copy of correspondence received from the Australian Rural Road Grouping Inc (ARRG) inviting Council to join the Group, in their quest to promote the allocation of additional Federal Government funding towards rural local roads. The objectives of the group are listed in the letter.

There is an annual fee of \$100 and the ARRG has requested a voluntary extra contribution of \$900 from member Councils.

**8.1 Recommendation:** For Council's Consideration.

**147/2011 RESOLVED** that the report be noted. **(Ryan/Hampstead)**

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**9 INTERNATIONAL WOMEN'S DINNER**

This item was mentioned at the last Council meeting concerning making a donation to the charity of the guest speaker.

Sister Margaret Flynn was the guest speaker for the evening. Sister Flynn is the CEO of CentaCare Wilcannia –Forbes. A copy of the brochure is attached for your information.

**9.1 Recommendation:** That Council donation \$500 to CentaCare Wilcannia –Forbes.

**148/2011 RESOLVED** that Council donate the balance remaining in the funds for the International Women's Dinner. **(McLaughlin/Kennedy)**

**10 GOVERNMENT WEEKLY CIRCULARS**

Weekly Circulars 10/11 to 14/11 are tabled for Council's information. Copies of the Circulars Indices and Summary of Items have been dispatched to Councillors.

**10.1 Recommendation:** That the Local Government Weekly Circulars be noted.

**149/2011 RESOLVED** that the Local Government Weekly Circulars be noted. **(Ryan/Douglas)**

**GRANTS AND FUNDING – LOCAL GOVERNMENT WEEKLYS**

**LG Weekly 11/11 – 25<sup>th</sup> March 2011**

NSW Environment Trust Funding Grants

Country Passenger Transport Infrastructure Grant Scheme

**LG Weekly 10/11 – 18<sup>th</sup> March 2011**

Funding Opportunities for Artists and Art Organisations

NSW Aboriginal Regional Arts Fund

**150/2011 RESOLVED** that the Grants and Funding be noted. **(Ryan/Douglas)**

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Discussion

- Bread delivery

Council send a letter to the Health Department asking is it permissible to bring/ deliver bread in a general cargo truck.

- CWA

Council Shire now look after the garden.

- Glass

**151/2011 RESOLVED** that no bottles or glass containers are permitted at sporting venues.  
(Neill/Griffiths)

Notice to be placed in the local paper.

The General Manager was thanked for his contribution to Council during his time at Bogan Shire. .

There being no further business the meeting closed at 2.30pm.

These Minutes were confirmed by resolution at a meeting held on .....and were signed  
as a true record.

.....  
**ACTING GENERAL MANAGER**

.....  
**MAYOR**

