



BOGAN SHIRE COUNCIL

Business Paper

28 August 2014

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21 August 2014

COUNCIL MEETING NOTICE

The next Ordinary Meeting of Council will be held in the Council Chambers, Nyngan on Thursday 28 August 2014 at 9.30am.

After morning tea, Councillors will inspect the new filtration room and store room at the Swimming Pool.

At 12.30pm - Lunch will be provided by the Nyngan High School Hospitality Class.

AGENDA

1. Opening Prayer
2. Remembrances
3. Apologies
4. Declarations of Interest
5. Confirmation of the Closed and Confidential Minutes of the Council Meeting held on 24 July 2014
6. General Manager's Confidential Report
7. Manager, Corporate Services Confidential Report
8. Manager, Engineering Services Confidential Report
9. Confirmation of the Minutes of the Council Meeting held on 24 July 2014
10. General Manager's Report incorporating reports from:-
 - Manager of Corporate Services
 - Manager of Engineering Services
 - Manager of Development and Environmental Services
11. Correspondence
12. Grants and Funding

Your attendance at this meeting would be appreciated.

Yours sincerely

Cathy Ellison

Executive Assistant



**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council
held on 28 August 2014**

COMMITTEE MEETING MINUTES

**1 STRAIT TRITTON MINES - COMMUNITY CONSULTATIVE COMMITTEE
MEETING**

Attached are the Minutes of the Straits Tritton Mines, Community Consultative Committee Meeting held on 18 February 2014 for Council's Information.

1.1 Recommendation

That the Minutes of the Straits Tritton Mines, Community Consultative Committee Meeting held on 18 February 2014 be received.

Item Description	Action By	Due Date
Opening: <ul style="list-style-type: none"> Meeting started at 2:35 The meeting was chaired by Lucy McLaren 	Nil	
Matters Arising From Last Meeting: <ul style="list-style-type: none"> The Bogan Community Tourism and Community Group have purchased and outdoor movie cinema. This cinema is for community groups to use for functions and events at a cost of \$50 as it is in a small box trailer and we need to register it each year. We manage to raise this money at our Bogan River Balls each year and thought it would be something that the whole community can benefit from. 	Information Only	
Tritton Mines Overview of Activities <p>Health, Safety and Environment (DG)</p> <ul style="list-style-type: none"> There were two 'lost time injuries' (LTIs) incidents in the period between meetings. A drill operator strained a chest muscle while tightening a bolt and an employee rolled an ankle walking on the surface. Though disappointing, thankfully both were relatively minor severity. <p>Operations</p> <ul style="list-style-type: none"> Copper price and Australian dollar exchange rate are still unstable leading to significant swings in the AUD copper price. Tritton Operation has continued to perform well though, as expected, the October to December was not as good as July to September quarter. This was in part a result of the planned extended plant shut required to repair the primary mill gear. 	Information Only Information Only	

**Committee Meeting Minutes to the Ordinary Meeting of Bogan Shire Council
held on 28 August 2014**



**COMMUNITY CONSULTATIVE COMMITTEE
MEETING**

<p>General Business</p> <p>Registration of Interested Party</p> <ul style="list-style-type: none"> • Last meeting it was moved that the Community Consultative Committee would register as an interested party in regards to the cultural heritage studies of the Budgery area. This has been done. • Paul Calvin will be coordinating the studies 3-8 March 2014 	<p>Information Only</p>	
<p>Meeting closed 15.14pm</p> <p>Next Meeting 20/05/14 next meeting at 14.30</p>		

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 28 August 2014**

MEETING OF COUNCIL – GENERAL MANAGER'S REPORT

Mayor and Councillors

The following report is submitted for consideration:-

1 CHECKLIST

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
1	24/05/2012	123/2012	Vacant Block – Cnr Nymagee /Mitchell Streets	Asked John Holland to meet with Council ASAP to work towards some agreement concerning the block.	MDES	JHR require clean-up of site prior to lease approval.
	19/12/2013	507/2013		Approach John Holland to beautify site of former BP Service Station.		<u>UPDATE:</u> Verbal confirmation received from John Holland Rail that a lease document will be forwarded to Council in coming weeks.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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Item No.	Date	Minute No	Matter	Action Required	Officer	Status
2	28/06/2012	179/2012	Dog Pound	Construction of the new dog pound in the location closer to the main road in the airport complex.	MDES	UPDATE: Works progressing, design of kennels completed and to be manufactured by BSC. Kennels should be completed by late October including fencing ready for operations depending on staff availability
3	26/07/2012	193/2012	Transfer of Land – Nymagee St 5,7 & 9	Council seek EOI to demolish the subject dwelling & associated structures including removal of excessive vegetation.	MDES	UPDATE: Works scheduled for May 2015 – hot weather not suitable for wearing asbestos protective clothing.
4	25/10/2012	315/2012	Local Heritage Sites	When new VIC commences, signpost heritage sites with heritage colour and erect sign with the history of each location.	ENG	Pending accreditation of new VIC. Accreditation will be sought in time for 2015 'holiday season'.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 28 August 2014**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
5	22/05/2014	181/2014	Swimming Pool	<p>Filtration plant room & associated structure.</p> <p>Report to August Council meeting detailing what works have been completed & what is outstanding.</p> <p>A final report to November Council meeting detailing final costs of all works & proposed future redevelopment works for 2015/16.</p>	MDES	<p><u>UPDATE:</u></p> <p>Pool to be prepared for public opening by October.</p> <p>MDES Report to Council refers.</p>
6	13/12/2012 28/03/2013 <hr/> 27/03/2014	418/2012 098/2012 <hr/> 065/2014	Davidson Park Revitalisation Program	<p>Council remove the entire playground, equipment, associated ground cover, fencing & park-bench seating with shelter.</p> <p>Establish paving pathways to the mural.</p> <hr/> <p>New playground area to be located in the centre of the Park.</p>	MDES	<p><u>UPDATE:</u></p> <p>MDES Report to Council refers.</p>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 28 August 2014**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
7	28/02/2013	043/2013	Waste Management – Village Waste Depot Operations	Program of Works for Hermidale & Girilambone be commenced immediately.	MDES	<p>Girilambone: Completed with exception of asbestos disposal program.</p> <p>UPDATE: Issues with WorkCover requirements final clean-up, specialised equipment required. Efforts to resolve are still progressing.</p>
8	26/06/2013	258/2013	Traffic Committee Recommendations Pre School Parking	<p>RMS to re-examine the intersection design including:</p> <ul style="list-style-type: none"> Installing blister on the western side of Moonagee St for "Give Way" sign. <p>Pre-School to confirm:</p> <ul style="list-style-type: none"> Signed confirmation that children are always escorted into the building by staff or parents. 	ENG	<p>Engineering preparing design options and estimates for consideration during 2014/2015.</p> <p>Advised that the policy was under review and expected to be completed in February 2014. Confirmation not yet received.</p> <p>UPDATE: Follow up letter send August 2014.</p>

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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Item No.	Date	Minute No	Matter	Action Required	Officer	Status
9	23/04/2013	124/2013	Insurance	Council seek clarification from the Insurance Council of Aus re: the availability of discounts or other provision on insurance pricing for towns protected against floods and whether flood insurance is mandatory.	ENG	Insurance Council has requested flood study information. <u>UPDATE:</u> Draft Study received. OEH reviewing second draft before approval. Expected to be completed by early September.
10	22/05/2014	175/2014	Showground Arena Irrigation	Showground Watering System be upgraded in conjunction with the completion of the cemetery raw water system.	ENG	<u>UPDATE:</u> Mid State Equestrian Club event on September 20 & 21. Postpone work until October 2014.
11	27/03/2014	067/2014	Skate Park	Shade Sail Cover over the Skate Park.	MDES	<u>UPDATE:</u> Installation still on schedule for August/September 2014 with other minor works.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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Item No.	Date	Minute No	Matter	Action Required	Officer	Status
12	19/12/2013	532/2013	Rezoning of Rural Land Outside the Nyngan Township	Report on estimated cost be provided to February 2014 Council meeting prior to progressing with the proposal.	MDES	Planning proposal lodged with the NSW Department of Planning and Infrastructure.
13	27/02/2014	006/2014	Medical Services	Pursue & make enquiries into using the Nyngan Multipurpose Service Centre & waiting rooms to attract an additional Medical Officer with VMO rights.	GM	Meeting with Senior Management of NSW Western LHD held on 15 July 2014. <u>UPDATE:</u> Verbal report at meeting.
	26/06/2014	199/2014		GM pursue options for obtaining funding for the construction of a new medical centre.		
14	27/03/2014	066/2014	Heritage Park	Order & plant a grove of trees surrounding the sandstone blocks & plant Lone Pine tree.	ENG	<u>UPDATE:</u> Trees to be planted in September in conjunction with Pangee Street redevelopment.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 28 August 2014**

Item No.	Date	Minute No	Matter	Action Required	Officer	Status
15	22/05/2014	182/2014	Teamster Rest Area	Cobb & Co Coach & Bullock Wagon location – confirm quotations and budget allowing progress without delay.	MSES	UPDATE: Redesign completed with additional amendments to drawings needed. Quotations received within budget. Project expected completion by November 2014 depending on staff availability.
16	22/06/2014	209/2014	Tourist Information Bay	On commencement of project, Council advise owners/apparent owners of existing highway signage that existing signs to be removed & may be replaced by signs on the Information Bays. Council charge an annual fee and an initial fee.	GM	Information supplied to AGL – awaiting response on sponsorship.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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Item No.	Date	Minute No	Matter	Action Required	Officer	Status
17	22/06/2014	218/2014	Nyngan Child Care	Council submits an application to Dept of Education to fund feasibility study into provision of Long Day Care in Nyngan. Manager to present to Council report setting out cost of providing a Long Day Care service, should Council agree to auspice it, together with any revenue that might be used to offset costs.	MCS	Survey completed. Council to apply for funding for detailed feasibility study.
18	22/06/2014	226/2014	Oval Place	Conduct traffic count.	ENG	<u>UPDATE:</u> Engineering Report refers.
19	24/07/2014	248/2014	RMS Directional Signage into Nyngan	Refer to Traffic Committee & then to RMS	MCS	<u>UPDATE:</u> Traffic Committee meeting set for 27 August 2014.
20	24/07/2014	265/2014	Nyngan Cemetery Cremation Plots	Council to receive more information on precast concrete slabs at grass level & photos from the Lawn Cemetery at Warren.	ENG	<u>UPDATE:</u> Engineering Report refers.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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Item No.	Date	Minute No	Matter	Action Required	Officer	Status
21	24/07/2014	279/2014	Dialysis Services at Nyngan Hospital	Send a firm letter to the Health Minister, Local Member & Dubbo Health District stating urgent need for expansion of the services.	GM	<u>UPDATE:</u> Letter sent, discussion held with LHD – dialysis services currently under review throughout district.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 28 August 2014**

1.1 Recommendation

That the report relating to the Monthly Checklist be received and those items marked as "Completed" be removed from the checklist.

2 TRUCK PARKING AREA – NYMAGEE STREET

2.1 Introduction

The purpose of this report is to advise Council of receipt of a letter from Solicitors acting on behalf of the current owners of the BP Service Station, Nyngan Truck Stop.

2.2 Background

According to correspondence received from the Solicitors (attachment refers), Council had agreed to offer the current owners the right of first refusal to purchase Council's truck parking area should it ever be offered for sale. They are requesting transfer of this agreement to the new owners of the premises.

2.3 Discussion

A number of factors should be considered:-

- A lease or licence agreement is, in most cases, preferable to outright sale of Council property.
- Should Council wish to do so, a lease or licence could be an opportunity to attract private funds for the development of the truck parking area – eg, toilet, seating, shelters as a condition of the lease or licence.
- Any proposed lease or licence should be advertised – or possibly put out to tender in the interests of equity and transparency.
- Any development of the truck parking area, which limits public access for the purposes of truck parking, should not be allowed as the area needs to be usable by all passing trucks regardless of whether they use a particular service station or not.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
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2.4 Attachment

Correspondence received from Peacocks Solicitors.

2.5 Recommendation

That Peacocks Solicitors be advised that :-

1. Council has no immediate intention of selling the Nyngan truck parking area in Nymagee Street and is not prepared to allow the right of first refusal to the future owners of the Nyngan Truck Stop.
2. Council may consider calling for public tenders for the development of the site in the future on a lease or licence basis.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 28 August 2014**



DIRECTORS:
A.M. GRAHAM, LL.B., B.COM., Acc. Spec Bus
T.J.HART, LL.B., B.A.
T.A.CULLENWARD LL.B., B.A.

SOLICITORS:
A.E. WEBB, LL.B., B.A.
J.R. TOOTH, LL.B., B.Bus



PEACOCKES SOLICITORS PTY LTD
ABN: 24 169 901 893

Website: www.peacockes.com
Email: admin@peacockes.com

OUR REF: TJH:KR:43069

Please reply to: DUBBO

30 July 2014

Bogan Shire Council
PO Box 221
NYNGAN NSW 2825

Dear Sir/Madam,

**RE: BENNETT & LISTER SALE OF
PROPERTY: NYNGAN TRUCK STOP, 124 NYMAGEE STREET, NYNGAN**

We refer to the above matter and advise that we act on behalf of the owners being Gregory & Deidre Bennett and Rob & Priscilla Lister in relation to the sale of the premises to the current Tenant.

It is noted that in 1993 an agreement was reached with Bogan Shire Council as set out in the attached letter from Council to our client.

We understand that the premises remain owned by Council, please advise if there is any possibility of Council selling such parcel of land in the near future.

Further we advise that our client has negotiated a sale to the Tenant and note that the Tenant has requested that the "right of first refusal" to purchase the area of land from Council be transferred to them.

Could you please advise if Council are willing to transfer the right to the Purchaser upon settlement and provide a letter of confirmation for the Purchaser to rely upon in the future.

OFFICES LOCATED AT

DUBBO
43 Church Street
DUBBO NSW 2830
PO Box 85 Dubbo
DX 4004 Dubbo

Tel: 02 6882 3133
Fax: 02 6881 8799

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GILGANDRA
55 Miller Street
GILGANDRA NSW 2827
PO Box 40 Gilgandra
DX 6410 Gilgandra

Tel: 02 6847 2001
Fax: 02 6847 1810

NARROMINE
57-59 Dandaloo Street
NARROMINE NSW 2821

Thursdays by appointment

Tel: 0407 274 273
Fax: 02 6889 1218

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 28 August 2014**

- 2 -

We await your urgent reply.

Yours faithfully

PEACOCKES

Per:

TIFFANY HART

Encl.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 28 August 2014**



BOGAN SHIRE COUNCIL

'The Centre of N.S.W.'

Council Chambers,
81 Cobar Street,
Nyngan. NSW 2825

In reply please quote: CC.CE. D10.1

Address all communications to:

The Shire Clerk
P.O. Box 221,
Nyngan. NSW 2825

Telephone: (068) 32 1503
Facsimile: (068) 32 1965

4th November, 1993.

Mr. G. Bennett,
74 Warren Street,
NYNGAN. 2825.

Dear Sir,

Re: Service Station.
Nymagee Street.

I refer to your recent letter re the above and wish to advise the following:-

1. Council will remove the two trees located on the Nymagee Street footpath, dig up the old fuel tanks and pipes to bowzers to enable the installation of new equipment and level the areas after connection and installation of tanks and pipes. The work will be carried out at Council's expense.
2. Council agreed to offer you first right of refusal to purchase the Shire truck stop area should it ever be offered for sale.
3. Council will not raise any objections to any application for reasonable signs subject to submission of a formal application.

Should you require further information please contact me during office hours.

Yours faithfully,

CC.

C. Cluderay.
HEALTH SURVEYOR.
for J. G. Delaney.
COUNCIL CLERK.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 28 August 2014**

3 LEASE OF COUNCIL ROAD

3.1 Introduction

The purpose of this report is to update Council on matters concerning representations made by Mr Andrew Couchman for access to his property.

3.2 Background

At its last meeting Council considered a request from Mr David Couchman regarding the construction of a road to his property, Wirrilah, located in Lachlan Shire.

Council resolved that it “support an application from Mr Couchman to the Lands Department and Forestry Commission, or any other relevant authority, to convert the roads linking DP 752123 with the Cobar-Condobolin Road to private ownership”.

Since this meeting, Mr Couchman has been able to make arrangements for an easement over an adjoining parcel of land and, by so doing, gain access from the Cobar-Condobolin Road to Council's unformed road which passes through Lot 43 DP 752899. Therefore all that remains is for him to come to an agreement with Council regarding the construction and use of Council's road.

3.3 Discussion

Council may consider a short term lease of the road to Mr Couchman which is permissible under Section 153 of the Roads Act, if, in Council's opinion, the road is not being used by the public. Mr Couchman may then apply to Council for consent to carry out works on the road, permissible under Section 138 of the Roads Act.

The lease with Mr Couchman should contain a provision regarding public liability issues during any construction or maintenance works carried out by him on the road.

Should Council agree to a lease, the Roads Act requires notification of each owner adjoining the road, publication of its intention in a local newspaper and a 28 day submission period following notification.

3.4 Attachment

Map showing proposed lease and affected properties.

**General Manager's Report to the Ordinary Meeting of Bogan Shire Council
held on 28 August 2014**

3.5 Recommendation

1. That, in accordance with the provisions of the Roads Act, 1993, Council gives notice of the proposed lease of the Council road across Lot 43 DP 752899 for a period of five years to Mr Andrew Couchman.
2. That if no objections to the lease are received within the statutory 28 day submission period, Council delegates authority to the Mayor and General Manager to conclude a five year lease agreement, including provision for public liability matters.

Derek Francis

GENERAL MANAGER

**Manager of Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 28 August 2014**

**REPORTS TO ORDINARY MEETING OF COUNCIL - CORPORATE SERVICES
DEPARTMENT**

Mayor and Councillors

The following reports are submitted for consideration:-

1 BANK RECONCILIATION

1.1 Introduction

The purpose of this report is to present the reconciliation of Council's cash book, bank statements and ledger bank account as at 31 July, 2014.

1.2 Background

The presentation of the reconciliation of Council's cash book, bank statements and ledger bank accounts is not a requirement of any Act, however historically it has been provided for the information of Councillors.

Bank Reconciliation for July 2014		
Council General Fund		
Bank Statement Balance	\$	212,172.53cr
Add Deposits not yet receipted	\$	6,450.00cr
Less Unpresented Payments	\$	268,755.71dr
Balance as per Council	\$	50,133.18dr
Represented by the following in Council Ledgers		
Account		
19001.8000.8000	\$	50,133.18dr
Difference	\$	0.00

1.3 Recommendation

That the Bank Reconciliation report be received and noted.

**Manager of Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 28 August 2014**

2 INVESTMENTS

2.1 Introduction

The purpose of this report to is to outline the performance of Council's investment portfolio for July 2014.

2.2 Background

In accordance with Clause 212 of the Local Government (General) Regulation 2005 a report must be presented to the Council setting out details of all the money that the Council has invested under section 625 of the Act.

2.3 Discussion

The Investment Report for July 2014 is shown below. At the 31 July 2014 Council had \$6.9 million invested. This has decreased by \$0.4 million compared to June 2014. There has been no significant change in investments.

Consideration of this report means that Council is complying with the Local Government (General) Regulation 2005.

**Manager of Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 28 August 2014**

Investment Movements for July 2014

It is hereby certified that these investments have been made in accordance with the Local Government Act 1993 and the Regulations thereto.

Bogan Shire - Investment movements for July 2014							
REF	Source	Maturity	Days	% rate	Interest	Bal 30/06/2014	Bal 31/07/2014
4346	CBA	26-Dec-14	180	3.750%	18,493	1,000,000.00	1,000,000.00
833	NAB	17-Oct-14	180	3.720%	14,676	800,000.00	800,000.00
838	NAB	06-Nov-14	180	3.650%	9,000	500,000.00	500,000.00
839	NAB	08-Nov-14	180	3.660%	18,049	1,000,000.00	1,000,000.00
840	NAB	11-Sep-14	180	3.700%	18,246	1,000,000.00	1,000,000.00
900	Westpac	13-Oct-14	180	3.720%	18,345	1,000,000.00	1,000,000.00
802	Westpac - Maxi direct	n/a	n/a	2.400%		1,958,545.66	1,592,183.57
				Variable			
	Balance securities held					7,258,545.66	6,892,183.57
	Balance Ledger 19010.8200.8200					7,258,545.66	6,892,183.57
	Summary by institution						
	CBA					1,000,000.00	1,000,000.00
	NAB					3,300,000.00	3,300,000.00
	Westpac					2,958,545.66	2,592,183.57
						7,258,545.66	6,892,183.57

2.4 Recommendation

That the Investments Report be received and noted.

**Manager of Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 28 August 2014**

3 SUMMARY OF RATE & ANNUAL CHARGES COLLECTION

3.1 Introduction

The purpose of this report is to provide a comparison of rate collections as at July 2014, with the same period last year.

3.2 Discussion

This report is provided for the information of Councillors.

Rate Collections	2014-2015	2013-2014
Arrears Prior to 01/07/2014	386,597	650,897
Total Arrears	386,597	650,897
Total Outstanding	4,573,522	4,695,633
Monthly Transactions		
Amount Levied & B/Fwd	4,747,424	4,921,830
Add: Adjustments	3,542	-36,078
Less: Payments to end of July	-109,810	-119,779
Less: Rebates	-70,596	-70,340
Add: Postponed	2962	0
Gross Total Balance	4,573,522	4,695,633
Arrears of total amount levied %	9%	14%

Arrears have dropped from \$651,000 at the end of July 2013 to \$387,000 as at July this year.

Each installment amounts to approximately \$1,187,000.
(Total Rates, Waste, Water & Sewer Access Charges)

At this point, other than previous years arrears that have decreased by \$264,000, this years installments are not outstanding until the 31 August 2014 when the first installment is due.

**Manager of Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 28 August 2014**

Overdue Water Bills

On Tuesday 12 August Council sent out 153 overdue letters for water totalling \$105,322. The letters specified that Council was commencing the notification process for the installation of flow restrictors if the outstanding amounts were not paid or arrangements entered into by the debtors. At the time of writing Council was scheduled to commence the fitting of flow restrictors from Wednesday 27 August 2014.

3.4 Recommendation

That the Rates Collections Report be received and noted.

**Manager of Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 28 August 2014**

4 2013/14 BUDGET PERFORMANCE AND CARRYOVERS

4.1 Introduction

The purpose of this report is twofold:-

1. To review actual performance against budget for the 2013/14 financial year.
2. To approve carryover of unspent funds from the 2013/14 financial year to the 2014/15 financial year.

4.2 Background

The Revised Budget has been adjusted to allow for carry forward items. The carrying forward of budget items from one year to the next affects the budget for both years. It decreases the budget for the former year and increases the budget for the later year.

The Budget is completed on a cash basis. By comparing our actual expenditure against the adjusted Budget we can see how the Shire has performed in a financial sense. The result will be different than the accounting profit or loss which will be presented to Council for audit at the September meeting.

The figures in the Revised Budget column are the estimate of income/expenditure at the end of the financial year. It is the sum of the originally adopted Budget for 13/14, plus items carried forward from 12/13, plus or minus adjustments made at quarterly reviews during the year, minus amounts carried forward to the 14/15 Financial Year.

4.3 Discussion

Performance Against Budget

When compared against the Revised Budget for the 2013/14 excluding depreciation, Council is showing combined operating and capital surpluses of \$232,000 in the General Fund, \$332,000 in the Water Fund and \$120,000 in the Sewer Fund.

**Manager of Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
held on 28 August 2014**

The variances to Budget are illustrated in the table below:

Nett Expenditure by Fund excluding depreciation		Nett Actual	Revised Budget	Variance	
General Fund					
Operating		-1,495,575	-241,444	1,254,131	F
Capital		3,295,713	2,273,705	-1,022,008	U
Total		1,800,138	2,032,261	232,123	F
Water Fund					
Operating		-591,535	-229,624	361,911	F
Capital		186,968	157,460	-29,508	U
Total		-404,567	-72,164	332,403	F
Sewer Fund					
Operating		-417,206	-325,129	92,077	F
Capital		31,280	58,880	27,600	F
Total		-385,927	-266,249	119,678	F
Consolidated Total		1,009,644	1,693,848	684,204	F

Note: F – Favourable compared to budget

U – Unfavourable compared to budget

Operating

The \$1,254,000 favourable variance in the General Fund is primarily due to the following. The specific variances discussed about operating expenditure do include depreciation:-

- A \$539,000 favourable surplus in the cost of Council's road network arising from road construction jobs, maintenance and ordered works. (This is offset by a deficit in capital expenditure on roads)
- A \$496,000 surplus in Council owned buildings caused by, lower staff costs charged to maintenance caused by a combination of these staff being charged to other jobs such as Engineering and the pool and in some cases delays in filling building maintenance positions.
- A \$139,000 favourable variance in Corporate Services Dept due the lower than budgeted writing off of rates, the fixing up of postponed rates and the not filling of a finance position as well as the charging out of some finance functions to water, sewer and Engineering jobs.
- An \$82,000 favourable surplus as a result of lower than budgeted expenditure on Stormwater and Animal Control due to staff being occupied in other areas of Council's operations.

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- A saving of \$109,000 in Engineering administration due to the more accurate charging out of administration costs to other funds and operational funded and unfunded jobs.
- A \$101,000 favourable variance in waste due to lower than budgeted plant hire charges, utilities, consultants and costs associated with the repayment of loans. It appears the plant hire out changes should be increased so that waste is not being subsidised out of general rates.

These were partially offset by:-

- A \$281,000 unfavourable variance in plant due to lower than budgeted charging out of plant caused by under-utilisation and higher than budgeted depreciation.
- A shortfall of \$101,000 in recoveries from Council workers being charged to jobs due to higher than budgeted staff on costs.
- Higher than budgeted expenditure on parks and gardens, the swimming pool and cemeteries totalling \$78,000.

The \$362,000 operating surplus in the Water Fund is primarily due to the following:-

- A \$118,000 favourable variance in access charges due to the rectification of previous billing problems causing customers to be charged for connection to the service who had not been charged in the past.
- A \$104,000 favourable variance in variable income due to the billing for an additional 59,000 kilolitres of water.
- \$77,000 less than budget spent on general operations.
- \$32,000 in unbudgeted interest on investments, due to the relatively high bank balance being held by the water fund.

The \$92,000 favourable surplus in the Sewer Fund is primarily due to the following:-

- A \$103,000 surplus in revenue as a result of higher than budgeted access charges due to more households than in the past being charged for this service.
- \$39,000 lower than expected expenditure on plant hire and lower than budgeted depreciation.

The overall operating surplus would have been \$500K better if not for additional depreciation, this is spread across all areas of Council's operations.

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Capital

Overall capital spending against Budget in the General Fund showed a deficit of \$1,022,000. This was due to two factors:-

- A \$408,000 deficit in roads due to spending on projects being categorised as capital projects but budgeted as operating projects. Therefore this deficit partially offsets the favourable operating roads surplus.
- A \$614,000 deficit due to significant additional expenditure on plant. \$370,000 worth of items should have been purchased in 2012/13 but were not. They were not carried forward and were purchased in 2013/14 with no budget. In addition plant sales were \$208,000 below budget due to the sales not happening in the financial year and being pushed forward to 2014/15.

Overall capital spending against budget in the Water Fund showed a deficit of \$30,000. This was due to:-

- Higher than budgeted expenditure on pipes for upgrading the reticulation system.

Overall capital spending against budget in the Sewer Fund showed a favourable variance of \$28,000. This was due to:-

- lower than budgeted expenditure on materials on the sewer pumps and mains.

Items to be Carried Forward

The general principles for carried forward items are:-

Operating items are not carried forward unless they are committed expenditure or they relate to a grant which has not been spent.

Capital Items are carried forward unless the project has been finalised under budget or it is deemed that the project is no longer required.

The carrying forward of budget items from one year to the next affects the budget for both years. It decreases the budget for the former year and increases the budget for the latter year.

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The items to be carried forward from the 2013/14 budget to 2014/15 are as follows:

Capital Income

Community Facilities **\$ 130,000**

This is made up of three items where Council voted to transfer money from restricted cash to fund capital works in parks, the Cemetery and on Council buildings that have not yet been completed.

Plant Sales **\$ 124,000**

This is for plant items which were budgeted to be sold in 13/14 but will not be sold to 14/15.

Loan AAA Project **\$1,800,000**

This loan was budgeted to be taken out in 13/14 but is now pending depending on whether or when the project proceeds.

Waste Management **\$ 400,000**

This loan will finance the development of the new waste cell at Nyngan. Construction will commence shortly. It was budgeted for last year but will be taken out in 2014/15 when the funds are required.

Water Revenue **\$ 105,000**

The revenue carried forward reflects Cobar Water's sixty six per cent share of the Belaringar Creek Syphon and the upgrading of Channel crossing projects, which were not billed in 2013/14 but will be billed in 2014/15 when completed.

Emergency Services **\$ 75,000**

The loan for the construction of the SES Shed has not yet been drawn down due to construction not having yet been completed.

Operating Expenditure

Road Maintenance **\$ 45,219**

To be spent on crack sealing in town streets which was not able to be done in 13/14 due to resource constraints.

Storm Water Drainage **\$ 47,000**

This is the value of drainage work which needs to be completed in order to receive the full amount of the grant which has been allowed for in Council's income line.

Footpaths **\$ 30,000**

This expenditure was budgeted for but not completed in 2013/14 due to resource constraints.

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Capital Expenditure

Parks & Gardens **\$ 28,832**

Net amount of unspent budget carried forward

Cemeteries **\$ 51,000**

Connection of raw water, construction of the memorial wall and tree planting all not commenced and funding therefore carried forward.

Swimming Pool **\$118,600**

The remaining funding for the Nyngan Swimming Pool budgeted in 13/14 but not spent. This will be added to the 14/15 budget which will complete the project.

Halls, Museums, Theatre and Historic Buildings **\$ 23,120**

Net amount of unspent budget carried forward

Library **\$ 29,034**

Remainder of grant money from the State Library of NSW to be spent on the Nyngan Library upgrade.

Roads **\$ 68,000**

This money has been carried forward to complete a bitumen seal on Mulla Road costing \$48,000 and heavy patching on Old Warren Road costing \$20,000. Both projects were added to the budget as part of a budget review late in the 13/14 financial year. Hence there was not enough time to complete them in by 30 June and they have been carried forward to 2014/15.

R2R **\$ 65,899**

This is the amount of Roads to Recovery funding carried forward from last year to 2014/15 as per Council's R2R grant acquittal. This has reduced from \$158,000 the previous year.

Road Furniture **\$ 19,000**

This relates to an unspent grant received for a bus shelter several years ago. The money has been carried forward on the assumption that Council is still committed to spend the money.

Plant **\$ 397,000**

These items were to be purchased in 13/14 but will not be purchased until 14/15. Prime Mover 180k, Water Tanker 170K, Water Tank 15K, Line Marker 7K, Fast Fill Pumps 25K.

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It is important to note that \$370K worth of items were purchased in 13/14 that were budgeted for in 12/13, but were not carried forward from 12/13. This is the main reason for the large unfavourable capital spending variance in 2013/14.

Council buildings **\$1,800,000**

This budget allocation for the Aged Accommodation Project has been carried forward due to the project being postponed.

Waste Management **\$ 423,271**

The budget for the construction of the new waste cell at Nyngan, and unspent money from the construction of the village waste cells, has been carried forward to 2014/15 all to be used on the Nyngan waste cell will be completed.

Water **\$ 376,040**

Installing the plant monitoring and alarm system, desilting of the sludge lagoon, removal of asbestos from pump stations, construction of concrete bunkers and the replacing of valves at wilga tank have all been carried forward to 14/15 at a total cost of \$170,040. The installation of the Belaringar Creek syphon has been carried forward at a cost of \$155,000 as has \$51,000 for the upgrading of the Albert Priest Channel crossing.

Sewer **\$ 88,620**

This amount is represented by \$40,000 for the replacement of the sewer pump on No 2 rising main and \$48,600 for the Lawlor Street sewer connection.

Emergency Services **\$ 80,600**

\$75,000 of this amount is for the construction of the SES shed in Nyngan which is offset by a grant of the same amount. The remainder is for miscellaneous items.

It will always be necessary to carry forward budget items for any of the following reasons:-

- The allocation of funds for projects for which Council does not have the resources.
- The budgeting of a large project that was always expected to not be completed until the following year.
- The adding of projects to the budget during the year and not having the time left to complete the project.

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- The wait for Government or external funding.
- Legal delays.

It is not a bad thing to have a small amount of carried forward items. They act as a type of insurance to pay the workforce if Council does not receive the amount of Government funded works that it expects. The Budget amounts associated with carry forward items are sitting in Council's bank account until they are completed.

The list of carried forward items shown above is not excessively long and Council should not be concerned about it.

Summary

Overall Council has posted a good result in all funds due to diligent billing and disciplined spending against budget. All items identified as needing to be carried forward have been so that there will be adequate funding to complete the commitments made in the 2013/14 Budget.

The biggest concern for Council is adequate recovery of plant costs. Recoveries against jobs are not matching expenditure due to a combination of under-utilisation and charge out rates being too low. Recoveries need to increase so that enough money is generated to pay for the ongoing maintenance and replacement of all of Council's plant items.

An investigation into plant usage and charge-out rates is to be undertaken in 2014/15.

4.5 Recommendation

1. Council note the report on actual compared to Budget for the year ended 30 June 2014.
2. That unspent budget amounts from the 2013/14 financial year, as detailed, be approved for carryover to the 2014/15 financial year to enable completion of these projects.

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5 COUNCIL RUN CHILDCARE SERVICE IN NYNGAN

5.1 Introduction

The purpose of this report is to advise Council of issues relating to the implementing and running of a childcare service in Nyngan.

5.2 Background

Nyngan currently has virtually no childcare service available to parents with children aged 0 to 6 years old. The nearest childcare facility is situated at Warren. A number of parents use this service that would otherwise come to Nyngan. The introduction of this service would provide both social and economic benefits to the community.

5.3 Discussion

Capital Funding

Up to \$500,000 is available through the Long Day Care Capital Funding Exceptional Circumstances Grant which is administered through the Department of Education – Childcare Office. Initially \$50,000 is available for a comprehensive feasibility study. If successful up to \$450,000 is available for building modifications. Council's Manager Development and Environmental Services believes that modifications to the BBM building could be completed for about \$300,000.

Operational Funding

On-going funding is available to supplement the cost of the service through the childcare rebate, administered by the Dept of Education – Childcare Office. The rebate is paid to the operator behalf of the customer, as a top up to the scheduled fee, depending on the income of the customer. So, if the scheduled fee is \$78 per child per day, and the subsidy based on the parent's income is \$40, the Government will pay \$40 direct to Council (the operator) and the remaining \$38 would be paid by the parent.

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The table below shows an estimate of the daily level of subsidy based on \$70 per day.

Your family's taxable income is		Australian Government Assistance (if eligible for CCB and CCR), based on a full day fee of \$70 may be	Your out of pocket costs for a full day may be
Less than	\$39,785	\$56	\$14
Between	\$39,785 and \$50,000	\$54 and \$56	\$14 and \$16
Between	\$50,000 and \$75,000	\$48 and \$54	\$16 and \$22
Between	\$75,000 and \$100,000	\$43 and \$48	\$22 and \$27
Between	\$100,000 and \$138,065	\$35 and \$43	\$27 and \$35
More than	\$138,065	\$35	\$35

Based on a full operator fee of \$70 per day.

Viability

The viability of a childcare service has been examined and is shown in the spreadsheet below. It shows that a 25 place centre operating, charging \$78 per day, at 88% occupancy would make a surplus of about \$11,000.

A survey of potential users indicates that a 25 place centre would easily run at near full capacity. Viability will be investigated in more detail during the detailed feasibility study if Council is successful in getting the initial \$50,000 funding to engage a consultant to undertake this study.

The calculation does not factor in an exceptional circumstances grant which is available to isolated communities if the service is not viable. Tottenham currently receives this grant to help with the viability of its service. It is something that could help our service if numbers are not as high as expected.

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Workforce Profile and Labour Costs

Direct Client Support Staff (Primary Contact Staff)	Number of FTEs (<2 year olds)	Number of FTEs (2 years - <3 years)	Number of FTEs (3 years and above)	Total Salaries (For all FTE)	Average Base Salary (For 1 FTE)	Annual Allowance (For 1 FTE)
Director	1.00			\$82,000	\$80,000	\$2,000
Authorised Supervisor				\$0		
Early Childhood Teachers				\$0		
Childcare Workers	1.00	1.00	1.00	\$141,000	\$45,000	\$2,000
Untrained Assistants				\$0		
Support Staff				\$0		
Relief Staff		0.50		\$22,750	\$45,000	\$500
Other - Please Specify				\$0		
TOTAL	2.0	1.5	1.0	\$245,750		

Indirect Client Support Staff (Non-Primary Contact Staff)	FTE	Total Salaries (For all FTE)	Average Base Salary inc. allowances (For 1 FTE)
Director		\$0	
Authorised Supervisor		\$0	
Cook		\$0	
Administrative Officer	0.30	\$12,000	\$40,000
Other - Please Specify		\$0	
Other - Please Specify		\$0	
TOTAL	0.3	\$12,000	

Salary	Oncosts	% of Base Salary
Superannuation		9.50%
Worker's Comp		5.00%
Leave Loading		0.00%
Payroll Tax		0.00%
FBT		0.00%
Other		
TOTAL		14.50%

Total FTE	4.8
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SERVICE DELIVERY INPUTS

Service Operating Assumptions	Capacity Assumptions	<2 year olds	2 years - <3 years	3 years and above	Maximum no. licensed places
Weeks of operation in a year	Maximum capacity per day (places)	8	10	11	25
Days open per week	Average FTE attendance per day	6	9	7	For all age groups
Average number of hours open per day	Average daily Fee	78	78	78	

CHILDREN'S SERVICES MODEL OUTPUTS

Unit Costs	Total Service Costs
Key Operating Parameters Hours of operation per day: 10 Days of operation in a year: 240 Maximum no. of licensed places available: 25 Average service capacity utilisation per day: 88%	Labour Costs Direct Staff Salaries: \$245,750 Supervisor/Director Allocation: N/A Administration and Other Support Allocation: \$12,000 Salary Oncosts: \$37,374 (A) Total Labour Costs: \$295,124
Unit Costs: 0 - <2 year olds Number of utilised service hours per year: 14,400 Total cost of service delivery per year: \$163,266 Hourly unit cost per child: \$11.34	Non-Labour Costs Motor Vehicle: \$5,000 IT/Computer: \$5,000 Telecommunications: \$2,600 Stationery/Postage/Printing: \$2,000 Depreciation and Equipment Maintenance: \$17,000 Training: \$10,000 Accommodation Costs: \$54,100 Program Costs: N/A Corporate Overheads: \$22,000 (B) Total Non-Labour Costs: \$117,700
Unit Costs: 2 - <3 year olds Number of utilised service hours per year: 21,600 Total cost of service delivery per year: \$146,525 Hourly unit cost per child: \$6.78	Total Service Costs (A+B): \$412,824
Unit Costs: 3 years and over Number of utilised service hours per year: 16,800 Total cost of service delivery per year: \$103,033 Hourly unit cost per child: \$6.13	

**Manager of Corporate Services' Report to the Ordinary Meeting of Bogan Shire Council
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FINANCIAL VIABILITY

Income and Expenditure

Income	
Funding - DoCS	\$0
Funding - Other	\$0
Fees	\$411,840
CSP & enrollment fee	\$12,000
Total Income	\$423,840

Income by Age Group	
0 - <2 yrs	\$116,320
2 - <3 yrs	\$172,480
3 yrs and over	\$135,040
Total Income	\$423,840

Expenditure by Age Group	
0 - <2 yrs	\$163,266
2 - <3 yrs	\$146,525
3 yrs and over	\$103,033
Total Expenditure	\$412,824

Total (-) Deficit / (+) Surplus	\$11,016
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(-) Deficit/ (+) Surplus per Utilised Service Hr by Age Group	
0 - <2 yrs	-\$3.26
2 - <3 yrs	\$1.20
3 yrs and over	\$1.91

Location

The childcare service will operate out of the current Bogan Bush Mobile building which will be modified to comply with childcare regulations. The Bush Mobile service will no longer offer town sessions but will use a separate section of the building as its base. The conditions of the Long Day Care Capital Funding Exceptional Circumstances Grant require the BBM service not be offered in the same town.

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Pros and Cons

The pros and cons of operating a childcare service in Nyngan would be as follows:-

Pros	Cons
<p>Economic Benefits</p> <ul style="list-style-type: none"> • People more likely to come to town to work or shop, or both if childcare is offered. • Increased work-force • Increased spending in town 	<p>Financial Risk of not being viable</p> <ul style="list-style-type: none"> • The service could be closed if not used after a reasonable trial period.
<p>Social Benefits.</p> <ul style="list-style-type: none"> • Opportunities for parents to socialise and work in Nyngan. • Opportunities for parents to study. • Respite for parents • Safe & Social environment for children 	<p>Insurance Risks – these can be mitigated through Council's Public Liability and Property Insurance. Both of which cover many Councils for this service.</p>
<p>Council can defray some fixed costs to another service</p>	<p>Additional work for support staff as Council takes on another service.</p>
<p>Upgrading of existing building</p>	

The grant application is currently being drafted and is expected to be submitted to the Dept of Education – Childcare Office, by 31 August 2014.

Summary

On balance the up-side to the town could be enormous both economically and socially while the risks can be mitigated and are manageable.

Council's greatest exposure is to financial loss if the childcare centre turns out to be under-utilised. If this was the case Council could cease to operate the service after a trial period thus limiting the amount of loss.

5.4 Recommendation

That Council proceed with the application for funding a study into the viability of providing a childcare service in Nyngan.

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6 INTEREST ON OVERDUE DEBTOR ACCOUNTS

6.1 Introduction

The purpose of this report is to obtain Council consent to charge interest on overdue amounts owing to Council.

6.2 Background

Council currently charges interest on overdue rates at the statutory interest rate which is currently 8.5%. This creates an incentive for people to pay their rates on time.

People also owe money for other Council services, the balances for which are contained in the Debtors system. Currently no interest is charged on overdue money associated with these accounts. Customers therefore have no incentive to pay on time. Council has no policy regarding the charging of interest on overdue debtor accounts.

It is common for organisations to charge interest on overdue accounts. Telstra and AGL are two companies which come to mind. It is a small penalty but it does remind people that they must pay the amount owing when due. If they see an interest debit on their account they are more likely to pay so that it doesn't happen again. Also, customers are more likely to pay bills which do incur interest rather than those which do not. Hence, Council bills are often left until last to pay.

6.3 Recommendation

That Council charge interest on overdue accounts at the rate specified by the Local Government Act (currently 8.5%).

Luke Taberner

MANAGER CORPORATE SERVICES

**Manager Engineering Services' Reports to the Ordinary Meeting of Bogan Shire Council
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**REPORT TO THE ORDINARY MEETING OF COUNCIL – MANAGER OF
ENGINEERING SERVICES REPORT**

Mayor and Councillors

I submit the following report for consideration:-

1 OPERATIONAL REPORT

1.1 Civil Works

The work undertaken between the reporting period 14 of July to the 16 of August consisted of the following:-

- Continued the construction and erection of the frame and trusses for the Nyngan swimming pool filtration plant and storeroom.
- Excavation of garden beds and backfilling with soil mixture as part of the ongoing beautification of the Pangee Street CBD.
- Excavated holes for tree planting program on the Mitchell Highway.
- Maintenance of Pangee Street depot.
- Preparation for the sale of surplus material and plant at the Nymagee Street Works Depot.

1.2 Community Facilities

The work undertaken by Council's Community Facilities during this reporting period consisted of the following:-

- Preparation of the ovals and sporting fields.
- Cleaning and sweeping of the Nyngan CBD.
- Preparation of showground and facilities for the Annual Ag Expo.
- Cleaning of the showground and facilities after Annual Ag Expo.
- Cleaning and maintenance of town streets and nature strips.
- Cleaning of town streets gutters and culverts.

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Roads

The work undertaken during this reporting period by Works Crews consisted of the following:-

No.	Name	Comments
40	Plummer's Road	Causeway repairs commenced.
46	Drummeys Road	Maintenance grading completed.
12	Coffill's Lane	Maintenance grading completed.
10	Pangee Road	Re-sheeting completed.
47	Parker's Road	Maintenance grading completed.
74	Doneys Road	Maintenance grading continuing.
10	Pangee Road	Maintenance grading continuing.
70	Arthur Hall VC Way	Shoulder grading of reseal completed.
76	Cox's Road	Maintenance grading completed.
228	Hermidale Nymagee Road	Re-sheeting continuing.
92	Colane Road	R2R Re-sheeting continuing.
20	Murrawombie Road	Maintenance grading completed.
78	Okeh Road	Maintenance grading continuing.
57	Tottenham Road	Ground vegetation control completed.
23	Buckinguy Road	Ground vegetation control completed.
92	Colane Road	Ground vegetation control completed.

Two graders are off the road at the time of writing this report. The Volvo is having seals replaced in the wheel hubs while the Caterpillar 12H (due for replacement this financial year) is in Dubbo having the gearbox reconditioned. A hired grader is replacing the Caterpillar until repairs are completed.

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Council's Jet Patcher during this reporting period has carried out routine maintenance on the following roads:-

- Nyngan Town Streets
- Canonbar Road
- Colane Road
- Tottenham Road
- Buckingham Road
- Barrier Highway
- Mitchell Highway

The works program for the remainder of August and September includes but is not limited to the following:-

- Maintenance grading rural roads including Monkey Bridge Road, Plummer's Road, Pangee Road, shoulder grading on the Barrier and Mitchell Highways.
- Re-sheeting of Colane Road. re-sheeting on Hermidale Nymagee Road
- Continuing the construction of the new filtration plant room and storeroom the Nyngan swimming pool.
- Continuing Pangee Street beautification works.
- Commencing Singleton's Road Project.

1.3 Recommendation

That the Operational Report be received and noted.

**Manager Engineering Services' Reports to the Ordinary Meeting of Bogan Shire Council
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2 NYNGAN CEMETERY CREMATION PLOTS

2.1 Introduction

The purpose of this report is for Council to further consider the introduction of cremation plots in the Nyngan Lawn cemetery.

2.2 Background

As reported to the July 2014 meeting, Council has had enquiries from families wishing to have dedicated plots at the cemetery for the interment of their relatives ashes, as an alternative to having them placed in the existing cremation wall.

2.3 Discussion

There has been discussion with staff to the type of headstone and location of plaques provided for the burial of ashes with the following three options presented to Council:-

- 1 Provide a headstone the same as in the existing lawn cemetery to keep it consistent. The plots either side of the headstone would need to be 1200 mm long and 600 mm wide which would allow 10 plots at 1100mm spacing. Several other family members can be interred in the same plot in the future and the plaque replaced.



Type 1 Headstone

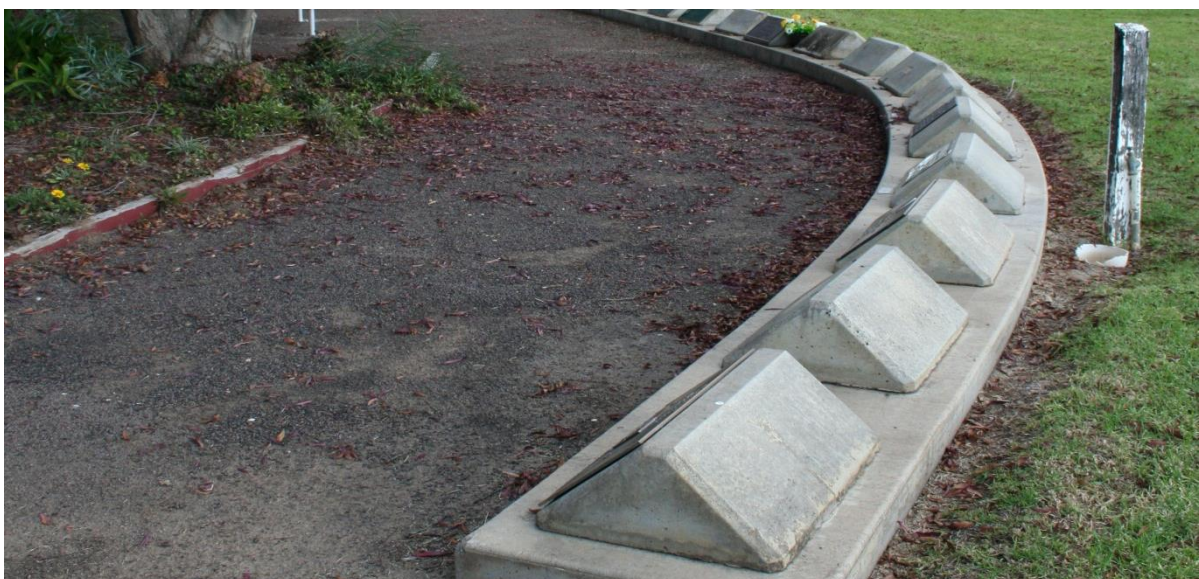
**Manager Engineering Services' Reports to the Ordinary Meeting of Bogan Shire Council
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- 2 Place precast concrete slabs at grass level on top of each plot as required. The plaque can then be placed on the concrete slab and if other family members are to be interred in the same plot, the slab can be moved and then replaced and updated with a new plaque.



Type 2 Headstone

- 3 Construct a full length concrete slab 600mm wide with individual precast concrete headstones fixed on top of the slab. The slab has an opening with PVC pipe inserted below the concrete for the containment of ashes. The headstone can be removed later for the interment of other family members.



Type 3 Headstone

**Manager Engineering Services' Reports to the Ordinary Meeting of Bogan Shire Council
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It is proposed that cremation plots be located in the grassed area centrally between the existing cremation walls and headstone as shown in the first photo above. This location would allow for 2 rows of 10 plots each with individual headstone slabs or the full length existing type headstone.

Funds for capital works at the cemetery have been carried through from 2013/14 which would be sufficient to construct a headstone for this purpose without a budget review.

The current cost of interment in the cremation wall is \$315 while the cost of a conventional plot is \$610. It is proposed that the cost of interment in the new cremation plots would be \$480.

2.4 Recommendation

1. That Council considers the type of headstone to be constructed.
2. That the cost for interment in a cremation plot for the 2014/15 financial year be \$480.

**Manager Engineering Services' Reports to the Ordinary Meeting of Bogan Shire Council
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3 HERITAGE PARK ENTRANCE FEATURE

3.1 Introduction

The purpose of this report is to consider the options of permanently fixing down the railway ballast surrounding the level crossing heritage gates at the entrance to Heritage Park.

3.2 Background

The issue of the loose ballast being used to throw at vehicles and buildings was raised at the July Council meeting with options for preventing the removal of the ballast to be examined.

3.3 Discussion

The ballast could be covered with a light galvanised mesh to prevent the rocks from being picked up. This method would look very unattractive but could be carried out for an estimated cost of \$1,000.

Another option is to remove the ballast, pour mass concrete over the area and place the rocks into the wet concrete by hand. This treatment would also look unattractive as a lot of concrete would be visible around the ballast to hold the rocks in place. It is estimated that this treatment would cost \$3,000.

The third option would be to remove the ballast and replace it with an alternate material such as crusher dust. This treatment is estimated at \$1,500 and would still provide a similar colour to the ballast but will also detract from the overall appearance of the gates.

The Heritage Park entrance feature has been designed and constructed to depict the heritage of the railway level crossing. The main components of the feature are the gates, sleepers, and the ballast and without one of those items, the others will lose their appeal.

The landscape architect, David Moir has had concerns from the public each time they construct a new feature with loose material that can be thrown. He advises that they have not had any problems with any of their landscape projects.

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There has been no report to date of ballast being thrown and it is believed that if vandals are going to try and cause damage to property, there is ballast on the railway line only 50 metres away and through the centre of town. There are also many other loose objects easily accessible that could be thrown.

In relation to Council being liable for property damage caused by the ballast being thrown, advice is that Council cannot practically secure loose objects that could be used in an act of vandalism.

3.4 Recommendation

That the existing ballast remains in Heritage Park as a landscape feature and be reviewed if there becomes an issue with vandalism.

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4 O'NEILL'S ROAD IMPROVEMENTS

4.1 Introduction

The purpose of this report is to consider the allocation of funds from the 2014/15 Roads to Recovery Program to the replacement of a stock grid on O'Neill's Road.

4.2 Background

As reported to Council in June 2014, Michael Taylor of "Belmore" has requested improvements to the stock grid and wide vehicle bypass on O'Neill's Road at the intersection with the Barrier Highway.

The grid requires replacement and the adjacent bypass around the grid needs to be lowered to allow the flow of stormwater. Council resolved to request a contribution of \$2,500 each towards the cost of work from Mr Taylor and Mr Moody, the other property owner.

4.3 Discussion

Mr Moody has written to Council offering to contribute \$1,000 to the cost of the work and advised he has contributed to the cost of improvements to the road in the past. Mr Taylor has advised verbally that he would contribute \$2,000 toward the replacement of the grid and would install the gates for the wide load bypass at his expense.

4.4 Recommendation

That Council allocate \$10,000 from the 2014/15 Roads to Recovery Program for the improvement of the stock grid on O'Neill's Road with a \$2,000 contribution from Mr Taylor and \$1,000 contribution from Mr Moody.

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5 OVAL PLACE CONSTRUCTION

5.1 Introduction

The purpose of this report is for Council to consider the construction and sealing of Oval Place between Terangion Street and Larsen's Transport Depot.

5.2 Background

Isabelle Richardson has written to Council requesting the closing off or sealing of Oval Place between her residence and Larsen's Transport Depot to eliminate the constant dust problems. Council requested traffic counts on the road to confirm the number of vehicle movements.

5.3 Discussion

A traffic counter was installed on the western approach to Larsen's for a period of two weeks. The results of the count were an average of 32 vehicles per day for the period with an average of 37 vehicles per day during week days.

The highest count per day was 49 vehicles and the lowest was 18 on a Sunday with 16% being heavy vehicles.

As the existing road is not located in the centre of the road reserve, it would be necessary to reconstruct the road formation and pavement in the centre of the reserve. The road could be constructed for a length of 125 metres which would take it past the Richardson residence at an estimated cost of \$15,000 or for a length of 270 metres to Larsen's Depot at an estimated cost of \$30,000.

I do not feel that closing the road or placing a physical barrier across the existing access track will provide a suitable solution to the problem.

5.4 Recommendation

For Council's consideration.

Graeme Bourke

MANAGER ENGINEERING SERVICES

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**REPORTS TO ORDINARY MEETING OF COUNCIL – MANAGER OF
DEVELOPMENT AND ENVIRONMENTAL SERVICES REPORT**

Mayor and Councillors

I submit the following reports for consideration:-

1 DEVELOPMENT APPLICATIONS

1.1 Introduction

No Development Applications have been approved since Council's July Meeting.

DA NUMBER	APPLICANT	ADDRESS	DESCRIPTION	VALUE (\$)	PROGRESS
2013/012	Mr Ian & Mrs Sara Drain	6 Cathundril Street NYNGAN	Dwelling extension	40,000	Awaiting additional information as of 16/5/2013
2014/001	Dr Ryan Heggie	Cannonbar Road, NYNGAN	Hangar	64,000	Awaiting additional information as of 10/2/2014
2014/004	Mr Ian Bennett	Mitchell Highway, NYNGAN	Transport depot	25,000	Awaiting additional information as of 22/4/2014
2014/013	Mr Bruce Jordan	"Killawarra Station", COOLABAH	Extractive industry	10,000	Awaiting additional information as of 25/6/2014
2014/014	K.J. Halal Meats Pty Ltd	Nyngan Abattoirs, Old Warren Road NYNGAN	Facility extension	150,000	Withdrawn 23/7/2014
2014/016	NSW Rural Fire Service	Cnr Dalley & Bourke Street, COOLABAH	Emergency services facility	140,000	Awaiting additional information as of 26/6/2014

1.2 Recommendation

That the report be received and noted.

2 OPERATIONAL REPORT – PARKS AND GARDENS TEAM

2.1 Introduction

The purpose of this report is to outline the key works undertaken since Council's July 2014 meeting by the Parks and Gardens team and its contractors for various projects. Contractors have been used throughout this period due to the volume of work currently being undertaken and the limited timeframe.

2.2 Discussion

Key works have been undertaken consisted of the following:-

- **Rotary Park: (Completed to-date: 2014/2015 Program)**
 - ✓ (P&G Team) Preparation of Mitchell Highway boundary fence line for fencing contractor works program.
 - ✓ (Contractor) Mitchell Highway boundary fence line has been upgraded with additional new and reused metal star posts, new hinged-joint mesh to support existing Bougainvillea shrubs and the proposed additional Bougainvillea shrubs to be planted in the coming weeks.
 - ✓ (P&G Team) New irrigation lines have been installed providing water via a dripper-line to the existing and proposed Bougainvillea shrubs to the western end of the Mitchell Highway boundary fence line.
 - ✓ (P&G Team) Additional irrigation lines have been installed providing water via dripper-lines to the recently planted trees (32) to the western end of the Mitchell Highway boundary fence line. *(There is no need for any additional irrigation to the eastern portion of this fence line as there is sufficient coverage via the existing irrigation system).*
 - ✓ (Contractor) 56 additional bollards and a service gateway commencing adjacent to the main vehicle entrance into the park for a distance of 90m has been installed. *(This work now encloses the lower eastern portion of the Mitchell Highway boundary fence line and associated irrigation area protecting it from vehicles parking within the irrigation lines).*
 - ✓ (P&G Team) Painting of the 56 bollards and gateway.
 - ✓ (Contractor) Two new concrete slabs have been poured in preparation for installation of additional picnic tables & seating.

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- ✓ (BSC - Engineering Staff) One slab has a large picnic table installed with no roof over (*shade is provided by the existing mature trees*). The other slab will be covered by one section of the curved roof shade awning from the pool. The additional picnic table construction and installation will take place once budget confirmation has been completed.
- ✓ (P&G Team) Repairs to existing irrigation lines and the pressure testing of the entire current and very original, western end of the park irrigation system is now completed and is declared fully operational.
- ✓ (P&G Team) Preparation for expansion of existing irrigation system to the western end of the park between Mitchel Highway boundary fence line and internal circuit roadway. Additional irrigation lines and associated fittings ordered and plans prepared for installation in late August/Sept 2014.

➤ **National Tree Planting Program**

- ✓ (P&G Team) Prepared nominated area for National Tree Planting Day, slashing of area, removal of excessive vegetation around existing trees.
- ✓ (P&G Team) Mapped and installed two drip line irrigation lines to form two separate rows. One for native trees and the front row for flowering shrubs along the south side of Mitchell Highway, east of Hoskins Street level crossing, entrance into Nyngan for National Tree Planting Day July 2014.
- ✓ (P&G Team) Assisted local school students and community volunteers with the planting of 40 trees to rear row of irrigation lines.
- ✓ (P&G Team) Monitor trees and complete the planting process with mulching material placement and continue with backfilling of irrigation trench.

➤ **Davidson Park Program**

- ✓ (Contractor) Bulk excavation of playground area completed and base-plates for play equipment have been installed.
- ✓ (P&G Team) Removal of two small trees adjacent to toilet block and existing park bench.
- ✓ (Contractor) Large garden bed adjacent to existing toilet block removed and all soil deposited in old playground area adjacent to Flood Memorial Wall as to level area for preparation of turf.
- ✓ (Contractor) New concrete slabs poured. One for the new relocated picnic table and seating and the other for a relocated park seat from Vanges Park to be positioned opposite new playground.

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- ✓ (BSC – Engineering Staff) Original picnic table and seating and pavers removed from adjacent to Bi-Centennial Mural/old playground area. (Portion of this structure is to be reused in the Floor Memorial carpark in Nymagee Street).
- ✓ (P&G Team) Additional irrigation lines and associated fittings ordered and plans prepared for installation in August 2014 to all disturbed areas, including old playground area, old large garden area (adjacent to toilet block) and adjacent to CWA building ready for laying of turf, budget depending.
- **Vanges Park Program**
 - ✓ (P&G Team) Eight (8) Flowering Ash trees have been planted in Vanges Park replacing the four (4) Cedar trees which were recently removed.
 - ✓ (BSC – Civil works) One (1) new timber style park seat and two (2) park benches have been ordered (similar style and finish to pool seating) to replace the original park seats. One (1) of the park seats that was removed is to be installed in Davidson Park to match existing park seats.
- **Teamster Rest Program**
 - ✓ (P&G Team) The four (4) remaining Flowering Ash trees from Vanges Park have been planted in Teamsters Rest along rear northern boundary fence line, to commence a screen effect along the rear northern boundary fence line to the railway line.
- **Flood Memorial Carpark**
 - ✓ (Contractor) New concrete slab poured ready for additional picnic table and seating.
 - ✓ (BSC – Engineering Staff) (Still to be undertaken) Erection of one section of the original curved roof awning from pool to be relocated to new slab to match existing picnic table setting.
- **Completed routine maintenance tasks.**

2.3 Recommendation

The report be received and noted.

3 NYNGAN & DISTRICT MEMORIAL SWIMMING POOL COMPLEX – REVITISATION PROGRAM PROGRESS REPORT

3.1 Introduction

The purpose of this report is to advise Council as per Council resolution 181/2014 of the progress of works and the expenditure breakdown for the utilisation of the carry-over funds from the 2012/2013 budget year into the 2014/2015 financial year and what works are outstanding prior to the commencement of the 2014/2015 swimming season and of the total construction costs to-date.

3.2 Background

The intention of the May 2014 report presented to Council was for an overview of current works presently underway and the intended usage of allocated funds.

3.3 Discussion

Presented for discussion is the original report with an additional column indicating the **actual cost to-date** of what has been invoiced and paid with highlighted notations of what works have been completed, paid for and what is not completed and the expected completion period. At present the entire project is about three (3) weeks behind scheduled. This delay has been the result of the following:-

- The exposure of unknown, defective and inappropriate drainage works;
- The exposure of an unknown backwash drainage pit;
- The complete removal of the recently installed waste water drainage lines;
- Continual changes to construction plans due to exposure of the backwash pit;
- Contractors not being available as planned and agreed upon, due mainly to the need to change the schedule due to the activities above and weather conditions;
- The need to demolish the entire original timber-frame filtration plant room, due to frame failure;
- Adverse weather conditions;
- Reconstruction of plinth to the perimeter of the original filtration plant room;
- Availability of limited qualified Council staff;
- Delays in supply of the frame and truss materials; and
- Conflict with other Council projects.

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Irrespective of the above, it is anticipate that by the Council August 2014 meeting, the building will have its roof sheeting on and most of the external cladding installed, ready for lock-up, weather permitting ready electrical and plumbing contractors.

Item	Works to be undertaken	Estimated Costs	Actual Costs To-date
1.	External: (Local Contractor) <ul style="list-style-type: none"> ➤ ** Terminate all power supply to pool filtration plant room (Completed) ➤ ** Establish permanent new external power board & pole adjacent to south-eastern boundary chain-wire fence line (Not Undertaken) 	* \$1,800	\$616
2.	External: (Local Contractor) <ul style="list-style-type: none"> ➤ ** Remove existing earthenware waste water drainage lines associated from the plant room and replace with install 100mm sewer grade PVC pipework. Provide a new waste water drainage line junction to the proposed Nyngan Swimming Club, store room. (Completed) ➤ Install 150mm stormwater grade PVC drainage line to drain all excess surfacewater and roof water, and discharge into the existing surfacewater diversion drain adjacent to the tennis courts, (Partly Completed) ➤ New 450mm x 450mm surfacewater collection pits to be provided adjacent to western and eastern elevation of pool at the deep end of pool due to store room and proposed sun shade sail construction and remove all defective/nonoperational existing stormwater collection system. (Partly Completed) 	\$12,000	\$2,734 \$3,261 Awaiting Invoice Est \$2,500

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3.	External: (BSC) <ul style="list-style-type: none"> ➤ ** Remove existing chain-wire internal fence line (Completed) ➤ ** Demolish & remove existing BBQ roof structure, BBQ structure and associated slab (Completed) ➤ ** Remove curved roof sheets from existing sun shade structure from in front of existing asbestos cladded pool filtration plant room (Completed) 	*\$6,000 (\$4,500)	BSC Labour only
4.	Nyngan Swimming Club, Store Room: (Local Contractor) <ul style="list-style-type: none"> ➤ ** Excavate and prepare for construction concrete floor slab (Completed) ➤ ** Construct concrete slab for new BBQ structure, adjacent to western common boundary fence line (Completed) 	\$18,000	\$22,915 \$1,849
5.	Pool Filtration Plant Room: (BSC) <ul style="list-style-type: none"> ➤ Remove asbestos sheets from the pool filtration plant room (Completed) ➤ Transport and dispose of all asbestos waste material and associated equipment (Completed) ➤ Obtain Enviro-Hygenist Report for Council's records (Completed) 	* \$20,000 (\$3,000)	\$11,026
6.	External: (BSC) <ul style="list-style-type: none"> ➤ ** Provide new galvanised steel lid and support members to existing trade waste pit to northern elevation of pool filtration plant room 	\$2,500	

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7.	Pool Filtration Plant Room & Store Room: (BSC) <ul style="list-style-type: none"> ➤ Reconstruct new truss roof over renovated pool filtration plant room (Completed) ➤ Reconstruct existing wall framing to suit new roof line to pool filtration plant room (Completed) ➤ Construct on site timber wall framing for store room ➤ Erect truss-roof over, to match and be in-line with renovated pool filtration plant room roof line (Completed) ➤ Sislotion blanket to entire roof-line (Completed) ➤ Install dark-coloured corrugated iron roof sheeting throughout (Completed) 	* \$28,000	\$25,291.25 <i>Supply Frame, Truss, iron sheeting to roof & walls</i> <i>Plus Windows for Storeroom</i> \$4,500
8.	Pool Filtration Plant Room & Store Room (BSC) <ul style="list-style-type: none"> ➤ Reclad the entire filtration plant room and store room with dark-coloured colourbond corrugated sheeting and trimming, (Completed) ➤ Install insulation batts to all external walls and ceiling to <u>pool filtration plant room only</u> (Completed) 	* \$50,000	<i>See figure above for proportiona l costing's</i>
9.	Pool Filtration Plant Room (BSC) <ul style="list-style-type: none"> ➤ Empty existing sand filter beds and allow to dry (Not undertaken insufficient time) ➤ Sealing to be undertaken in consultation with specialised manufacturers (Not undertaken insufficient time) 	(Not budgeted for, M&R funds)	
10.	Pool Filtration Plant Room: (Local Contractor) <ul style="list-style-type: none"> ➤ Install new electrical wiring throughout (OUTSTANDING Sept) ➤ Install new mains to plant room (OUTSTANDING Sept) <p><i>Please note: Anticipated that a portion of this cost (\$9,000) will be associated with a portion of external works associated with a new power supply form item 1 above (A saving or nil increase)</i></p>	* \$9,000 (\$11,000)	

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11.	Pool Filtration Plant Room: (BSC) <ul style="list-style-type: none"> ➤ Supply & install new internal linings (Villaboard to plant room walls or water-resistant gyprock to walls and ceiling) (OUTSTANDING Sept) ➤ Paint ceiling and walls throughout (OUTSTANDING Sept) 	\$18,000	
12.	Pool Filtration Plant Room & Store Room (BSC) <ul style="list-style-type: none"> ➤ Supply and fit 920mm wide solid core entrance doors and aluminium windows to store room (OUTSTANDING Sept) 	\$4,000	
13.	Pool Filtration Plant Room & Store Room (Contractor) <ul style="list-style-type: none"> ➤ Erect new sun shade sails across entire deep end of pool (OUTSTANDING Sept) ➤ Replacement of the eight (8) umbrellas covers to the small umbrellas located adjacent to the baby pool (Completed) 	* \$22,000 (\$28,000)	\$20,000 \$9,000
14.	Pool Filtration Plant Room & BBQ area (Local Contractor) <ul style="list-style-type: none"> ➤ Completed electrical fit-out; internal lights, switches and security lighting (OUTSTANDING Sept) ➤ Complete electrical works for new BBQ area (OUTSTANDING Sept) 	\$5,000	
15.	Pool Filtration Plant Room (Local Contractor) <ul style="list-style-type: none"> ➤ Completed plumbing & fit-out including new SS sink (OUTSTANDING Sept) 	\$2,500	
16.	Minor site works (BSC) <ul style="list-style-type: none"> ➤ Provision of new hydrant point within pool grounds (OUTSTANDING Sept) ➤ General concreting around pool filtration plant room from drainage works and installation of sun shade sails posts (OUTSTANDING Sept) ➤ Internal painting to plant room (OUTSTANDING Sept) 	\$7,000	

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	<ul style="list-style-type: none"> ➤ Minor stormwater drainage works from rear store room ➤ Minor repairs to rear store room wall due to surface cracks (OUTSTANDING Sept) 		
	Total of BSC Labour Costs to-date		
	Estimated Total Expenditure:	216,125	
	Total Expenditure to-date (including labour & materials)		
	Allocated funds	196,280	
	Expected total Expenditure at completion		\$216,125
	Projected Shortfall:	19,845	Nil

In conclusion it is considered that the entire project should be externally suitably finished for the general public to enter the pool grounds with only internal minor and external works (Painting, Fix-out, Sun Shade Sails etc.,) outstanding prior to 2014/2015 swimming season, with an anticipation that all additional costs incurred will be within budget.

All necessary works to complete the filtration plant room can be completed within budget, the project shortfall referred to above relates to finishing off the store room.

Should surplus funds be available it is considered that other works could be undertaken, provided that such works are within the existing budget.

3.4 Recommendation

1. That the report be received and noted.
2. That a following up report be presented to Council at its November 2014 meeting presenting the final costs and proposed future redevelopment works for the 2015/2016 and beyond for the Nyngan Memorial Pool.

4 DAVIDSON PARK - REVITALISATION PROGRESS REPORT

4.1 Introduction

The purpose of this report is for Council to be aware of the extent of works undertaken to-date in Davidson Park Revitalisation project, what works are still outstanding and the status of the allocated budget expenditure.

4.2 Background

Previous reports of March 2013 focus on the relocation of the playground area. The final decision resulted in the approved location between the CWA building and the western side of the exiting toilet block. As a result of this decision confirmation of the location of the existing irrigation lines and light-pole power supply, the new playground area has been shifted slightly closer to the toilet block.

4.3 Discussion

Current Program of Works Completed:

The progression of these works to-date has been noticeably slower than anticipated. To-date for the August Council meeting the following works has been completed:-

- ✓ Bulk excavation of the entire new playground area, (sufficient depth to provide for soft-fall material) by contractor;
- ✓ Pier holes and pouring of concrete footings for new playground equipment by contractor;
- ✓ Removal of the adjacent garden bed and two small trees, (this area is to be made tidy/levelled, turfed and provided with irrigation lines) by contractor;
- ✓ Removal of the defective picnic table and shelter originally located adjacent to the flood memorial wall (portion of this picnic table is to be reused in the Flood Memorial car park by Council staff);
- ✓ New concrete slab, for the proposed relocated park seat from Vanges Park to be installed opposite new playground area, by contractor;
- ✓ New concrete slab for the relocated picnic table and shelter, (this relocated shelter was adjacent to the telephone box) by contractor;
- ✓ Installation of a new park bench to the existing slab adjacent to the telephone box, to match other seat furniture(see attachment photo), by Council Staff;
- ✓ All excess soil from Davidson Park works deposited into old playground area, by contractor; and

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- ✓ Removal of the lean-to shelter and seating located within the rear northern portion of the old playground area by Council staff.

Within the next 5 – 8 weeks depending on staffing levels and supplies the following works are expected to be completed:-

- (i) Prepare old playground area for extension of irrigation lines and laying of turf by Council staff;
- (ii) Installation of the playground perimeter fence with concrete support base, by contractor;
- (iii) Installation of soft-fall material by Council staff;
- (iv) Installation of playground equipment and signage by Council staff;
- (v) Laying of turf to the old playground area and old garden bed adjacent to the toilet block; and
- (vi) Minor site clean-up process will follow with an expected completion and operational date of Late September 2014.

The playground can then be operational for usage. Further site works including laying of irrigation lines and turf should occur within the same period.

Future Program of works for Discussion:

Davidson Park is the focal point of the CBD of Nyngan. Its presentation includes not just its location but its lawns, trees, gardens and its general facilities. As previously mentioned the current appearance of the Park is some-what ad-hoc. A program of a progressive "tidying-up procedure's" including not just new works but a long term approach to encourage not only visitors to utilise the Park but also staff and owners from nearby business.

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It is considered that in the 2015/2016 and beyond Council could consider the following works programs:-

	Item	Proposed works	Estimated Costings
2015	1	(i) Remove all rocks/edging from all gardens beds, including gardens beds around trees and gardens beds to Pangee Street, CWA gardens and isolated gardens in consultation with CWA members. (ii) Remove concrete path located across western and front-south-western end of CWA building and repair gardens beds. (iii) Seek quotation for Kwik-kerb to all existing gardens beds or isolated trees.	4,000 15,000
2015	1	(i) Removal of the existing pavers to the western end of Davidson Park located between the telephone box and the adjoining property boundary fence-line & also along entire flood memorial wall. (ii) Extend irrigation coverage to cover item 1 (<i>this may be undertaken August/Sept 2014</i>). (iii) Lay turf to this area as to extend Davidson Park lawns towards Pangee Street frontage.	11,000
2015	2	(i) Remove existing concrete pathway from Davidson Park Gateway for a distance of 30m, and then:- (ii) Establish new concrete edging to the nominated pathways by relaying all of the original paving bricks on a compacted material base to a nominated width of 1.5m for a distance of approximately 30m to the CWA entrance and beyond to the flood memorial wall:- then (iii) Removal of the existing concrete edging and associated paving bricks to the existing pathway from the telephone box leading to the CWA building:- then	28,000

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		<p>(iv) Turf the area of item (iii) above, so as there is no direct pathway to the CWA building from Pangee Street, only a winding pathway from the flood memorial wall past the CWA then onto either the gateway or onto the playground, toilets and Museum. This is to encourage a flow-through effect of Davidson Park user:- then</p> <p>(v) Establish new concrete edging to the nominated pathways by relay all original paving bricks on a compacted material base to a nominated width of 1.5m to the following areas:</p> <ul style="list-style-type: none"> ➤ Pangee Street end of the Bi-Centennial Mural via the CWA pathway, onto the playground or to the toilet block and onto the eastern gateway leading to Museum. 	
2016	3	Construct a new public toilet block to the west elevation of the CWA building, in the rear portion of the old playground area.	70,000
2017	4	Extension of the masonry garden beds to Pangee Street frontage. This will then complete the Pangee Street frontage as being uniform.	16,000
2017	4	Completely revamp the entire Pangee Street gardens as to present a operated garden that can be maintained with limited staff numbers.	6,000

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In conclusion any proposed Davidson Park works program should be undertaken with direct consultation with all stakeholders in a scheduled and progressive nature, with any impact being confined to limited areas at any one time.

The intent of any pathway should be a flow-through progression where visitors and the alike are directed or guided from the one end say the Bi-Centennial Mural through to the Museum at the other end by one style and finish pathway design. At the moment there is dirt/grass, concrete and pavers. The levels are noticeable and trip hazards including broken or crack concrete paths and edging due to due to trees roots etc.

There are currently three (3) different pathways leading into the Park:-

- Telephone box to CWA building;
- Main Davidson Park Gateway; and
- Pangee Street to the toilet block.

One of these could be removed (telephone box directly to the CWA building to be considered). The removal of this pathway would enhance the importance of the original Davidson Park Gateway to lead persons seeking the CWA building via a new pathway or onto the existing toilet block or to the Bi-Centennial Mural.

4.4 Recommendation

1. The report be received and noted.
2. That Council gives consideration to the forward program of works in its 2015/16 budget.

5 VANGES PARK – REVITALISATION PROGRESS REPORT

5.1 Introduction

The purpose of this report is to advise Council of the works undertaken to-date and the completion date of other works to be undertaken and depending on staff levels, should be completed by mid-October.

5.2 Background

Council has provided limited budget for selective works to be undertaken. To-date the focus has been the:-

- removal of four (4) Cedar Trees in early July with the others to be removed in mid-September 2014; (the bulk of these trees were hollow throughout), and
- eight (8) new Flowering Ash trees have been planted in early August and removal of two (2) existing park seats.

5.3 Discussion

It is proposed that by mid-October 2014 the Vanges Park project will be finished. The balance of works include, but are not limited to:-

- planting the balance of five (5) Flowering Ash or earlier once the other remaining Cedar Trees are removed, to Pangee Street and Vanges Park/Museum access roadway;
- install two (2) park benches and one (1) park seat, similar design and finish as the park seats installed in 2013 at the Nyngan Pool. Please note: the park seat would be located adjacent to the bus shelter area, as before. The park bench would be located to the Pangee Street frontage;
- relocation of the six (6) decorative concrete planter boxes to the perimeter of the helicopter (within the area that is bitumen sealed, for the reuse as planter boxes for Bougainvillea's of varying colours); and
- covering of the entire bitumen sealed understorey of the helicopter with the waste wood-chip from the Cedar Trees by contractor.

It is proposed depending if there is available funds still within budget to remove the existing concrete slabs that the planter-boxes are positioned on and replacement them with turf. If funds are not available this work could be undertaken in the next financial year.

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5.4 Attachment

Photos of park seats and park bench designs below.

5.5 Recommendation

That the report be received and noted.

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Above Photo: 1 Timber finished Park Seat (*same as 2013 installed Nyngan Pool Seats*)



Above Photo: 2 Park Bench (*same timber finish as Nyngan Pool Park Seats*)

6 PROPOSED HIGHWAY SERVICE CENTRE – MITCHELL HIGHWAY

6.1 Introduction

The purpose of this report is to advise Council of the Planning Proposal for Nyngan Service Station, Mitchell Highway Nyngan.

6.2 Background

The subject parcel of land is bounded by the Great Western Railway Line, west of Hoskins Street level crossing to the area at present enclosed by 1.8m high chainwire fence. It doesn't include the large depression basin which is presently being arranged to be lease by Council.

6.3 Discussions

This entire proposal has been undertaken by the applicant Quee Nominees and should be considered on its merits.

The points below outline the entire nominated area and the process to be followed:-

- 1) To approve the Planning Proposal for the proposed rezoning of land bounded by the Mitchell Highway, the Great Western Railway Line and Hoskins Street Nyngan in accordance with Section 55 of the Environmental Planning and Assessment Act 1979. This includes amending the Land Zoning Map LZN_008A in Bogan Local Environmental Plan 2011 for the site and part of the Mitchell Highway from the existing zones (Zone SP2 Railway Infrastructure and/or Zone SP2 Classified Road) to proposed Zone B6 Enterprise Corridor as indicated in Section 7.4 of the Planning Proposal (or alternatively to Zone IN 1 General Industrial if Zone B6 is unacceptable).
- 2) To prepare any necessary mapping (or request the Department of Planning and Environmental to prepare that mapping on Council's behalf) to demonstrate the proposed changes to the Land Zoning Map LZN_008A as indicated in Section 7.4 of the Planning Proposal.
- 3) To submit the Planning Proposal and any associated mapping to the Department of Planning and Environment for a Gateway Determination in accordance with Section 56 of the Environmental Planning and Assessment Act 1979.
- 4) To defer the payment of the standard fees and charges for a Planning Proposal subject to receiving a positive Gateway Determination from the Department of Planning and Environmental that will allow the Proposal to proceed to community consultation.

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- 5) If the Gateway Determination approved the Planning Proposal for community consultation under Section 57 of the Environmental Planning and Assessment Act 1979, then Council staff is to prepare for and conduct the public exhibition and consultation on the Planning Proposal in accordance with the Gateway Determination.
- 6) To request that the Department of Planning and Environment delegate to Council the plan making powers in accordance with Section 59 of the Environmental Planning and Assessment Act 1979.

Nyngan at present has no service centres which are capable to accommodate heavy vehicles during their refuelling process. Access into the three (3) existing service stations has been in the past and is still at present today a continual issue for community and travelling public safety.

It is considered that in the long term this entire area could be utilised as to provide an asset to Nyngan. The planning proposal documentation has been presented to assist Council in its deliberations.

6.4 Attachments

Attachment 1 – Planning Proposal

Attachment 2 – Site Plans

Attachment 3 - Letters from John Holland Rail, Department of Planning & Environment and Transport – Roads & Maritime Services and Shell Company of Australia

6.5 Recommendation

1. The report be received and noted.
2. To approve items 1 – 6 inclusive as presented within this report.

Timothy Riley

MANAGER OF DEVELOPMENT & ENVIRONMENTAL SERVICES

Notes

**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 28 August 2014**

PRECIS OF CORRESPONDENCE

1 NYNGAN LEGACY

Attached is a copy of correspondence received from Nyngan Legacy seeking financial support.

General Managers Note: Council contributed \$100.00 to Legacy last year.

1.1 Recommendation: That Council contribute \$100.00 to Nyngan Legacy.

2 LYNETTE DUNN

Attached is a copy of correspondence received from Lynette Dunn asking that recycling bins be placed outside the depot for use at any time.

2.1 Recommendation: For Council's Consideration.

3 FAMILY AND COMMUNITY SERVICES – HOUSING NSW

Attached is a copy of correspondence received from Family and Community Services in reply to Council's letter regarding affordable housing options for older residents of Bogan Shire. Council is advised that Housing NSW has no funding available to support such a proposal.

3.1 Recommendation: That correspondence received from Family and Community Services in reply to Council's letter regarding affordable housing options for older residents of Bogan Shire be received.

4 NATURAL DISASTER RELIEF ARRANGEMENTS

Attached is a copy of information concerning Natural Disaster Relief Arrangements circulated at the OROC GMAC meeting.

4.1 Recommendation: That the information concerning Natural Disaster Relief Arrangements be received.

**Precis of Correspondence to the Ordinary Meeting of Bogan Shire Council
held on 28 August 2014**

5 OPERATION PILGRIMAGE GROUP

Attached is a copy of correspondence to the Mayor, received from the Operation Pilgrimage Group, advising that a poster showing the 100 recipients of the Victoria Cross is available to purchase at a cost of \$100.00.

5.1 Recommendation: For Council's Consideration.

6 LOCAL GOVERNMENT GRANTS COMMISSION

Attached is a copy of correspondence received from the Local Government Grants Commission advising of approval of the Grants Commission's preliminary recommendations for the 2014-15 Finance Assistance Grants. Council's estimated 2014-15 grant entitlement amounts to \$3,323,000.

Manager of Corporate Services Comment: Based on the first quarterly payments Council will receive \$62,000 more than budgeted for its financial assistance and rural local roads grants.

6.1 Recommendation: For Council's Information.

7 MINISTER FOR PLANNING

Attached is a copy of correspondence received from the Minister for Planning, The Hon. Pru Goward MP advising of the re-appoint of all State members and alternates of the Joint Regional Planning Panels for a period of 6 months up to 31 December 2014.

7.1 Recommendation: For Council's Information.

8 NSW PUBLIC LIBRARY FUNDING CAMPAIGN

Attached is a copy of an email received from Robert Knight, Library Funding Campaign Committee providing an update of the Campaign and a draft report to be presented at our Council meeting.

8.1 Recommendation: For Council's Information.

7 WEEKLY CIRCULARS

Weekly Circulars 27/14 to 31/14 are tabled for Council's information. Copies of the Circulars Indices and Summary of Items have been dispatched to Councillors.

7.1 Recommendation: That the Local Government Weekly Circulars be noted.

**Grants and Funding to the Ordinary meeting of Bogan Shire Council
held on 28 August 2014**

GRANTS AND FUNDING

LG Weekly 27/14 – 18 July 2014

Fixing Country Roads – EOIs and Information Sessions

Expressions of Interest from eligible NSW rural and regional Councils are now open for funding under the "Fixing Country Roads – Local Roads and Bridges" initiative.

LG Weekly 28/14 – 25 July 2014

Local Government Creative Ageing Grants Announced

A total of \$90,000 has been made available for NSW Council projects that increase the number of older people participating in creative activities. The Creative Ageing Local Government Grants (CAGP) are funded by the NSW Office for Ageing within the NSW Department of Family and Community Services. The grants are administered by LGNSW.

Federal Bridges Renewal and Heavy Vehicle Safety and Productivity Programs

Round One of the Federal Government's new Bridges Renewal Program, and Round Four of the Heavy Vehicle Safety and Productivity Program, are now open for applications.

LG Weekly 29/14 – 25 July 2014

Saving Our Species Partnership Grants – Now Open

The NSW Environmental Trust is inviting Expressions of Interest (EOIs) for Round 1 of its Saving Our Species (SoS) Partnership Grants Program.

LG Weekly 30/14 – 8 August 2014

Federal Government Black Spots Program

The Federal Government has announced changes to the Black Spot Program's eligibility criteria for 2015-16 and 2016-17. The changes are aimed at assisting local communities to compete for the additional funding over the next two years.

**Grants and Funding to the Ordinary meeting of Bogan Shire Council
held on 28 August 2014**

Boating Now – Funding for Safe and Accessible Waterways

Minister for Roads and Freight, the Hon Duncan Gay MLC, has announced funding to improve boating facilities across NSW.

LG Weekly 31/14 –15 August 2014

Seniors Week Grants Open

The NSW Department of Family and Community Services (FACS) has opened the 2015 NSW Seniors Week Grants. Councils are eligible to apply. For the first time, grants of up to \$5,000 are available.

Investment in Water Security – 2014-15 Funding Round Open

The NSW Government has recently announced \$17 million in funding for ten projects across eight Local Government Areas under the latest round of Water Security for Regions.

Round 2 EPA Community Recycling Centres – Grants Now Open

The Environment Protection Authority of NSW (EPA) and the NSW Environmental Trust are calling for applications for funding to establish community recycling centres for problem wastes.

Restoration and Rehabilitations Program Grants – Now Open

The NSW Environmental Trust is encouraging applications to its Restoration and Rehabilitation Grants Program.

ATO Consultation Forum on Taxable Government Grants

In the recent Federal Budget, the Australian Government announced that the reporting of taxable Government Grants and specified payments income tax compliance improvement measure will commence on Friday 12 July 2016.

